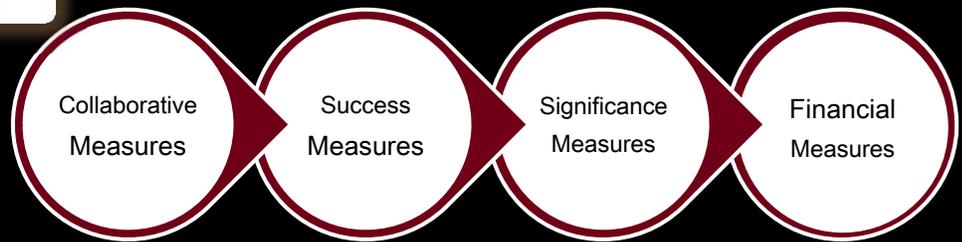




**Ohio**  
**Local Government**  
 Innovation Fund



## Round 5: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

### LGIF: Applicant Profile

Lead Agency	
Project Name	
Type of Request	
Request Amount	
<a href="#">JobsOhio Region</a>	
Number of Collaborative Partners (including lead agency)	
Project Approach	
Project Type	



**Development  
 Services Agency**

Website: [http://development.ohio.gov/cs/cs\\_localgovfund.htm](http://development.ohio.gov/cs/cs_localgovfund.htm)

E-mail: [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)

Phone: 614 | 995 2292

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Instructions	
<ul style="list-style-type: none"> <li>• Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box.</li> <li>• Examples of completed applications are available on the LGIF website, found here:  <a href="http://development.ohio.gov/cs/cs_localgovfund.htm">http://development.ohio.gov/cs/cs_localgovfund.htm</a></li> </ul>	

Lead Agency			
Mailing Address:	Name:		
	Street Address:		
	City:		
	Zip:		
In what county is the lead agency located?			
<table border="1"> <tr> <td><a href="#">Ohio House District:</a></td> <td><a href="#">Ohio Senate District:</a></td> </tr> </table>		<a href="#">Ohio House District:</a>	<a href="#">Ohio Senate District:</a>
<a href="#">Ohio House District:</a>	<a href="#">Ohio Senate District:</a>		

Section 1  
Contacts

Project Contact		
Please provide information about the individual who should be contacted regarding this application.		
Mailing Address:	Name:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Fiscal Agency:		
Please provide information for the entity and individual serving as the fiscal agent for the project.		
Mailing Address:	Fiscal Agency:	
	Fiscal Officer:	Title:
	Street Address:	
	City:	
	Zip:	

Population		
Does the applicant (or collaborative partner) represent a city, township, or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	

Single Applicant		
Is your organization applying as a single entity?	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

**Collaborative Partners**

Does the proposal include collaborative partners?	Yes	No
---	-----	----

Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.

**Nature of the Partnership**

As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.

Section 2  
Collaborative Partners

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

**List of Partners**

Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.

Collaborative Partner # 1	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 2	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 3	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 4	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 5	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 6	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Collaborative Partner # 7	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 8	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 9	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 10	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

**Project Information**

Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.

Section 3

Project Information

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Project Information		
Has this project been submitted for consideration in previous LGIF Rounds?	Yes	No
If yes, in which Round(s)?		
What was the project name?		
What entity was the lead applicant?		

Past Success		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger (5 points).		
Applicant demonstrates Past Success	Yes	No

Section 3

Project Information

Scalable		
Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).		
Applicant demonstrates a Scalable project	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Replicable		
Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).		
Applicant demonstrates a Replicable project	Yes	No

Section 3  
Project Information

Probability of Success		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).		
Applicant demonstrates Probability of Success	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

<b>Performance Audit/Cost Benchmarking</b>		
<p>If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).</p>		
Prior Performance Audit or Cost Benchmarking	Yes	No

Section 3  
Project Information

<b>Economic Impact</b>		
<p>Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).</p>		
Applicant demonstrates Economic Impact	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

<b>Response to Economic Demand</b>		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).</p>		
Applicant demonstrates Response to Economic Demand	Yes	No

