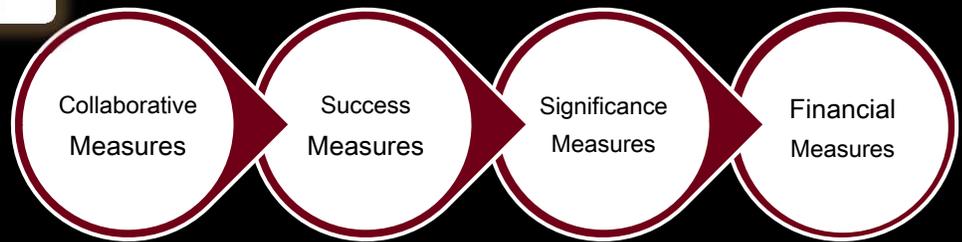




Ohio
Local Government
 Innovation Fund



Round 5: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Agency	
Project Name	
Type of Request	
Request Amount	
JobsOhio Region	
Number of Collaborative Partners (including lead agency)	
Project Approach	
Project Type	



**Development
 Services Agency**

Website: http://development.ohio.gov/cs/cs_localgovfund.htm

E-mail: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 5	
Project Name		Type of Request	

Instructions	
<ul style="list-style-type: none"> • Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box. • Examples of completed applications are available on the LGIF website, found here: http://development.ohio.gov/cs/cs_localgovfund.htm 	

Lead Agency			
Mailing Address:	Name:		
	Street Address:		
	City:		
	Zip:		
In what county is the lead agency located?			
<table border="1"> <tr> <td>Ohio House District:</td> <td>Ohio Senate District:</td> </tr> </table>		Ohio House District:	Ohio Senate District:
Ohio House District:	Ohio Senate District:		

Section 1
Contacts

Project Contact		
Please provide information about the individual who should be contacted regarding this application.		
Mailing Address:	Name:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Fiscal Agency:		
Please provide information for the entity and individual serving as the fiscal agent for the project.		
Mailing Address:	Fiscal Agency:	
	Fiscal Officer:	Title:
	Street Address:	
	City:	
	Zip:	

Population		
Does the applicant (or collaborative partner) represent a city, township, or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	

Single Applicant		
Is your organization applying as a single entity?	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Collaborative Partners

Does the proposal include collaborative partners?	Yes	No
---	-----	----

Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.

Nature of the Partnership

As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.

Section 2
Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

List of Partners

Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.

Collaborative Partner # 1	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 2	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 3	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 4	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 5	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 6	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

Collaborative Partner # 7	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 8	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 9	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 10	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Information

Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.

Section 3

Project Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Information		
Has this project been submitted for consideration in previous LGIF Rounds?	Yes	No
If yes, in which Round(s)?		
What was the project name?		
What entity was the lead applicant?		

Past Success		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger (5 points).		
Applicant demonstrates Past Success	Yes	No

Section 3

Project Information

Scalable		
Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).		
Applicant demonstrates a Scalable project	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Replicable		
Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).		
Applicant demonstrates a Replicable project	Yes	No

Section 3
Project Information

Probability of Success		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).		
Applicant demonstrates Probability of Success	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Performance Audit/Cost Benchmarking		
<p>If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).</p>		
Prior Performance Audit or Cost Benchmarking	Yes	No

Section 3
Project Information

Economic Impact		
<p>Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).</p>		
Applicant demonstrates Economic Impact	Yes	No

Lead Applicant		Round 5	
Project Name		Type of Request	

Response to Economic Demand		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).</p>		
Applicant demonstrates Response to Economic Demand	Yes	No

Section 3
Project Information

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment

Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Budget

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget, and indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input type="text"/>

In-Kind Match (List Sources Below):

Source:	<input type="text"/>
Source:	<input type="text"/>
Source:	<input type="text"/>

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input type="text"/>	<input type="text"/>
Legal Fees:	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>

Total Uses:

Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)

10-39.99% (1 point)

40-69.99% (3 points)

70% or greater (5 points)

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 5	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
TOTAL REVENUES			

Lead Applicant		Round 5
Project Name		Type of Request

Program Budget

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on research, case studies, or industry standards and include a thoughtful justification.

Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 5	
Project Name		Type of Request	

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from your project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of your project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of your project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect some combination of savings, cost avoidance, or increased revenue as a result of your project/program? (Total Gains combines \$ Saved, Costs Avoided, and New Revenue)

Use this formula:
$$\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 =

Expected Return on Investment is:

Less than 25% (10 points)

25%-75% (20 points)

Greater than 25% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or

lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Return on Investment Justification Narrative: In the space below, describe the nature of the expected return on investment, providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance, or increased revenues shown in the program budgets on the preceding pages. Use references when appropriate to justify assumptions used for cost projections.

Section 4
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Loan Repayment Structure

Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

Lead Applicant		Round 5	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable	Applicant's proposal can be scaled for the inclusion of other entities.	5		
Replicable	Applicant's proposal can be replicated by other local governments.	5		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

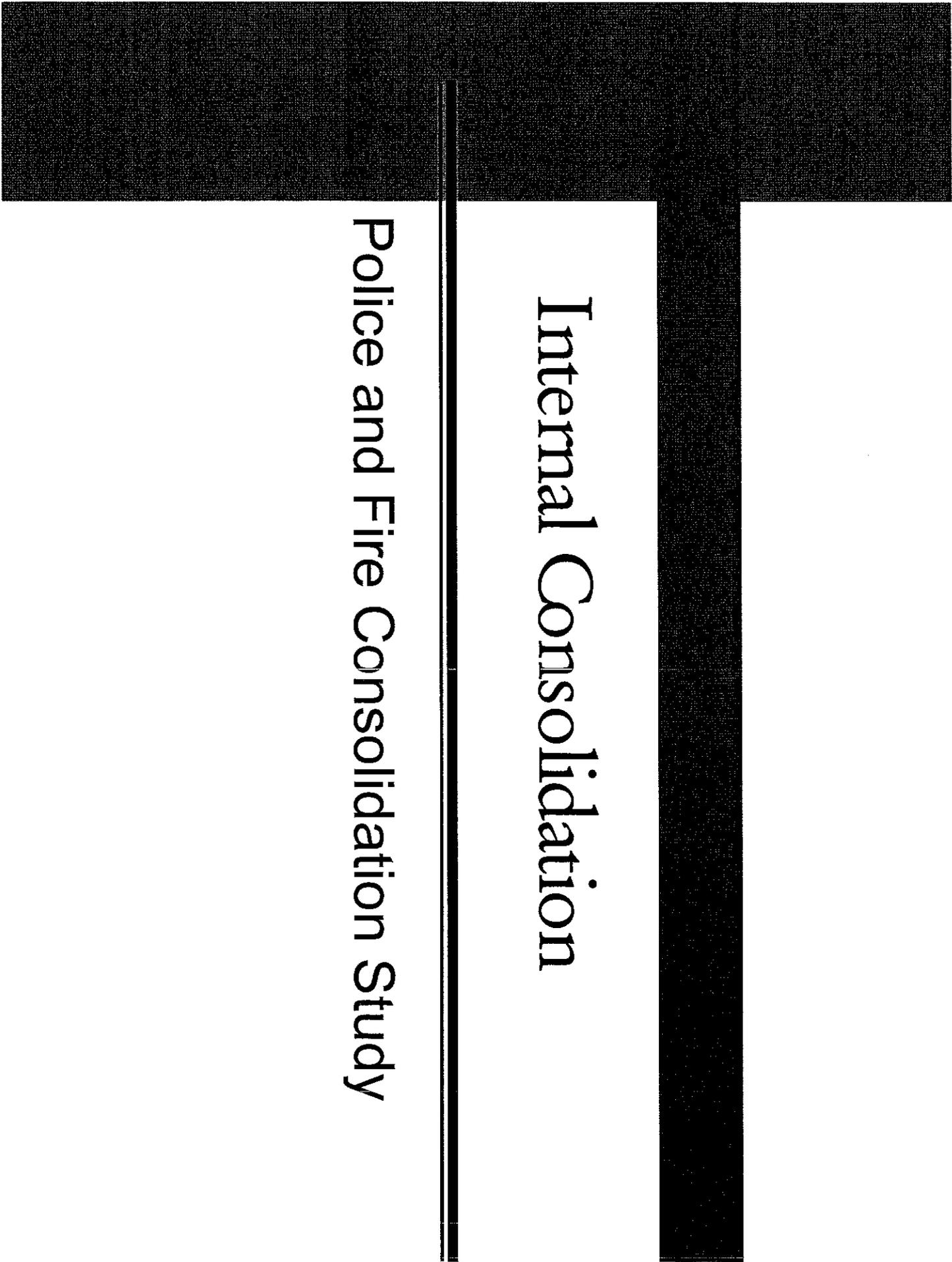
Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will promote a business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes).	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

