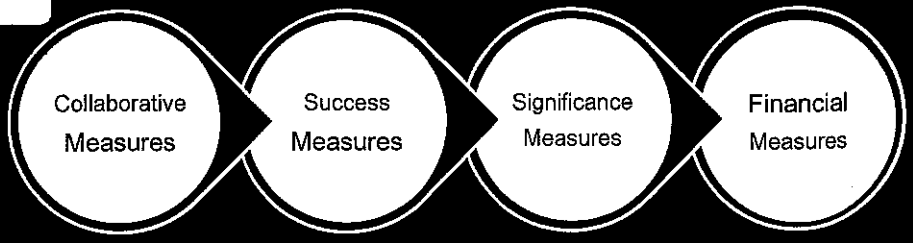
Ohio
Local Government
Innovation Fund



Round 7: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Agency	City of Willoughby Hills
Project Name	Collaborative Sewer Camera with Lateral Launch
Type of Request	Grant
Request Amount	$234,306
JobsOhio Region	Northeast
Political Subdivision Type Choose one that best descripes your organization	City/Village
Project Type	Public Works
Project Approach	Shared Services

Ohio | Development Services Agency

Website: http://development.ohio.gov/cs/cs_localgovfund.htm

E-mail: LGIF@development.ohio.gov

RECEIVED
SEP 09 2013
OCD

Ohio Development Services Agency
ATT: OH Local Govt. Innovation Fund – 7
77 S. High St.
P.O. Box 1001
Columbus, OH 43216-1001

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Instructions

- Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box.
- Examples of completed applications are available on the LGIF website, found here: http://development.ohio.gov/cs/cs_localgovfund.htm

Section 1 – Contacts

Lead Agency

Mailing Address:	Name: City of Willoughby Hills
	Street Address: 35405 Chardon Road
	City: Willoughby Hills
	Zip: 44094
In what county is the lead agency located? Lake	
Ohio House District: 61	Ohio Senate District: 18th

Project Contact

Please provide information about the individual who should be contacted regarding this application.

Mailing Address:	Name: Robert M. Weger	Title: Mayor
	Street Address: 35405 Chardon Road	
	City: Willoughby Hills	
	Zip: 44094	
Email Address: gloriamajeski@willoughbyhills-oh.gov		Phone Number: 440-946-6614

Fiscal Agency:

Please provide information for the entity and individual serving as the fiscal agent for the project.

Mailing Address:	Fiscal Agency: City of Willoughby Hills	
	Fiscal Officer: Frank Brichacek	Title: Finance Director
	Street Address: 35405 Chardon Road	
	City: Willoughby Hills	
	Zip: 44094	
Email Address: frankbrichacek@willoughbyhills-oh.gov		Phone Number: (440) 918-8731

Population

Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	✓ Yes	No
	List Entity:	
	(Total Population is 106,192)Smallest = 3109 (Fairport)	
Does the applicant (or collaborative partner) represent a county with a population of fewer than 235,000 residents	✓ Yes	No
	List Entity:	
	Lake County (229,582)	

Single Applicant

Is your organization applying as a single entity?	✓ Yes	No

Replacement Page - Sent 2/13 email

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Collaborative Partners		
Does the proposal include collaborative partners?	☑ Yes	☐ No

Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.

Nature of the Partnership

As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.

All members of this collaborative partnership currently exist as "Shared Partners" through the Lake County Shared Services Program since 2012. All entities have established this partnership by way of Council resolution. For this project, the City of Willoughby Hills will serve as the lead agency to prepare grant application, research purchase and procurement of equipment and payment of same through the grant proceeds. The City will serve to ensure insurance coverage and shared scheduling and usage is accomplished. The collaborative partners will work with the lead agency to regularly use the equipment to avoid or alleviate sewer issues in their communities.

Lead Applicant	City of Willoughby Hills	Round 7	
	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

List of Partners
Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.

	Collaborative Partner # 1
Mailing Address:	**Name:** City of Willoughby Hills
	Street Address: 35405 Chardon Road
	City: Willoughby Hills
	Zip: 44094

	Collaborative Partner # 2
Mailing Address:	Name: Painesville Twp.
	Street Address: 55 Nye Road
	City: Painesville Twp.
	Zip: 44077

	Collaborative Partner # 3
Mailing Address:	Name: City of Painesville
	Street Address: : 7 Richmond St., P.O. Box 601
	City: Painesville Twp.
	Zip: 44077

	Collaborative Partner # 4
Mailing Address:	Name: Concord Twp.
	Street Address: 7229 Ravenna Road
	City: Concord Twp.
	Zip: 44077

	Collaborative Partner # 5
Mailing Address:	Name: City of Wickliffe
	Street Address: 38730 Ridge Road
	City: Wickliffe
	Zip: 44092

	Collaborative Partner # 6
Mailing Address:	Name: City of Mentor-on-the-Lake
	Street Address: 5860 Andrews Road
	City: Mentor-on-the-Lake
	Zip: 44060

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Collaborative Partner # 7	
Mailing Address:	Name: Village of Fairport Harbor
	Street Address: 220 Third St.
	City: Fairport Harbor
	Zip: 44077

Collaborative Partner # 8	
Mailing Address:	Name: City of Kirtland
	Street Address: 9301 Chillicothe Road
	City: Kirtland
	Zip: 44094

Collaborative Partner # 9	
Mailing Address:	Name: Village of Madison
	Street Address: 126 West Main St.
	City: Madison
	Zip: 44057

Collaborative Partner # 10	
Mailing Address:	Name: not applicable
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name: not applicable
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name: not applicable
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name: not applicable
	Street Address:
	City:
	Zip:

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Project Information

Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.

Two weeks ago, torrential rain and flooding in our communities resulted in severe devastation due to overflowing storm and sanitary sewers. In Willowick alone, 5,000 to 6,000 residents experienced water in their basements resulting in the loss of many resident possessions. Willoughby Hills flooding was certainly more localized, causing damage on the west end of the city. Wickliffe experienced flooding into homes that have never gotten a drop of storm or sanitary sewer water in the past. Concord Twp.'s level of flooding in many newer developments was unprecedented. Photos from these events are attached.
A grant encouraging collaborative services would be utilized to purchase a sewer camera with lateral launch that all partnered cities would be able to utilize to attempt to prevent the terrible flooding situations that were recently experienced. With the proper tools, the cities would be able to establish a prudent sewer inspection program that would include camera view for optimum view. The camera would serve to be an integral part of the inspection, which would be the definitive proof that sewer cleaning is or is not necessary. This would alleviate the build-up of sanitary sewer materials that residents recently found in their basements with the recent flooding. All cities will have established a plan whereby the camera would be used in the phases of testing and would schedule with the lead agency accordingly. The lateral launch feature is unique in that it allows the users to drive down the main line pipe and "launch" a secondary camera into a branching line, typically into a house lateral. With cities that experienced the recent devastating backups, a tool of this caliber would triage the types of blockages that have been deemed the culprit of much of the devastation.

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Project Information				
Has this project been submitted for consideration in previous LGIF rounds?		Yes	✓	No
If yes, in which round(s)?				
What was the project name?				
What entity was the lead applicant?				

Past Success

Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction or a merger (5 points).

The City of Willoughby Hills has been very successful in utilizing the County's Shared Services Agreement to share and borrow road equipment from many surrounding cities. We have been able to loan our sewer vac to the City of Wickliffe to assist in their sewer clean outs. We recently provided our front end loader to remove flooding debris in the cities of Wickliffe and Willowick. Borrowing a bull dozer from Mentor, we were able to prepare our Garfield Soccer Fields for summer play. It also enabled us to clean up our city dumpsite of brush more efficiently. While we were waiting for delivery on our snow plow last December, Kirtland lent us one of theirs and we were able to provide snow removal efficiently and effectively for our residents. Kirtland also let us borrow a grader and paver for road work. In summary, since the 2012 establishment of the Shared Services Program, the Lake County communities have worked well together to accomplish a true savings from city to city.
In addition, our Tech Rescue Team and Hazmat Teams are great examples of utilizing shared purchased equipment and personnel to perform heroic acts when called to action. The established mutual aid practices are a constant and virtually daily reminder of the relationship we have set with our fellow communities and serves to provide maximum service at a collaborated cost.
We are also members of Sourcing Office's program to participate in shared services with office supplies through the Office Max Solutions Program.

Applicant demonstrates Past Success		Yes		No

Scalable

Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).

Our fellow communities were chosen to participate in the Sewer Camera Collaboration because of the recent impact of the flooding in their cities and the immediate need for a change in policy and procedure for sewer inspection. None of them own a sewer camera with lateral launch at this time. The cities included in the collaborative effort have experienced residential property loss without having the means to assist their residents due to state and federal financial reductions. In time, to come, additional cities may be added to the collaboration process to extend the practice to prevent flooding issues by way of regular sewer inspection via camera visualization techniques. One must be practical in how many entities could effectively utilize the equipment without letting one of the other entities to fall short due to unavailability. Given time, one would surmise that the rotation would get caught up for inspection and other entities may be added as that availability is shown.

Applicant demonstrates a Scalable project		Yes		No

Lead Applicant	City of Willoughby Hills	Round 7	
	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Replicable

Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).

This proposal may be replicated simply by other entities by reviewing the need of area communities who may have the common need for optimum sewer inspection. Once that is identified, the State bid can be determined for camera equipment that would be suitable for the entities interested in participating in the collaboration.
In addition, training and certification would be outlined to the potential entity as that is an important part of a successful endeavor. Education with regard to the Health Department's requirements for immunizations would also be discussed.

Applicant demonstrates a Replicable project		Yes		No

Section 3 Project Information

Probability of Success

Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).

Given the collaborative sewer camera, there would be optimum sewer inspection conducted to alleviate future flooding in communities that recently experienced widespread flooding devastation. The likelihood of success of the collaboration of the municipalities to collectively afford the privilege of this sophisticated tool and prevent future flooding is imperative. The municipalities have an obligation to provide their residents with Department of Health safety standards as it pertains to sewage and sewer back up. With this camera, the cities would be able to collectively provide that safety obligation. This is not a tool that would be used all day every day by one city, so it is the perfect choice for a collaborative project.

Applicant demonstrates Probability of Success		Yes		No

Lead Applicant	City of Willoughby Hills	Round 7
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request

Performance Audit/Cost Benchmarking

If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).

On April 10, 2012, The Auditor for the State of Ohio conducted its"Lake County Capital Equipment Utilization Study." Page 1 of the study's results reports:
"Capital Equipment Utilization:
Finding: Within Lake County, capital equipment generally experiences low utilization (See Table 1 and Table 2). In addition, each type of equipment analyzed was identified as being duplicated in entities across the County.
Recommendation: To maximize the return on capital equipment investment the governmental entities within Lake County should pursue strategies to increase overall capital equipment utilization. These strategies could include developing a county-wide equipment sharing program, disposing of underutilized assets, sharing purchasing of new or replacement capital equipment and/or renting capital equipment as needed."
Our request to purchase this sewer camera with lateral launch is totally in-line with the State Auditor's recommendation in this Performance Audit.

On a City-wide level, in March 2011, the Mayor appointed eleven members of the community with varied backgrounds to conduct the City of Willoughby Hills Performance Audit Analysis. This Audit Task Force recommended "Coordination of Resources and Information" indicating that "Cities who develop strong internal programs to take maximum advantage of their resources and build strategic relationships with other private, non-profit and governmental entities will have greater opportunities in the future to provide better, more affordable services to their residents..."

Prior Performance Audit or Cost Benchmarking	☐ Yes	☐ No

Section 3 Project Information

Economic Impact

Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).

The proposal will serve to promote a business environment by way of purchasing the equipment and utilizing it via a scheduling process for optimum shared services process. There is no doubt that the sewer cleaning would result in improvement in the likelihood of reduced flooding and the elimination of community eyesore remnants of basement flooding. (See photos)
The cities will be able to comply with current Department of Health standards as it relates to the elimination of sanitary sewer water debris.
Communities use this equipment to perform their annual I&I inspections as is mandated by federal law. By eliminating infiltrate to sanitary sewer systems, communities will reduce the overflows of sanitary to the environment.

Applicant demonstrates Economic Impact	☐ Yes	☐ No

Replacement Page - see email 9/4/2013

Lead Applicant	City of Willoughby Hills		
	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Response to Economic Demand
Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).
The sewer camera with lateral launch is definitely a tool that cities want to own and utilize but are unable to because of the current financial constraints, particularly in the purchase of large equipment. While this equipment is not used on a daily basis by one particular city, it would certainly be prudent to be a collaborative purchase so that a number of cities can have it at their disposal to perform maximum inspections for sanitary sewers. The recent flooding did not qualify for any type of federal or state assistance for those who lose property and possessions. Many insurance policies did not cover their losses, either. The clean up to many residents and cities was very costly. To alleviate these resident concerns in the future, the best case scenario would be to ensure that the sewers are in optimum condition to avoid any future flooding and loss. When analysis is done on having a contractor perform this work from city to city or to rent this equipment, the cost savings is tremendous (see Return on Investment calculations). It would well serve many communities and residents. This equipment should serve to fulfill the needs of the collaborative group for many years. As new technology is introduced, it would be nice to envision the addition of revised equipment and/or software for future needs.

Applicant demonstrates Response to Economic Demand		Yes		No

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget details may be provided in the budget narrative.

Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additonal detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual) and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment (ROI)calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. The ROI should be calculated over a three-year period. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years of prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Project Budget

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget. Indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:	$234,306
Cash Match (List Sources Below):	
Source:	
Source:	
Source:	
Source:	
In-Kind Match (List Sources Below):	
Source: City personnel training (3da	$8,640
Source: City personnel operators (p	$186,400
Source: Insurance & storage	$6,900
Total Match:	$201,940
Total Sources:	$436,246

Uses of Funds

	Amount	Revenue Source
Consultant Fees:		
Legal Fees:		
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		
Total Uses:	$0	
Local Match Percentage:	46.29%	

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)

☐ 10-39.99% (1 point) ☐ 40-69.99% (3 points) ☐ 70% or greater (5 points)

Section 4 Financial Information

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

The in-kind contribution will include training, supervising, scheduling, equipment maintenance, cleaning, fuel and insurance. Long-term, this number is a large number to calculate or be written in this grant formula. But, in addition, once the equipment is procured, the collaborative cities will pay for the training of one (1) Service Superintendent and five (5) additional Service Department employees. Two individuals are required to operate this equipment so it is prudent to train this number of individuals to run the equipment. The formulas used are as follows:

Training:
3 days at 8 hours each = 24 hours X 6 employees = 144 hours
144 hours X $60/hr. (estimated rate of pay with benefits) = $8640

City Personnel operators:
Will use camera 180 days per year.
2 employees X $60/hr. = $480 per day $480 X 180 days = $ 86400*
* this represents just one year of running the equipment - once again, long-term, this number is a large number to calculate or be written in this grant formula.

Storage (heated storage bay):
14 X 25 = 350 square ft.
350 X $18 square ft = $6300.*

Insurance: $600/yr.*

Lead Applicant	City of Willoughby Hills	Round 7	
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Program Budget

Actual [ ] Projected [✓]	FY 2013	FY 2014	
Expenses	Total Program Expenses	Total Program Expenses	To
Salary and Benefits	86400	86400	
Contract Services			
Occupancy (rent, utilities, maintenance)	6300	6300	
Training & Professional Development	8640	0	
Insurance	600	600	
Travel	1000	1000	
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other -			
*Other -			
*Other -			
TOTAL EXPENSES	102940	94300	
	Revenues	Revenues	
Contributions, Gifts, Grants & Earned Revenue			
Local Government:			
Local Government:			
Local Government:			
State Government			
Federal Government			
**Other -*			
**Other -*			
**Other -*			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES	0	0	

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Program Budget

Actual ☐ Projected ☑

Expenses	FY 2016 Total Program Expenses	FY 2017 Total Program Expenses	To
Salary and Benefits	86400	86400	
Contract Services			
Occupancy (rent, utilities, maintenance)	6300	6300	
Training & Professional Development	0	0	
Insurance	600	600	
Travel	1000	1000	
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other -			
*Other -			
*Other -			
TOTAL EXPENSES	94300	94300	

Revenues	Revenues	
Contributions, Gifts, Grants & Earned Revenue		
Local Government:		
Local Government:		
Local Government:		
State Government		
Federal Government		
**Other -*		
**Other -*		
**Other -*		
Membership Income		
Program Service Fees		
Investment Income		
TOTAL REVENUES		

Lead Applicant	City of Willoughby Hills	Round 7	
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Program Budget

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on researc standards and include a thoughtful justification.

Year 1 will require the necessary training for the six individuals who will be trained on the equipment. After that, the cities will pay the equipment. They will also pick up the cost of the gas, insurance, storage, maintenance and scheduling of the equipment. The this item is pretty straightforward...we collectively want the grant to purchase the equipment, but we will then collectively put up the use, store and maintain the equipment well into the future. It is difficult to predict wages (although we will assume that no raises will financial constraints on the municipalities that does not seem to be better into the future) and gasoline (which is difficult to predict price of gas, which is an unknown six years into the future).

Section 4: Financial Information Scoring

- [ ] (5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.
- [ ] (3 points) Applicant provided complete and accurate budget information for at least three fiscal years.
- [ ] (1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

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Return On Investment

Return on Investment (ROI)is a performance measure used to evaluate the efficiency of an investment. To derive the expected ROI, divide the net gains of the project by the net costs (for a three-year period). For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning or management study)--unless the results of this study will lead to direct savings without additional implementation costs.

Return on Investment Formulas

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected program budgets, and should reflect a three-year period.

Do you expect cost savings from efficiency from your project?

○ Use this formula: $\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$

Do you expect cost avoidance from the implementation of your project/program?

◉ Use this formula: $\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$

Do you expect increased revenues as a result of your project/program?

○ Use this formula: $\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$

Do you expect some combination of savings, cost avoidance or increased revenue as a result of your project/program? (Total Gains combines $ Saved, Costs Avoided and New Revenue)

○ Use this formula: $\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$

Expected Return on Investment = $\frac{\$450,000}{\$234,306} * 100 = 192.06\%$

Expected Return on Investment is:

☐ Less than 25% (5 points) ☐ 25%-75% (10 points) ☐ Greater than 75% (15 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Lead Applicant	City of Willoughby Hills	Round 7	
	Collaborative Sewer Camera with Lateral Launch		Grant

Return on Investment Justification Narrative: In the space below, describe the nature of the expected ROI calculation providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance or increased revenues shown in the program budgets on the preceeding pages. Use references when appropriate to justify assumptions used for cost projections.

The return on investment with a piece of equipment of this important magnitude is very difficult to calculate. How does one measure the cost of a lawsuit brought on by a flooded resident who is suing on behalf of all of the residents of a municipality because the "city did not do enough to prevent sewer blockage with resultant backup?" This was the case in Willowick (News-Herald article enclosed) with the recent flooding. How do you measure the cost of any number of basements (could be 1 or could be 5000) that need to be restored following a sewer backup? The City of Willoughby Hills paid out $17,000 recently to a homeowner who experienced a loss of his basement living space following sewer backup into his home. Having a sewer camera with lateral launch could have avoided this.

What one CAN calculate, however, is the cost of this equipment if we rented it, which is calculated as follows:

$10,500 per month (20 days)
$10,500 x 12 months = $126,000 per year.
In 1.85 years of rental, this equipment would have been paid off.

OR, if a contractor was hired to do this work, the calculation is as follows:

$1.25 per foot @ 2000 feet per day = $2500 per day
$2500 per day X 180 days of camera usage = $450,000
In one year of usage at 180 days, you have almost doubled what you would have spent on the camera, doing it on your own.

The ROI formula is based on the assumption that a contractor was utilized to do the work, thus resulting in a significant savings to the collaborative group.

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Magnitude of Project

If the project has an expected ROI of 74.99 percent or less, complete the following calculation. Projects with a Magnitude Factor of 50 or above score (5 points.)

$$\frac{\text{ROI\%} \times \text{Savings Amt}}{1000} = \text{Magnitude Factor}$$

Project has a Magnitude Factor of 50 or above	☐ Yes	☐ No

Cost Savings

This project will decrease specific line items in the exisiting budget. The specific line items should be evidenced by an expected decrease in specific line items for the next three years. In the space below please list the specific line item in the Program Budget section and the total dollar amount saved in the next three years (5 points).

After the first year, we do not anticipate any training, which will decrease the budget amounts for years 2, 3 and anything thereafter.
The cities themselves may see an increase in insurance or gasoline or storage fees; however, these are in-kind items that are not quantifiable and will be absorbed without any funding from any other source.

Applicant demonstrates Cost Savings	☐ Yes	☐ No

Core Services

Does the project affect core services in your community? Explain how this project meets the basic needs of your community by providing services for which the lead applicant is primarily responsible (5 points).

Sewer cleaning is a core service in our community as a lead agency, as well as in all of our collaborative municipalities. Police, Fire and Service are the integral makeup of a city. Without these services, life would be very difficult, if not impossible, for residents. The service of cleaning sewers on a regular basis is a necessary job, particularly given the fact that residents are taxed for sewer maintenance once sewer installation is complete. A portion of those funds are to be directed to the maintenance of the sewer lines. Optimum cleaning can only be achieved when the operator is certain the line is free of any blockage. The sewer camera with lateral launch would be a surefire way that the goal has been achieved. The project affects the core service of sewer cleaning in our community and ensures the basic needs of a clean, safe environment is provided to our residents.

Project affects Core Services of the Lead Applicant	☐ Yes	☐ No

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Loan Repayment Structure

Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

not applicable

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity or other collateral (i.e. emergency, rainy day or contingency fund, etc).

☐ Applicant clearly demonstrates a secondary repayment source (5 points)

☐ Applicant does not have a secondary repayment source (0 points)

Lead Applicant	City of Willoughby Hills	Round 7	
Project Name	Collaborative Sewer Camera with Lateral Launch	Type of Request	Grant

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points	Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the **smallest** population listed in the application. Applications from (or collaborating with) small communities are preferred.	5	5
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support.	5	5
	Section 2: Success Measures		
Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5	0
Scalable	Applicant's proposal can be scaled for the inclusion of other entities.	5	0
Replicable	Applicant's proposal can be replicated by other local governments.	5	0
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5	0
	Section 3: Significance Measures		
Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5	0
Economic Impact	Applicant demonstrates the project will promote a business environment and will provide for community attraction.	5	0
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5	0
	Section 4: Financial Measures		
Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three-year period following the project.	5	0
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5	0
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	15	0
Magnitude Factor	Applicant demonstrates a magnitude factor of 50 or above, based on the ROI percentage and the dollar amount of project gains estimated in the ROI calculation.	5	0
Cost Savings	Applicant demonstrates specific line items in the current budget that will decrease as a result of this project.	5	0
Core Services	Applicant demonstrates that the project affects core services provided in their community.	5	0
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award.	5	0
		Total Points	10

DAVID A. REICHELT
President of Council

NANCY E. FELLOWS
Vice President of Council

VICTORIA ANN SAVAGE, CMC
Clerk of Council

City of Willoughby Hills

Council
CHRISTOPHER L. BIRO
DAVID M. FIEBIG
FRANK A. GERMANO
KEVIN D. MALECEK
RAYMOND C. SOMICH

ORDINANCE NO. 2012-55

AN ORDINANCE ADOPTING THE OHIO PUBLIC WORKS NON-EMERGENCY AND EMERGENCY SHARED SERVICES AGREEMENT AUTHORIZING INTERGOVERNMENTAL SHARED SERVICES AND THEREBY ESTABLISHING A COUNTYWIDE PUBLIC WORKS SHARING AND USE PROGRAM.

WHEREAS, county and local governments in Lake County, Ohio seek to enter a Shared Services Agreement in order to provide for the sharing of resources, personnel, and equipment; and

WHEREAS, the Parties to this Agreement recognize the need for increased efficiency in local government, intent to realize gains from specialization, and are actively pursuing means to reduce financial strain on their citizens; and

WHEREAS, the Parties to this Agreement wish to engage in a Shared Services Agreement, while holding each other harmless, indemnify each other against third-party lawsuits, and enhance Workers Compensation protection; and

WHEREAS, the Parties recognize the necessity to provide mutual aid and contingency assistance during emergencies; and

WHEREAS, this Agreement is made pursuant to Ohio Revised Code Section 9.482, which authorizes a political subdivision to enter into an agreement with another political subdivision, whereby a contracting political subdivision agrees to exercise any power, perform any function, or render any service for another contracting Borrower political subdivision that the contracting Borrower political subdivision is other legally authorized to exercise, perform, or render; and

WHEREAS, said Agreement, as prepared by the State Auditor, fulfills the written consent requirement of Ohio Revised Code Section 9.482 authorizing intergovernmental shared services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:

SECTION 1. Pursuant to Ohio Revised Code Section 9.482, the Mayor is hereby authorized and directed to execute the ***Public Works Non-Emergency and Emergency Shared Services Agreement*** attached hereto as Exhibit "A" consisting of five (5) pages and incorporated herein by reference.

SECTION 2. The actions of this Council concerning and relating to the passage of legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

PASSED: December 13, 2012

David A. Reichelt
President of Council

Submitted to the Mayor for his approval
on this 13 day of December, 2012

Approved by the Mayor
December 13, 2012

2012
ATTEST:

Victoria Ann Savage, CMC
Clerk of Council

Robert M. Weger
Mayor

WICKLIFFE CITY COUNCIL MEETING
December 10, 2012 - 7:00 p.m.

A regular meeting of Wickliffe City Council was called to order by Council President David Krych at 7:00 p.m. on Monday, December 10, 2012. The following were present at roll call:

MAYOR:	William Margalis, excused
COUNCIL PRESIDENT:	David Krych
COUNCIL:	Bala, Ely, Iafelice, Levon, Matyja Koski, excused
LAW DIRECTOR:	William C. Gargiulo
FINANCE DIRECTOR:	Martin Germ
SERVICE DIRECTOR:	Don Kerniskey
ENGINEER:	Peter J. Formica
BUILDING COMMISSIONER:	Raymond F. Sack
RECREATION DIRECTOR:	Timothy E. Stopp
POLICE CHIEF:	Randy E. Ice
FIRE CHIEF:	James G. Powers
ECONOMIC DEVELOPMENT:	Jason Laver

APPROVAL OF MINUTES:

Moved by Mr. Iafelice seconded by Mr. Eli that the minutes of the council meeting of November 26, 2012 be accepted as presented.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried.

REPORTS AND COMMUNICATIONS FROM MAYOR/SAFETY DIRECTOR - Mayor Margalis excused.

REPORTS AND COMMUNICATIONS FROM THE LAW DIRECTOR: Mr. Gargiulo reported the following: In the magazine entitled "Cities and Villages" on page 23 there is an article titled "The Ethics Law" which is a good review of what every councilman should know and it is worth reviewing. Also in the law suit in Judge Collins' Court Schwartz vs. Formica Plumbing Co. and the City of Wickliffe, Formica Plumbing, through their attorney Bob Leach, filed an Answer and Counter-claim so all the preliminary paper work is in front of the Judge and he will schedule a case management conference.

COMMUNICATIONS FROM COUNCIL PRESIDENT - Mr. Krych referred to a request for the transfer of a liquor permit from Club Molisani and referred this to Mr. Matyja for processing. He read an excerpt from the Dominion East Ohio Gas Company regarding a notice for a new PRI adjustment. The PUCO approved Dominion's initial adjustment to the PIR Cost Recovery Charge on December 16, 2009.

The following rates do not take into account the reconciliation adjustment, which will not be determined until the February application is filed.

	Current rate	Estimated Rate
General Sales Service-Residential and General Sales Service - Nonresidential	$2.80 per month	$3.95 per mo.
Energy Choice Transportation Svs-Res. And Energy Choice Trans. Svs-Non Res.	$2.80 per month	$3.95 per mo.
Large volume General Sales Service and Large volume Energy Choice transportation Service	$23.68 per month	$31.69 per mo.

THERE WERE NO AMENDMENTS OR ADDITIONS TO THE AGENDA

ADMINISTRATORS:

A. Police Chief - Chief Ice had nothing to add to his report which is attached.

B. Fire Chief - Chief Powers had nothing to add to his report which is attached.

C. Finance Director - Financial report attached. Mr. Germ added that at last weeks Financial Committee meeting the council president asked him if there was any progress with the agreement with CCA, last week he received an e-mail from CCA and they have done the first matching of Wickliffe City returns to IRS returns and have come up with 864 cases of people who filed a federal tax return but not a city tax return. This does not mean that they were required to file a city return but there is a possibility that this should have been done. So the S.B. CCA will be sending out letters this Friday asking for copies of the federal returns from the years in question and also copies of W-2s and 1099s and by that they will determine if there was a city tax liability from them. Council should inform their constituents to respond to the letter directly to the CCA for which there will be an address. We will then see what a potential revenue would be. The years 2007-2011 are the years in question. Mr. Levon requested that a copy of the letter be provided to council.

D. Engineer - Mr. Formica reviewed his report which is attached. Upon a question from Mr. Krych regarding T.C. Construction and the repair work on Rush Rd. Mr. Formica said they will be coming to council for a change order in the $30,000 range basically.

E. Service Director - Mr. Kerniskey reviewed his report which is attached. He also reported on the traffic light problem on E. 305 and Lakeland. He added that as of today he has finished interviewing the two top candidates for the laborer position.

F. Building Commissioner - Mr. Sack had nothing to add to his report which is attached.

G. Recreation Director - Report attached. Mr. Stopp invited council to attend the annual Christmas party to be held at the Middle School on Wednesday, December 12 from 6:30 p.m. to 8:00 p.m.

H. Economic Development Director - Mr. Laver informed council that he has updated the commercial availability contained on the web site.

THERE WAS NO AUDIENCE PARTICIPATION

COMMITTEE REPORTS

Mr. Krych read the report of the Finance Committee meeting held on December 3, which is attached. He also read the report of the Committee of the Whole meeting also held on the same date and attached hereto.

THERE WERE NO COMMISSION REPORTS

THERE WAS NO OLD BUSINESS

THERE WAS NO NEW BUSINESS

ORDINANCES

ORDINANCE NO. 2012-74 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WICKLIFFE, OHIO TO ENTER INTO A CONTRACT WITH THE MUNICIPAL FOREMEN AND LABORERS' UNION, LOCAL 1099, AFL-CIO, AND DECLARING AN EMERGENCY. Read by title.

Moved by Mr. Iafelice seconded by Mr. Bala that the rules of council be suspended and that Ordinance No. 2012-74 be placed on third and final reading.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried.

Moved by Mr. Levon seconded by Mr. Ely that Ordinance No. 2012-74 be adopted as presented.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried. Ordinance No. 2012-74 adopted.

ORDINANCE NO. 2012-75 AN ORDINANCE AUTHORIZING THE PURCHASE OF ONE (1)NEW VACTOR MANUFACTURING MODEL 2100 SERIES 'PLUS' COMBINATION SEWER CLEANER WITH REQUESTED EQUIPMENT, THROUGH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF STATE PURCHASING, FOR USE BY THE SERVICE DEPARTMENT OF THE CITY OF WICKLIFFE, AND DECLARING AN EMERGENCY. Read by title.

Moved by Mr. Iafelice seconded by Mr. Bala that the rules of council be suspended and that Ordinance No. 2012-75 be placed on third and final reading.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried.

Moved by Mr. Ely seconded by Mr. Levon that Ordinance No. 2012-75 be adopted as presented.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried. Ordinance No. 2012-75 adopted.

ORDINANCE NO. 2012-76 AN ORDINANCE AUTHORIZING THE DIRECTOR OF FINANCE OF THE CITY OF WICKLIFFE, OHIO, TO TRANSFER OR ADVANCE SUMS OF MONEY BETWEEN VARIOUS FUNDS FOR 2012; AND DECLARING AN EMERGENCY. Read by title.

Moved by Mr. Iafelice seconded by Mr. Bala that the rules of council be suspended and that Ordinance No. 2012-76 be placed on third and final reading.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried.

Moved by Mr. Levon seconded by Mr. Ely that Ordinance No. 2012-76 be adopted as presented.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried. Ordinance No. 2012-76 adopted.

ORDINANCE NO. 2012-77 AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WICKLIFFE FOR THE PERIOD BEGINNING JANUARY 1, 2012 AND ENDING DECEMBER 31, 2012; AND DECLARING AN EMERGENCY. Read by title.

Moved by Mr. Iafelice seconded by Mr. Bala that the rules of council be suspended and that Ordinance No. 2012-77 be placed on third and final reading.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried.

Moved by Mr. Iafelice seconded by Mr. Bala that Ordinance No. 2012-77 be adopted as presented.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried. Ordinance No. 2012-77 adopted.

RESOLUTIONS

RESOLUTION NO. 2012-14 A RESOLUTION ADOPTING THE STATE OF OHIO AUDITOR'S PUBLIC WORKS NON-EMERGENCY AND EMERGENCY SHARED SERVICES AGREEEMENT FOR COUNTY AND LOCAL GOVERNMENTS Read by title. THIRD READING.

Moved by Mr. Iafelice seconded by Mr. Ely that Resolution No. 2012-14 be adopted as presented.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried. Resolution No. 2012-14 adopted.

There being no further business it was moved by Mr. Iafelice seconded by Mr. Levon that the council meeting of December 10, 2012 be adjourned.

ROLL CALL: Yes: Bala, Ely, Iafelice, Krych, Levon, Matyja
No: None

Motion carried. Meeting adjourned at 7:30 p.m.

Clerk of Council

Council President and Presiding Officer

TRUSTEES
GABE CICCONETTI
JEANETTE A. CRISLIP
JAMES S. FALVEY

TOWNSHIP FISCAL OFFICER
MICHAEL A. PATRIARCA

Painesville Township

55 Nye Road
Painesville Twp., Ohio 44077

(440) 352-1443
Fax (440) 352-8169

website: www.painesvilletwp.com

COPY

November 21, 2012

Mr. James R. Gills, P.E., P.S.
Lake County Engineers Office
550 Blackbrook Road
Painesville Twp, OH 44077

Re: State Auditors Shared Service Agreement

Dear Mr. Gills;

Attached for your use are the following items:

1. Our resolution supporting the State of Ohio Auditor's Public Works Non-emergency and Emergency Shared Services.

2. Signed Execution page for the Shared Services Agreement.

Should you have any questions or require additional information, please feel free to contact me.

Sincerely,

W. David Landeg
Township Administrator

cc: file

RECEIVED
NOV 26 2012
LAKE COUNTY ENGINEER

TRUSTEES
GABE CICCONETTI
JEANETTE A. CRISLIP
JAMES S. FALVEY

TOWNSHIP FISCAL OFFICER
MICHAEL A. PATRIARCA

Painesville Township

55 Nye Road
Painesville Twp., Ohio 44077

(440) 352-1443
Fax (440) 352-8169

website: www.painesvilletwp.com

2012-98 A RESOLUTION SUPPORTING THE STATE OF OHIO AUDITOR'S PUBLIC WORKS NON-EMERGENCY AND EMERGENCY SHARED SERVICES AGREEMENT

WHEREAS, The Auditor of State of Ohio, has prepared an agreement ("Agreement") to provide for Public Works Non-Emergency and Emergency Shared Services Agreement for adoption by each individual community in Lake County, and

WHEREAS, the "Agreement" as proposed fulfills the written consent requirement of Ohio Revised Code Section 9.482 authorizing intergovernmental shared services, and

WHEREAS, benefits of signing the "Agreement" include:

Formal Agreement: With the mutual consent provided therein, the "Agreement" authorizes Lake County's political subdivisions to exercise any power, function, or service for one another. It applies to both non-emergency and emergency situations.

Tort Immunity: Political subdivision tort liability law applies to parties of the "Agreement" and to their employees when they are rendering a service outside the boundaries of their employing political subdivisions under the "Agreement."

Workers Compensation: Borrowing employers will now enjoy workers compensation Protection, otherwise only available to lending parties. Employees are also entitled to all rights and benefits of workers' compensation law through their employer subdivision, paid by the borrower for the purposes of the shared service; and

WHEREAS, other notable provisions of the "Agreement" include:

- **Voluntary Nature**
- **Repairing Equipment**
- **FEMA Reimbursement**
- **Termination Clause**
- **Flexible Reimbursement**
- **Indemnification**
- **Full Emergency Expenses**

NOW THEREFORE BE IT RESOLVED, that we, The Painesville Township Board of Trustees, Lake County, Ohio, do hereby support the State of Ohio Auditor's Public Works Non-Emergency and Emergency Shared Services Agreement and encourages each individual Lake County community to execute the Agreement as proposed by the Auditor of State, State of Ohio.

APPROVED:

JAMES S. FALVEY, CHAIRMAN

JEANETTE A. CRISLIP, TRUSTEE

GABE CICCONETTI, TRUSTEE

I hereby certify that the within Resolution is a true and exact copy adopted by the Board of Painesville Township Trustees at a regular meeting on the 20th day of November, 2012.

MICHAEL A. PATRIARCA, CLERK
Painesville Township

EXECUTION

Each Party hereto has read, agreed to and executed this Public Works Non-Emergency and Emergency Shared Services Agreement on the date indicated.

Date 11/20/2012

Entity PAINESVILLE TOWNSHIP

By _____
JAMES S. FALVEY

Title CHAIRMAN

Date 11/20/2012

Entity PAINESVILLE TOWNSHIP

By _____
JEANETTE A. CRISLIP

Title TRUSTEE

Date 11/20/2012

Entity PAINESVILLE TOWNSHIP

By _____
GABE CICCONETTI

Title TRUSTEE

RESOLUTIONS ADOPTED
NOVEMBER 20, 2012

2012-98 **A RESOLUTION SUPPORTING THE STATE OF OHIO AUDITOR'S PUBLIC WORKS NON-EMERGENCY AND EMERGENCY SHARED SERVICES AGREEMENT**

2012-99 **WITHDRAWAL OF OBJECTION AND REQUEST FOR HEARING OF LIQUOR LICENSE RENEWAL OF PERMIT NO. 1914835 DBA MCTAGGARTS LOUNGE LOCATED AT 1463 MENTOR AVENUE, PAINESVILLE TOWNSHIP, OHIO 44077 AND OWNED BY DAN SHERWOOD, INC.**

2012-100 **RE-APPOINT DARRELL C. WEBSTER, SR. TO THE ZONING COMMISSION**

2012-101 **RE-APPOINT WILLIAM W. BUCKMAN TO THE BOARD OF ZONING APPEALS**

MINUTES

The Board of Painesville Township Trustees met for a regular meeting at 7:30 p.m. on Tuesday, November 20, 2012 at 55 Nye Road. Present: Trustees James S. Falvey, Jeanette A. Crislip and Gabriel Cicconetti; Fiscal Officer Michael A. Patriarca; Administrator Dave Landeg and Legal Adviser Werner G. Barthol.

Various topics, agenda items and departmental matters were brought before the board including the approval of minutes from the previous meeting. Administrator Landeg summarized the work session noting there were updates from the zoning, fire and road departments. Fred Gaiser from Slowey Insurance gave an update on eye, dental and medical insurance for the Township. Road Supervisor, William Thompson reported that the first leaf pick up went well with the help of the Riverside Swim Team. The Road Department attended a training session in Munson Township on Chain Saw safety. Fire Chief Whittaker said the Turkey give away went smoothly and that Hardy Industrial Technologies would like to do it again next year. Robert Breedlove, 1525 Villa Grande Drive, inquired whether or not Villa Grande Drive could become a dedicated Township road. His request was denied as Villa Grande Drive was originally built as a PUD and currently doesn't meet the requirements for an R1 - Residential property including setbacks, etc. Doug Hickey, part owner of Winzone presented a letter to the Trustees requesting to continue operations at Winzone. Winzone is scheduled to close on December 31, 2012. Trustees informed Mr. Hickey that further discussion was necessary and an answer would be forthcoming.

BILLS PAID

Various bills, payrolls and related disbursements were presented, examined and approved for payment.

RESOLUTIONS ADOPTED

The following resolutions were introduced by motion for adoption, seconded and discussed as appropriate, then voted by roll-call ballot. Trustees James S. Falvey, Jeanette A. Crislip and Gabriel Cicconetti each voted AYE, for unanimous approval.

2012-98 A RESOLUTION SUPPORTING THE STATE OF OHIO AUDITOR'S PUBLIC WORKS NON-EMERGENCY AND EMERGENCY SHARED SERVICES AGREEMENT

WHEREAS, The Auditor of State of Ohio, has prepared an agreement ("Agreement") to provide for Public Works Non-Emergency and Emergency Shared Services Agreement for adoption by each individual community in Lake County, and

WHEREAS, the "Agreement" as proposed fulfills the written consent requirement of Ohio Revised Code Section 9.482 authorizing intergovernmental shared services, and

WHEREAS, benefits of signing the "Agreement" include:

Formal Agreement: With the mutual consent provided therein, the "Agreement" authorizes Lake County's

WHEREAS, other notable provisions of the "Agreement" include:

- Voluntary Nature
- Repairing Equipment
- FEMA Reimbursement
- Termination Clause
- Flexible Reimbursement
- Indemnification
- Full Emergency Expenses

NOW THEREFORE BE IT RESOLVED, that we, The Painesville Township Board of Trustees, Lake County, Ohio, do hereby support the State of Ohio Auditor's Public Works Non-Emergency and Emergency Shared Services Agreement and encourages each individual Lake County community to execute the Agreement as proposed by the Auditor of State, State of Ohio.

2012-99 WITHDRAWAL OF OBJECTION AND REQUEST FOR HEARING OF LIQUOR LICENSE RENEWAL OF PERMIT NO. 1914835 DBA MCTAGGARTS LOUNGE LOCATED AT 1463 MENTOR AVENUE, PAINESVILLE TOWNSHIP, OHIO 44077 AND OWNED BY DAN SHERWOOD, INC.

WHEREAS, the Board of Trustees of Painesville Township having received notice from the Ohio Division of Liquor Control that the above referenced permit was being transferred from Dan Sherwood Inc. to Rick L. Coleman Inc., and

WHEREAS, the Board of Trustees of Painesville Township have met with Rick L Coleman and have reached an understanding of the expectations of Painesville Township;

NOW, THEREFORE BE IT RESOLVED, We, the Painesville Township Trustees, effective November 20, 2012, hereby withdraw our request for a hearing on the Liquor License. Renewal of Permit No. 1914835 DBA McTaggarts Lounge located at 1483 Mentor Avenue, Painesville Township, Ohio 44077.

2012-100 RE-APPOINT DARRELL C. WEBSTER, SR. TO THE ZONING COMMISSION

RESOLVED, the Painesville Township Trustees hereby reappoint Darrell C. Webster to the Zoning Commission for a five-year term ending December 31, 2017.

2012-101 RE-APPOINT WILLIAM W. BUCKMAN TO THE BOARD OF ZONING APPEALS

RESOLVED, the Painesville Township Trustees hereby reappoint William W. Buckman to the Board of Zoning Appeals for a five-year term ending December 31, 2017.

ADJOURNMENT

On a motion made, seconded and carried by three votes of AYE, the Trustees duly adjourned the meeting.

James S. Falvey, Chairman

Michael A. Patriarca, Fiscal Officer

City of Painesville

Public Works Non-Emergency and Emergency Shared Services Agreement

WHEREAS, this Agreement is made pursuant to Ohio Rev. Code Section 9.482, which authorizes a political subdivision to enter into an agreement with another political subdivision, whereby a contracting political subdivision agrees to exercise any power, perform any function, or render any service for another contracting Borrower political subdivision that the contracting Borrower political subdivision is otherwise legally authorized to exercise, perform, or render; and

WHEREAS, county and local governments in Lake County, Ohio seek to enter a Shared Services Agreement in order to provide for the sharing of resources, personnel, and equipment; and

WHEREAS, the Parties to this Agreement recognize the need for increased efficiency in local government, intend to realize gains from specialization, and are actively pursuing means to reduce financial strain on their citizens; and

WHEREAS, the Parties to this Agreement wish to engage in a Shared Services Agreement, while holding each other harmless, indemnify each other against third-party lawsuits, and enhance Workers Compensation protection; and

WHEREAS, the Parties recognize the necessity to provide mutual aid and contingency assistance during emergencies;

NOW, THEREFORE, the Parties agree as follows:

SECTION I.

DEFINITIONS

A. "Agreement" shall mean this document, the "Public Works Non-Emergency and Emergency Shared Services Agreement."
B. "Aid and Assistance" shall include, but not be limited to, personnel, equipment, facilities, services, supplies, or public works resources as the Parties deem appropriate.
C. "Authorized Representative" shall mean an official of a Party to this Agreement who has been authorized in writing by that Party pursuant to the terms of this Agreement, to request, offer, or provide assistance under the terms of this Agreement.
D. "Borrower" means a Party to this Agreement receiving aid and assistance from another Party.
E. "Emergency" refers to any period during which the congress of the United States, a chief executive as defined in Ohio Rev. Code Section 5502.21, or a chief executive or governing body's duly authorized representative of a participating political subdivision has declared or proclaimed that an emergency exists.
F. "Lender" means a Party to this Agreement that has received a request to furnish aid and assistance to the Party in need ("Borrower").
G. "Party" means any "political subdivision," as defined by Ohio Rev. Code Section 2744.01.

SECTION II.

REQUEST FOR ASSISTANCE

A. Request for Assistance - Whenever, in the opinion of the Borrower, there is a need for assistance from other Parties, the Borrower may call upon the Lender to furnish assistance.

B. Response to Request - Upon request for assistance from the Borrower, the Lender may authorize and direct its personnel to provide any aid and assistance deemed appropriate.
C. Right of Refusal - Any Party to this Agreement retains the right, at its sole and exclusive discretion and for whatever reasons it deems appropriate, to decline a request for assistance.
D. Recall of Assistance – Parties may at any time recall such assistance as provided pursuant to this Agreement, pursuant to their best judgment or order from any governing body.
E. Supervision and Control – Unless otherwise agreed to by the Parties, all aid and assistance provided pursuant to this Agreement shall be under the supervision of the Borrower. This supervision will remain in effect until the Lender withdraws aid and assistance.

SECTION III.

REIMBURSEMENT

A. Except as otherwise provided below, it is understood that Borrower shall reimburse Lender for the following costs and expenses incurred by Lender as a result of extending aid and assistance to Borrower.
    1. Personnel – During the period of assistance, Lender shall continue to pay its employees according to its then prevailing ordinances, rules, regulations, and agreements.
    2. Workers Compensation Premiums - Borrower agrees to pay Workers Compensation Premiums, pursuant to Ohio Rev. Code Section 4123.35, while using the services of any personnel working on behalf of Borrower pursuant to this Agreement.
    3. Equipment - Lender may be reimbursed for equipment furnished by it, used, or damaged during the period of assistance at rates deemed appropriate by the Parties. The Borrower shall not be responsible for reimbursing Lender for the costs of normal wear and tear. Borrower's personnel shall use reasonable care at all times in the use and control of all equipment used by them during the period of assistance.
    4. Material and Supplies - Lender may be reimbursed for all materials and supplies furnished by it, used, or damaged during the period of assistance at rates deemed appropriate by the Parties. The Borrower shall not be responsible for reimbursing Lender for the costs of normal wear and tear. Borrower's personnel shall use reasonable care at all times in the use and control of all materials and supplies used by them during the period of assistance.

SECTION IV.

LENDER'S EMPLOYEES

A. Workers' Compensation Premiums - Borrower agrees to compensate Lender for use of Lender's personnel. Said payment shall include worker's compensation premiums, pursuant to Ohio Rev. Code Section 4123.35, incurred during the time period of work done under this Agreement.
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A. Pursuant to Ohio Rev. Code Section 5502.41, in the event of an Emergency, each Party to this Agreement agrees to provide such aid and assistance to any other Party as the Lending Party deems feasible
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    1. In the event of an Emergency, Parties agree to reimburse each other for all aid and assistance rendered.
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To the extent permitted by law, each Party (as Indemnitor) agrees to protect, defend, indemnify, and hold the other Party (as Indemnitee), and its officers, employees, and agents, free and harmless from and against any and all losses, penalties, damages, assessments, costs, charges, professional fees, and other expenses or liabilities of every kind and nature arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of Indemnitor's negligence, acts, errors and/or omissions. To the extent that immunity does not apply, each party shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what types of insurance, and the amounts of coverage, it should carry. Each Party understands and agrees that any insurance protection obtained shall in no way limit the responsibility to indemnify, keep, and save harmless the other parties to this Agreement.

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B. This Agreement may be executed and delivered in counterparts, each of which shall for all purposes be treated as the original hereof and all of which shall constitute a single Agreement.

EXECUTION

Each Party hereto has read, agreed to and executed this Public Works Non-Emergency and Emergency Shared Services Agreement on the date indicated.

Date 10-30-12

Entity CITY OF PAINESVILLE

By [signature]

Title CITY MANAGER

Date _____

Entity _____

By _____

Title _____

Gloria Majeski

From: Lynn White <lwhite@painesville.com>
Sent: Tuesday, September 03, 2013 12:25 PM
To: gloriamajeski@willoughbyhills-oh.gov
Subject: Shared Services Agreement
Attachments: PW Shared Services Agreement.pdf

Please let me know if you need additional information.
Have a great day!

Lynn M. White, Administrative Assistant
City Manager's Office
City of Painesville
7 Richmond Street, P. O. Box 601
Painesville, Ohio 44077-0601
(440) 392-5801
lwhite@painesville.com

Painesville City

RECEIVED
NOV 02 2012
LAKE COUNTY AUDITOR

Public Works Non-Emergency and Emergency Shared Services Agreement

WHEREAS, this Agreement is made pursuant to Ohio Rev. Code Section 9.482, which authorizes a political subdivision to enter into an agreement with another political subdivision, whereby a contracting political subdivision agrees to exercise any power, perform any function, or render any service for another contracting Borrower political subdivision that the contracting Borrower political subdivision is otherwise legally authorized to exercise, perform, or render; and

WHEREAS, county and local governments in Lake County, Ohio seek to enter a Shared Services Agreement in order to provide for the sharing of resources, personnel, and equipment; and

WHEREAS, the Parties to this Agreement recognize the need for increased efficiency in local government, intend to realize gains from specialization, and are actively pursuing means to reduce financial strain on their citizens; and

WHEREAS, the Parties to this Agreement wish to engage in a Shared Services Agreement, while holding each other harmless, indemnify each other against third-party lawsuits, and enhance Workers Compensation protection; and

WHEREAS, the Parties recognize the necessity to provide mutual aid and contingency assistance during emergencies;

NOW, THEREFORE, the Parties agree as follows:

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C. "Authorized Representative" shall mean an official of a Party to this Agreement who has been authorized in writing by that Party pursuant to the terms of this Agreement, to request, offer, or provide assistance under the terms of this Agreement.
D. "Borrower" means a Party to this Agreement receiving aid and assistance from another Party.
E. "Emergency" refers to any period during which the congress of the United States, a chief executive as defined in Ohio Rev. Code Section 5502.21, or a chief executive or governing body's duly authorized representative of a participating political subdivision has declared or proclaimed that an emergency exists.
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G. "Party" means any "political subdivision," as defined by Ohio Rev. Code Section 2744.01.

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C. Right of Refusal - Any Party to this Agreement retains the right, at its sole and exclusive discretion and for whatever reasons it deems appropriate, to decline a request for assistance.
D. Recall of Assistance – Parties may at any time recall such assistance as provided pursuant to this Agreement, pursuant to their best judgment or order from any governing body.
E. Supervision and Control – Unless otherwise agreed to by the Parties, all aid and assistance provided pursuant to this Agreement shall be under the supervision of the Borrower. This supervision will remain in effect until the Lender withdraws aid and assistance.

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EXECUTION

Each Party hereto has read, agreed to and executed this Public Works Non-Emergency and Emergency Shared Services Agreement on the date indicated.

Date 10-30-12

Entity CITY OF PALMETTO

By [signature]

Title CITY MANAGER

Date _____

Entity _____

By _____

Title _____

City of Kirtland

Dave Yost • Auditor of State

An Overview of the Public Works Non-Emergency & Emergency Shared Services Agreement

The Agreement as proposed fulfills the written consent requirement of Ohio Rev. Code Section 9.482 authorizing intergovernmental shared services. Benefits of signing the Agreement include:

Formal Agreement: With the mutual consent provided therein, the Agreement authorizes Lake County's political subdivisions to exercise any power, function, or service for one another. It applies to both non-emergency and emergency situations.

Tort Immunity: Political subdivision tort liability law applies to parties to the Agreement and to their employees when they are rendering a service outside the boundaries of their employing political subdivisions under the Agreement.

Workers Compensation: Borrowing employers will now enjoy workers compensation protection, otherwise only available to lending parties. Employees are also entitled to all rights and benefits of workers' compensation law through their employer subdivision, paid by the borrower for the purposes of the shared service.

Other notable provisions of the Agreement include:

Voluntary Nature: Providing aid and assistance is optional. The needs of your community always come first. Lender may deny resources, direct its personnel to provide assistance, and recall resources at any time.

Flexible Reimbursement: Measure of reimbursement for use of equipment, materials, and supplies shall be as deemed appropriate by the parties.

Repairing Equipment: Borrower is not required to reimburse for costs of normal wear and tear; Borrower shall use reasonable care at all times.

Indemnification: Agreement contains both indemnification and worker's compensation provisions to protect participating parties and encourage lending.

FEMA Reimbursement: In case of a federally declared emergency, the agreement aids participating parties in obtaining FEMA reimbursement (FEMA reimbursement is contingent upon a pre-event, signed agreement).

Full Emergency Expenses: Agreement allows for FEMA reimbursement beginning immediately. While the Ohio Rev. Code only provides for reimbursement after the first eight hours of a declared emergency, this Agreement permits parties to seek reimbursement for the whole time.

Termination Clause: Parties are free to exit the Agreement at their will. The Agreement contains a 30-day notice termination clause.

88 East Broad Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370
www.ohioauditor.gov

Public Works Non-Emergency and Emergency Shared Services Agreement

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EXECUTION

Each Party hereto has read, agreed to and executed this Public Works Non-Emergency and Emergency Shared Services Agreement on the date indicated.

Date 5/14/13

Entity CITY OF KIRTLAND

By M. A. Tyler

Title MAYOR

Date _____

Entity _____

By _____

Title _____

Concord Twp.

Public Works Non-Emergency and Emergency Shared Services Agreement

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SECTION XI.

ENACTMENT

A. This Agreement is made and entered into by and between the governing bodies of certain political subdivisions in Lake County, Ohio. Each political subdivision has become a party to this Agreement upon the signing by an officer of the political subdivision to this Agreement or its counterpart and as duly authorized by the legislative or governing authority of such political subdivision.
B. This Agreement may be executed and delivered in counterparts, each of which shall for all purposes be treated as the original hereof and all of which shall constitute a single Agreement.

EXECUTION

Each Party hereto has read, agreed to and executed this Public Works Non-Emergency and Emergency Shared Services Agreement on the date indicated.

Date 12-5-12

Entity Concord Township

By Caroline M. Luhta

Title Trustee Chairman

Date _____

Entity _____

By _____

Title _____

Fairport Harbor

RESOLUTION NO. 2013-008

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH OTHER LAKE COUNTY COMMUNITIES FOR PUBLIC WORKS NON-EMERGENCY AND EMERGENCY SHARED SERVICES AND DECLARING AN EMERGENCY

WHEREAS, the Auditor of the State of Ohio, has prepared an agreement ("Agreement") (a copy of which is attached hereto as Exhibit A) that provides the legal framework for the Village to enter into agreements for Public Works Non-Emergency and Emergency Shared Services with other local governments in the County; and

WHEREAS, the "Agreement" as proposed fulfills the written consent requirement of Ohio Revised Code Section 9.482 authorizing intergovernmental shared services; and

WHEREAS, benefits of signing the "Agreement" include: (i) Formal Agreement: With the mutual consent provided therein, the "Agreement" authorizes Lake County's political subdivisions to exercise any power, function, or service for one another. It applies to both non-emergency and emergency situations; (ii) Tort Immunity: Political subdivision tort liability law applies to parties of the "Agreement" and to their employees when they are rendering a service outside the boundaries of their employing political subdivisions under the "Agreement."; and (iii) Workers Compensation: Borrowing employers will now enjoy workers compensation protection, otherwise only available to lending parties. Employees are also entitled to all rights and benefits of workers' compensation law through their employer subdivision, paid by the borrower for the purposes of the shared service; and

WHEREAS, other notable provisions of the "Agreement" include: Voluntary Nature, Flexible Reimbursement, Repairing Equipment, Indemnification, FEMA Reimbursement, Full Emergency Expenses, and a Termination Clause.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF FAIRPORT HARBOR, COUNTY OF LAKE, AND STATE OF OHIO, AS FOLLOWS:

Section 1. That the Mayor is hereby authorized to enter into the Public Works Non-Emergency and Emergency Shared Service Agreement that is attached as Exhibit A with other Lake County governmental entities.

Section 2. That all formal actions of this Council

RECEIVED
MAR 26 2013
LAKE COUNTY ENGINEER

concerning the passage of this Resolution were adopted in an open meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Section 3. That this Resolution is hereby declared to be and is passed as an emergency measure, the emergency being the need to enter avail the Village of the benefits of this Agreement and to be able to utilize shared services with other communities on the terms and conditions that are set forth in the attached Agreement. Said Resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the Village.

Passed by Council this 15th day of January, 2013.

MAYOR TIMOTHY S. MANROSS

ATTEST:

FISCAL OFFICER

Dave Yost • Auditor of State

An Overview of the Public Works Non-Emergency & Emergency Shared Services Agreement

The Agreement as proposed fulfills the written consent requirement of Ohio Rev. Code Section 9.482 authorizing intergovernmental shared services. Benefits of signing the Agreement include:

Formal Agreement: With the mutual consent provided therein, the Agreement authorizes Lake County's political subdivisions to exercise any power, function, or service for one another. It applies to both non-emergency and emergency situations.

Tort Immunity: Political subdivision tort liability law applies to parties to the Agreement and to their employees when they are rendering a service outside the boundaries of their employing political subdivisions under the Agreement.

Workers Compensation: Borrowing employers will now enjoy workers compensation protection, otherwise only available to lending parties. Employees are also entitled to all rights and benefits of workers' compensation law through their employer subdivision, paid by the borrower for the purposes of the shared service.

Other notable provisions of the Agreement include:

Voluntary Nature: Providing aid and assistance is optional. The needs of your community always come first. Lender may deny resources, direct its personnel to provide assistance, and recall resources at any time.

Flexible Reimbursement: Measure of reimbursement for use of equipment, materials, and supplies shall be as deemed appropriate by the parties.

Repairing Equipment: Borrower is not required to reimburse for costs of normal wear and tear; Borrower shall use reasonable care at all times.

Indemnification: Agreement contains both indemnification and worker's compensation provisions to protect participating parties and encourage lending.

FEMA Reimbursement: In case of a federally declared emergency, the agreement aids participating parties in obtaining FEMA reimbursement (FEMA reimbursement is contingent upon a pre-event, signed agreement).

Full Emergency Expenses: Agreement allows for FEMA reimbursement beginning immediately. While the Ohio Rev. Code only provides for reimbursement after the first eight hours of a declared emergency, this Agreement permits parties to seek reimbursement for the whole time.

Termination Clause: Parties are free to exit the Agreement at their will. The Agreement contains a 30-day notice termination clause.

88 East Broad Street, Columbus, Ohio 43215
Phone: 614-466-4514 or 800-282-0370
www.ohioauditor.gov

Public Works Non-Emergency and Emergency Shared Services Agreement

WHEREAS, this Agreement is made pursuant to Ohio Rev. Code Section 9.482, which authorizes a political subdivision to enter into an agreement with another political subdivision, whereby a contracting political subdivision agrees to exercise any power, perform any function, or render any service for another contracting Borrower political subdivision that the contracting Borrower political subdivision is otherwise legally authorized to exercise, perform, or render; and

WHEREAS, county and local governments in Lake County, Ohio seek to enter a Shared Services Agreement in order to provide for the sharing of resources, personnel, and equipment; and

WHEREAS, the Parties to this Agreement recognize the need for increased efficiency in local government, intend to realize gains from specialization, and are actively pursuing means to reduce financial strain on their citizens; and

WHEREAS, the Parties to this Agreement wish to engage in a Shared Services Agreement, while holding each other harmless, indemnify each other against third-party lawsuits, and enhance Workers Compensation protection; and

WHEREAS, the Parties recognize the necessity to provide mutual aid and contingency assistance during emergencies;

NOW, THEREFORE, the Parties agree as follows:

SECTION I.

DEFINITIONS

A. "Agreement" shall mean this document, the "Public Works Non-Emergency and Emergency Shared Services Agreement."
B. "Aid and Assistance" shall include, but not be limited to, personnel, equipment, facilities, services, supplies, or public works resources as the Parties deem appropriate.
C. "Authorized Representative" shall mean an official of a Party to this Agreement who has been authorized in writing by that Party pursuant to the terms of this Agreement, to request, offer, or provide assistance under the terms of this Agreement.
D. "Borrower" means a Party to this Agreement receiving aid and assistance from another Party.
E. "Emergency" refers to any period during which the congress of the United States, a chief executive as defined in Ohio Rev. Code Section 5502.21, or a chief executive or governing body's duly authorized representative of a participating political subdivision has declared or proclaimed that an emergency exists.
F. "Lender" means a Party to this Agreement that has received a request to furnish aid and assistance to the Party in need ("Borrower").
G. "Party" means any "political subdivision," as defined by Ohio Rev. Code Section 2744.01.

SECTION II.

REQUEST FOR ASSISTANCE

A. Request for Assistance - Whenever, in the opinion of the Borrower, there is a need for assistance from other Parties, the Borrower may call upon the Lender to furnish assistance.

B. Response to Request - Upon request for assistance from the Borrower, the Lender may authorize and direct its personnel to provide any aid and assistance deemed appropriate.
C. Right of Refusal - Any Party to this Agreement retains the right, at its sole and exclusive discretion and for whatever reasons it deems appropriate, to decline a request for assistance.
D. Recall of Assistance – Parties may at any time recall such assistance as provided pursuant to this Agreement, pursuant to their best judgment or order from any governing body.
E. Supervision and Control – Unless otherwise agreed to by the Parties, all aid and assistance provided pursuant to this Agreement shall be under the supervision of the Borrower. This supervision will remain in effect until the Lender withdraws aid and assistance.

SECTION III.

REIMBURSEMENT

A. Except as otherwise provided below, it is understood that Borrower shall reimburse Lender for the following costs and expenses incurred by Lender as a result of extending aid and assistance to Borrower.
   1. Personnel – During the period of assistance, Lender shall continue to pay its employees according to its then prevailing ordinances, rules, regulations, and agreements.
   2. Workers Compensation Premiums - Borrower agrees to pay Workers Compensation Premiums, pursuant to Ohio Rev. Code Section 4123.35, while using the services of any personnel working on behalf of Borrower pursuant to this Agreement.
   3. Equipment - Lender may be reimbursed for equipment furnished by it, used, or damaged during the period of assistance at rates deemed appropriate by the Parties. The Borrower shall not be responsible for reimbursing Lender for the costs of normal wear and tear. Borrower's personnel shall use reasonable care at all times in the use and control of all equipment used by them during the period of assistance.
   4. Material and Supplies - Lender may be reimbursed for all materials and supplies furnished by it, used, or damaged during the period of assistance at rates deemed appropriate by the Parties. The Borrower shall not be responsible for reimbursing Lender for the costs of normal wear and tear. Borrower's personnel shall use reasonable care at all times in the use and control of all materials and supplies used by them during the period of assistance.

SECTION IV.

LENDER'S EMPLOYEES

A. Workers' Compensation Premiums - Borrower agrees to compensate Lender for use of Lender's personnel. Said payment shall include worker's compensation premiums, pursuant to Ohio Rev. Code Section 4123.35, incurred during the time period of work done under this Agreement.
B. Workers' Compensation Liability - Borrower shall not be responsible for reimbursing any amounts paid or due as benefits to Lender's employees due to personal injury or death occurring during the periods of time such employees are engaged in the rendering of aid and assistance under this Agreement. It is mutually understood that Borrower and Lender shall be responsible for payment of such workers' compensation benefits only to their own respective employees.

SECTION V.

EMERGENCIES

A. Pursuant to Ohio Rev. Code Section 5502.41, in the event of an Emergency, each Party to this Agreement agrees to provide such aid and assistance to any other Party as the Lending Party deems feasible
B. Reimbursement:
    1. In the event of an Emergency, Parties agree to reimburse each other for all aid and assistance rendered.
    2. Should Parties provide emergency aid and assistance to each other, Parties agree to reimburse each other in accordance with Ohio Rev. Code Section 5502.41(J)(1).
    3. Pursuant to Ohio Rev. Code Section 5502.41(K)(3), however, Parties hereby agree to compensate each other for all aid and assistance provided during an Emergency, not merely for aid and assistance provided after eight hours, as restricted by Ohio Rev. Code Section 5502.41(J)(2)(a).
    4. Should any Party incur an expense for which there is no formally adopted rate, Parties agree to abide by the rates set forth in the Federal Emergency Management Agency's Schedule of Equipment Rates.

SECTION VI.

HOLD HARMLESS

To the extent permitted by law, each Party (as Indemnitor) agrees to protect, defend, indemnify, and hold the other Party (as Indemnitee), and its officers, employees, and agents, free and harmless from and against any and all losses, penalties, damages, assessments, costs, charges, professional fees, and other expenses or liabilities of every kind and nature arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of Indemnitor's negligence, acts, errors and/or omissions. To the extent that immunity does not apply, each party shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what types of insurance, and the amounts of coverage, it should carry. Each Party understands and agrees that any insurance protection obtained shall in no way limit the responsibility to indemnify, keep, and save harmless the other parties to this Agreement.

SECTION VII.

AMENDMENTS

This Agreement may be modified at any time upon the mutual written consent of the Parties. Additional political subdivisions may become parties to this Agreement upon the acceptance and execution of this Agreement.

SECTION VIII.

TERMINATION

Any Party may terminate this Agreement upon thirty (30) days written notice to all other Parties. A termination shall not affect the obligation of any Party to reimburse the other for the costs and expenses of rendering aid and assistance incurred prior to the effective date of termination.

SECTION IX.

HEADINGS

The headings of various sections and subsections of this Agreement have been inserted for convenient reference only and shall not be construed as modifying, amending, or affecting in any way the express terms and provisions of this Agreement.

SECTION X.

SEVERABILITY

Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. In the event that Parties to this Agreement have entered into other aid and assistance agreements, those parties agree that, to the extent a request for aid and assistance is made pursuant to this Agreement, those other aid and assistance agreements are superseded by this Agreement.

SECTION XI.

ENACTMENT

A. This Agreement is made and entered into by and between the governing bodies of certain political subdivisions in Lake County, Ohio. Each political subdivision has become a party to this Agreement upon the signing by an officer of the political subdivision to this Agreement or its counterpart and as duly authorized by the legislative or governing authority of such political subdivision.
B. This Agreement may be executed and delivered in counterparts, each of which shall for all purposes be treated as the original hereof and all of which shall constitute a single Agreement.

EXECUTION

Each Party hereto has read, agreed to and executed this Public Works Non-Emergency and Emergency Shared Services Agreement on the date indicated.

Date 1-15-13 Entity Village of Fairport Harbor

By [signature]

Title Mayor

Date _____ Entity _____

By _____

Title _____

Mayor/Safety Director
JOHN M. ROGERS

Council President
DAVID R. EVA

Council Vice President
DALE O. LANGBEHN

Members of Council
JENNIFER BITTNER
TROY D. ELAM
JOHN HAWKINS
JENNIFER JAKOSH
SUSAN M. SHIRLEY

CITY OF MENTOR ON-THE-LAKE

Administrative Director
KIP L. MOLENAAR
Law Director
JAMES M. LYONS
Police Prosecutor
JOSEPH M. GURLEY
Engineer
JAMES SAYLES

Fire Chief
ROBERT J. MAHONEY
Police Chief
JOHN P. GIELINK
Service Director
DWAYNE E. BAILEY

WEB: www.CityMOL.org

November 27, 2012

COPY

Honorable James R. Gills
Lake County Engineer
550 Blackbrook Road
Painesville, Ohio 44077

RE: Shared Services Agreement

Dear Jim:

Enclosed is a copy of the City of Mentor-on-the-Lake's Resolution No. 2012-R-14 which authorizes the execution of the Shared Services Agreement for our Service Department.

Respectfully,

Kip L. Molenaar
Administrative Director

KLM/lms

Enclosure

Cc: John M. Rogers, Mayor
Dwayne E. Bailey, Service Director

RECEIVED
NOV 29 2012
LAKE COUNTY ENGINEER

5860 ANDREWS ROAD • MENTOR-ON-THE-LAKE, OHIO 44060-2827 • (440) 257-7216 FAX (440) 257-2766

RESOLUTION NO. 2012-R-14

A RESOLUTION AUTHORIZING THE MAYOR AND ADMINISTRATIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH OTHER LAKE COUNTY COMMUNITIES FOR PUBLIC WORKS NON-EMERGENCY AND EMERGENCY SHARED SERVICES AND DECLARING AN EMERGENCY

WHEREAS, the Auditor of the State of Ohio, has prepared an agreement ("Agreement")(a copy of which is attached hereto as Exhibit A) that provides the legal framework for the City to enter into agreements for Public Works Non-Emergency and Emergency Shared Services with other local governments in the County; and

WHEREAS, the "Agreement" as proposed fulfills the written consent requirement of Ohio Revised Code Section 9.482 authorizing intergovernmental shared services; and

WHEREAS, benefits of signing the "Agreement" include: (i) Formal Agreement: With the mutual consent provided therein, the "Agreement" authorizes Lake County's political subdivisions to exercise any power, function, or service for one another. It applies to both non-emergency and emergency situations; (ii) Tort Immunity: Political subdivision tort liability law applies to parties of the "Agreement" and to their employees when they are rendering a service outside the boundaries of their employing political subdivisions under the "Agreement."; and (iii) Workers Compensation: Borrowing employers will now enjoy workers compensation protection, otherwise only available to lending parties. Employees are also entitled to all rights and benefits of workers' compensation law through their employer subdivision, paid by the borrower for the purposes of the shared service; and

WHEREAS, other notable provisions of the "Agreement" include: Voluntary Nature, Flexible Reimbursement, Repairing Equipment, Indemnification, FEMA Reimbursement, Full Emergency Expenses, and a Termination Clause.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MENTOR-ON-THE-LAKE, COUNTY OF LAKE, AND STATE OF OHIO, AS FOLLOWS:

Section 1. That the Mayor and Administrative Director are hereby authorized to enter into the Public Works Non-Emergency and Emergency Shared Service Agreement that is attached as Exhibit A with other Lake County governmental entities.

Section 2. That all formal actions of this Council concerning the passage of this Resolution were adopted in an open

meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Section 3. That this Resolution is hereby declared to be and is passed as an emergency measure, the emergency being the need to enter avail the City of the benefits of this Agreement and to be able to utilize shared services with other communities on the terms and conditions that are set forth in the attached Agreement. Said Resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the City.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

David R. Eva

DAVID R. EVA
PRESIDENT OF COUNCIL

JOHN M. ROGERS
MAYOR

ADOPTED: November 13, 2012

ATTEST: Jacqueline Kracher
Clerk of Council

EXHIBIT A

Public Works Non-Emergency and Emergency Shared Services Agreement

WHEREAS, this Agreement is made pursuant to Ohio Rev. Code Section 9.482, which authorizes a political subdivision to enter into an agreement with another political subdivision, whereby a contracting political subdivision agrees to exercise any power, perform any function, or render any service for another contracting Borrower political subdivision that the contracting Borrower political subdivision is otherwise legally authorized to exercise, perform, or render; and

WHEREAS, county and local governments in Lake County, Ohio seek to enter a Shared Services Agreement in order to provide for the sharing of resources, personnel, and equipment; and

WHEREAS, the Parties to this Agreement recognize the need for increased efficiency in local government, intend to realize gains from specialization, and are actively pursuing means to reduce financial strain on their citizens; and

WHEREAS, the Parties to this Agreement wish to engage in a Shared Services Agreement, while holding each other harmless, indemnify each other against third-party lawsuits, and enhance Workers Compensation protection; and

WHEREAS, the Parties recognize the necessity to provide mutual aid and contingency assistance during emergencies;

NOW, THEREFORE, the Parties agree as follows:

SECTION I.

DEFINITIONS

A. "Agreement" shall mean this document, the "Public Works Non-Emergency and Emergency Shared Services Agreement."
B. "Aid and Assistance" shall include, but not be limited to, personnel, equipment, facilities, services, supplies, or public works resources as the Parties deem appropriate.
C. "Authorized Representative" shall mean an official of a Party to this Agreement who has been authorized in writing by that Party pursuant to the terms of this Agreement, to request, offer, or provide assistance under the terms of this Agreement.
D. "Borrower" means a Party to this Agreement receiving aid and assistance from another Party.
E. "Emergency" refers to any period during which the congress of the United States, a chief executive as defined in Ohio Rev. Code Section 5502.21, or a chief executive or governing body's duly authorized representative of a participating political subdivision has declared or proclaimed that an emergency exists.
F. "Lender" means a Party to this Agreement that has received a request to furnish aid and assistance to the Party in need ("Borrower").
G. "Party" means any "political subdivision," as defined by Ohio Rev. Code Section 2744.01.

SECTION II.

REQUEST FOR ASSISTANCE

A. Request for Assistance - Whenever, in the opinion of the Borrower, there is a need for assistance from other Parties, the Borrower may call upon the Lender to furnish assistance.

B. Response to Request - Upon request for assistance from the Borrower, the Lender may authorize and direct its personnel to provide any aid and assistance deemed appropriate.
C. Right of Refusal - Any Party to this Agreement retains the right, at its sole and exclusive discretion and for whatever reasons it deems appropriate, to decline a request for assistance.
D. Recall of Assistance – Parties may at any time recall such assistance as provided pursuant to this Agreement, pursuant to their best judgment or order from any governing body.
E. Supervision and Control – Unless otherwise agreed to by the Parties, all aid and assistance provided pursuant to this Agreement shall be under the supervision of the Borrower. This supervision will remain in effect until the Lender withdraws aid and assistance.

SECTION III.

REIMBURSEMENT

A. Except as otherwise provided below, it is understood that Borrower shall reimburse Lender for the following costs and expenses incurred by Lender as a result of extending aid and assistance to Borrower.
    1. Personnel – During the period of assistance, Lender shall continue to pay its employees according to its then prevailing ordinances, rules, regulations, and agreements.
    2. Workers Compensation Premiums - Borrower agrees to pay Workers Compensation Premiums, pursuant to Ohio Rev. Code Section 4123.35, while using the services of any personnel working on behalf of Borrower pursuant to this Agreement.
    3. Equipment - Lender may be reimbursed for equipment furnished by it, used, or damaged during the period of assistance at rates deemed appropriate by the Parties. The Borrower shall not be responsible for reimbursing Lender for the costs of normal wear and tear. Borrower's personnel shall use reasonable care at all times in the use and control of all equipment used by them during the period of assistance.
    4. Material and Supplies - Lender may be reimbursed for all materials and supplies furnished by it, used, or damaged during the period of assistance at rates deemed appropriate by the Parties. The Borrower shall not be responsible for reimbursing Lender for the costs of normal wear and tear. Borrower's personnel shall use reasonable care at all times in the use and control of all materials and supplies used by them during the period of assistance.

SECTION IV.

LENDER'S EMPLOYEES

A. Workers' Compensation Premiums - Borrower agrees to compensate Lender for use of Lender's personnel. Said payment shall include worker's compensation premiums, pursuant to Ohio Rev. Code Section 4123.35, incurred during the time period of work done under this Agreement.
B. Workers' Compensation Liability - Borrower shall not be responsible for reimbursing any amounts paid or due as benefits to Lender's employees due to personal injury or death occurring during the periods of time such employees are engaged in the rendering of aid and assistance under this Agreement. It is mutually understood that Borrower and Lender shall be responsible for payment of such workers' compensation benefits only to their own respective employees.

SECTION V.

EMERGENCIES

A. Pursuant to Ohio Rev. Code Section 5502.41, in the event of an Emergency, each Party to this Agreement agrees to provide such aid and assistance to any other Party as the Lending Party deems feasible
B. Reimbursement:
    1. In the event of an Emergency, Parties agree to reimburse each other for all aid and assistance rendered.
    2. Should Parties provide emergency aid and assistance to each other, Parties agree to reimburse each other in accordance with Ohio Rev. Code Section 5502.41(J)(1).
    3. Pursuant to Ohio Rev. Code Section 5502.41(K)(3), however, Parties hereby agree to compensate each other for all aid and assistance provided during an Emergency, not merely for aid and assistance provided after eight hours, as restricted by Ohio Rev. Code Section 5502.41(J)(2)(a).
    4. Should any Party incur an expense for which there is no formally adopted rate, Parties agree to abide by the rates set forth in the Federal Emergency Management Agency's Schedule of Equipment Rates.

SECTION VI.

HOLD HARMLESS

To the extent permitted by law, each Party (as Indemnitor) agrees to protect, defend, indemnify, and hold the other Party (as Indemnitee), and its officers, employees, and agents, free and harmless from and against any and all losses, penalties, damages, assessments, costs, charges, professional fees, and other expenses or liabilities of every kind and nature arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of Indemnitor's negligence, acts, errors and/or omissions. To the extent that immunity does not apply, each party shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what types of insurance, and the amounts of coverage, it should carry. Each Party understands and agrees that any insurance protection obtained shall in no way limit the responsibility to indemnify, keep, and save harmless the other parties to this Agreement.

SECTION VII.

AMENDMENTS

This Agreement may be modified at any time upon the mutual written consent of the Parties. Additional political subdivisions may become parties to this Agreement upon the acceptance and execution of this Agreement.

SECTION VIII.

TERMINATION

Any Party may terminate this Agreement upon thirty (30) days written notice to all other Parties. A termination shall not affect the obligation of any Party to reimburse the other for the costs and expenses of rendering aid and assistance incurred prior to the effective date of termination.

SECTION IX.

HEADINGS

The headings of various sections and subsections of this Agreement have been inserted for convenient reference only and shall not be construed as modifying, amending, or affecting in any way the express terms and provisions of this Agreement.

SECTION X.

SEVERABILITY

Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement. In the event that Parties to this Agreement have entered into other aid and assistance agreements, those parties agree that, to the extent a request for aid and assistance is made pursuant to this Agreement, those other aid and assistance agreements are superseded by this Agreement.

SECTION XI.

ENACTMENT

A. This Agreement is made and entered into by and between the governing bodies of certain political subdivisions in Lake County, Ohio. Each political subdivision has become a party to this Agreement upon the signing by an officer of the political subdivision to this Agreement or its counterpart and as duly authorized by the legislative or governing authority of such political subdivision.
B. This Agreement may be executed and delivered in counterparts, each of which shall for all purposes be treated as the original hereof and all of which shall constitute a single Agreement.

EXECUTION

Each Party hereto has read, agreed to and executed this Public Works Non-Emergency and Emergency Shared Services Agreement on the date indicated.

Date 11-19-12

Entity City of Mentor-on-the-Lake

By

Title Admin. Director

Date 11-20-12

Entity City of Mentor-on-the-Lake

By

Title Mayor

Gloria Majeski

From: Kristie Crockett <kcrockett@madisonvillage.org>
Sent: Wednesday, September 04, 2013 12:24 PM
To: gloriamajeski@willoughbyhills-oh.gov
Cc: Jason Chapman; Michael Kraynik
Subject: Shared Service Agreement
Attachments: SKMBT_C36013090412140.pdf

Gloria,
I've attached the minutes from our 11/19/2012 Council meeting. On page 4 of the attachment, you will see discussion on Resolution 25-2013. This is the legislation that was adopted for the shared services agreement. We are in the process of getting the item signed, and will forward a copy of that once all 3 signatures are obtained.

Sorry for all of the confusion...
Thank you...
Kristie

Kristie M. Crockett
Executive Assistant
The Village of Madison
126 West Main St.
Madison, OH 44057
440-428-7526 phone
440-428-6703 fax

From: mvcopier@madisonvillage.org [mailto:mvcopier@madisonvillage.org]
Sent: Wednesday, September 04, 2013 1:15 PM
To: Kristie Crockett
Subject: Message from KMBT_C360

Council Minutes
VILLAGE OF MADISON
Regular Council Meeting
November 19, 2012

RECORD OF PROCEEDINGS

Mayor Britton called the meeting to order at 7:30pm.

Mayor Britton invited all in attendance to join in the Pledge of Allegiance to the Flag. Mayor Britton requested that everyone observe a moment of silence. Council Members Mr. Bartlett, Mr. Cahill, Mr. Donaldson, Mr. Frager, Mr. Hamercheck, Mr. Takacs, and Mr. Vest were in attendance. Also in attendance were Law Director Joseph Szeman, Fiscal Officer Tony Long, Village Engineer Dave McCallops, Police Chief Dawn Shannon and Administrator Alyson Moritz.

MINUTES

Mayor Britton announced two sets of minutes to be approved; Budget and Regular Council minutes of November 5, 2012 to be approved.
Motion to accept November 5, 2012 Budget and Regular Council minutes made by Mr. Vest, seconded by Mr. Bartlett.
Questions/Discussions: None.
Roll call on approval of November 5, 2012 Budget and Regular Council minutes, unanimous vote with 5 yeas, abstaining were Mr. Hamercheck and Mr. Takacs, motion carried.

PAY ORDINANCE

Mayor Britton presented Pay Ordinance No. 2262: $48,571.59 for payroll and $90,335.30 for current and upcoming expenses, for a total of $138,906.89.
Questions/Discussions: Mr. Vest inquired contracted services and he was told that was for AKE for sewer.
Motion for approval made by Mr. Takacs, seconded by Mr. Donaldson.
Questions/Discussions: None.
Roll call on approval of Pay Ordinance No. 2262, unanimous vote with 7 yeas. Motion carried.

COUNCIL COMMITTEE REPORTS

Mayor Britton stated there is a Council Committee Report from the Website Committee.
Mr. Bartlett updated Council on the Madison Garden Club, since there was a presentation during a meeting, about the portable ice rink, by reading an email from Kay Kane. On November 12, 2012, the Garden Club approved $2000 to go toward the rink. But, after having a meeting with several people from the Village, it was clear that more time would be needed to address issues, such as insurance liability and safety concerns. November 20th was the last day to order for delivery that would allow the rink to put into place. It was requested that the two parties stay in communication for the offering of this in the fall of 2013. Mr. Bartlett gave the email for attachment to the minutes:
To: Madison Village Officials
From: Kay Kane, Madison Garden Club Rep.
Re: Portable Ice Rink called "Nicerink"

On Wednesday, Nov.14, an impromptu meeting was held at Village Hall to report results of the Monday, Nov. 12, positive vote from the Madison Garden Club. The vote cleared the way to put up $2,000 toward

the purchase of a portable ice rink to be used in the Village Square. After a lengthy discussion with Village Officials, it was clear more time was needed to address insurance liability, operational, and safety concerns. Nov. 20 was the deadline to order the rink, allow 4 weeks for arrival, and insert brackets into the ground prior to freezing. We had insufficient time to achieve these goals.
Moving forward, I would like all parties to stay involved, carefully planning for the possibility that this offer will be on the table Fall of 2013.
In Sept., I will again contact council to verify both the Madison Garden Club's financial position and your partnership to beautify our community by providing a portable ice skating rink for all families to enjoy Dec. Jan. and Feb. Thank you, everyone who supported this dream. Kay

OLD BUSINESS

ORDINANCE 26-2012: AN ORDINANCE AUTHORIZING THE TRANSFER OF $30,000 FROM THE STREET LIGHTING FUND TO THE GENERAL FUND AS A PARTIAL REPAYMENT OF GENERAL FUNDS PREVIOUSLY ADVANCED, AND DECLARING AN EMERGENCY. *(3rd Reading)*
Questions/Discussions: None.
Motion to approve made by Mr. Takacs, seconded by Mr. Vest.

Questions/Discussions: None.
Roll call on approval, unanimous vote with 7 yeas. Motion carried.

ORDINANCE 27-2012: AN ORDINANCE AUTHORIZING THE VILLAGE OF MADISON TO OFFER ELIGIBLE VILLAGE EMPLOYEES AN OPPORTUNITY TO PARTICIPATE IN A GROUP HEALTH INSURANCE BUY-OUT PROGRAM, AND DECLARING AN EMERGENCY. *(3rd Reading)*

Questions/Discussions: None.
Motion to approve made by Mr. Bartlett, seconded by Mr. Donaldson.

Questions/Discussions: None.
Roll call on approval, unanimous vote with 7 yeas. Motion carried.

ORDINANCE 28-2012: AN ORDINANCE AMENDING AND REVISING THE CODIFIED ZONING ORDINANCE OF THE VILLAGE OF MADISON, ARTICLE 9, WHICH ESTABLISHES REGULATIONS APPLICABLE TO SIGNS. *(3rd Reading)*

Questions/Discussions: Mr. Takacs provided to the Administrator the three areas in which he has concerns. He would like to know where those issues stand. Ms. Moritz stated that there was no motion for amendment made at the last meeting. Mr. Bartlett felt that most of Council would like to see the final document, with amendments, prior to a vote. He also believes that it should be on the website for a couple of weeks before a vote. Mr. Szeman stated that going through each amendment individually would be the best.

> ***1st Amendment***: Motion to amend Section 9.2e, to include "During an election cycle, no limit shall be placed on the number of signs pertaining to candidates or issues per development unit. This is to ensure that maximum freedoms of political expression are afforded during any election period." made by Mr. Takacs, seconded by Mr. Frager.
>
> Questions/Discussions: Mr. Hamercheck asked Mr. Szeman if this was a good time to go over the educational information he was so kind to share in an email. It was suggested that they keep the language a little more simple, such as "During an election cycle, the limitation on the number of

yard signs shall not apply." Mr. Szeman did recommend that they steer clear of anything that might suggest that the noncommercial content dictates the number of signs you can put up.

Mr.Takacs then amended the amendment to be that of which legal council recommended.
Mr. Frager seconded. Ms. Moritz read that actual amendment to Section 9.2e: "Any limitations on the temporary lawn signs shall not apply during an election cycle."
Roll call on approval, passed vote with 6 yeas, nay vote by Mr. Cahill. Motion carried.

2nd Amendment: Motion to amend Section 9.16u, to eliminate the prohibition on bench signage made by Mr. Takacs, seconded by Mr. Frager.

Questions/Discussions: Mr. Hamercheck asked Mr. Szeman to detail the reasoning behind this component of the article. Mr. Szeman stated that it's a revenue stream for some and could be sold to others. Not all of the benches are in the public right-of-way. Some are on private property.
Mr. Hamercheck asked if this is something that we might want to look back on at a later date.
Mr. Szeman stated that the entire zoning code is a living document, that circumstances change.
Roll call on approval, passed vote with 4 yeas, nay votes by Mr. Cahill, Mr. Donaldson and Mr. Vest. Motion carried.

3rd Amendment: Motion to amend Section 9.16n, to eliminate the total area limitations on any window or door sign made by Mr. Takacs, seconded by Mr. Donaldson.

Questions/Discussions: Mr. Szeman stated that this amendment would strike the entire section. Mr. Bartlett shared a document from Lake County discussing window signs and the differences in various areas. Mr. Bartlett inquired if the Planning Commission discussed this. Mr. Donaldson stated that he shared that document. Mr. Bartlett stated that the document shows restrictions.
Mr. Hamercheck asked Mr. Szeman the distinction between commercial and noncommercial signage, as that seems to be the sticking point on this issue. Mr. Szeman expressed that it's mainly due to the community aesthetics. What would it do if signage covered all of those windows on Main Street? Would that be consistent with the community's goals? Without some controls, there would be no control. Enforcement would be "soft", not instantaneous. As with a sign for a special benefit for a person, you'd kind of let that slide, like you might let a speeder slide a little bit. You monitor the situation and maybe issue more warnings and see how that develops over time. Mr. Hamercheck believes that the "soft enforcement" would be an ideal vehicle for maintaining protection of 1st Amendment rights. Even a business would have the ability to throw up a sign on something that they felt strongly in. Mr. Hamercheck then asked what the Planning Commission idea behind this was initially. Just to avoid abuses? Mr. Vest replied that was the intention, as well as the aesthetics of the downtown district. Mr. Takacs stated that his issue with the regulation is that 25% is arbitrary. He respectfully disagrees with Mr. Hamercheck on the area of "soft" v. "hard" enforcement. For example: If I agree with this fund raiser and allow the sign, it's a matter of "soft". But the next event, I don't agree with, then it's "hard". It's too arbitrary, as each person's opinion differs. Additional discussion ensued.
Roll call on approval, passed vote with 4 yeas, nay votes by Mr. Cahill, Mr. Donaldson and Mr. Vest. Motion carried.

Mr. Bartlett believes that Council and the public should see the final document and thus motioned to table Ordinance 28-2012 until the final document is presented, second by Mr. Donaldson.

Questions/Discussions: Mr. Frager asked that timeline be placed on this, as it seems to be going on and we just say "table it". When will we get the final document? Ms. Moritz stated that the changes are minor and shouldn't take long. Mr. Szeman said that he needs to make sure the cross-references are still accurate. Kathy Lynn, of 209 W. Main Street, asked several questions for clarity of the size of signage in windows in occupied and vacant commercial buildings. If the commercial property is not in use, it may be marketed. A noncommercial sign is always allowed. If it's a commercial property and no business is operating, then commercial signage would not be allowed. That would be off-premises, commercial advertising. She then asked if it would be considered a hazard to the police or fire if the whole window were covered by a sign. Chief Shannon replied, "Of course it is." It hampers them. Mayor Britton asked the question that Ms. Lynn was alluding to: Political signs in the business district. Mr. Szeman stated that it's a noncommercial sign.
Roll call to table, passed vote with 6 yeas, nay vote by Mr. Vest. Motion carried.

NEW BUSINESS

ORDINANCE 30-2012: AN ORDINANCE PROVIDING TO AUTHORIZE THE TRANSFER OF FUNDS AS PREVIOUSLY BUDGETED, FOR ADDITIONAL APPROPRIATIONS AND ADJUSTMENTS TO VARIOUS LINE ITEMS FOR THE CURRENT EXPENSES AND FOR OTHER EXPENDITURES OF THE VILLAGE OF MADISON, OHIO, FOR THE PERIOD BEGINNING JANUARY 1, 2012, TO AND INCLUDING DECEMBER 31, 2012, AND DECLARING AN EMERGENCY. *(1st Reading)*

Questions/Discussions: Mr. Long was asking that they approve moving $30,000 from un-appropriated into the water operating fund to pay the water bill next month.
Motion to suspend made by Mr. Vest, seconded by Mr. Donaldson.
Questions/Discussions: None.
Roll call on suspension, unanimous vote with 7 yeas. Motion carried.
Motion for passage made by Mr. Takacs, seconded by Mr. Vest.
Questions/Discussions: Mr. Hamercheck wanted to make sure that the account is sound. Mr. Long said that the account is in good shape.
Roll call on approval, unanimous vote with 7 yeas. Motion carried.

RESOLUTION 25-2012: A RESOLUTION THAT THE VILLAGE OF MADISON ENTER INTO A SHARED SERVICES AGREEMENT WITH THE MUNICIPAL ENTITIES OF LAKE COUNTY.

Questions/Discussions: Ms. Moritz shared documents from Auditor Dave Yost, regarding what this shared services agreement is. Lake County is a pilot program. Mr. Takacs inquired about the reimbursement of services for personnel and Workers' Comp. Ms. Moritz: The Borrower pays into the Workers' Comp. That payment is negotiated by the Lender. You are not obligated to pay the entire amount, unless that is a condition of the loan. Mr. Takacs wanted it clarified that this agreement is different from a mutual aid agreement. Mr. Vest felt that there were several areas that are arbitrary. Ms. Moritz said that this is months' of work from the auditor's legal department and service workers, and this was reasonable language. This provides a legal framework for what is already happening informally. This document does not obligate us to lend anything. It does not obligate us to borrow anything. Mr. Cahill believes it's a good idea, since it doesn't bind us to anything and it gives us the flexibility in those situations that may come up and create goodwill with other communities. Much discussion ensued regarding mutual rights and responsibilities. Ms. Moritz reiterated that this was a collaborated effort, that she had been to several different meetings, as had Mike Kraynik.
Motion to suspend made by Mr. Frager, seconded by Mr. Vest.

Questions/Discussions: None.
Roll call on suspension, unanimous vote with 7 yeas. Motion carried.
Motion for passage made by Mr. Vest, seconded by Mr. Frager.
Questions/Discussions: Mr. Hamercheck asked that no actions will take place until we have a little bit of meat on this framework. Mayor Britton stated that he was sure that Ms. Moritz would bring the first several things that came up before Council. Mr. Frager asked when the program rolls out. Ms. Moritz stated that it's scheduled to begin early 2013. Mr. Richardson, 700 E. Main, asked if Lake County was the guinea pig. Ms. Moritz stated that guinea pig has a negative connotation. We are a partner in this, an architect.
Roll call on approval, unanimous vote with 7 yeas. Motion carried.

GENERAL REQUESTS

None.

VISITORS COMMENTS

Walt Richardson, 700 E. Main Street, brought pictures, showing the rear of his house and the view from it, showing a 40' export container. Mayor Britton stated that the container is on Bates Road. Referring to zoning, single family resident district, R-2, permitted uses: home and essential services, garages, private swimming pools, storage sheds, storage buildings. He stated that he doesn't see where a 40' export container fits under any of those categories. Mr. Vest asked Ms. Moritz about temporary usage. Mr. Richardson stated that it is not temporary. He then asked Ms. Moritz if she had talked to him. Ms. Moritz said that she had. Mr. Richardson stated that the owner said she hadn't spoken with him. Ms. Moritz emphatically stated she had. Mr. Richardson replied that he must have been lying to him then. Going back to the photos, Mr. Richardson explained that the container had been on the side of the house, but the owner then poured a concrete pad out back by the garage and moved the container to it. The owner is storing tools and materials in it. He is starting a business, and we'll discuss conditional uses, once we finish the permitted uses. Mr. Richardson said it is not temporary, that it's been there for the 8 years that Mr. Richardson had lived there and he doesn't feel that it's permitted. Ms. Moritz states that, in her opinion, it's not a structure and that she doesn't consider it a structure so the zoning wouldn't pertain to it. She likened it to a swing set. Mr. Szeman said that we can't resolve a potential enforcement issue here tonight. Mr. Szeman has Mr. Richardson's contact information for any additional questions and will contact him, once they take a fresh look at it, administratively, and tell you what we can or cannot do. Mr. Richardson asked for a definition of "home occupation", an example preferably. Ms. Moritz said that she will get Mr. Richardson a copy of that, as she doesn't know it off the top of her head. Mr. Richardson made it clear that as long as he's looking at it, you're going to hear about it. He then asked how many council seats were up next November. Four was the reply. Mr. Hamercheck asked when the structure was moved. August of 2012 is when it was moved to the poured pad. Ms. Moritz and Mr. Szeman will look into the issue.

Joseph Posavad, 682 E. Main Street, inquired as to what the Village plans to do with Water Tower Drive. He states that he's been in the Village for 30 years and has been waiting for what he feels is upward movement, getting with the times in regards to land development. Ms. Moritz stated that there are limited things a village can do, i.e., incentives, a friendly environment, but individual property owners are going to do with their land as they choose. The Village does not own any of the land up there. The Village has developed zoning regulations to encourage certain kinds of businesses and the economic development committee is looking at tax incentives and payroll incentives to help facilitate movement. The Village is doing what they can and working up a package to actively market the community. He then state that he would just hate for the Village to miss out on all that's going on around us. Mr. Bartlett reminded

everyone that the Fire District is building the new station. Along with that, there are good plans to get a 12" waterline all the way down to River Road and to get gas across 90. It looks as if things with the economy are turning and people will spend money when they know it's a good time to spend money. Mr. Frager encouraged Mr. Posavad to watch the Village website. There is a section for economic development. And there will be a new section along the lines of "Welcome to Madison". Mr. Vest encouraged Mr. Posavad if he knew of anyone looking to develop, send them our way. We've got Edwards Street as well, to develop. We're ready to go. Mr. Posavad as well stated that he is agreement with Mr. Richardson that the container is an eyesore in the neighborhood.

Jack Lading, 603 W. Main Street, expressed concerns about something that's going on in the NW area of town. Someone is shooting. Not sure where it is. Chief Shannon stated that they've had complaints the past two Saturdays. Yesterday, an officer was able to locate it off of Middle Ridge, within Phelp's Nursery, about 3 miles into the field. Chief Shannon explained that she needs to look at the GPS coordinates to see if they are actually in the Village or not. It was not hunting. They were target shooting. According to Mr. Lading, the responding officer stated that it was a semi-automatic. Chief Shannon agreed that it was, but she is unable to do anything if they're in the Township and on their own property.

STAFF REPORTS

Engineer (given by Dave McCallops): Waterline design has been done to the point where they're doing internal QA/QC checks on it. Mr. McCallops has been giving some information to Mr. Szeman, regarding tax incentives for the document Mr. Szeman's been working on. Both the manhole inspection report and the flow monitoring report are moving along in accordance with the EPA requirements. Mr. McCallops, et.al, were out at the new fire station, overseeing the instillation of the sanitary lateral. Mr. Bartlett: Reminded Mr. McCallops of the budget meeting for the utilities that will be held prior to the next workshop meeting. We are also expecting Dan to give an update on all the water and sanitary sewer issues, the EPA reporting requirements and everything else. We are also looking for an update on the MOU with the county. Ms. Moritz stated that she will follow up this week. Mr. Frager: With the stormwater report that was given to us, we were asking for various grants that could be used. Obviously, nothing happened. Is it safe to assume those same types of grants will be available at the same time each year? Or does that have to be updated? Mr. McCallops: Some are annual; some are just whenever money becomes available. Every kind of grant seems to have some kind of match. Mr. Frager: Going into the next week's meeting, is this grant list, from a year ago, still go or should we update it? Mr. McCallops: Those grants are still active. Not aware of any new ones. Update on the school: Utility work has been put on hold, while they do other work. There's some infrastructure that's in the way. Mr. McCallops states that they've been off the site for a couple of weeks. They have not received a schedule of the waterline moving at the Middle Ridge site yet. Mr. Hamercheck asked about the Safe Pathways grant. Is it still being funded? Mr. McCallops replied that they're revising the rules, so they have not been taking any applications. Mr. Bartlett inquired on the status of the NOACA grant for the I90 interchange. Mr. McCallops answered that it's still active and is working with Ohio State. Ohio State is now looking at doing some other kind of grants funding through other areas. He's trying to figure out how to get Ohio State to do most of the work with very little Village funds. It's so open-ended at this point, so it's very difficult to give you an answer as to what will happen. Mr. Vest: The waterline on River Road, knowing we don't have an MOU, have we picked a contractor or awarded a contract? Mr. McCallops replied that cannot be done until the plan's approved, the MOU is approved, and we go out for a bid. Mr. Vest said that we needed to get this done. "If you need one of us to make a phone call to the Commissioners..." Mr. Hamercheck wanted to make sure that we are in no danger of falling

behind in providing water to that building (Fire Station 3). Mr. McCallops responded that they are still on track for a June completion. Mr. McCallops then stated that the MOU is not something they usually do. "If our involvement is required..." Ms. Moritz stated that their involvement was limited to getting with Mr. Szeman to draft it. Mr. Hamercheck reiterated that Ms. Moritz stated she's working on it and doesn't feel there's any need for alarm. Mr. McCallops stated that, from an engineering standpoint, you can start panicking at the end of March if we still don't have an MOU. Mr. Cahill wanted clarity that the MOU is at the County and we're just waiting on them. Mayor Britton replied that they got it right after the last council meeting.

Police Chief (given by Chief Shannon): The school was warned about mud on the road. The supervisor was not on site, but it did stop. Mr. Bartlett stated for the audience that this was an issue with the EPA about what goes into the storm sewers and runoff into creeks and such. Just a reminder: If you are going to have someone snowplow your business or your private, residential drive and you're paying them money, they need to be registered with the Village. Thank you to Andy Fade from CarQuest, who donated stickers for the registered plow drivers. Mr. Donaldson asked about a loose dog issue on E. Main. Chief Shannon stated that there was no new information on that.

Fiscal Officer (given by Tony Long): Busy time of the year with finishing up the budget. Short week this week. Short week next week, with being in Columbus for new software training. Payroll is done, so that we can be paid on Wednesday instead of Friday for the Thanksgiving holiday. Mr. Vest asked about 1099s, what kind of revenues have been earned from that? Mr. Long replied that CCA went to the school sites to make sure the contractors were all registered. As reported at the last meeting, letters went out to delinquent tax payers and we're getting pretty good reaction to that. It's hard to tell what the revenue from that has been. Mr. Bartlett asked about the audit that was officially released and if the audit committee had met regarding it. Mr. Long stated that since the audit was just released on Friday, there hadn't been an opportunity for the committee to meet. Mr. Bartlett then inquired about the manager's reply. Mr. Long stated that he did reply and the auditor accepted it. Mr. Takacs asked about the funds that were flagged with payments in excess of appropriations. Is there a way that we can be aware of those prior to that excess spending happening? Mr. Long stated that one of the problems we had with them is their interpretation of advances and transfers. With some of the smaller ones, we're just going to have to watch it.

Administrator (given by Alyson Moritz): The MCIC snowmen were placed by Mike and Trevor. There are 21 all together. She believes they had some life and character to the Square. Christmas decorations are almost all up and the music will start tomorrow. Christmas in the Park is December 1st. The water bills contained a newsletter with more information.

MAYOR'S REPORT (given by Mayor Britton): There's a ribbon around the tree in front of Stratton Place because there is a branch down. Mayor Britton asked about the plow route for the sidewalks. Ms. Moritz is still working on that.

Upcoming dates: November 22 and 23, Village Hall will be closed; November 26 at 7pm is Council Workshop Meeting, with the utilities committee meeting at 5:30pm; Christmas in the Park is December 1st from 6-8. Ms. Moritz stated that we will begin second shift next week and Scott Pirc will be the senior position on that shift. Donny Walker will also be working that shift. They will work Sunday through Thursday, through the winter. Mayor Britton expressed concern to Chief Shannon over the hill and people crossing the double yellow lines and going straight in the turning lane. He would like to see the police over there a little more often. Mr. McCallops forgot to mention that he will be out on medical

leave, starting the 28th, for about 3-4 weeks. He will be having surgery. Mr. Hamercheck thanked everyone for their support in the last few months in regards to his mother. She is now home. He especially wanted to thank Mr. Bartlett and Mr. Takacs, who brought forth his questions and concerns when he couldn't be there. It was great teamwork and feels like part of the family. He also thanked Alyson and Joe for some of their moments of counseling and tutoring along the way. Mayor Britton congratulated Mr. Hamercheck on a race well run and for opening the eyes of people to this end of the county.

Motion to adjourn regular council meeting made by Mr. Hamercheck, seconded by Mr. Donaldson. All were in favor.

Meeting adjourned at 9:37pm.

Sam Britton Jr., Mayor

Tony Long, Fiscal Officer

12-3-2012
DATE

The News-Herald (http://www.news-herald.com)

Lake County communities lead way for public works shared services agreement

John Arthur Hutchison

Tuesday, October 30,2012

Local governments in Lake County are leading the way in Ohio to become the first to establish a countywide public works sharing and use program.

The initiative is spearheaded by Ohio Auditor Dave Yost's office and will enable communities to share capital equipment and other resources as a way to potentially save money.

During a news conference in April in Painesville, Yost said he chose Lake County for the first-of-its-kind study in Ohio because so many local governments agreed to cooperate, provide data and explore the possibilities of shared services.

Many communities in the county and around the state have equipment that isn't used frequently, but until a new law passed last year, the concept of sharing that equipment was prohibited, Yost said. Sometimes equipment is only used once a month or seasonally.

The Lake County Mayors and City Managers passed a resolution of support Monday of a shared services agreement developed by Yost's office. The Lake County Public Service Directors Association also approved the agreement Oct. 18.

In a recent letter to Lake County and local government officials, Yost wrote that he hopes the agreement will be adopted by each local government.

"While this may be ambitious, I am hopeful that the agreement will be adopted by Lake County and its 23 local governments by mid-December, enabling cost savings through enhanced sharing of specialized resources beginning with the new calender year," Yost said.

The agreement addresses issues such as workers' compensation, tort immunity, reimbursement, reserved rights and other terms, Yost said.

Willoughby Hills Mayor Robert Weger, the association's president, believes the agreement can be useful.

"I just think it's something that's good for everybody -- the way it will be set up with the auditor's office and the software," Weger said.

Mentor City Manager Ken Filipiak said from his city's perspective, the agreement is straightforward and voluntary for each local government.

"If any community feels as though it's to their disadvantage or advantage over time, they can stay in or get out," Filipiak said.

An example he cited was communities sharing their snowplows or snow removal equipment, especially if one part of the county gets a heavier snowfall than another, which often is the case.

Filipiak said the reality is communities already work together, but there was no organized system in place. So this can help local governments have a better idea of what might be available to them.

Michelle J. Stys, a regional liaison for Yost's office, said a database will be used to track inventory data with an ability to also track use and functionality.

She said Yost eventually will roll out the program used in Lake County as a model for the state.

"We've been working together and we have something to be very proud of," Stys said. "The auditor has stated that Lake County officials are at the forefront of shared services and this cements your position as leaders of the state."

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To: City of Willoughby Hills
35405 Chardon Rd
Willoughby Hills, Ohio 44094

Date: August 28, 2013

Attn: Nate Catania

Phone: (440) 918-8740 **Fax: (440) 918-8744** **Email: Service@willoughbyhills-oh.gov**

We are pleased to submit a quotation for the equipment listed below.

One (1) Rapidview/IBAK portable mainline pipeline inspection system mounted in Ford E350 w/a14' body with full installation package with software and computer

Per the State of Ohio Department of Administrative Services State Term Schedule Number 7767000109:

Sale Price per State Term Schedule..... $234,306.00

This quotation becomes a contract for payment and delivery of the merchandise listed above only when signed by the customer or one of its officers.

Customer: _____

By: _____

Date: _____

Daniel J. Coley
Jack Doheny Supplies Ohio, Inc.

		State of Ohio			
		Department of Administrative Services			
		State Term Schedule 7767000109			
		Rapidview LLC Inspection & Locating Equipment			
QTY	Product #	Description	Price/EA		Extended
		CAMERA			
	V0000199	HYDRUS2 Pushrod Camera	$ 4,851.00		$ -
	V0000167	JUNO Axial View Camera	$ 10,195.00		$ -
	V0000160	ORION 2 Pan and Tilt Camera with Carry Case	$ 16,518.00		$ -
1	V0494018	ORION 2 Pan & Tilt, 3X Digital Zoom Camera with Laser Measurement and Carry case	$ 19,147.00		$ 19,147.00
	V0494019	ORION-L Pan & Tilt, 3X Digital Zoom Lateral Navigating Camera with Carry case	$ 19,147.00		$ -
	V4004001	ORPHEUS Pan & Tilt, 40X Zoom Camera with Carry case. (Minimum 6" pipe inspection)	$ 23,060.00		$ -
	V4005001	ARGUS Pan & Tilt 40X Zoom, High Intensity Lighting system (Minimum 6" pipe inspection)	$ 36,617.00		$ -
	V4011001	RETRUS Back-Eye Camera (Between Cable & Tractor for reverse viewing)	$ 5,279.00		$ -
	901601040	Pressure Test Set for JUNO / ORION / ORPHEUS, hand pump with air dehumidifier and pressure gauge	$ 486.00		$ -
	V4007001	CERBERUS Handheld Camera with 10X Optical zoom, Integrated pressure monitor, Adjustable high-power lighting, Laser measurement	$ 12,719.00		$ -
		*** (requires V7034001 kit for integration to KW)			
	V7034001	Extension Kit for CERBERUS (for BK3.5 or BE3.1)	$ 6,863.00		$ -
	703420891	Extension Kit for CERBERUS (for BS3.5)	$ 4,310.00		$ -
	704400090	Extension Kit for CERBERUS (for BS5 or BS7)	$ 6,080.00		$ -
	V8017003	Extension Kit to connect a KT180 to mainline cable from BS5 or BS7	$ 7,584.00		$ -
	704420031	Extension Kit for CERBERUS only to mainline cable from BS5 or BS7	$ 2,720.00		$ -
					$ -
	803250020	Manhole Camera Adapter (Connects mainline camera to cable and poles)	$ 5,939.00		$ -
	V000021	Manhole Camera Adapter Poles (18' total length, includes insertion adapter)	$ 834.00		$ -
	49806942	Camera Skid for HYDRUS-2, Operating range: 4" and upwards	$ 246.00		$ -
	49413241	Camera Skid for JUNO / ORION / ORPHEUS, 6" and upwards	$ 892.00		$ -
		CAMERA TRACTOR T66			
	V9052001	T66 Small Steerable Tractor	$ 12,538.00		$ -
	905200831	Type 1 Connector - Flexible front connector for small access points	$ 2,502.00		$ -
	905201121	Type 4 Connector - Manual scissor lift assembly that allows connection of ZSW65 lights and	$ 3,027.00		$ -
	905202521	Type 5 Connector - Manual scissor lift assembly - Large lift for up to 24" pipe diameters	$ 3,195.00		$ -
	V6021001	ZSW65 Auxilillary Light in LED technology For ORION Operating range from 8" and upwards	$ 3,992.00		$ -
	V9052005	Camera Tractor Height Attachment - Adds height and weight to pull further distances in larger pipelines	$ 4,619.00		$ -
	905211031	Additional Weight for T66 (Heavy and Light combined)	$ 718.00		$ -
	905210091	Treaded Wheel set for 5" Pipe	$ 628.00		$ -
	905210191	Treaded Wheel set for 6" Pipe	$ 859.00		$ -
	905210291	Granulated Wheel set for 5" Pipe	$ 727.00		$ -
	905210591	Granulated Wheel set for 6" Pipe	$ 892.00		$ -
	HT0006	High Traction Wheels for Relined Pipe for 6" and over	$ 715.00		$ -
	902202191	Wheel Set Adapters to adapt T76 wheels to T66 tractor	$ 684.00		$ -
	902211090	Pnuematic Tires and extenders adaptors	$ 1,338.00		$ -
	V0000228	Inclinometer Unit Without adjusting device	$ 3,168.00		$ -
	900600130-65	Inclinometer Adjustment Tool for calibration of the camera systems for tilt measurement	$ 1,056.00		$ -
		CAMERA TRACTOR T76			
1	V9044001	T76 Steerable Tractor	$ 21,114.00		$ 21,114.00
1	904020021	T76 Camera Base - Required to attach camera to tractor for use in mainline applications	$ 3,432.00		$ 3,432.00
1	904116031	T76 Camera Elevator - Required to remotely raise/lower camera while inspecting pipe	$ 7,168.00		$ 7,168.00
	V6021001	ZSW65 Auxilillary Light in LED technology For ORION Operating range from 8" and upwards	$ 3,992.00		$ -
	V6023001	ZSW75 Large Light Ring (for inspection in larger pipes 15" and up)	$ 5,279.00		$ -
	903911531	Additional Weight for T76 - 17lbs	$ 1,216.00		$ -
1	900406690	Small Pnuematic Tires (Grey)	$ 1,320.00		$ 1,320.00
1	900400290	Large Pnuematic Tires (Black)	$ 1,155.00		$ 1,155.00
	903915531	Oval Pipe Overturn Protection for T76	$ 2,243.00		$ -
	V0000228	Inclinometer Unit Without adjusting device	$ 3,168.00		$ -
	900600130	Inclinometer Adjustment Tool for calibration of the camera systems for tilt measurement	$ 1,056.00		$ -
	900410391	Treaded Wheel Set - Brown/Hard rubber for 8" and up	$ 1,387.00		$ -
	900411042	Replacement Treaded Wheel - Brown/Hard rubber (per/each)	$ 64.00		$ -
1	900410491	Treaded Wheel Set - Black/Soft rubber for 8" and up	$ 1,320.00		$ 1,320.00

	900411142	Replacement Treaded Wheel - Black/Soft rubber (per/each)	$ 54.00		$ -
	900401691	Set of Granulated Wheels (Tractor Wheels) RAD 100	$ 496.00		$ -
1	900401491	Set of Granulated Wheels (Tractor Wheels) RAD 120	$ 496.00		$ 496.00
	900401591	Set of Granulated Wheels (Tractor Wheels) RAD 150	$ 694.00		$ -
	HT0008	High Traction Wheels for 8" and over	$ 800.00		$ -
	PDC4.00	Extra aggressive Diamond Silica impregnated grit wheel 4" pipe (set of 4)	$ 1,686.00		$ -
	PDC5.00	Extra aggressive Diamond Silica impregnated grit wheel 5" (relined 6") pipe (set of 4)	$ 1,890.00		$ -
	PDC6.00	Extra aggressive Diamond Silica impregnated grit wheel 6" pipe (set of 4)	$ 1,940.00		$ -
	PDC8.00	Extra aggressive Diamond Silica impregnated grit wheel 8" pipe (set of 4)	$ 2,045.00		$ -
			Included		
		CAMERA TRACTOR T86 - Heavy, non-steerable			
	V9045001	T86 Steerable Tractor	$ 22,104.00		$ -
	904020021	T76 Camera Base - Required to attach camera to tractor for use in mainline applications	$ 3,432.00		$ -
	904116031	T76 Camera Elevator - Required to remotely raise/lower camera while inspecting pipe	$ 7,168.00		$ -
	V6021001	ZSW65 Auxilillary Light in LED technology For ORION Operating range from 8" and upwards	$ 3,992.00		$ -
	V6023001	ZSW75 Large Light Ring (for inspection in larger pipes 15" and up)	$ 5,279.00		$ -
	904115031	Additional Weight for T86 - 20lbs	$ 1,587.00		$ -
	900406690	Small Pnuematic Tires (Grey)	$ 1,320.00		$ -
	904110390	Large Pnuematic Tires (Black)	$ 1,155.00		$ -
	940111031	Oval Pipe Overturn Protection for T86	$ 1,815.00		$ -
	V0000228	Inclinometer Unit Without adjusting device	$ 3,168.00		$ -
	900600130	Inclinometer Adjustment Tool for calibration of the camera systems for tilt measurement	$ 1,056.00		$ -
	900410391	Treaded Wheel Set - Brown/Hard rubber for 8" and up	$ 1,387.00		$ -
	900411042	Replacement Treaded Wheel - Brown/Hard rubber (per/each)	$ 64.00		$ -
	900410491	Treaded Wheel Set - Black/Soft rubber for 8" and up	$ 1,320.00		$ -
	900411142	Replacement Treaded Wheel - Black/Soft rubber (per/each)	$ 54.00		$ -
	900401491	Set of Granulated Wheels (Tractor Wheels) RAD 120	$ 496.00		$ -
	900401591	Set of Granulated Wheels (Tractor Wheels) RAD 150	$ 694.00		$ -
	HT0008	High Traction Wheels for 8" and over	$ 800.00		$ -
	PDC4.00	Extra aggressive Diamond Silica impregnated grit wheel 4" pipe (set of 4)	$ 1,686.00		$ -
	PDC5.00	Extra aggressive Diamond Silica impregnated grit wheel 5" (relined 6") pipe (set of 4)	$ 1,890.00		$ -
	PDC6.00	Extra aggressive Diamond Silica impregnated grit wheel 6" pipe (set of 4)	$ 1,940.00		$ -
	PDC8.00	Extra aggressive Diamond Silica impregnated grit wheel 8" pipe (set of 4)	$ 2,045.00		$ -
		LISY3 LATERAL LAUNCH MODULE - ATTACHES TO T76 OR T86 TRACTOR			
1	V9053011	**LISY 3 - SYNCH LATERAL LAUNCH MODULE PACKAGE - NO CAMERA HEAD**	$ 59,052.00		$ 59,052.00
		Without Camera or Tractor			
		For inspection of laterals from mainline			
		LISY 3 Extension for T76/T86 Tractor (Required)			
		LISY Cable deflection pulley included			
		Synchronized Lateral cable winch			
		Includes 500' mainline + 100' lateral push = 600' total			
		Note: KW Reel Rack required on all truck mount installations!			
	V9053010	**LISY 3 - MANUAL LATERAL LAUNCH MODULE PACKAGE - NO CAMERA HEAD**	$ 52,784.00		$ -
		Without Camera or Tractor			
		For inspection of laterals from mainline			
		LISY 3 Extension for T76/T86 Tractor (Required)			
		LISY Cable deflection pulley included			
		Manual Lateral cable winch			
		Includes 300' mainline + 100' lateral push = 400'			
	V9053004	**LISY 3 LARGE DIAMETER PACKAGE**	$ 7,919.00		$ -
		Enables the LISY 3 to launch in 12" and up			
		Includes color observation camera			
		Additional high power LED lighting			
		Pneumatic tires and extenders			
	V9053005	**LISY 3 EXTRA LARGE DIAMETER PACKAGE**	$ 3,207.00		$ -
		Requires V9053005 Large Diameter package			
		Enables the LISY 3 to launch in 24" - 48" and up			
		Requires, but does not include the large diameter pneumatic			
	V9053014	**LISY 3 CLEANING ACCESSORY PACKAGE**	$ 8,103.00		$ -
		To clean and inspect in a single operation in pipes 10" and up			
		Includes Jet Nozzle FLOBOS 2, funnel, guide spring, lateral hose guide and 100 cleaning hose			

	8803015531	**Lateral Launch Replacement Rod/Cable Complete.**	$ 5,375.00		$ -
	JDS Nozzle Kit	Lateral cleaning kit consisting of:	$ 5,700.00		$ -
		10060BTR_3-6SET - Turbine cutter kit			
		60050 - Chisle Point Nozzle			
		30050 - Channel A Nozzle			
		04040A - Roto-Jet			
		36050 - Roto-Drill			
		HS-37-200 - 3/8" x 200' Easement Hose with 1/2" to 3/8" Reducer coupling			
		SYSTEM CONTROL UNIT			
	V0000158	BOP 3 Pushrod Control Unit - For HSP40 & HSP60 Push rods only	$ 7,758.00		$ -
		Mount for HSP reels is included			
	V1972001	BK3.5 Portable Control Panel for all Non-Fiberoptic equipment	$ 16,727.00		$ -
1	V1974002	BS3.5 Vehicle Mounted Control Panel for all Non-Fiberoptic equipment	$ 16,576.00		$ 16,576.00
	V1976002	BS7 Vehicle Mounted Control Panel for Fiberoptic systems up to 1,640' of cable	$ 31,400.00		$ -
	V1962002	BS5 Vehicle Mounted Control Panel for Fiberoptic systems up to 2,000' of cable	$ 34,310.00		$ -
	1966012	BEV5 Power Distribution Unit required for BS5	$ 3,008.00		$ -
	195506491	Keyboard Adaptor Cable (PS2-BOP)	$ 107.00		$ -
	802200040	Extension Cable from BOP to HSP	$ 3,102.00		$ -
	80014140	16' Connection Cable KT/KW to BK/BE (Included with BS controllers)	$ 727.00		$ -
	195717031	Intercom System for BE3.1 command module	$ 2,938.00		$ -
	195502141	BOP Fastening Clamp Mount to HSP Reel	$ 562.00		$ -
		CABLE AND REEL			
	V8018001	Reel with Pushrod Type HSP40 with 132 feet of pushrod and footage counter (Hydrus, Luna, Orion)	$ 7,391.00		$ -
	V0000159	Reel with Pushrod Type HSP60 with 190 feet of pushrod and footage counter (Hydrus, Luna, Orion)	$ 7,720.00		$ -
	V0000164	Cable Reel KT180 Portable (Power assisted, non-level winding)	$ 11,515.00		$ -
	80016940	656' Standard 524/11 cable	$ 4,290.00		$ -
	902313020	KUV5.5 Cable deflection pulley for standard cable	$ 380.00		$ -
1	V0000165	KW180 Synchronized Cable Reel for 656' standard cable	$ 13,088.00		$ 13,088.00
1	802007021	Swivel Boom, folding, for KW180 For installation at cable winch KW180 (optional)	$ 1,870.00		$ 1,870.00
1	802010090	Boom Work light (optional)	$ 298.00		$ 298.00
1	80016940	656' Standard 524/11 cable	$ 4,290.00		$ 4,290.00
1	902313020	KUV5.5 Cable deflection pulley for standard cable	$ 380.00		$ 380.00
	V8026001	KW305 Synchronized Cable Reel for 1,000' standard cable	$ 29,395.00		$ -
	80017040	1000' Standard 524/11 cable	$ 5,378.00		$ -
	902313020	KUV5.5 Cable deflection pulley for standard cable	$ 380.00		$ -
	802617031	Upper deflection pulley to keep tension on cable for off-site use	$ 1,287.00		$ -
	800500841	Up/Down footswitch for winch	$ 991.00		$ -
	V8029001	KW505 Synchronized Power Reel for 00/12 Fiberoptic cables	$ 32,660.00		$ -
	80068230	FO Camera Cable - 1640', Type 00/12 - ***BS5 OR BS7 COMPATIBLE***	$ 14,048.00		$ -
	80068330	FO Camera Cable - 2000', Type 00/12 - ***BS5 COMMAND MODULE REQUIRED!***	$ 15,947.00		$ -
	904350020	KUV2.7 Cable Deflection Pulley for Fiber Optic Cable	$ 1,123.00		$ -
	802617031	Upper deflection pulley to keep tension on cable for off-site use	$ 1,287.00		$ -
	800500841	Up/Down footswitch for winch	$ 991.00		$ -
	VZ000305	Low profile reel rack with slide out tractor storage compartment - ***KW reels only. If LISY reel is installed please use KW Reel rack # VZ000306***	$ 1,600.00		$ -
	VZ000306	KW Reel rack with slide out tractor storage compartment and slide out tray for LISY Synchronized reel. ***Highly recommended on all vehicle installations and required for LISY reel installation***	$ 2,200.00		$ -
	80067030	FO Camera Cable - 1640', Type 523/12 - ***FOR OLD STYLE KW505 REELS ONLY!***	$ 14,048.00		$ -
	V4420471	Fiber Optic Cable Retermination tool kit	$ 4,819.00		$ -
	V7034001	Extension Kit for HSP & CERBERUS (for BK3.5 or BE3.1)	$ 6,863.00		$ -

703420891	Extension Kit for HSP & CERBERUS (for BS3.5)	$ 3,826.00		$ -
704400090	Extension Kit for HSP & CERBERUS (for BS5 or BS7)	$ 6,080.00		$ -
V8017003	Extension Kit to connect a KT180 to mainline cable from BS5 or BS7	$ 7,584.00		$ -
704420031	Extension Kit for CERBERUS only to mainline cable from BS5 or BS7	$ 2,720.00		$ -
V000021	Guide Poles for tractor retrieval or manhole adapter	$ 834.00		$ -
	Panoramo Systems			
V4008001	**PANORAMO SI Manhole Inspection Unit (Camera head only)**	$ 90,722.00		$ -
	360° Scanning of manholes			
	Incredibly fast - spend only minutes per manhole			
	Includes camera, adapter, and tools			
	Includes Panoramo scanning software to create IPF files			
	For 16" to 60" manholes			
802970021	Positioning device for Panoramo SI - For use on KW505 reel only	$ 859.00		$ -
	PANORAMO SI Portable Unit Items - *MUST SELECT ALL OF THE*			
V0000250	Mounting Kit for PANORAMO SI Portable Unit	$ 2,488.00		$ -
	Required cables and controls for PANORAMO SI Portable System			
V8020011	KW180 FO Cable Winch for SI Only	$ 26,739.00		$ -
	Powered cable winch and remote control pendant for Panoramo SI			
80066030	Cable 100 m (Fiber Optic) for KW180 (FO)	$ 6,170.00		$ -
V0000238	BE5 PANORAMO SI Controller (SI only)	$ 9,555.00		$ -
	Specialized SI control unit for Panoramo SI applications			
VZ000307	PANORAMO SI Stand-Alone Control Case and Reel Platform	$ 9,332.00		$ -
	Protected case for computer and electronics			
	KW180 Rack with ability to be moved in and out of vehicle			
V0001017SIA	19" Industrial Panoramo PC Package for Portable unit only	$ 5,307.00		$ -
	Includes a 1U Self-Contained KVM (Keyboard, Video, Mouse) built into case.			
	Requires Panoramo PCI Card #4702018 - ordered seperately			
V9051001	**PANORAMO 2 - 360° CAMERA SYSTEM - Requires Fiber Optic system**	$ 148,056.00		$ -
	For 8" and up pipelines			
	Includes Panoramo tractor and scanner cameras			
	Large pneumatic tires and spacers			
	Lowering claw, toolset and spare parts			
	Includes PANORAMO scanning software			
V0001020	Panoramo 2 Height adjusting device (elevator) required for pipe sizes above 8"	$ 7,523.00		$ -
905135031	Panoramo 2 Overturn protection (Optional for large diameter pipe inspection)	$ 1,618.00		$ -
905131041	Panoramo 2 Inclinometer Module (Optional measurement of incline of pipe (Reporting software required - Sold seperately))	$ 5,742.00		$ -
V9055001	**PANORAMO 150 - 360 degree CAMERA SYSTEM - Requires Fiber Optic system**	$ 101,939.00		$ -
	For 6" through 12" pipe inspections			
	Includes Panoramo tractor and scanner cameras			
	Includes 6", 8" & 12" pipe diameter wheel sets			
	Lowering claw, toolset and spare parts			
	Includes integrated manual lift			
	Includes PANORAMO scanning software			
905210091	Treaded Wheel set for 5" Pipe	$ 628.00		$ -
905210191	Treaded Wheel set for 6" Pipe	$ 859.00		$ -
905210291	Granulated Wheel set for 5" Pipe	$ 727.00		$ -
905210591	Granulated Wheel set for 6" Pipe	$ 892.00		$ -
V0000228	Panoramo 150 Inclinometer Module (Optional measurement of incline of pipe (Reporting software required - Sold seperately))	$ 3,168.00		$ -
905501631	Additional Weight Kit for Panoramo 150 (Heavy and Light)	$ 718.00		$ -
	PANORAMO SPECIFIC RACKMOUNT COMPUTER AND SPECIALIZED INTERFACE CARD REQUIRED FOR VEHICLE MOUNTED SYSTEMS! - SEE COMPUTER AND SOFTWARE SECTION BELOW!			
	COMPUTER HARDWARE			
V0001017	**19" Industrial PC Package - These specifications or greater:**	$ 3,500.00		$ -
	Intel Dual Core Processor minimum			
	4GB DDR3 RAM			
	120GB Solid State Hard Drive for Operating system and Software			
	2TB SATA Hard Drive for data collection			
	DVD-Multi Read/Write drive			

		Keyboard and Optical Mouse			
		19" Wide Screen LCD Monitor			
		Microsoft Windows 7 Professional 64-bit operating system			
		Aver Media USB video capture device			
1	V0001017L	**Laptop PC - These specifications or greater:**	$ 2,800.00		$ 2,800.00
		Intel Dual Core Processor minimum			
		4GB DDR3 RAM			
		300 GB hard disk			
		DVD-Multi Read/Write drive			
		Microsoft Windows 7 Home Premium 64-bit Operating system			
	V0001017R	**19" Industrial PANORAMO PC Package - These Specifications or greater:**	$ 4,000.00		$ -
		Intel Dual Core Processor minimum			
		4GB DDR3 RAM			
		120GB Solid State Hard Drive for Operating system and Software			
		2TB SATA Hard Drive for data collection			
		DVD-Multi Read/Write drive			
		Keyboard and Optical Mouse			
		Dual (2) 19" Wide Screen LCD Monitor			
		Microsoft Windows 7 Professional 32-bit operating system			
	4702018	**Panoramo - PCI Baumer Interface card - *REQUIRED FOR ALL FIBER-OPTIC SYSTEMS!***	$ 2,457.00		$ -
		Pipelogix (Flexidata) Reporting Software Systems			
		Truck or Office / Analysis License			
1	FDLITECI	Pipelogix Lite Reporting Module	$ 4,100.00		$ 4,100.00
	FDVSCI	Pipelogix Full Reporting Module	$ 8,400.00		$ -
1	FDDVS	Pipelogix DVS (Digital Video Survey) Module added to any license	$ 4,500.00		$ 4,500.00
	FDMuni-SX	Muni-XS software	$ 3,000.00		$ -
	FDLITE360	Pipelogix Lite Reporting Module with 360 Panoramo Capture (No Analysis At Inspection Site)	$ 5,100.00		$ -
	FDVS360	Pipelogix Full Reporting Module with 360 Panoramo Capture & Analysis	$ 16,605.00		$ -
		Truck / Capture License			
1	FD360CAPTURE	Capture module added to Lite Reporting License for Truck	$ 1,000.00		$ 1,000.00
	FD360ANALYSIS	Capture & Analysis module added to **Full** Reporting	$ 9,850.00		$ -
	FDMH360	Manhole License with 360 Panoramo SI Module (Includes Capture & Analysis)	$ 10,780.00		$ -
	FD360ANALYSIS	Capture & Analysis module added to Manhole License	$ 9,850.00		$ -
	FDMH360CAPTURE	360 Panoramo SI Lite License with Capture module	$ 3,400.00		$ -
	FD-3D	3D Measurement added to existing 360 Panoramo SI Analysis License	$ 2,900.00		$ -
	FDMH	Manhole Module	$ 2,400.00		$ -
		Reporting Module Options			
	FDGIS	GIS Module Added to any License	$ 2,350.00		$ -
	FD-ESRI	ESRI ArcGIS Runtime License	$ 750.00		$ -
		Factory Provided Training & Support			
	FDSSP	Pipelogix (Flexidata) 12 month support program (Factory support and latest version releases)	$ 1,900.00		$ -
	Setup & Train	Pipelogix (Flexidata) Factory personnel setup and training at customer site (1 day classroom training, 2 days hands on training)	$ 4,500.00		$ -
		Peninsular Technologies (PipeTech) Reporting Software Systems			
	Scan 5.x	**PipeTech Scan 5.x w/MPEG-1,2,4 Compression - PACP Certified**	$ 8,250.00		$ -
		GIS Module with ArcEngine License	$ 1,600.00		$ -
		Lateral Module	$ 950.00		$ -
		Manhole Module	$ 950.00		$ -
	Check 5.x	**PipeTech Check 5.x Editing software**	$ 925.00		$ -
		Lateral Module	$ 350.00		$ -
		Manhole Module	$ 350.00		$ -
	View 5.x	**PipeTech View 5.x Database Management Software**	$ 2,425.00		$ -
		Editing Module	$ 850.00		$ -
		GIS Module	$ 1,250.00		$ -

		Inspection Interface (Data display overlay)			
		Basic Sentinel (Mainline)	$ 2,600.00		$ -
		Deluxe Sentinel (Lateral video input, auxiliary data port)	$ 3,100.00		$ -
	PT Panoramo	**PipeTech Panoramo (Requires Scan 5.x)**	$ 2,500.00		$ -
		LOCATING EQUIPMENT			
		Radiodetection Locating Receiver: Digital receiver to pick up 512Hz, 8kHz, 33kHz & 64kHz			
		radio frequencies; can be used in conjunction with a "tape-on" sonde transmitter, which can be fastened to a jet hose, crawler camera or fish tape, features continuous depth readout			
		directional compass showing camera/line direction, auto-adjustable gain sensitivity and passive locating.			
1	RD7000DL+	**Receiver and padded bag**	$ 1,800.00		$ 1,800.00
		Rycom Locating Receiver:			
		Digital reciever to pick up 512Hz frequencies. Ideal for push camera systems, tape on sonde transmitters and 512Hz line locating			
	8873	Receiver and padded protective sleeve	$ 1,300.00		$ -
	19-557	CST/Berger Magnetic Stick Locator (Location of Ferrous Metals)	$ 800.00		$ -
		Sondes and Transmitters			
	001-00116-03	Rycom 8846 512Hz tape-on sonde transmitter (Up to 12' deep signal) (AA battery)	$ 350.00		$ -
	001-00381-00	Rycom 8809 Triple frequency, 1-watt utility line energizing transmitter (C-cell batteries)	$ 750.00		$ -
	001-00323-01	Rycom 8879 Quad frequency, 5-watt utility line energizing transmitter (D-cell batteries)	$ 1,800.00		$ -
	AS1336-M10	Radiodetection 512Hz Bendi Sonde (Up to 20' deep signal) (AA batteries)	$ 975.00		$ -
	SB0338-33R	Radiodetection 33kHz Super Sonde (Up to 50' deep signal) (9volt battery)	$ 700.00		$ -
		*Utility transmitters include conductive clamps, grounding stake and batteries			
		InfoSense Acoustical system			
	SL-RAT	Acoustical pipe blockage assesment tool: Utilizes acoustics to determine blockages in pipes from two manhole points.	$ 23,000.00		$ -
		VuTek Push Camera system			
	GT200R-SL	VuTek 200' Fiberglass Push Rod camera system with Self-Leveling Color Camera, detachable command module and 512Hz sonde transmitter. AC/DC and battery pack operation; 3" & 4" skid assemblies; padded accessory bag	$ 8,900.00		$ -
	GT300R-SL	VuTek 300' Fiberglass Push Rod camera system with Self-Leveling Color Camera, detachable command module and 512Hz sonde transmitter. AC/DC and battery pack operation; 3" & 4" skid assemblies; padded accessory bag	$ 9,200.00		$ -
	GT150S-M	VuTek 150' Micro Fiberglass Push Rod camera system with Micro Color Camera, detachable command module and 512Hz sonde transmitter. AC/DC and battery pack operation; small skid assembly; padded accessory bag	$ 7,550.00		$ -
		Roller skid assembly for 6" & 8" pipe diamter inspection	$ 300.00		$ -
		Insight Vision - Silver Bullet and Jet Cam systems			
	SB-D2-MO600-CVSL	Silver Bullet wheeled crawler system for 6", 8" and 10" pipeline inspection; command module with USB recording and 10.4" color LCD monitor; motorized reel with synchronized rewind; 600' of Cool Blue, Kevlar reinforced multi-conductor	$ 30,122.00		$ -
	UJCP-D2-MO600-CV	Universal Jet-Cam system for 6", 8" and 10" pipeline inspection; command module with USB recording and 10.4" color LCD monitor; motorized reel with synchronized rewind; 600' of Cool Blue, Kevlar reinforced multi-conductor cable.	$ 20,122.00		$ -
		Additional options:			
		Upgrade to Daylight Readable monitor	$ 1,100.00		$ -
		120GB Solid State Integrated disk drive	$ 433.00		$ -
		Universal Jet-Cam kit	$ 4,450.00		$ -
		12" Jet-Cam centering skid	$ 550.00		$ -
		18" Jet-Cam centering skid	$ 660.00		$ -
		Basic Silver Bullet crawler	$ 14,450.00		$ -
		Large Pneumatic Tires for 12" - 18" inspections	$ 2,100.00		$ -
		Swivel base for Command Module mount to cable reel	$ 590.00		$ -
		CVSL Color self-leveling camera head (additional)	$ 2,450.00		$ -
		Down-Hole roller assembly	$ 590.00		$ -

		200' Push rod reel assembly (no camera or command module)	$ 3,860.00		$ -
		300' Push rod reel assembly (no camera or command module)	$ 4,300.00		$ -
		INSTALLATION OPTIONS			
		INSTALLATION INTO CUSTOMER EXISTING INSPECTION VEHICLE	$ 6,500.00		$ -
		Removal of existing inspection equipment			
		Utilize existing cabinetry, electrical, power systems and air conditioning			
		Utilize existing TV monitors, computer system and safety lighting			
		Installation of new inspection equipment			
		Testing and calibration of new inspection equipment			
		6' X 12' SINGLE AXLE TRAILER ECONOMY INSTALLATION PACKAGE	**$ 12,000.00**		$ -
		Open format floor plan - no partitioning wall in center			
		(2) Roof mounted strobe lights	STD		
		Rear Work Light And Roof Mount Strobe Lights	STD		
		Back-Up Alarm	STD		
		Roof Mounted 13,500BTU Air Conditioner With 5,600 BTU Heat Strip	STD		
		Command Center Desk With Portable component recessed into desk top	STD		
		Inspection cable reel to be fix mounted to rear of trailer	STD		
		Kemlite (Fiberglass Reinforced Panel) on walls and ceiling	STD		
		Black vinyl diamond plate seemless floor covering	STD		
		12volt overhead lighting	STD		
		Free standing 3,500 watt gasoline generator mount on tounge of trailer	STD		
		Shore power acquired by unplugging trailer from generator and plugging in provided extension cable	STD		
		7' X 14' TANDEM AXLE TRAILER FULL INSTALLATION PACKAGE	**$ 21,000.00**		$ -
		Independent Studio Viewing room and Rear Work area layout including:			
		(2) Roof Mounted Amber Strobe Lights, mounted on each corner of roof	STD		
		(2) High Intensity While Safety Flashers mounted on side body	STD		
		Roof Mounted 13,500BTU Air Conditioner	STD		
		Shore power acquired by unplugging trailer from generator and plugging in provided extension cable	STD		
		Ethernet computer hookup mounted on driver side of trailer box body	STD		
		Free standing 5,000 watt gasoline generator mount on tounge of trailer	STD		
		Hi Intensity LED direction arrow stick with control mounted in cab	$ 1,075.00		$ -
		Studio area to include:			
		Large command center desk with rack-mounting for camera components and computer, printer shelf above and pull-out desk height file cabinet	STD		
		Industrial rated Ergotron pivot mounting for all viewing and computer monitors	STD		
		Kemlite (Fiberglass Reinforced Panel) on walls and ceiling	STD		
		Black vinyl diamond plate seemless floor covering	STD		
		12volt overhead lighting	STD		
		Work area to include:	STD		
		Partition wall between work area and studio to include Aluminum Diamond-Plated lockable access door with dual smoked plexiglass windows.	STD		
		Large butcher block work area counter top	STD		
		Rear Facing 17" Hi Resolution LCD monitor and pivoting mounting bracket	STD		
		7-drawer tool box	STD		
		15 gallon water wash down system with hose and nozzle	STD		
		Aluminum shelving unit about work area counter top for added storage	STD		
		Kemlite (Fiberglass Reinforced Panel) on walls and ceiling	STD		
		Black vinyl diamond plate seemless floor covering	STD		
		12volt overhead lighting	STD		
	WMH	Wall mounted ceramic space heater	$ 300.00		$ -
		FREIGHTLINER SPRINTER INSTALLATION - (For Diesel chassis)	**$ 36,000.00**		$ -
		Independent Studio Viewing room and Rear Work area layout including:			
		(2) Roof Mounted Amber Strobe Lights, mounted on each corner of roof	STD		
		(2) High Intensity White Safety Flashers mounted on side body	STD		
		Back-Up Alarm	STD		

		Roof Mounted 13,500BTU Air Conditioner	STD		
		Shore power hookup mounted on driver side of van body	STD		
		Ethernet computer hookup mounted on driver side of van body	STD		
		Hi Intensity LED direction arrow stick with control mounted in cab	$ 1,075.00		$ -
		Rear view back-up camera with monitor mounted in cab	$ 850.00		$ -
		Studio area to include:			
		Large command center desk with rack-mounting for camera components and computer, printer shelf above and pull-out desk height file cabinet	STD		
		Floor to ceiling storage cabinet	STD		
		Industrial rated Ergotron pivot mounting for all viewing and computer monitors	STD		
		Kemlite (Fiberglass Reinforced Panel) on walls and ceiling	STD		
		Black vinyl diamond plate seemless floor covering	STD		
		12volt overhead lighting	STD		
		Work area to include:	STD		
		Partition wall between work area and studio to include Aluminum Diamond-Plated lockable access door with dual smoked plexiglass windows.	STD		
		Large butcher block work area counter top	STD		
		Rear Facing 17" Hi Resolution LCD monitor and pivoting mounting bracket	STD		
		7-drawer tool box	STD		
		10 gallon water wash down system with hose and nozzle	STD		
		Aluminum shelving unit about work area counter top for added storage	STD		
		Kemlite (Fiberglass Reinforced Panel) on walls and ceiling	STD		
		Black vinyl diamond plate seemless floor covering	STD		
		12volt overhead lighting	STD		
		Onan 5,000 watt diesel RV rated "Quiet" generator with access door; fuel line plumbed to truck chassis fuel tank	STD		
	WMH	Wall mounted ceramic space heater	$ 300.00		$ -
1		**16' HI-CUBE VAN BOX INSTALLATION (For Gasoline chassis)**	**$ 32,000.00**		$ 32,000.00
		Independent Studio Viewing room and Rear Work area layout including:			
		(4) Roof Mounted Amber Strobe Lights, mounted on each corner of roof	STD		
		(2) High Intensity White Safety Flashers mounted on side body of box	STD		
		Back-Up Alarm	STD		
		Roof Mounted 13,500BTU Air Conditioner	STD		
		Shore power hookup mounted on driver side of van body	STD		
		Ethernet computer hookup mounted on driver side of van body	STD		
		Hi Intensity LED direction arrow stick with control mounted in cab	$ 1,075.00		$ -
		Rear view back-up camera with monitor mounted in cab	$ 850.00		$ -
		Studio area to include:			
		Large command center desk with rack-mounting for camera components, printer shelf above, ceiling mounted cabinetry for storagea and pull-out desk height file cabinet	STD		
		Floor to ceiling storage cabinet	STD		
		Pedestal mounting for all viewing and computer monitors	STD		
		Large bench seat with padded cushion for added viewing room seating and underneath storage	STD		
		Kemlite (Fiberglass Reinforced Panel) on walls and ceiling	STD		
		Black vinyl diamond plate seemless floor covering	STD		
		12volt overhead lighting	STD		
		Work area to include:	STD		
		Partition wall between work area and studio to include Aluminum Diamond-Plated lockable access door with dual smoked plexiglass windows.	STD		
		Large butcher block work area counter top	STD		
		Rear Facing 17" Hi Resolution LCD monitor and pivoting mounting bracket	STD		
		7-drawer tool box	STD		
		15 gallon water wash down system with hose and nozzle	STD		
		Aluminum shelving unit about work area counter top for added storage	STD		
		Aluminum shelving unit for added storage	STD		
		Kemlite (Fiberglass Reinforced Panel) on walls and ceiling	STD		
		Black vinyl diamond plate seemless floor covering	STD		

		12volt overhead lighting	STD		
		Onan 5,000 watt gasoline RV rated "Quiet" generator with access door; fuel line plumbed to truck chassis fuel tank	STD		
		3 Utility Shelf Storage Unit, Vertical Storage Brackets, And Storage Hook	STD		
	DIESEL	If vehicle chassis is Diesel; Upgrade to Diesel Onan generator	$ 4,000.00		$ -
	WMH	Wall mounted ceramic space heater	$ 300.00		$ -
	BR	Bathroom (16' Hi Cube Box van minimum required)	$ 4,500.00		$ -
	Sink	Addition of Sink and gray water tank to water washdown system **(Hi-Cube Only)**	$ 640.00		$ -
	ACMP	Small Compressor with automatic 25' self rewind reel	$ 635.00		$ -
		Training			
1	JDS	JDS personnel training; 2 days for vehicle and equipment (per 6 operators)	$ 2,400.00		$ 2,400.00
	JDS	JDS personnel training; 1 day for software and computer (per 6 operators)	$ 1,200.00		$ -
	JDS	JDS PACP Training (Per Person)	$ 950.00		$ -
	JDS	JDS MACP & LACP Training (Per Person)	$ 150.00		$ -
	JDS	JDS PACP 2-day Recertification Training (Per Person)	$ 450.00		$ -
		Chassis Options			$ -
	HiCube	GMC 4500 Diesel 13,900 GVWR with 16' Hi-Cube Walkthrough	$ 48,000.00		$ -
1	HiCube	Ford E350 Gasoline 12,500 GVWR with 14' Hi-Cube body and Curb-Side entry door	$ 35,000.00		$ 35,000.00
	HiCube	Ford E450 Gasoline 14,200 GVWR with 16' Hi-Cube body	$ 38,000.00		$ -
	HiCube	Ford F550 Diesel 19,500 GVWR with 16' Hi-Cube body	$ 50,000.00		$ -
	Sprinter	Sprinter 3500 Diesel 11030 GVWR Raised Roof 170" WB	$ 47,000.00		$ -
	Trailer	6' X 12' Single Axle Trailer	$ 2,500.00		$ -
	Trailer	7 X 14' Tandem Axle Trailer	$ 5,000.00		$ -
		Final Sell Price	$ 234,306.00		