Section 3  
Project Information

## Budget Information

### General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment

#### Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

#### Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

#### Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

#### For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant		Round 5	
Project Name		Type of Request	

**Project Budget**

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget, and indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input type="text"/>

In-Kind Match (List Sources Below):

Source:	<input type="text"/>
Source:	<input type="text"/>
Source:	<input type="text"/>

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input type="text"/>	<input type="text"/>
Legal Fees:	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>

Total Uses:

Local Match Percentage:

\* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) \* 100 (10% match required)  
 10-39.99% (1 point)      40-69.99% (3 points)      70% or greater (5 points)

Section 4  
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

Section 4  
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

**Program Budget**

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

Lead Applicant		Round 5	
Project Name		Type of Request	

**Program Budget**

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
<b>TOTAL REVENUES</b>			

Lead Applicant		Round 5
Project Name		Type of Request

**Program Budget**

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on research, case studies, or industry standards and include a thoughtful justification.

**Section 4: Financial Information Scoring**

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		Type of Request	

## Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

### Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from your project?

Use this formula: 
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of your project/program?

Use this formula: 
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of your project/program?

Use this formula: 
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect some combination of savings, cost avoidance, or increased revenue as a result of your project/program? (Total Gains combines \$ Saved, Costs Avoided, and New Revenue)

Use this formula: 
$$\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = \_\_\_\_\_ \* 100 =

Expected Return on Investment is:

Less than 25% (10 points)
25%-75% (20 points)
Greater than 25% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or

[lgif@development.ohio.gov](mailto:lgif@development.ohio.gov)

Section 4  
Financial Information

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Return on Investment Justification Narrative: In the space below, describe the nature of the expected return on investment, providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance, or increased revenues shown in the program budgets on the preceding pages. Use references when appropriate to justify assumptions used for cost projections.

Section 4  
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

**Loan Repayment Structure**

Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4  
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

Lead Applicant		Round 5	
Project Name		Type of Request	

## Scoring Overview

### Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
<b>Population</b>	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the <b>smallest</b> population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
<b>Participating Entities</b>	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

### Section 2: Success Measures

<b>Past Success</b>	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
<b>Scalable</b>	Applicant's proposal can be scaled for the inclusion of other entities.	5		
<b>Replicable</b>	Applicant's proposal can be replicated by other local governments.	5		
<b>Probability of Success</b>	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

### Section 3: Significance Measures

<b>Performance Audit Implementation/Cost Benchmarking</b>	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
<b>Economic Impact</b>	Applicant demonstrates the project will promote a business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes).	5		
<b>Response to Economic Demand</b>	The project responds to current substantial changes in economic demand for local or regional government services.	5		

### Section 4: Financial Measures

<b>Financial Information</b>	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
<b>Local Match</b>	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
<b>Expected Return</b>	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

<b>Total Points</b>				
---------------------	--	--	--	--

**Lake County Educational Service Center  
Shared Services Regional Cooperative  
Partnership Agreement**

The Lake County Educational Service Center is acting as lead applicant in the Ohio Department of Development for Local Government Innovation Fund (LGIF) grant application process. In compliance with Ohio House Bill 153/ ORC SECTION 267.50.90, the Lake County Educational Service Center's Shared Services Regional Cooperative has developed a plan for the integration and consolidation of the publicly supported organizations to work in collaboration as partners to make available services of the Lake County Shared Services Regional Cooperative. The Lake County Educational Service Center will implement a successful comprehensive shared services model that consolidates resources and improves efficiency among all governmental political subdivisions in Lake County.

Since the concept of shared services represents a major shift for most people in an organization, it is essential to introduce the concept of collaborating to share services in a way to ease implementation and realize cost reductions. Therefore, for successful sustainable implementation a change management model is essential and will be developed through the leadership of the Lake County Educational Service Center and the collaborative partners.

The purpose of this project is to introduce and implement a successful comprehensive shared services model that consolidates resources and improves efficiency among all governmental political subdivisions in Lake County.

The Lake County Educational Service Center is seeking a grant award of \$100,000.00 to provide for planning and management for the Lake County Regional Cooperative shared services program. This grant will help to create an office, governance structure, and marketing tools providing for sustainability. This grant will allow Lake County Regional Cooperative to replicate our services so they can be provided to other political subdivisions desiring to establish an innovative and custom-build program.

The deliverable of the Lake County Regional Cooperative Shared Services Program will be a cloud-based marketplace that will allow all members to access pricing on goods and services that have been procured in accordance with State of Ohio public purchasing laws. This pricing will take advantage of economies of scale and the latest source-to-pay technology. At the end of one year, internal employees will be able to execute and manage each procurement and contract on their own. A steering committee will review upcoming procurements on a regular basis to identify the best possible cooperative savings opportunities. Beyond Lake and Geauga County, the cooperative will make this marketplace pricing available throughout the state through a consistent marketing effort.

We, the collaborative partners for the Lake County Shared Services Regional Cooperative, agree to work together in accordance with this Partnership Agreement:

Matthew Gillman 10-22-12  
The Geauga County Educational Service Center, Superintendent Date

Margaret Hyl 10-22-12  
Auburn Career Center, Superintendent Date

[Signature] 10/22/12  
Perry Local Board of Education, Superintendent Date

Rosemary Gornick 10/23/12  
Wickliffe City Schools, Superintendent Date

Daniel Cottam 10/22/12  
Village of Timberlake, Mayor Date

Michael D. H. J. 10/22/12  
Painesville City Board of Education, Superintendent Date

Wickey L. Stevens 10-22-12  
Village of Perry, Mayor Date

To: The Grant Committee

This is a letter of support for The Lake County Regional Cooperative in its pursuit of a grant to support planning and management of shared services. EASi (E Auction Services) has entered into a collaborative agreement with the Lake County Educational Service Center (ESC). The ESC provides services to public education institutions, which includes training organizational effectiveness and other systemic approaches for addressing public education needs. EASi has developed, produced and marketed reverse auction services for public education institutions and political subdivisions. We have been engaged with the ESC and are aware of their leadership in pursuit of alliances that improve quality and cost effectiveness.

The Lake County Regional Cooperative was established and created by ESC in order to lead in the delivery of quality educational products, services and operational support for Lake County school districts and local government partners. Representatives from various public subdivisions, on a volunteer basis, have provided the Cooperative with their time and effort. Having worked with this team before, the degree of collaboration, creativity and commitment to the continuous improvement of education across Ohio gives me 100% confidence in the positive outcomes.

EASi Auction Services

Name:

  
MATT WIDDOS

Title: Chief Executive Officer

Date:

10-23-12



Organizational Effectiveness  
**STRATEGIES**  
Work Better.

To: The Grant Committee

This is a letter of support for The Lake County Regional Cooperative in its pursuit of a grant to support planning and management of shared services. Organizational Effectiveness Strategies, Inc. ("OE Strategies") has entered into a collaborative agreement with the Lake County Educational Service Center (ESC). The ESC provides services to public education institutions which includes training organizational effectiveness and other systemic approaches for addressing public education needs. OE Strategies has developed, produced and marketed various services for public education institutions. We have been engaged with the ESC and Leadership Ideas and are aware of their leadership in pursuit of alliances that improve quality and cost effectiveness.

The Lake County Regional Cooperative was established and created by ESC in order to lead in the delivery of quality educational products, services and operational support for Lake County school districts and local government partners. Representatives from various public subdivisions, on a volunteer basis, have provided the Cooperative with their time and effort. Having worked with this team before, the degree of collaboration, creativity and commitment to the continuous improvement of education across Ohio gives me 100% confidence in the positive outcomes.

Organizational Effectiveness Strategies, Inc.

  
Suzanne M. Miklos

Title: Chief Executive Officer

Date: 10-23-12



To: The Grant Committee

This is a letter of support for The Lake County Regional Cooperative in its pursuit of a grant to support planning and management of shared services. Leadership Ideas has entered into a collaborative agreement with the Lake County Educational Service Center (ESC). The ESC provides services to public education institutions, which includes training organizational effectiveness and other systemic approaches for addressing public education needs. Leadership Ideas has developed, produced and marketed shared services startup services for public education institutions and political subdivisions in Ohio. We have been engaged with the ESC and are aware of their leadership in pursuit of alliances that improve quality and cost effectiveness.

The Lake County Regional Cooperative was established and created by ESC in order to lead in the delivery of quality educational products, services and operational support for Lake County school districts and local government partners. Representatives from various public subdivisions, on a volunteer basis, have provided the Cooperative with their time and effort. Having worked with this team before, the degree of collaboration, creativity and commitment to the continuous improvement of education across Ohio gives me 100% confidence in the positive outcomes.

Leadership Ideas

Name: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Barry White", written over a horizontal line.

Title: Chief Executive Officer

Date: 10/23/12

## **Resolution of Agreement**

**Geauga County Educational Service Center  
and  
The Lake County Educational Service Center**

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County and Geauga Counties for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, The Geauga County Educational Service Center, representing each local school district in Geauga County wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, The Geauga County Educational Service Center and the each local school district supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, The Geauga County Educational Service Center supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake and Geauga County political subdivisions.
2. The Geauga County Educational Service Center and each local school district agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

Geauga County Educational Service Center

Lake County Educational Service Center

By:

Matthew Gallina

By:

[Signature]

Title:

Geauga Co. ESC Supt

Title:

Lake County ESC Supt

Date:

9-4-12

Date:

9-4-12

## **Resolution of Support**

Auburn Vocational School District  
and  
The Lake County Educational Service Center

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, Auburn Vocational School District wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, Auburn Vocational School District supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, Auburn Vocational School District supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

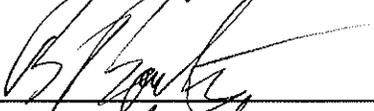
1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. The Auburn Vocational School District agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

(INSTITUTION OR POLITICAL SUBDIVISION)

Lake County ESC

By:   
 Title: Board President  
 Date: 9/4/2012

By:   
 Title: Superintendent  
 Date: 9/11/12

## Resolution of Support

Perry Local School District  
and  
The Lake County Educational Service Center

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, the Perry Local School District wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, the Perry Local School District supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

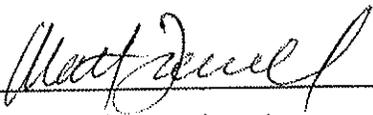
NOW THEREFORE BE IT RESOLVED THAT, the Perry Local School District supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. The Perry Local School District agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

*Perry Local School District*

Lake County ESC

By:   
Title: BOE President  
Date: 8/21/12

By:   
Title: Lake Co. ESC Supt  
Date: 9-4-12

## Resolution of Support

WICKLIFFE CITY SCHOOLS  
and  
The Lake County Educational Service Center

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, Wickliffe City Schools wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, Wickliffe City Schools supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, Wickliffe City Schools supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. The Wickliffe City Schools agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

(INSTITUTION OR POLITICAL SUBDIVISION)

Lake County ESC

By: *Rosemary G. Smith*  
Title: *Superintendent*  
Date: *8/25/12*

By: *[Signature]*  
Title: *Supt. LCESC*  
Date: *9-4-12*

**Resolution 2012- 30**  
**Resolution of Support**

The Village of Timberlake  
and  
The Lake County Educational Service Center

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, The Village of Timberlake wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, The Village of Timberlake supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, The Village of Timberlake supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. The Village of Timberlake agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

The Village of Timberlake  
By:   
Title: MAYOR  
Date: 8/21/12

Lake County ESC  
By:   
Title: Supt. Lake County ESC  
Date: 9-4-12

## **Resolution of Support**

Painesville City Local Schools  
and  
The Lake County Educational Service Center

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, Painesville City Local Schools wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, Painesville City Local Schools supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, Painesville City Local Schools supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. The Painesville City Local Schools agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective September 10 the year 2012.

Painesville City Local Schools  
By: *Michael J. