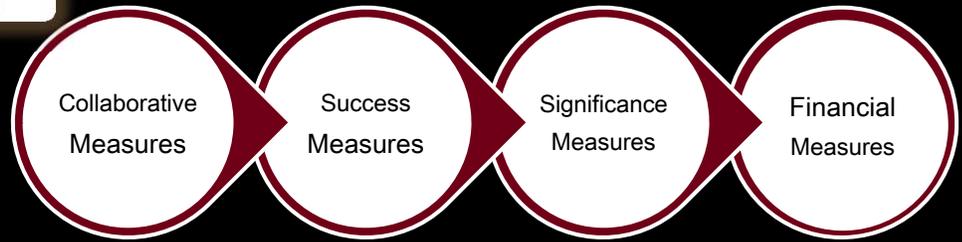




Ohio
Local Government
 Innovation Fund



Round 7: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Agency	
Project Name	
Type of Request	
Request Amount	
JobsOhio Region	
Political Subdivision Type <small>Choose one that best describes your organization</small>	
Project Type	
Project Approach	



**Development
 Services Agency**

Website: http://development.ohio.gov/cs/cs_localgovfund.htm

E-mail: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 7	
Project Name		Type of Request	

Instructions

- Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box.
- Examples of completed applications are available on the LGIF website, found here:
http://development.ohio.gov/cs/cs_localgovfund.htm

Lead Agency			
Mailing Address:	Name:		
	Street Address:		
	City:		
	Zip:		
In what county is the lead agency located?			
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Ohio House District:</td> <td style="width: 50%;">Ohio Senate District:</td> </tr> </table>		Ohio House District:	Ohio Senate District:
Ohio House District:	Ohio Senate District:		

Section 1
Contacts

Project Contact		
Please provide information about the individual who should be contacted regarding this application.		
Mailing Address:	Name:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Fiscal Agency:		
Please provide information for the entity and individual serving as the fiscal agent for the project.		
Mailing Address:	Fiscal Agency:	
	Fiscal Officer:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Population		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
Does the applicant (or collaborative partner) represent a county with a population of fewer than 235,000 residents?	Yes	No
	List Entity	

Single Applicant		
Is your organization applying as a single entity?	Yes	No

Lead Applicant		Round 7	
Project Name		Type of Request	

Collaborative Partners

Does the proposal include collaborative partners?	Yes	No
---	-----	----

Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.

Nature of the Partnership

As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.

Section 2
Collaborative Partners

Lead Applicant		Round 7	
		Type of Request	

List of Partners

Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.

Collaborative Partner # 1	
	Name:
Mailing Address:	Street Address:
	City:
	Zip:

Collaborative Partner # 2	
	Name:
Mailing Address:	Street Address:
	City:
	Zip:

Collaborative Partner # 3	
	Name:
Mailing Address:	Street Address:
	City:
	Zip:

Collaborative Partner # 4	
	Name:
Mailing Address:	Street Address:
	City:
	Zip:

Collaborative Partner # 5	
	Name:
Mailing Address:	Street Address:
	City:
	Zip:

Collaborative Partner # 6	
	Name:
Mailing Address:	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 7	
Project Name		Type of Request	

Collaborative Partner # 7	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 8	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 9	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 10	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Information

Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.

Section 3

Project Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Information		
Has this project been submitted for consideration in previous LGIF rounds?	Yes	No
If yes, in which round(s)?		
What was the project name?		
What entity was the lead applicant?		

Past Success		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction or a merger (5 points).		
Applicant demonstrates Past Success	Yes	No

Section 3
Project Information

Scalable		
Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).		
Applicant demonstrates a Scalable project	Yes	No

Lead Applicant		Round 7	
		Type of Request	

Replicable		
Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).		
Applicant demonstrates a Replicable project	Yes	No

Section 3
Project Information

Probability of Success		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).		
Applicant demonstrates Probability of Success	Yes	No

Lead Applicant		Round 7	
Project Name		Type of Request	

Performance Audit/Cost Benchmarking		
<p>If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).</p>		
Prior Performance Audit or Cost Benchmarking	Yes	No

Section 3
Project Information

Economic Impact		
<p>Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).</p>		
Applicant demonstrates Economic Impact	Yes	No

Lead Applicant			
		Type of Request	

Response to Economic Demand		
Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).		
Applicant demonstrates Response to Economic Demand	Yes	No

Section 3
Project Information

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget details may be provided in the budget narrative.

Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual) and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment (ROI) calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. The ROI should be calculated over a three-year period. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years of prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Budget

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget. Indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input type="text"/>

In-Kind Match (List Sources Below):

Source:	<input type="text"/>
Source:	<input type="text"/>
Source:	<input type="text"/>

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input type="text"/>	<input type="text"/>
Legal Fees:	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>

Total Uses:

Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
 10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)

Section 4
Financial Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

[Empty space for Project Budget Narrative]

Section 4
Financial Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
	Revenues	Revenues	Revenues
Contributions, Gifts, Grants & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
TOTAL REVENUES			

Lead Applicant		Round 7	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
TOTAL REVENUES			

Lead Applicant		Round 7
Project Name		Type of Request

Program Budget

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on research, case studies or industry standards and include a thoughtful justification.

Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 7	
Project Name		Type of Request	

Return On Investment

Return on Investment (ROI) is a performance measure used to evaluate the efficiency of an investment. To derive the expected ROI, divide the net gains of the project by the net costs (for a three-year period). For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning or management study)--unless the results of this study will lead to direct savings without additional implementation costs.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected program budgets, and should reflect a three-year period.

Do you expect cost savings from efficiency from your project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of your project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of your project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect some combination of savings, cost avoidance or increased revenue as a result of your project/program? (Total Gains combines \$ Saved, Costs Avoided and New Revenue)

Use this formula:
$$\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 =

Expected Return on Investment is:

- | | | |
|--------------------------|---------------------|------------------------------|
| Less than 25% (5 points) | 25%-75% (10 points) | Greater than 75% (15 points) |
|--------------------------|---------------------|------------------------------|

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 7	

Return on Investment Justification Narrative: In the space below, describe the nature of the expected ROI calculation providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance or increased revenues shown in the program budgets on the preceding pages. Use references when appropriate to justify assumptions used for cost projections.

Section 4	Financial Information
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Lead Applicant		Round 7	
Project Name		Type of Request	

Magnitude of Project

If the project has an expected ROI of 74.99 percent or less, complete the following calculation. Projects with a Magnitude Factor of 50 or above score (5 points.)

$$\frac{\text{ROI\%}}{1000} \times \text{Savings Amt} = \text{Magnitude Factor}$$

Project has a Magnitude Factor of 50 or above Yes No

Cost Savings

This project will decrease specific line items in the existing budget. The specific line items should be evidenced by an expected decrease in specific line items for the next three years. In the space below please list the specific line item in the Program Budget section and the total dollar amount saved in the next three years (5 points).

Applicant demonstrates Cost Savings Yes No

Core Services

Does the project affect core services in your community? Explain how this project meets the basic needs of your community by providing services for which the lead applicant is primarily responsible (5 points).

Project affects Core Services of the Lead Applicant Yes No

Section 4
Financial Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Loan Repayment Structure

Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity or other collateral (i.e. emergency, rainy day or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

Lead Applicant		Round 7	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable	Applicant's proposal can be scaled for the inclusion of other entities.	5		
Replicable	Applicant's proposal can be replicated by other local governments.	5		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will promote a business environment and will provide for community attraction.	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three-year period following the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	15		
Magnitude Factor	Applicant demonstrates a magnitude factor of 50 or above, based on the ROI percentage and the dollar amount of project gains estimated in the ROI calculation.	5		
Cost Savings	Applicant demonstrates specific line items in the current budget that will decrease as a result of this project.	5		
Core Services	Applicant demonstrates that the project affects core services provided in their community.	5		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award.	5		

Total Points				
---------------------	--	--	--	--

Local Government Innovation Fund Completeness Review

Applicant: **Portage County Regional Planning Commission**

Project Name: **County-wide Comprehensive Plan, Portage County**

Issues for Response

1. Format

Application is in the correct format and is ready for review.

Response: No response is apparently needed.

2. Request

Application is an eligible request.

Response: No Response is apparently needed.

3. Project Budget

The project budget is complete. No additional information is needed at this time.

Response: No response is apparently needed.

4. Program Budget

The program budget is incomplete. Please provide six years of program budget information.

Response: Pages 14-16 of 20 provide information related to the program budget.

The grant timeline may be only 6 years, but the project will be a 30 year project total.

Grant monies would be expended out in the first 3 fiscal years (grant project to be done in 2 years or less) along with our partner's efforts.

Regional Planning will provide in-kind time and service from that time on as implementation and assessment of the project which includes all 6 years and beyond the 6-year grant timeline. The project is considered a living document that will be assessed annually and included in the assessment of the plan is also tracking of cost savings, job creation and cost efficiencies. After the six year period we continue to implement the comprehensive plan.

The Portage County Regional Planning Commission will be the lead entity and coordinate the project with the Portage County Commissioners, Akron Metropolitan Area Transit Study (AMATS), Portage County Development Board, Portage County Engineer and Portage County Parks District. Below is the program budget by participant.

	Receive Grant Funds	Provide In-Kind
Portage County RPC	\$63,000	\$25,000
Portage County Commissioners	\$0	\$7,500
AMATS	\$5,000	\$5,000
Portage County Development Board	\$15,000	\$0
Portage County Engineer	\$3,000	\$0
Portage County Park District	\$15,000	\$0

Each of the partners has a role in the review and preparation of the comprehensive plan. It should be noted that we only included the active partners who have committed resources or who would receive grant funding. With a county-wide plan we expect that other communities, public and private entities will be involved with the plan development and will be providing input, but to determine their in-kind support and also to get agreements and support letters would have added considerably to this request so we limited the partnerships to the core entities.

The activities in the program budget will be to process a county-wide comprehensive plan. This will include data collection, mapping, and evaluation of the data to generate goals, objectives and policies. Including input throughout the process and at a high level of collaboration with as many local governments, local non-profit entities wishing to participate in the molding and development of the plan. The plan will be annually assessed to demonstrate job creation, capital investment, cost sharing, cost avoidance, and increased revenue. We will also be evaluating changing economic conditions; changing federal, state, and local rules and regulations; changes to technology, changes to perceptions and also determined needed amendments to further the community's goals and objectives.

5. Return on Investment

Please provide further documentation to explain how any cost savings, cost avoidance, and increased revenue used to explain in the ROI were calculated.

Response: The \$5,000,000 was based upon a new payroll and business investment as reported by the Portage Development Board over a 2-year period as a combined total of \$250,471,871.40 for 2011-2012. Averaging a very conservative 2% improvement through a coordinated county-wide comprehensive plan resulting from collaboration and development of an economic development strategy would generate an additional \$5,000,000 in new payroll and investment into Portage County (in the first two years). The Portage Development Board was created in 2011 and in its short existence has achieved substantial success. We think we can further that success as Portage County does not have a County-wide business/economic development plan.

I have attached the December 2012 (**Exhibit 1**) score sheets and also the updated and more readable April 2013 (**Exhibit 2**) score sheets from the Portage Development Board as evidence of their success thus far. Plus it is important that they already have a mechanism to track new jobs and retained jobs, related payroll and capital investment. This will be important for monitoring the success of this project.

We planned to document cost savings from shared projects, equipment purchases, and joint grant applications and other areas where we can measure savings, cost avoidance or increased revenues. We also want to track increased property values and compare them with State tax value averages or percentages and changes to cost of living (CPI) to see how the comprehensive plan may have impacted tax collection. We can do that through our “asset mapping” project that is currently underway. We hope that this can serve as a valuable model for the State to continue to invest in comprehensive planning efforts for other communities.

6. Resolutions of Support

The following collaborative partners are each required to provide a resolution//letter of support in order to be considered a partner for the purpose of scoring for this application: Portage County Regional Planning Commission; Portage Development Board; Akron Metropolitan Area Transportation Study; Portage County Engineer’s; Office; Portage Park District; Portage County Commissioners.

Response: See **Exhibit 3**, contains a letter of support from the Portage County Regional Planning Commission; Portage Development Board; Akron Metropolitan Area Transportation Study; Portage County Engineer’s; Office; Portage Park District; Portage County Commissioners.

7. Partnership Agreements

The following collaborative partners are each required to provide evidence of signatures on a partnership agreement to be considered a partner for the purpose of scoring for this application: Portage County Regional Planning Commission; Portage Development Board; Akron Metropolitan Area Transportation Study; Portage County Engineer’s; Office; Portage Park District; Portage County Commissioners.

Response: See **Exhibit 4**, contains the signed partnership agreements from the Portage County Regional Planning Commission (in all agreements); Portage Development Board; Akron Metropolitan Area Transportation Study; Portage County Engineer’s; Office; Portage Park District; Portage County Commissioners.

8. Total Number of Validated Partners

The application has a total of 0 (zero) collaborative partners with the appropriate documentation.

Response: We have submitted both Letters of Support and Partnership Agreements and should have 6 validated partnerships.

9. Feasibility Study (Loans Only)

N/A

10. Other Comments

None

Exhibit 1

Project	Start Date	Type Project	Status	Primary Location	Investment	Jobs Created	Jobs Retained	Payroll	Partners	Disposition
Sales/Pyromics	12/17/2011	New Location - Manufacturing/R & D	Site selection	City of Streetsboro	\$ 3,738,000.00	22	13	\$ 1,770,599.00	Jobs Ohio, City, PWC, NDS, GCP	Purchased Building - 6/11/12
Rubbermaid/Insite	12/17/2011	New Location - Warehouse	construction	Brimfield Township	\$ 42,497,975.00	79	0	\$ 2,164,094.40	Township, County, SC PA, PC PA, Jobs Ohio, GAC, PWC, City	Financing Closed - 5/10/2012
Viking Forge	12/13/2011	Expansion - Manufacturing	Incentives	City of Streetsboro	\$ 9,750,000.00	40	131	\$ 7,243,906.00	City, Jobs Ohio, GCP	Construction under way
ROBVIS	2/24/2012	Expansion - Manufacturing	Incentives	City of Aurora	\$ 1,900,000.00	80	182	\$ 18,745,000.00	City, Jobs Ohio, PWC	Construction under way
NEOMED	10/28/2011	Expansion - Housing and Wellness Center	financing	Rootstown Township	\$ 36,680,000.00	39	34	\$ 4,612,255.00	Port Authorities (Portage, Summit)	Purchased Building - 6/22/12
LyerZoro Power Systems	10/28/2011	New Location	site selection/incentives	City of Aurora	\$ 9,330,000.00	11	38	\$ 1,170,600.00	City, Team NEO	Project under way
Spring Seal/Lidforce	3/6/2012	Expansion - office/mfg.	incentives	City of Ravenna	\$ 2,512,000.00	49	5	\$ 1,836,000.00	City, EZ, Cascade	Project under way
Clean	7/13/2012	Start-up - Manufacturing	Financing & Incentives	City of Aurora	\$ 45,000.00	2	7	\$ 0	SBDG, NDS, and MV EDC	Client working on plans
Pizza	4/10/2012	Expansion - Manufacturing	Financing	Rootstown Township	\$ 23,555,855.00	125	449	\$ 22,874,659.00	City, Jobs Ohio and KSU SBDG Mfg	Approved by state for JCTC
Step 2	3/22/2012	Expansion - Manufacturing	Incentives	City of Streetsboro	\$ 3,000,000.00	50	2	\$ 1,748,000.00	NDS, MV EDC, SBDG	Waiting on client
Troy	4/27/2012	Expansion/New Location Manufacturing	financing	Suffield Township	\$ 3,000,000.00	31	2	\$ 2,165,000.00	KRBA, JobsOhio, Jumpstart	Seeking capital
Seeker	4/27/2012	Expansion	financing	City of Kent	\$ 3,000,000.00	50	25	\$ 0	City	Client working on plans
Arroy	1/17/2012	New Location - Manufacturing	Site negotiations	Rootstown Township	\$ 3,000,000.00	100	64	\$ 5,430,000.00	Jobs Ohio, NDS, PWC, MV EDC	Waiting on CRA
Geese	2/15/2012	Expansion - Warehouse & Manufacturing	Financing, incentives	City of Aurora	\$ 3,000,000.00	6	25	\$ 0	City, Team NEO	Working with City
Hunting	7/15/2012	Expansion - Warehouse & Manufacturing	Incentives, tax abatement	Suffield Township	\$ 1,000,000.00	16	187	\$ 5,430,000.00	City, Port Authority, NDS, PWC	Working with City
Sheets	3/7/2011	Expansion - Warehouse/distribution	Incentives	City of Ravenna	\$ 6,000,000.00	30	20	\$ 150,000.00	City, Team NEO	Seeking capital
Mold	10/14/2011	Expansion - Manufacturing	Site selection	City of Kent	\$ 2,000,000.00	2	170	\$ 2,000,000.00	NDS, PWC, KSU SBDG Mfg.	Client working on plans
Car	9/18/2011	Expansion - Manufacturing	property/deposition	Freedom Township	\$ 2,000,000.00	2	15	\$ 2,000,000.00	PC PA, City of Streetsboro	Client working on plans
Ravenna HS Property	9/17/2011	Expansion - Manufacturing	financing	City of Ravenna	\$ 150,000.00	2	88	\$ 3,000,000.00	Jobs Ohio, City	Client working on plans
Vol	2/16/2012	Expansion - Manufacturing	financing	Village of Mantua	\$ 2,000,000.00	30	7	\$ 183,000.00	Port Authority	Client working on plans
Vista	4/10/2012	Expansion	Incentives	Streetsboro/Aurora	\$ 2,000,000.00	0	65	\$ 0	City	Client working on plans
Kids	7/16/2012	Expansion - Non-profit	Financing & Site Selection	City of Aurora	\$ 2,000,000.00	15	88	\$ 3,000,000.00	Jobs Ohio, NDS, MV EDC	Client working on plans
Super	8/17/2012	Expansion - manufacturing	Financing & workforce	City of Aurora	\$ 240,500.00	0	7	\$ 183,000.00	Port Authority, City, School District	RFP out for study
GP Tree Service	8/29/2012	Expansion - service	Incentives	Suffield Township	\$ 240,500.00	0	7	\$ 183,000.00	NDS, PWC, KSU SBDG Mfg.	Client working on plans
Beagle	8/7/2012	Expansion	Financing	City of Kent	\$ 1,000,000.00	10	65	\$ 0	City	Client working on plans
Hockey	8/14/2012	Expansion/retention	Site selection	City of Aurora	\$ 1,320,000.00	7	0	\$ 0	Jobs Ohio, Villaga	Client looking at sites
Liberty	8/15/2012	New location - industrial facility	Site Selection	City of Aurora	\$ 1,320,000.00	7	0	\$ 0	NDS, City	Client looking at sites
Blen Fast	10/22/2012	New location - warehouse	Site Selection	Village of Garrettsville	\$ 13,500,000.00	140	0	\$ 0	Jobs Ohio, Villaga	Client looking at sites
Shelf Space	10/23/2012	Expansion - warehouse	Incentives	Brimfield Township	\$ 1,500,000.00	9	28	\$ 1,623,024.00	City and NEDTEC	Looking at incentives
Barn	10/23/2012	Expansion - Manufacturing	Incentives	City of Tallmadge	\$ 1,500,000.00	2	40	\$ 1,623,024.00	City, Team NEO, Jobs Ohio	Client looking at sites
E Street	11/29/2012	Expansion - Manufacturing	Incentives/site selection	City of Kent	\$ 2,228,390.00	2	47	\$ 500,000.00	Team NEO	Applying for grant
Young Blood	11/28/2012	Expansion - Manufacturing	Incentives/site selection	City of Ravenna	\$ 2,228,390.00	50	50	\$ 500,000.00	City, Jobs Ohio (clean Ohio)	Working on issue
Pork Chop	11/28/2012	Expansion - Warehouse/distribution	grant	City of Kent	\$ 500,000.00	50	98	\$ 500,000.00	NEDTEC, Congressional staff	Looking at incentives
Clean Phoenix	11/26/2012	New Location - Social Service	assistance	City of Kent	\$ 500,000.00	50	3	\$ 50,000.00	Jobs Ohio, PWC, City	Looking at incentives
Track	11/9/2012	Retention	Training/incentives	City of Ravenna	\$ 50,000.00	3	1686	\$ 74,054,147.40	Jump Start	Looking at incentives
Barrel	12/12/2012	Expansion	funding	City of Ravenna	\$ 50,000.00	1015	1686	\$ 74,054,147.40		
Roch	12/19/2012	Expansion								

- Development Finance Authority of Summit County
 Portage County Port Authority
 Greater Akron Chamber of Commerce
 Portage Workforce Connection
 Neighborhood Development Services
 State Development Assistance
 Regional Economic Development
 Greater Cleveland Partnership
 Maioning Valley Economic Development Corp.
 Kent Regional Business Alliance
 Small Business Development Center
 The Ohio Manufacturing and Technology Small Business Development Center at Kent State University

Exhibit 2

Ga

PORTAGE COUNTY INVESTMENT SUMMARY
NEW AND EXPANDING INDUSTRIES 2011 - 2013

REVISED: APRIL 2013

<u>Date</u>	<u>Community</u>	<u>New or Existing</u>	<u>Company</u>	<u>Projected New Jobs</u>	<u>Projected Retained Jobs</u>	<u>New and Retained Payroll</u>	<u>Projected Investments</u>
2011	Rootstown	E	NEOMED	49	49	Don't have these figures.	\$42,000,000
2011	Streetsboro	N	Kaelin Corporation	45	0		\$3,000,000
2011	Streetsboro	E	Automated Packaging	250	0		\$47,400,000
2011	Streetsboro	N	Micro Poise	200	0		\$5,000,000
2011	Streetsboro	N	Best Buy Warehouse	46	0		\$17,848,983
2011	Ravenna Township	N	Dacon Industries	10	0		\$1,000,000
2011	Ravenna	E	Portage Precision Polymers	30	0		\$1,500,000
2011	Ravenna	E	Spectrum Machine	<u>20</u>	<u>0</u>		<u>\$4,000,000</u>
		4	New Companies	301	0		\$26,848,983
		4	Expansions	349	49		\$94,900,000
		8		650	49		121,748,983

<u>Date</u>	<u>Community</u>	<u>New or Existing</u>	<u>Company</u>	<u>Projected New Jobs</u>	<u>Projected Retained Jobs</u>	<u>New and Retained Payroll</u>	<u>Projected Investments</u>
2012	Streetsboro	N	Selas/Pyromics	22	13	\$1,770,599	\$3,718,000
2012	Brimfield Township	N	Rubbermaid/Insite	79	0	\$2,164,094	\$42,437,979
2012	Streetsboro	E	Viking Forge	40	131	\$7,593,506	\$9,750,000
2012	Franklin Township	E	Schneller	50	155	\$13,268,000	\$5,000,000
2012	Aurora	E	Rovisys	80	182	\$18,745,000	\$1,900,000
2012	Aurora	N	LayerZero Power Systems	39	14	\$4,612,255	\$9,330,000
2012	Ravenna	E	Parker Hannifin	29	304	\$21,785,839	\$17,856,334
2012	Rootstown Township	E	NEOMED	15	0	\$0	\$36,680,000
2012	Ravenna	E	SpringSeal/LifeForce Mgmt.	11	38	\$1,170,600	\$2,512,000
2012	Suffield Township	N	GP Tree Service	<u>0</u>	<u>7</u>	<u>\$183,000</u>	<u>\$240,500</u>
		4	New Companies	140	34	\$8,729,948	\$55,726,479
		6	Expansions	225	810	\$62,562,945	\$73,698,334
		10		365	844	\$71,292,893	\$129,424,813

<u>Date</u>	<u>Community</u>	<u>New or Existing</u>	<u>Company</u>	<u>Projected New Jobs</u>	<u>Projected Retained Jobs</u>	<u>New and Retained Payroll</u>	<u>Projected Investments</u>
1/2013	Kent	N	Kent State University	0	0	0	\$3,680,000
1/2013	Kent	E	Mac LTT	50	98	0	\$500,000
1/2013	Aurora	N	Accublend	49	5	\$1,836,000	\$2,500,000
2/2013	Rootstown	N	Six C	250	0	\$14,000,000	\$2,900,000
4/2013	Aurora	E	Macromeric/Saco Polymers	<u>6</u>	<u>27</u>	<u>\$935,000</u>	<u>\$3,000,000</u>
		3	New Companies	299	5	\$15,836,000	\$9,080,000
		2	Expansions	56	125	\$935,000	\$3,500,000
		5		355	130	\$16,771,000	\$12,580,000

TOTALS FOR PORTAGE COUNTY				Proj. New Jobs	Projected Retained Jobs	New and Retained Payroll	Projected Investment Amount
		11	NEW COMPANIES	740	39	\$24,565,948	\$91,655,462
		12	EXPANSIONS	630	984	\$63,497,945	\$172,098,334
		23	TOTALS	1,370	1,023	\$88,063,893	\$263,753,796

File: Excel: PC Investments
 Primary Source: Portage Development Board

Exhibit 3



Portage County Regional Planning Commission

April 18, 2013

Thea J. Walsh, AICP, Deputy Chief
Office of Redevelopment
77 South High Street
PO Box 1001
Columbus, OH 43216-1001

RE: Letter of Support - Portage County/ County-Wide Comprehensive Plan
Local Government Innovation Fund Grant

Dear Ms. Walsh:

We are excited to participate in the Local Government Innovation Fund Grant Cycle Round 5. We support the application and believe the benefits will be far reaching and set a new tone and direction for the whole of Portage County through a County-wide comprehensive plan. This will be a project that can greatly benefit the County in terms of collaboration, potential resource sharing, strive for providing more efficient services, create cost savings, and cost avoidance, and facilitate revenue generation with emphasis on job creation, and improved quality of life.

Per your request and as part of the "Application Cure" process, please accept this as our Letter of Support and attached is our signed partnership agreement if we are successful with this grant application.

Should you have further questions, please do not hesitate to contact Todd Peetz, Director of the Portage County Regional Planning Commission at 330-297-3613.

Sincerely,

Todd T. Peetz, Director
Portage County Regional Planning Commission

124 North Prospect Street • Ravenna, Ohio 44266
Telephone (330) 297-3613 • Fax (330) 297-3617

April 11, 2013

Thea J. Walsh, AICP, Deputy Chief
Office of Redevelopment
77 South High Street
PO Box 1001
Columbus, OH 43216-1001

RE: Letter of Support - Portage County/ County-Wide Comprehensive Plan
Local Government Innovation Fund Grant

Dear Thea Walsh:

We are excited to participate in the Local Government Innovation Fund Grant Cycle Round 5. We support the application by the Portage County Regional Planning Commission to coordinate and process a County-wide comprehensive plan. This will be a project that can greatly benefit the County in terms of collaboration, potential resource sharing, strive for providing more efficient services, emphasis on job creation, and improve quality of life.

Per your request and as part of the "Application Cure" process, please accept this as our Letter of Support and attached is our signed partnership agreement if we are successful with this grant application.

Should you have further questions, please do not hesitate to contact Todd Peetz, Director of the Portage County Regional Planning Commission at 330-297-3613.

Sincerely,



Bradford R. Ehrhart, President
Portage Development Board



April 11, 2013

Thea J. Walsh, AICP, Deputy Chief
Office of Redevelopment
77 South High Street
PO Box 1001
Columbus, OH 43216-1001

RE: Letter of Support - Portage County/ County-Wide Comprehensive Plan
Local Government Innovation Fund Grant

Dear Thea Walsh:

We are excited to participate in the Local Government Innovation Fund Grant Cycle Round 5. We support the application by the Portage County Regional Planning Commission to coordinate and process a County-wide comprehensive plan. This will be a project that can greatly benefit the County in terms of collaboration, potential resource sharing, strive for providing more efficient services, emphasis on job creation, and improve quality of life.

Per your request and as part of the "Application Cure" process, please accept this as our Letter of Support and attached is our signed partnership agreement if we are successful with this grant application.

Should you have further questions, please do not hesitate to contact Todd Peetz, Director of the Portage County Regional Planning Commission at 330-297-3613.

Sincerely,

Jason Segedy, Director
AMATS



MICHAEL A. MAROZZI, P.E., P.S.
PORTAGE COUNTY ENGINEER
5000 Newton Falls Road
Ravenna, Ohio 44266
Phone: (330) 296-6411
Fax: (330) 296-2303



April 15, 2013

Thea J. Walsh, AICP, Deputy Chief
Office of Redevelopment
77 South High Street
PO Box 1001
Columbus, OH 43216-1001

RE: Letter of Support - Portage County/ County-Wide Comprehensive Plan
Local Government Innovation Fund Grant

Dear Ms. Walsh:

We are excited to participate in the Local Government Innovation Fund Grant Cycle Round 5. We support the application by the Portage County Regional Planning Commission to coordinate and process a County-wide comprehensive plan. This will be a project that can greatly benefit the County in terms of collaboration, potential resource sharing, striving to provide more efficient services, emphasizing job creation, and improving the quality of life.

Per your request, and as part of the "Application Cure" process, please accept this as our Letter of Support. Additionally enclosed is our signed partnership agreement, for your use in determining a successful grant application for the Portage County Regional Planning Commission.

Should you have further questions, please do not hesitate to contact Mr. Todd Peetz, Director of the Portage County Regional Planning Commission, at 330-297-3613.

Sincerely,

A handwritten signature in blue ink that reads "Michael A. Marozzi".

Michael A. Marozzi, P.E., P.S.
Portage County Engineer

Enclosure



705 Oakwood St.
Suite G-4
Ravenna, Ohio 44266
(330) 297-7728 phone
www.portageparkdistrict.org

April 11, 2013

Thea J. Walsh, AICP, Deputy Chief
Office of Redevelopment
77 South High Street
PO Box 1001
Columbus, OH 43216-1001

RE: Letter of Support - Portage County/ County-Wide Comprehensive Plan
Local Government Innovation Fund Grant

Dear Ms. Walsh:

We are excited to participate in the Local Government Innovation Fund Grant Cycle Round 5, and strongly support the application by the Portage County Regional Planning Commission to lead the effort in developing a County-wide comprehensive plan. The process and resulting plan will facilitate increased collaboration across agencies and organizations, and will specifically enhance the Portage Park District's plans for parks, trails and potential conservation lands with private developers, local communities and funding partners to increase the county's quality of life and economic competitiveness.

Per your request and as part of the "Application Cure" process, please accept this as our Letter of Support and attached is our signed partnership agreement if we are successful with this grant application.

Should you have further questions, please do not hesitate to contact Todd Peetz, Director of the Portage County Regional Planning Commission at 330-297-3613.

Sincerely,

Christine Craycroft
Executive Director



Board of Commissioners

Kathleen Chandler
Maureen T. Frederick
Tommie Jo Marsilio

April 11, 2013

Thea J. Walsh, AICP, Deputy Chief
Office of Redevelopment
77 South High Street
PO Box 1001
Columbus, OH 43216-1001

RE: Letter of Support - Portage County/ County-Wide Comprehensive Plan
Local Government Innovation Fund Grant

Dear Ms. Walsh:

We are excited to participate in the Local Government Innovation Fund Grant Cycle Round 5. We support the application submitted by the Portage County Regional Planning Commission to coordinate and process a County-wide comprehensive plan. This will be a project that can greatly benefit the County in terms of collaboration, potential resource sharing, striving to provide more efficient services, emphasis on job creation, and improve quality of life.

In accordance with your request and as part of the "Application Cure" process, please accept this Letter of Support for the application. Attached is our signed partnership agreement to use if we are successful with this grant application.

Should you have any questions, please feel free to contact Todd Peetz, Director of the Portage County Regional Planning Commission, at 330-297-3613.

Sincerely,

PORTAGE COUNTY BOARD OF COMMISSIONERS

A handwritten signature in blue ink that reads "Kathleen Chandler".

Kathleen Chandler
President



Exhibit 4

Applicants may apply in-kind labor services or materials that were or will be contributed by the Applicants to their requested matching funds. In-kind contributions may only be provided under the following conditions:

- The in-kind contribution is necessary and reasonable to complete the project.
- The in-kind contribution of services is adequately documented. Adequate documentation of the in-kind services include at a minimum:
 - Name, address, phone number, and occupation of person;
 - The date and actual time the services were provided;
 - The Specific type of service provided;
 - The rate of pay for the service (based on the service provided);
 - A notarized signature and the date line for the person attesting to the validity and accuracy of the expense.

**Agreement between Portage County Regional Planning Commission
and the Portage County Board of County Commissioners**

Parties agree that if the proposed Local Government Innovation Fund Grant for the purpose of a County-wide Comprehensive Plan is funded that the parties will enter into a contract agreement at that time to complete the work.

Portage County Regional Planning Commission



Todd T. Peetz, Secretary

Portage Development Board



Bradford Ehrhart, President, Portage Development Board

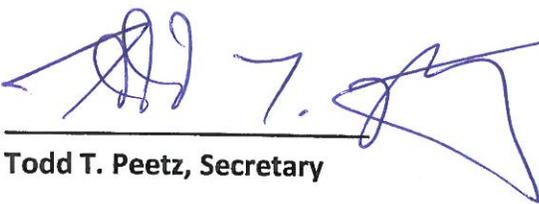
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 - A notarized signature and the date line for the person attesting to the validity and accuracy of the expense.

**Agreement between Portage County Regional Planning Commission
and the Portage County Board of County Commissioners**

Parties agree that if the proposed Local Government Innovation Fund Grant for the purpose of a County-wide Comprehensive Plan is funded that the parties will enter into a contract agreement at that time to complete the work.

Portage County Regional Planning Commission



Todd T. Peetz, Secretary

Akron Metropolitan Area Transit Study



Jason Segedy, Director AMATS

Applicants may apply in-kind labor services or materials that were or will be contributed by the Applicants to their requested matching funds. In-kind contributions may only be provided under the following conditions:

- The in-kind contribution is necessary and reasonable to complete the project.
- The in-kind contribution of services is adequately documented. Adequate documentation of the in-kind services include at a minimum:
 - Name, address, phone number, and occupation of person;
 - The date and actual time the services were provided;
 - The Specific type of service provided;
 - The rate of pay for the service (based on the service provided);
 - A notarized signature and the date line for the person attesting to the validity and accuracy of the expense.

**Agreement between Portage County Regional Planning Commission
and the Portage County Engineer**

Parties agree that if the proposed Local Government Innovation Fund Grant for the purpose of a County-wide Comprehensive Plan is funded that the parties will enter into a contract agreement at that time to complete the work.

Portage County Regional Planning Commission



Todd T. Peetz, Secretary

Portage County Engineer



Michael A. Marozzi, P.E., P.S., County Engineer

**Agreement between Portage County Regional Planning Commission
and the Portage Park District**

Parties agree that if the proposed Local Government Innovation Fund Grant for the purpose of a County-wide Comprehensive Plan is funded, that the parties will enter into a contract agreement at that time to complete the work.

Portage County Regional Planning Commission

A handwritten signature in blue ink, appearing to read 'Todd T. Peetz', is written over a horizontal line. The signature is stylized and extends to the right of the line.

Todd T. Peetz, Secretary

Portage Park District

A handwritten signature in blue ink, appearing to read 'Christine Craycroft', is written over a horizontal line. The signature is stylized and extends to the right of the line.

Christine Craycroft, Executive Director

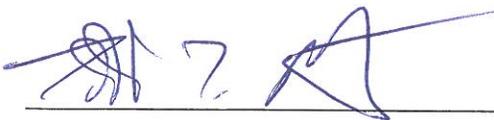
Applicants may apply in-kind labor services or materials that were or will be contributed by the Applicants to their requested matching funds. In-kind contributions may only be provided under the following conditions:

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- The in-kind contribution of services is adequately documented. Adequate documentation of the in-kind services include at a minimum:
 - Name, address, phone number, and occupation of person;
 - The date and actual time the services were provided;
 - The Specific type of service provided;
 - The rate of pay for the service (based on the service provided);
 - A notarized signature and the date line for the person attesting to the validity and accuracy of the expense.

**Agreement between Portage County Regional Planning Commission
and the Portage County Board of County Commissioners**

Parties agree that if the proposed Local Government Innovation Fund Grant for the purpose of a County-wide Comprehensive Plan is funded that the parties will enter into a contract agreement at that time to complete the work.

Portage County Regional Planning Commission



Todd T. Peetz, Secretary

Sincerely,

PORTAGE COUNTY BOARD OF COMMISSIONERS



Kathleen Chandler
President

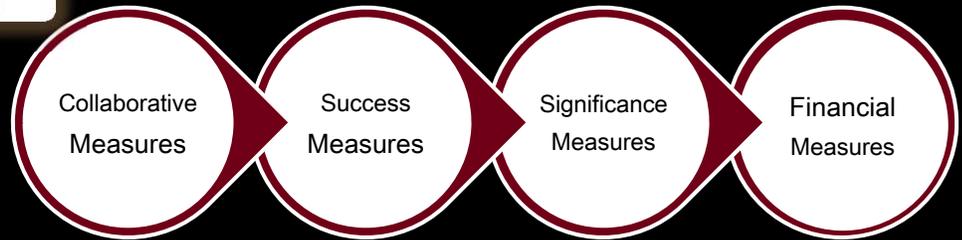


Maureen T. Frederick
Vice-President

Tommie Jo Marsilio
Board Member



Ohio
Local Government
 Innovation Fund



Round 7: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Agency	
Project Name	
Type of Request	
Request Amount	
JobsOhio Region	
Political Subdivision Type <small>Choose one that best describes your organization</small>	
Project Type	
Project Approach	



**Development
 Services Agency**

Website: http://development.ohio.gov/cs/cs_localgovfund.htm

E-mail: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 7	
Project Name		Type of Request	

Instructions

- Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box.
- Examples of completed applications are available on the LGIF website, found here:
http://development.ohio.gov/cs/cs_localgovfund.htm

Lead Agency			
Mailing Address:	Name:		
	Street Address:		
	City:		
	Zip:		
In what county is the lead agency located?			
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Ohio House District:</td> <td style="width: 50%;">Ohio Senate District:</td> </tr> </table>		Ohio House District:	Ohio Senate District:
Ohio House District:	Ohio Senate District:		

Section 1
Contacts

Project Contact		
Please provide information about the individual who should be contacted regarding this application.		
Mailing Address:	Name:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Fiscal Agency:		
Please provide information for the entity and individual serving as the fiscal agent for the project.		
Mailing Address:	Fiscal Agency:	
	Fiscal Officer:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Population		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
Does the applicant (or collaborative partner) represent a county with a population of fewer than 235,000 residents?	Yes	No
	List Entity	

Single Applicant		
Is your organization applying as a single entity?	Yes	No

Lead Applicant		Round 7	
Project Name		Type of Request	

Collaborative Partners

Does the proposal include collaborative partners?	Yes	No
---	-----	----

Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.

Nature of the Partnership

As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.

Section 2
Collaborative Partners

Lead Applicant		Round 7	
		Type of Request	

List of Partners

Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.

Collaborative Partner # 1	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 2	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 3	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 4	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 5	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 6	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 7	
Project Name		Type of Request	

Collaborative Partner # 7	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 8	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 9	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 10	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Information

Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.

Section 3

Project Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Information		
Has this project been submitted for consideration in previous LGIF rounds?	Yes	No
If yes, in which round(s)?		
What was the project name?		
What entity was the lead applicant?		

Past Success		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction or a merger (5 points).		
Applicant demonstrates Past Success	Yes	No

Section 3
Project Information

Scalable		
Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).		
Applicant demonstrates a Scalable project	Yes	No

Lead Applicant		Round 7	
		Type of Request	

Replicable		
Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).		
Applicant demonstrates a Replicable project	Yes	No

 Section 3
Project Information

Probability of Success		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).		
Applicant demonstrates Probability of Success	Yes	No

Lead Applicant		Round 7	
Project Name		Type of Request	

Performance Audit/Cost Benchmarking		
<p>If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).</p>		
Prior Performance Audit or Cost Benchmarking	Yes	No

Section 3
Project Information

Economic Impact		
<p>Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).</p>		
Applicant demonstrates Economic Impact	Yes	No

Lead Applicant			
		Type of Request	

Response to Economic Demand		
Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).		
Applicant demonstrates Response to Economic Demand	Yes	No

Section 3
Project Information

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget details may be provided in the budget narrative.

Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual) and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment (ROI) calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. The ROI should be calculated over a three-year period. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years of prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Budget

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget. Indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input type="text"/>

In-Kind Match (List Sources Below):

Source:	<input type="text"/>
Source:	<input type="text"/>
Source:	<input type="text"/>

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input type="text"/>	<input type="text"/>
Legal Fees:	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>

Total Uses:

Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
 10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)

Section 4
Financial Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

Section 4
Financial Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
TOTAL REVENUES			

Lead Applicant		Round 7	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY ____	FY ____	FY ____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants & Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 7
Project Name		Type of Request

Program Budget

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on research, case studies or industry standards and include a thoughtful justification.

Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 7	
Project Name		Type of Request	

Return On Investment

Return on Investment (ROI) is a performance measure used to evaluate the efficiency of an investment. To derive the expected ROI, divide the net gains of the project by the net costs (for a three-year period). For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning or management study)--unless the results of this study will lead to direct savings without additional implementation costs.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected program budgets, and should reflect a three-year period.

Do you expect cost savings from efficiency from your project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of your project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of your project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect some combination of savings, cost avoidance or increased revenue as a result of your project/program? (Total Gains combines \$ Saved, Costs Avoided and New Revenue)

Use this formula:
$$\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 =

Expected Return on Investment is:

Less than 25% (5 points) 25%-75% (10 points) Greater than 75% (15 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 7	

Return on Investment Justification Narrative: In the space below, describe the nature of the expected ROI calculation providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance or increased revenues shown in the program budgets on the preceding pages. Use references when appropriate to justify assumptions used for cost projections.

Section 4
Financial Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Magnitude of Project

If the project has an expected ROI of 74.99 percent or less, complete the following calculation. Projects with a Magnitude Factor of 50 or above score (5 points.)

$$\frac{\text{ROI}\%}{1000} \times \text{Savings Amt} = \text{Magnitude Factor}$$

Project has a Magnitude Factor of 50 or above Yes No

Cost Savings

This project will decrease specific line items in the existing budget. The specific line items should be evidenced by an expected decrease in specific line items for the next three years. In the space below please list the specific line item in the Program Budget section and the total dollar amount saved in the next three years (5 points).

Applicant demonstrates Cost Savings Yes No

Core Services

Does the project affect core services in your community? Explain how this project meets the basic needs of your community by providing services for which the lead applicant is primarily responsible (5 points).

Project affects Core Services of the Lead Applicant Yes No

Section 4
Financial Information

Lead Applicant		Round 7	
Project Name		Type of Request	

Loan Repayment Structure

Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity or other collateral (i.e. emergency, rainy day or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
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Lead Applicant		Round 7	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable	Applicant's proposal can be scaled for the inclusion of other entities.	5		
Replicable	Applicant's proposal can be replicated by other local governments.	5		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will promote a business environment and will provide for community attraction.	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three-year period following the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	15		
Magnitude Factor	Applicant demonstrates a magnitude factor of 50 or above, based on the ROI percentage and the dollar amount of project gains estimated in the ROI calculation.	5		
Cost Savings	Applicant demonstrates specific line items in the current budget that will decrease as a result of this project.	5		
Core Services	Applicant demonstrates that the project affects core services provided in their community.	5		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award.	5		

Total Points				
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