Total Points				
---------------------	--	--	--	--



Internal Consolidation

Police and Fire Consolidation Study

Internal Consolidation

- **Primary Advantage:**
 - Long Term Cost Savings; Reduced Need for Future New Taxes; Improved Service Levels
- **Primary Disadvantage:**
 - Start-up Costs; Initial Operational Complexity; Union Opposition; Pension Determination

Intermodal Consolidation - Total Police and Fire Consolidation Model

- All Officers are cross trained:
- Law Enforcement
- Fire I & II
- EMT
- Paramedic

Staffing Schedule and Levels

- Could operate on a 12 hour shift
- 16 Officers minimum per squad (10 full timers/6 part timers each day x 2 shifts)
- 6 part timers at fire houses
- 26 Officers/Supervisors assigned to each shift. Need
- 52 full timers and 65 Part Timers for daily operation

Personnel Assignment

1st Shift: 0600 to 1800 Hrs

2nd Shift: 1800 to 0600 Hrs

- 3 at North Fire: FF/Med/FAO= Part Timers
- 3 at South Fire: FF/Med/FAO= Part Timers
- 2 Officers North
- 2 Officers South
- 4 Officers Float (Impact, Directed Patrol, Inspections Etc.)
- 2 Supervisors
- **16 Total (10 full timers a shift/6 part timers)**

Staffing Levels Hours Worked

- 1st Shift: 0600 to 1800 Hrs (16 Officers=192 hrs)
- 2nd Shift: 1800 to 0600 Hrs (16 Officers=192 hrs)
- **Consolidated 12 hr shifts saves 7.5 hrs/day 2,640/yr.**
- The additional personnel is a result of two shifts instead one for fire.

Period	Current Operation	Consolidated
Personnel	26 Police and Fire	32 Police and Fire
Per Day	(11 Fire/15 Police)	
Hrs Per Day	391.5 Hrs	384 Hrs

Staffing Levels Comparison

Current Operation

(79 Total police and fire full timers)

We have **61** full time police and fire personnel including supervisors, assigned to field work plus 65 part timers (shifts, beats, stations etc.)

Police and Fire:	<u>Field/Road</u>	<u>Admin/Special Ops</u>
	47 (26+21)	9 (Det./Insp./SRO/Impact)

Supervisors:	<u>14 (6+8)</u>	<u>9 (command/spec. Ops)</u>
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Total:	61	18
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Staffing Levels Comparison

Consolidated Plan

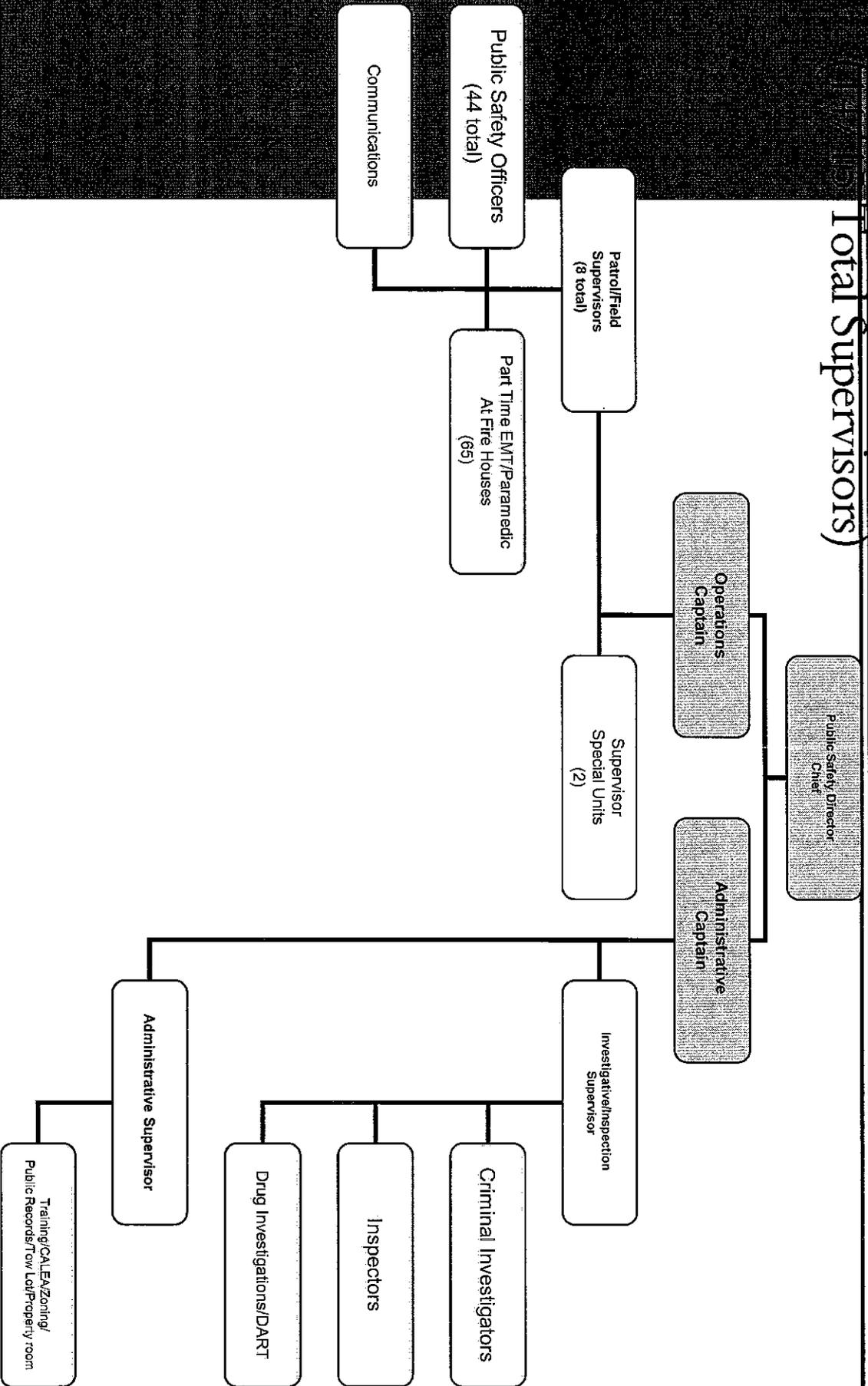
(Would need 66 full timers)

We would need 52 public safety officers/supervisors to staff road/field work along with 65 part timers for staffing at the fire houses. Along with an additional 6 or 7 supervisors.

Public Safety Officers:	<u>Field/Road</u>	<u>Admin/Special Ops</u>
	44	7
Supervisors:	<u>8</u>	<u>7</u>
Total:	52	14

Structure

(Total Supervisors)



Supervisor Structure

Department Head Public Safety

Director/Chief

Two Captains: 1) Operations
2) Administration

Field Supervisors: 8 Total; 4 on each shift

Special Operations Supervisor

Administrative/Investigative

Currently 22 supervisors with police and fire

Consolidated we would have 14 supervisors

Start Up Expenses Equipment/Training

Equipment/Training	# Officers	Costs	Total
Police Out Gear	60 (police/service)	\$2,000.00/Person	\$120,000.00
Police Taser/Vests/R	18	\$5,500.00/Person	\$99,000.00
Police Potential Vehicle Upgrade			???
Police Academy	18	\$5,300.00/Person	\$95,400.00
Police I/E/MT	60	\$6,400.00/Person	\$384,000.00
Paramedic	48	\$6,800.00/Person	\$326,400.00
Total			\$1,024,800.00

Does not include salaries and 40 hrs a year mandated trainings

Pros

- Quicker response time for medic and fire emergencies
- Cost savings in long run (fewer personnel)
- Increase in police visibility with more safety officers
- First responder communication for equipment needs
- Quicker treatment on scene for injuries

Cons / Challenges

- Cross Training Expenses
- Transition Time
- Union Issues/Wages
- Pension Issues
- Equipment/Vehicle Costs
- Increased Liability Insurance
- Mutual Aid Response

Potential Savings

- Fewer Supervisors
- 7.5 hrs less hours a day 2640 hrs/yr (no shift overlap) (\$85,000)
- 13 less full time positions needed. (\$1.3 million)
- Potential Communication Fees Decrease



HAMILTON COUNTY, OHIO
Founded 1795

POLICE DEPARTMENT

1130 COMPTON ROAD
CINCINNATI, OHIO 45231
Phone (513) 729-1300
Fax (513) 729-2106
www.springfieldtwp.org

Trustee
Tom Bryan

Trustee
Joseph Honerlaw

Trustee
Gwen McFarlin

Fiscal Officer
Dan Berning

Township Administrator
Michael T. Hinnenkamp

Law Director
Laura A. Abrams

Assistant Township Administrator/
Development Services Director
Christopher D. Gilbert

Police Chief
David J. Heimpold

Service Director
John B. Musselman

Fire Chief
Robert W. Leininger

Senior/Community
Services Director
Thom Schneider

April 15, 2013

Ms. Nicole Bent
Ohio Department of Development
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216

Re: Springfield Township Safety Services LGIF Application

Dear Ms. Bent:

As the Police Chief of the Springfield Township Police Department, I am writing to express my full support of the recent LGIF application to study the potential consolidation of Springfield Township Police and Fire Departments. As a nationally accredited police agency, the Springfield Township Police Department has a history of developing and successfully implementing innovative methods and programs to provide police and other ancillary services to our residents.

We have successfully developed and implemented many programs within our Department that enables us to be more effective than many other law enforcement agencies from around the State. The department is always willing to take on tasks that may not be directly police related in order to make Springfield Township more efficient in delivery of governmental services. Receiving this grant will allow both the Police and Fire/EMS Departments to explore further collaborative efforts and possible consolidation, which we believe would provide a more sustainable model of delivering public safety to our community.

The Springfield Township Police Department supports the Springfield Township LGIF application for funding to study this possible merger of our two safety service departments and I hope that the State finds this application to be as important as we do in our attempts to continue our innovative methods of providing local governmental services.

Please feel free to contact me at (513) 729-1300 should you have any questions regarding my support of this worthwhile endeavor.

Respectfully,

David J. Heimpold
Springfield Township Police Chief



HAMILTON COUNTY, OHIO
Founded 1795

FIRE DEPARTMENT

9150 WINTON ROAD
CINCINNATI, OHIO 45231
Phone (513) 521-7578
Fax (513) 521-3371
www.springfieldtwp.org

Trustee
Tom Bryan

Trustee
Joseph Honerlaw

Trustee
Gwen McFarlin

Fiscal Officer
John Waksmundski

Township Administrator
Michael T. Hinnenkamp

Law Director
Laura A. Abrams

Assistant Township Administrator/
Development Services Director
Christopher D. Gilbert

Fire Chief
Robert W. Leininger

Police Chief
David J. Heimpold

Service Director
John B. Musselman

Senior/Community
Services Director
Thom Schneider

April 15, 2013

Ms. Nicole Bent
Ohio Department of Development
77 South High Street
P.O. Box 1001
Columbus, OH 43216

Re: Springfield Township Safety Services LGIF Application

Dear Ms. Bent:

As the Fire Chief of the Springfield Township Fire/EMS Department, I am writing to you in support of the recent LGIF application to study the potential consolidation of the Township's Fire/EMS and Police Departments. This study, if funded, will enable an in-depth analysis of a consolidated safety services department that potentially could provide a sustainable model for the Township and other local governments to provide these critical services to residents in a more efficient and effective manner.

Springfield Township Fire/EMS Department's management staff is continually looking for ways to improve service to our community and we view this study and its potential outcomes as a logical progression in our mission to give Springfield Township residents the best care and protection in the most efficient and innovative manner possible.

Again, I am in full support of this LGIF application and encourage your office to fund this important study that could prove very beneficial to both Springfield Township and other local governments around the State. If you should have any questions regarding our support of this initiative, please contact me at (513) 522-1410.

Respectfully,

Robert W. Leininger
Springfield Township Fire Chief

Regular Meeting/ Work Session

February 12, 2013

WORK SESSION:

At 4:37 P.M., on Tuesday, February 12, 2013 Board President Joseph Honerlaw called to order a work session of the Board of Trustees of Springfield Township, in the Township Administration Building, 9150 Winton Road. Roll call showed Trustees Gwen McFarlin, Joseph Honerlaw and Tom Bryan present. Also in attendance were Fiscal Officer Dan Berning, Township Administrator Michael Hinnenkamp, Assistant Administrator Chris Gilbert and Law Director Laura Abrams.

Notice of the work session had been given to the Press in compliance with the Sunshine Law. Mr. Honerlaw stated that the purpose of this special work session was to discuss miscellaneous items related to Township operations.

Informational Items:

- **Regular Agenda Review:**
Mr. Hinnenkamp gave a brief review of items scheduled for the regular meeting agenda.
- **Township 360:**
Mr. Hinnenkamp updated the Board on the various activities taking place by Township departments in various neighborhoods of the Township.
- **Correspondence Review:**
Mr. Hinnenkamp updated and reviewed with the Board correspondence received regarding various Township issues.
- **County Engineer Dinner:**
Mr. Hinnenkamp reminded the Board that the County Engineer Dinner will be held on Thursday, February 28, 2013 at 6:00pm
- **Annual Health Department District Advisory Meeting:**
Mr. Hinnenkamp informed the Board of the upcoming Health Department District Advisory Meeting.
- **First Suburbs Membership:**
Mr. Hinnenkamp requested direction from the Board regarding their desire to continue membership in the First Suburbs Consortium. The Board determined to continue the Township's participation for 2013, but review it again prior to next year.
- **Concerns regarding Coyotes:**
Mr. Hinnenkamp explained that the Township has recently received several calls from residents regarding concerns over coyote sightings. He explained that he just wanted to ensure that the Board and staff were aware of the sightings and that everyone was knowledgeable of the State laws governing hunting of coyotes as it relates to the Township.
- **Emergency Weather Siren – Whitaker School:**
Mr. Hinnenkamp reviewed the status of the School's request to have the Township remove the disabled siren from the roof of the school. He explained that there is no documentation indicating that the Township owns the siren or is responsible for its removal. The Board agreed that the Township is not responsible for its removal and does not object if the School District desires to remove it.

Action Items:

- **SCIP Loan Opportunity – Goodfield Court:**
Mr. Hinnenkamp informed the Board that the Township has been offered the opportunity to accept a loan on our Goodfield project that was originally submitted for a grant. The loan would be a 20 year term with 0% interest. The Board instructed staff to inform the County that we will accept the loan if available.

ADJOURN:

At 5:26 P.M., Mr. Bryan made a motion to adjourn the work session and move into the regular meeting. Ms. McFarlin seconded and the motion carried unanimously.

REGULAR MEETING:

ROLL CALL:

Board President Joseph Honerlaw convened the regular meeting of the Board of Trustees of Springfield Township at 5:36 P.M. on Tuesday, February 12, 2013, in the Township Administration

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Building, 9150 Winton Road. Roll call showed Trustees Gwen McFarlin, Joseph Honerlaw, and Tom Bryan present. Also in attendance was Fiscal Officer Dan Berning. The meeting opened with the pledge of allegiance to the flag.

APPROVAL OF MINUTES:

Ms. McFarlin made a motion to approve as written minutes for the November 19, 2012 – { Special Meeting}, November 28, 2012 – {Work Session}, December 10, 2012 – {Budget Work Session}, December 11, 2012 – {Public Hearing/Regular Meeting/Work Session}, December 27, 2012 – {Annual Organizational Meeting} and the January 8, 2013 – {Regular Meeting/Work Session} Mr. Bryan seconded and the motion carried unanimously.

FISCAL OFFICERS REPORT:

Mr. Berning reported for the month of January 2013 the Township's expenditures were \$ and receipts were \$ The cash balance of \$ includes obligations to expenditures, payroll, regular operating costs and ongoing capital improvement projects, and investments.

Mr. Berning requested a motion to approve receipts, warrants, payroll expenditures, updated and current revenue and reports for the period. Mr. Bryan made a motion to approve as requested. Ms. McFarlin seconded and the motion carried unanimously. Mr. Berning added that all financial reports are available for viewing at the Administration Office weekdays during regular business hours.

BUDGET HEARING:

Mr. Hinnenkamp provided a presentation of Township finances. In the presentation, he provided a report with statistics regarding the previous five years and future financial projections. He discussed the impact of decreasing revenues caused by new legislation which significantly reduced and, in some cases, eliminated State funds to local governments. He provided a recap of significant cuts made to the budget by each department over the past few years that have resulted in substantial savings to the Township. He noted that the steps the Township has taken over the past five years has positioned the Township very well financially for the next 2 to 3 years. However, he shared concern for lack of infrastructure funding. Mr. Hinnenkamp reviewed various options that Trustees will consider for the continued financial stability of the Township; Maintain current organizational structure; operate under our current and projected revenues; provide service to other jurisdictions through contracts; joint districts and external collaborations; and internal department consolidations. Mr. Hinnenkamp listed three potential revenue enhancements for consideration. Those included additional assessments for services, creating special improvement districts and/or placing a road levy on the ballot in the future, and a Joint Economic Development District. Mr. Hinnenkamp expressed the importance in gathering resident feedback for the service levels they expect and what they are willing to pay for those services.

Mr. Honerlaw invited the participants of the meeting to address the Board for feedback. Mr. Honerlaw welcomed the public, summarized what to expect from the budget hearing and reviewed the types of feedback that the Trustees are seeking from the public. He noted that this meeting was just one of the many ways that the Trustees are trying to communicate with the public. A second public hearing will be held March 12, 2013.

Public Comment:

Dr. Vlasta Molak, Cotillion Drive, asked questions regarding where Township revenues come from. She also asked if there was a way to bring in more businesses to the Township with incentives.

Ms. Deborah Arnold, Greenpine Drive - on programming board with Waycross Community Media, She thanked the Trustees for their continued support of Waycross Community Media.

Mr. Dave Wimmers, 8843 Monsanto - Mr. Wimmers voiced concern over contracting with neighboring communities for police and fire with current staff reductions and negotiated union agreements. He also expressed concerns over the number of rentals versus home owners in the Township.

DEPARTMENTAL ACTION AND DISCUSSION ITEMS:

ACTION ITEMS

- **Set Public Hearing Dates for Dangerous Properties:**
Mr. Hinnenkamp reported that later in the meeting the Board will be presented with two resolutions to pass and then set a date for a public hearing on these properties.
- **SCIP Grant Projects:**
Mr. Hinnenkamp reported that the Township applied for a several SCIP grants. He added that the one of the grants was funded for Greenfield Village and the second grant did not meet the criteria for Lexington Heights and the last project was for Goodfield Ct. and it did not meet the cut. He added that the county SCIP Board offered the Township an option to

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receive an interest free loan and a repayment of \$12,000.00 per year for the next 20 years for the Goodfield Ct. project. The total amount the Board would borrow would be \$240,000.00. Ms. McFarlin made a motion to authorize the Administrator to enter into an agreement with the SCIP Board for the Goodfield loan. Mr. Bryan seconded and the motion passed unanimously.

DISCUSSION ITEMS:

- **Community Events:**
Mrs. Kimberlee Flamm, Projects, Events and Communications Coordinator reported on the recreational, events, and promotional activities coming up in the Township. She added that the events are listed on the Township website.
- **Department Activity Reports:**
No questions were asked and no comments were made.
- **Personnel Update:**
 - Administration Department**
 - Full Time New Hire
 - Name: Michelle Wilson
 - Position: Accounting Assistant
 - Date: February 18, 2013
 - Rate: \$22.93/Hour
 - Fire Department -**
 - Resignation
 - Name: Ashley Hudson
 - Position: Part Time Paramedic/Firefighter
 - Date: January 9, 2013
 - Reason: Returned to School
 - Promotion
 - Name: Jason Eckhoff
 - Position: Part Time EMT/FF to Part Time Paramedic/FF
 - Date: February 2, 2013
 - New Hires
 - Name: Tim Findley Jr.
 - Position: Part Time Paramedic/FF
 - Date: February 7, 2013
 - Rate: \$14.75
 - Name: Chris Iredale
 - Position: Part Time Paramedic/FF
 - Date: February 7, 2013
 - Rate: \$14.75
 - Name: Chad Webb
 - Position: Part Time Paramedic/FF
 - Date: February 7, 2013
 - Rate: \$14.75
 - Police Department**
 - Resignation
 - Name: Robert Smith
 - Position: Police Officer
 - Date: January 17, 2013
 - Reason: Accepted position with Fort Lauderdale PD
 - Retirement
 - Name: Adam Roether
 - Position: Police Officer
 - Date: January 16, 2013
 - Name: Paul Szymik
 - Position: Police officer
 - Date: February 15, 2013

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Full Time New Hire

Name: Barbara Kirk
 Position: Dispatch
 Date: February 2, 2013 (hired part time February 23, 2012)
 Pay Rate: \$42,390.40

Senior/Community Center

New Hire
 Name: Dennis Jones
 Position: Part Time Building Monitor
 Date: January 23, 2013
 Pay Rate: \$10.00 per hour

Service Department – No Activity

BOARD RESOLUTIONS:

RESOLUTION NUMBER 9-2013 - DECLARING NUISANCES PURSUANT TO OHIO REVISED CODE SECTION 505.87 AT VARIOUS LISTED PROPERTIES WITHIN SPRINGFIELD TOWNSHIP AND AUTHORIZING STATUTORY ACTIONS NECESSARY TO ABATE THE NUISANCES

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met at a regularly scheduled meeting on the 12th day of February, 2013 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin
 Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Township Trustees having been informed that tall grass, vegetation, garbage, refuse and/or other debris is present on the following properties in this Township:

PROPERTY ADDRESS	PROPERTY OWNER	PROPERTY DESCRIPTION
7524 Abbie Pl	Daniel L Jones	590-062-054 – Abbie Pl 50 x 140 Lot 71 Edgemont Ter Sub
1331 Angela Ave	Mark A Swanson	590-331-432 – DeSoto Dr 72.49 x 110 Irr Lot 431 Glencoe Homes Inc Bl B
6664 Charann Ln	Joyce E & Burr L Nichols	590-210-252 – Charann Ln 30 x 62.46 Irr Pt Lot 27 Allen Pauls 2 nd Sub
6820 Eiler Ln	Angela S & John W Galbraith	590-351-012 – Eiler Le 70.37 x 290 R1-T3-S31
6909 Golfway Dr	Eric Jackson TR	590-351-128 – Deblin Rd 71.56 x 120.05 Irr Lot 167 Golfway Acs Bl B Sec 1
12004 Goodfield Ct	Jennifer Stewart	590-282-107 – Cor Goodfield Ct – Hazelgrove Dr 90 x 121 Irr – Lot 955 Kempermill Vill Sub
8717 Grenada Dr	Richburg Property Management LLC	590-331-170 – Grenada Dr 55.14 x 146 Irr Lot 389 Glencoe Homes Inc Bl A
10794 Hamilton Ave	Joe Kidd TR	590-392-171 – ES Hamilton Ave 3.0558 Acs R1-T3-S35
1290 Landis Ln	Guelma & Mark Fielder	590-331-358 – Landis Ln 120.49 x 145 Irr Lot 223 Glencoe Homes Inc Bl B
8367 Mayfair St	Renu Aggarwal	590-081-465 – Mayfair Ave 47 x 105 Pt Lots 311-312 Valleydale 3 rd Sub
10404 Mill Rd	Debbie & Timothy Farrell	590-300-029 – Springdale Rd 181.87 x 180 Irr NEC Mill & Springdale Rds
8710 Neptune Dr	Joyce L Brown	590-360-091 – Neptune Dr 43.20 x 155.39 Irr Lot 45 Skyline Acres Blk A Sub
8936 Neptune Dr	George L Ware Sr	590-360-060 – Neptune Dr 42.92 x 181.52 Irr Lot 14 Skyline Acs Sub Blk A
1307 Newport Dr	Purna Ltd	590-331-249 – Newport Dr 55 x 110.87 Irr Lot 113 Glencoe Homes Inc Bl B
761 North Hill Ln	Dina H & Hemant U Shah	590-201-089 – North Hill Ln 87.58 x 125.32 Irr Lot 68 Wintondale Sub Bl B
1265 Section Rd	Carl Woerner & David Kreuzmann	590-062-005 – SS Section Rd 3.484 Ac R1-T3-S1
9618 Trafford Ct	Mid-American Property Investors LLC	590-322-090 – Trafford Ct 76.55 x 160 Irr Lot 362 Lexington Hts Sub Bl G

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1094 Wellspring Dr	A Costello TR	590-233-114 – Wellspring Dr 60 x 200 Lot 4 Country Lanes Sub Blk A
434 Fleming Rd	Beech Grove Cemetery	590-180-032 – NS Fleming Rd Rear 95 x 270.70 Ft R1-T3-S15
414 Fleming Rd	Beech Grove Cemetery	590-180-033-90 – Ft Irr Par 33-130-183 Cons
438 Fleming Rd	Beech Grove Cemetery Assn	590-180-074-90 – 35x213.18 Ir NS Fleming Rd 528.50 Ft W of E Sec Line Ex-8
438 Fleming Rd	Beech Grove Cemetery Assn	590-180-423 – 35 x 330 R1-T3-S15
436 Fleming Rd	Beech Grove Cemetery Assn	590-180-475 – 5 x 330 R1-T3-S15
460 Fleming Rd	Beech Grove Cemetery Assn	590-180-476-90 – Rear Fleming Rd 15 x 35 R1-T3-S15 Exempt – 8
700 Mulberry St	Beech Grove Cemetery	590-180-1129 – NS Fleming Rd Rear 0.279 Ac ER1-T3-S15
460 Fleming Rd	Beech Grove Cemetery Assn	590-180-129-90 – Rear Fleming Rd 255.42 x 360.23 Irr R1-T3-S15 NE Ex-8

WHEREAS, pursuant to the authority vested in them by virtue of Section 505.87 of the Ohio Revised Code, the Township Trustees have determined that such tall grass, vegetation, garbage, refuse and/or other debris constitutes a nuisance on each of the properties listed above; and

WHEREAS, the Township Trustees desire to have these nuisances abated at the earliest possible date permitted by law;

NOW THEREFORE BE IT RESOLVED that the Township Trustees of Springfield Township hereby determine that the tall grass, vegetation, garbage, refuse, and/or other debris located on the properties listed above constitute a nuisance as defined by Ohio Revised Code Section 505.87.

BE IT FURTHER RESOLVED, that each of the property owners listed above shall be notified that the tall grass, vegetation, garbage, refuse, and/or other debris located on their properties has been declared a nuisance pursuant to Section 505.87 of the Ohio Revised Code by forwarding a copy of this Resolution and stating that the tall grass, vegetation, garbage, refuse and/or other debris must be removed from their property within seven (7) days after the mailing or posting of such notice. Such notice shall be sent to each property owner by certified mail, return receipt requested or by posting the notice on the principal structure on the property and photographing the posted notice with a camera capable of recording the date of the photograph. Such notice shall be also be sent by certified mail, return receipt requested to all lien holders of record.

BE IT FURTHER RESOLVED, that if the mailing address of any of the property owners listed above is unknown, a copy of this notice shall be published in a newspaper of general circulation in the Township stating that the tall grass, vegetation, garbage, refuse, and/or other debris located on such lands has been declared a nuisance and must be removed from the premises within seven (7) days after publication of such notice.

BE IT FURTHER RESOLVED, that if the tall grass, vegetation, garbage, refuse, and/or other debris is not removed from the premises and/or the relevant property owner has not shown cause why such items should not be removed within seven (7) days after the mailing, posting, and/or publication of the above-described notice, the Administrator and/or the Development Services Director is hereby authorized to employ someone to remove the tall grass, vegetation, garbage, refuse, and/or debris and that a written report of the charges incurred in removing such items as provided by law be made by the Chairman of this Board and the Fiscal Officer of the Township and sent to the County Auditor to have the costs placed as a lien upon the relevant land.

BE IT FURTHER RESOLVED, that if the property owner of any property deemed to constitute a nuisance pursuant to Ohio Revised Code Section 505.87 and this Resolution permits tall grass, vegetation, garbage, refuse, and/or other debris to again be located on his/her property within one hundred twenty days (120) days after the initial nuisance has been removed, such tall grass, vegetation, garbage, refuse and/or other debris shall automatically be deemed a nuisance by virtue of the passage of this Resolution. In such cases, the Township Administrator and/or the Development Services Director shall notify the property owner and all lien holders of record that the tall grass, vegetation, garbage, refuse, and/or other debris located on their property has been deemed a nuisance pursuant to Section 505.87 of the Ohio Revised Code and this Resolution. The notice shall state that the tall grass, vegetation, garbage, refuse and/or other debris must be removed from the property within seven (7) days after the mailing or posting of the notice. Notices provided pursuant to this paragraph shall be sent to each property owner and lien holder of record by regular United States mail, postage prepaid and by posting the notice on the principal structure on the property and photographing the posted notice with a camera capable of recording the date of the photograph. In addition, the initial notice of nuisance sent to all property owners and lien holders of record by certified mail, return receipt requested, shall inform the property owners/lien holders of record that a deemed nuisance may be declared by the Township Administrator and/or Development Services Director if tall grass, vegetation, garbage, refuse, and/or other debris is permitted to reappear on the property at any time during a period of one hundred and twenty days (120) days after the initial nuisance has been removed.

BE IT FURTHER RESOLVED, that if the tall grass, vegetation, garbage, refuse, and/or other debris is not removed from the premises and/or the relevant property owner has not shown cause why such items should not be removed within seven (7) days after the mailing or posting of the above-described subsequent notice of a deemed nuisance, the Administrator and/or the Development Services Director is hereby authorized to employ someone to remove the tall grass, vegetation, garbage, refuse, and/or debris and that a written report of the charges incurred in removing such items as provided by law be made by the Chairman of this Board and the Fiscal Officer of the Township and sent to the County Auditor to have the costs placed as a lien upon the relevant land. Trustee Gwen McFarlin seconded the Motion and roll being called upon its adoption the vote resulted as follows: Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

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RESOLUTION NUMBER 10-2013 - DECLARING MOTOR VEHICLE(S) LOCATED ON PUBLIC OR PRIVATE PROPERTY IN SPRINGFIELD TOWNSHIP, HAMILTON COUNTY, OHIO TO BE JUNK MOTOR VEHICLE(S) PURSUANT TO R.C. 505.173 AND ORDERING THE REMOVAL OF SUCH VEHICLE(S) PURSUANT TO RESOLUTION NUMBER 80-2012 AND R.C. 505.871

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met at a regularly scheduled meeting on the 12th day of February, 2013, at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin
Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, on August 14, 2012, the Board of Township Trustees enacted Resolution Number 80-2012 which adopted a general policy to utilize the authority vested in it pursuant to R.C. 505.871 to remove vehicles determined to be junk motor vehicles as that term is defined by R.C. 505.173;

WHEREAS, the Board of Township Trustees has determined that there are currently motor vehicle(s) located on public or private property in the Township which is/are junk motor vehicles.

WHEREAS, pursuant to Resolution Number 80-2012 and R.C. 505.871, the Board is authorized to order the owner of private property on which junk vehicles are located to remove any such junk motor vehicles within fourteen (14) days of being notified to remove such vehicle(s) or to remove such vehicles in the event that the property owner fails to remove the junk motor vehicle(s) within the allotted time period; and

WHEREAS, it is in the best interests of the residents of Springfield Township to order the removal of junk motor vehicles as expeditiously as possible.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Springfield Township that the following motor vehicle(s) at the following location(s) have been determined to be: (1) three model years or older; (2) apparently inoperable; and (3) extensively damaged, and therefore constitute junk motor vehicle(s) as that term is defined by R.C. 505.172:

PROPERTY ADDRESS	PROPERTY OWNER	PROPERTY DESCRIPTION	DESCRIPTION OF VEHICLE(S)
7524 Abbie Pl	Daniel L Jones	590-062-054 - Abbie Pl 50 x 140 Lot 71 Edgemont Ter Sub	2 Minivans
10909 Crystalhill Ct	David A Scott	590-391-299 - Crystalhill Dr 65 x 130 Lot 299 Sevenhills Vill Blk G	Green Plymouth Minivan and Red Toyota
945 Harbury Dr	Double D Homes Limited Partnership	590-211-384 - Harbury Dr 125.51 x 138.02 Irr Lots 32-33 Crawleys Sub Pars 384-385 Cons	2-door Dodge, Silver Lincoln, Red Camaro, Grey Grand Prix, (Partially Covered) Gray Car
6222 Marie Ave	Elham T & David W Emmons	590-341-004 - Marie Ave 50 x 120 Lot 4 Greenup Sub	White Cadillac and Maroon Mazda
1052 Sunwood Ct	Kaci M Rice	590-231-185 - Sunwood Ct 31.30 x 195.54 Irr Lot 110 Wildbrook Acs 2 nd Bl A	Red Ford Explorer, Black Honda and Blue Cadillac

BE IT FURTHER RESOLVED that the Board of Trustees of Springfield Township hereby orders the record property owner(s) of the above-listed property to remove the junk motor vehicle(s), or make arrangements for the removal of such vehicle(s), from the property listed above within fourteen (14) days of receipt of notice of this Resolution.

BE IT FURTHER RESOLVED that the Board of Trustees of Springfield Township hereby directs the Springfield Township Administrator or his designee to notify, as provided in R.C. 505.871(C)(3), the record owner(s) and any lienholders of the property listed above of this Board's determination, order of removal, and intention to remove, or cause the removal of, the junk motor vehicle(s) listed above in the event that the record property owner(s) fail(s) to remove the junk motor vehicle(s) within fourteen (14) days of receipt of the notice.

BE IT FURTHER RESOLVED that if the record property owner(s) fail to remove the junk motor vehicle(s) or to make arrangements for the removal of such vehicle(s) within fourteen (14) days of receipt of the notice, the Township Administrator is authorized to cause the removal of, or to employ the labor, materials, and equipment necessary to remove, the junk motor vehicle(s).

BE IT FURTHER RESOLVED that all expenses incurred in removing or causing the removal of the junk motor vehicle(s) shall be paid out of the Township general fund from moneys not otherwise appropriated.

BE IT FURTHER RESOLVED that the Township Fiscal Officer is hereby directed to certify any and all expenses that the Township incurs in the removal of the junk motor vehicle(s) listed above, together with a description of the property involved, to the county auditor, for entry upon the tax duplicate as a lien upon the property to be collected as other taxes and returned to the Township general fund.

Trustee Gwen McFarlin seconded the Motion and roll being called upon its adoption the vote resulted as follows: Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

RESOLUTION NUMBER 11-2013 - AUTHORIZING THE SALE BY INTERNET AUCTION OF VEHICLES TITLED TO THE TOWNSHIP PURSUANT TO R.C. 4513.61 AND R.C. 4513.62 AND WHICH ARE NO LONGER NEEDED FOR PUBLIC USE, ARE OBSOLETE, OR UNFIT FOR USE IN THE POLICE DEPARTMENT

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met in Regular Session on the 12th day of February, 2013 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin

Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Springfield Township Police Department has in its possession, located at the Springfield Township Impound Lot, certain motor vehicles which were unclaimed after the appropriate notices releasing the vehicles were provided to the registered owners and/or lienholders of record as required by law;

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WHEREAS, pursuant to Policy 51.5.1 of the Springfield Township Police Department Policy and Procedure Manual, the Springfield Township Police Department complied with the requirements of R.C. 4513.61 and R.C. 4513.62 and had the titles to those vehicles transferred to Springfield Township;

WHEREAS, the motor vehicles so received are no longer needed for public use, are obsolete or unfit for public use;

WHEREAS, the motor vehicles which are no longer be needed for public use, are obsolete or unfit for the use for which it was acquired are as follows:

2000 Toyota Corolla	VIN:2T1BR12E3YC272766
1996 Subaru Legacy	VIN:4S3BD4552T7208644
1997 Saturn SL	VIN:1G8ZJ5271VZ117367
1996 Infiniti I30	VIN:JNKCA21D7TT310588

WHEREAS, the Board of Township Trustees has in this calendar year passed a resolution, Resolution Number 5-2013, enacted on December 27, 2012, authorizing the sale of unneeded, obsolete, or unfit-for-use property by internet auction, regardless of the value of such items; and

WHEREAS, Section 505.10(D) authorizes the sale of such property by internet auction.

NOW THEREFORE BE IT RESOLVED, that the above-listed property shall be sold, by internet auction as established in the resolution authorizing such auctions.

BE IT FURTHER RESOLVED, that the minimum acceptable offer for the sale of such property, if any, shall be as listed below:

2000 Toyota Corolla	VIN:2T1BR12E3YC272766	500.00
1996 Subaru Legacy	VIN:4S3BD4552T7208644	500.00
1997 Saturn SL	VIN:1G8ZJ5271VZ117367	500.00
1996 Infiniti I30	VIN:JNKCA21D7TT310588	500.00

BE IT FURTHER RESOLVED, that should the Board of Township Trustees not receive an acceptable offer for such property, the Board may conduct additional auctions, or may dispose of the property, without auction, as permitted by R.C. 505.10(B).

Trustee Gwen McFarlin seconded the Motion and roll being called upon its adoption the vote resulted as follows:

Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

RESOLUTION NUMBER 12-2013 - AUTHORIZING THE PRIVATE SALE OF VEHICLES FORFEITED TO SPRINGFIELD TOWNSHIP PURSUANT TO SECTION 4503.233(E)(1) OF THE OHIO REVISED CODE WHICH ARE NO LONGER NEEDED FOR PUBLIC USE, ARE OBSOLETE, OR UNFIT FOR USE IN THE POLICE DEPARTMENT

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met in Regular Session on the 12th day of February, 2013 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin

Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Hamilton County Municipal Court has forfeited the below-listed vehicles to Springfield Township for disposal by sale, scrap yard, or, continued ownership by the Springfield Township Police Department;

WHEREAS, the Board of Township Trustees has determined that these vehicles are not needed for public use, is/are obsolete, or is/are unfit for use in the Police Department;

WHEREAS, the vehicles which the Board of Township Trustees has determined to not be needed for public use or to be obsolete or unfit for use are as follows:

1993 Chrysler New Yorker	VIN:1C3XV56L4PD157374
2000 Nissan Maxima	VIN:JN1CA31D3YT751457
1995 Chevrolet Astro	VIN:1GBDM19W6SB251748
1994 Dodge Shadow	VIN:1B3AP6435RN129456
1994 Toyota Corolla	VIN:1NXAE09BXRZ196735
1990 Chevrolet Cavalier	VIN:1G1JF14T7L7132349
1991 Chevrolet Caprice	VIN:1G1BN53E2MW165851

WHEREAS, the Board of Trustees has determined that the fair market value of each of the above listed items is not in excess of two thousand five hundred dollars (\$2,500.00);

WHEREAS, due to the determination of the value of the above-listed vehicle(s), Section 505.10(A)(2)(a) of the Ohio Revised Code authorizes the Board of Trustees to sell the vehicle(s) by private sale, without advertisement or public notification;

WHEREAS, the Board of Trustees has determined that due to the nature of the above-listed vehicle(s), disposal of the vehicle(s) by private sale is desirable.

NOW THEREFORE BE IT RESOLVED, that the above-listed vehicle(s) shall be sold, by private sale, without advertisement or public notification.

Trustee Gwen McFarlin seconded the Motion and roll being called upon its adoption the vote resulted as follows:

Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

RESOLUTION NUMBER 13-2013 - AUTHORIZING THE PRIVATE SALE OF VEHICLES FORFEITED TO SPRINGFIELD TOWNSHIP PURSUANT TO SECTION 2981.05 OF THE OHIO REVISED CODE WHICH ARE NO LONGER NEEDED FOR PUBLIC USE, ARE OBSOLETE, OR UNFIT FOR USE IN THE POLICE DEPARTMENT

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met in Regular Session on the 12th day of February, 2013 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin

Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Hamilton County Common Pleas Court has forfeited the below-listed vehicle to Springfield Township for disposal by sale, scrap yard, or, continued ownership by the Springfield Township Police Department;

WHEREAS, the Board of Township Trustees has determined that the vehicle is not needed for public use, is/are obsolete, or is/are unfit for use in the Police Department;

WHEREAS, the vehicle which the Board of Township Trustees has determined to not be needed for public use or to be obsolete or unfit for use is as follows:

1995 Chevrolet Camaro	VIN:2G1FP22S4S2151577
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WHEREAS, the Board of Trustees has determined that the fair market value of the above-listed item is not in excess of two thousand five hundred dollars (\$2,500.00);

WHEREAS, due to the determination of the value of the above-listed vehicle(s), Section 505.10(A)(2)(a) of the Ohio Revised Code authorizes the Board of Trustees to sell the vehicle(s) by private sale, without advertisement or public notification;

WHEREAS, the Board of Trustees has determined that due to the nature of the above-listed vehicle(s), disposal of the vehicle(s) by private sale is desirable.

NOW THEREFORE BE IT RESOLVED, that the above-listed vehicle(s) shall be sold, by private sale, without advertisement or public notification.

Trustee Gwen McFarlin seconded the Motion and roll being called upon its adoption the vote resulted as follows:
Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

RESOLUTION NUMBER 14-2013 - AUTHORIZING THE PRIVATE SALE OF MOTOR VEHICLES WHICH WERE TITLED TO THE TOWNSHIP PURSUANT TO R.C. 4513.61 AND R.C. 4513.62 AND WHICH ARE NOT NEEDED OR UNFIT-FOR-USE IN THE POLICE DEPARTMENT

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met in Regular Session on the 12th day of February 2013 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin

Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Springfield Township Police Department has in its possession, located at the Springfield Township Impound Lot, certain motor vehicles which were unclaimed after the appropriate notices releasing the vehicles were provided to the registered owners and/or lienholders of record as required by law;

WHEREAS, pursuant to Policy 51.5.1 of the Springfield Township Police Department Policy and Procedure Manual, the Springfield Township Police Department complied with the requirements of R.C. 4513.61 and R.C. 4513.62 and had the titles to those vehicles transferred to Springfield Township;

WHEREAS, the motor vehicles so received are no longer needed for public use, are obsolete or unfit for public use;

WHEREAS, the motor vehicles which are no longer be needed for public use, are obsolete or unfit for the use for which it was acquired are as follows:

2000 Oldsmobile Alero	VIN:1G3NF52E4YC345438
1996 Ford Taurus	VIN:1FALP51U6TG297543
1993 Ford Fiesta	VIN:KNJPT05H9P6128326
2002 Chevrolet Impala	VIN:2G1WF52E629145110
1996 Ford Explorer	VIN:1FMDU34X6TUC01585
2001 Pontiac Grand Am	VIN:1G2NE52T41M548626
1996 Ford Escort	VIN:3FASP13J9TR103071

WHEREAS, the Board of Township Trustees has determined that the fair market value of each of the above listed items is not in excess of two thousand, five hundred dollars (\$2,500.00);

WHEREAS, due to the determination of the value of the above-listed vehicles, Section 505.10(A)(2)(a) of the Ohio Revised Code authorizes the Board of Township Trustees to sell the vehicles by private sale, without advertisement or public notification;

WHEREAS, the Board of Township Trustees has determined that due to the condition of the above-listed vehicles, disposal of those vehicles to a motor vehicle salvage dealer or scrap metal processing facility by private sale is desirable; and

WHEREAS, R.C. 4513.62 authorizes townships to dispose of vehicles titled to them pursuant to R.C. 4513.61 by private sale to a motor vehicle salvage dealer or scrap metal processing facility.

NOW THEREFORE BE IT RESOLVED, that the above-listed motor vehicles be disposed of by private sale to a motor vehicle salvage dealer or scrap metal processing facility, without advertisement or public notification.

Trustee Gwen McFarlin seconded the Motion and roll being called upon its adoption the vote resulted as follows:
Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

RESOLUTION NUMBER 16-2013 - DECLARING A DANGEROUS PROPERTY CONDITION AT: 8860 DESOTO AVE

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met in Regular Session on the 12th of February 2012 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin

Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Township Trustees having been informed that many years of continued deterioration has occurred at 2022 Sixth Ave; and

WHEREAS, the Township Trustees have been informed and have witnessed that the property has suffered severe damage after years of neglect and deterioration; and

WHEREAS, the Springfield Township Fire Chief has inspected the property and has made the determination that the property is insecure, unsafe, and unfit for human habitation.

THEREFORE BE IT RESOLVED THAT the Springfield Township Board of Trustees finds that a dangerous property condition exists and will remove, repair, and/or secure the building, pursuant to ORC 505.86, at the property of Willie and Margie Young, in this Township described as follows: 8860 Desoto Ave, Book 590 - Plat Page 331 - Parcel - 266, Desoto Dr 64 x 110, Lot 130 Glencoe Home Inc BLK B.

FURTHER IT IS RESOLVED that the owner of the property and all lien holders of record of the property will be notified that the property has been declared dangerous, and if the owners address is unknown, a copy of this notice shall be published in a newspaper of general circulation in the Township stating that the property has been declared dangerous and a public hearing will be held at least 30 days prior to any removal, repair, or securance of the insecure, unsafe, or structurally defective building; and

FURTHER BE IT RESOLVED that if the dangerous condition not be remedied, upon determination of what work is necessary, the Board will pass an amendment to this Resolution specifying the entity / person that will perform the necessary work and that a written report of the charges incurred in removing such items as provided by law be made by the Chairman of this Board and the Fiscal Officer of the Township and sent to the County Auditor to have the costs placed as a lien upon the land.

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Trustee Gwen McFarlin seconded the Motion and roll being called upon its adoption the vote resulted as follows:
Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

RESOLUTION NUMBER 17-2013 - DECLARING A DANGEROUS PROPERTY CONDITION AT: 2112 LINCOLN

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio, met in Regular Session on the 12th of February 2013 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin

Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Township Trustees having been informed that many years of continued deterioration has occurred at 2112 Lincoln Ave; and

WHEREAS, the Township Trustees have been informed and have witnessed that the property has suffered severe damage after years of neglect, tree damage, and deterioration; and

WHEREAS, the Springfield Township Fire Chief has inspected the property and has made the determination that the property is insecure, unsafe, structurally defective, and unfit for human habitation.

THEREFORE BE IT RESOLVED THAT the Springfield Township Board of Trustees finds that a dangerous property condition exists and will remove, repair, and/or secure the building, pursuant to ORC 505.86, at the property of Judy and Junius Good, in this Township described as follows: 2112 Lincoln Ave, Book 590 - Plat Page 350 - Parcel - 667, Lincoln Ave 25 x 100, Lot 43 Chas M Steele 2nd Sub

FURTHER IT IS RESOLVED that the owner of the property and all lien holders of record of the property will be notified that the property has been declared dangerous, and if the owners address is unknown, a copy of this notice shall be published in a newspaper of general circulation in the Township stating that the property has been declared dangerous and a public hearing will be held at least 30 days prior to any removal, repair, or securance of the insecure, unsafe, or structurally defective building; and

FURTHER BE IT RESOLVED that if the dangerous condition not be remedied, upon determination of what work is necessary, the Board will pass an amendment to this Resolution specifying the entity / person that will perform the necessary work and that a written report of the charges incurred in removing such items as provided by law be made by the Chairman of this Board and the Fiscal Officer of the Township and sent to the County Auditor to have the costs placed as a lien upon the land.

Trustee Joseph Honerlaw seconded the Motion and roll being called upon its adoption the vote resulted as follows: Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, nay

OLD BUSINESS:

- Mr. Honerlaw reported that the Board needs to set the date for the public hearing on the dangerous properties. Ms. McFarlin made a motion to set the hearing to be held on March 12, 2013 at 4:30pm. Mr. Bryan seconded and the motion carried unanimously.

NEW BUSINESS:

- Ms. McFarlin reminded everyone of the recent road closures starting February 20 - February 24, 2013 from 8:00pm till 6:00am.

CITIZENS' PARTICIPATION:

- Mr. Charles Brown, 519 W. North Bend Road, was concerned about the Township potentially raising his taxes and he asked about brush removal.
- Mr. Dave Wimmers, 8843 Monsanto Drive, thanked Ms. Flamm on her communication with residents. He asked if the Board could have the budget meetings at 6:30pm so that more people could attend. He then noted he would like the opportunity to volunteer for Township functions. Mr. Bryan noted that the Township started an Arts and Enrichment Council which may need volunteers.

ADJOURN (REGULAR MEETING):

There being no further business to conduct in the regular meeting at 6:56 P.M. Ms. McFarlin made a motion to adjourn the regular meeting and enter into work session and executive session regarding personnel with possible discipline. Mr. Bryan seconded and the vote on the roll call was as follows: Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

WORK SESSION

At 7:07 P.M., President Joseph Honerlaw called to order a work session of the Springfield Township Board of Trustees in the Administration Building, 9150 Winton Road. In attendance were Trustees Gwen McFarlin, Joseph Honerlaw and Tom Bryan. Also in attendance were Fiscal Officer Dan Berning, Township Administrator Michael Hinnenkamp, Assistant Township Administrator Christopher Gilbert and Legal Counsel Laura Abrams.

Notice of the work session had been given to the press in compliance with the Sunshine Law. Mr. Honerlaw stated that the purpose of this work session was to discuss miscellaneous items related to Township operations. Mr. Hinnenkamp discussed the following items:

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ACTION/DIRECTION:

- **Hempstead SCIP Application Request:**
Mr. Hinnenkamp discussed with the Board the possibility of Hempstead Drive being part of our next round of SCIP applications. The Board, after a brief discussion, determined that it would be preferable to see all the potential projects prior to selecting which applications to prepare.
- **Vincennes Ct. Street Repair Request:**
Mr. Hinnenkamp informed the Board that the Township received a letter and petition from residents on Vincennes Ct. concerning the condition of their street. The Board instructed staff to prepare a letter to send to the residents explaining the financial issues related to infrastructure needs and the method used in determining which streets to repair.
- **Long Lane Drainage Request:**
Mr. Hinnenkamp reviewed with the Board an email received concerning a long standing issue with a drainage pipe on private properties on Long Lane. He explained that there is a drainage pipe on private property that has apparently collapsed in certain areas creating sink holes on the property. The property owner is requesting assistance, but as explained previously the pipe is private and the Township is not permitted to make repairs to private drainage systems. Mr. Honerlaw indicated that he would respond to the email as he was contacted by the individual as well.
- **St. X Run Request**
Mr. Hinnenkamp reviewed with the Board St. X's request to have a race that will require closing portions of Winton Road and North Bend. He indicated that it will require the use of off-duty police officers and will require a significant amount of set-up for traffic safety. Mr. Bryan expressed a desire to have an outside contractor develop a traffic safety plan and place all the needed cones and signs to re-route traffic. The Board agreed to allow the race and asked that staff explore the costs associated with traffic safety. Additionally, the Board indicated that St. X will be responsible for all manpower and equipment costs required to stage the race.
- **Community Events Calendar**
Mrs. Flamm reviewed the proposed community events planned for 2013. The Board did not object to any of the events proposed.
- **Ash Tree Auction**
Mr. Musselman discussed with the Board the possibility of auctioning firewood from the wood left from removing many of the dying ash trees from Township properties. He mentioned that the County has done this in the past and it may be a good way to dispose of the wood and at the same time derive some revenue. The Board granted approval to Mr. Musselman to move ahead with developing a process to auction the wood.
- **Disposal of Firearms**
Mr. Hinnenkamp reviewed with the Board the previous discussions that took place regarding how to dispose of confiscated firearms currently in the possession of the Police Department. The Board asked Mr. Hinnenkamp to draft a resolution that enabled the Township to sell the firearms with any value to a licensed firearms dealer in exchange for ammunition and other equipment to be used within the Police Department. Mr. Hinnenkamp asked the Board if that was still their intention. Based on a lengthy discussion, Mr. Bryan and Mr. Honerlaw re-affirmed their desire to sell the firearms to a licensed firearms dealer in exchange for equipment needed in the Police Department. Ms. McFarlin objected to this and recommended that all confiscated firearms should be destroyed. At the conclusion of the discussion, Mr. Bryan moved for the adoption of the following Resolution:
15-2013

RESOLUTION NUMBER 15-2013 - AUTHORIZING THE FILING OF AN APPLICATION PURSUANT TO R.C. 2981.12 TO AUTHORIZE THE DESTRUCTION, RETENTION, AND/OR SALE OF FIREARMS THAT HAVE BEEN UNCLAIMED, LOST, ABANDONED, STOLEN, FORFEITED, OR OTHERWISE LAWFULLY SEIZED

WHEREAS, the Board of Trustees of Springfield Township, Hamilton County, Ohio met in Work Session on the 12th day of February, 2013 at the Springfield Township Administration Building, 9150 Winton Road with the following members present: Tom Bryan Joseph Honerlaw Gwen McFarlin

Trustee Tom Bryan moved for the adoption of the following Resolution:

WHEREAS, the Springfield Township Board of Trustees has in the possession of the Springfield Township Police Department certain property listed in Exhibits A, B, and C, attached hereto and incorporated herein by reference that has been unclaimed, lost, abandoned, stolen and/or seized pursuant to a search warrant or otherwise lawfully seized and/or forfeited;

WHEREAS, the persons who previously had the right of possession over the property which was lawfully seized and/or forfeited have lost all such rights by virtue of the fact that the item(s), if not unclaimed, were in each case

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EXECUTIVE SESSION:

At 9:09 P.M., Ms. McFarlin made a motion to enter into an executive session to discuss a Personnel issues Involving Possible Discipline and benefits. Mr. Bryan seconded and the vote on the roll call was as follows:

Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

At 9:28 P.M. Ms. McFarlin made a motion that the Board come out of executive session. Mr. Bryan seconded the motion and the vote was as follows:

Mr. Bryan, aye Mr. Honerlaw, aye Ms. McFarlin, aye

Mr. Honerlaw noted that the Board has been in an executive session and no decisions were made at that time.

ADJOURN:

At 9:29 P.M., there being no further business to conduct in the work session. Mr. Bryan made a motion to adjourn. Ms. McFarlin seconded and the motion carried unanimously.

RESPECTFULLY SUBMITTED:

(Fiscal Officer)

APPROVED:

(Board of Trustees)
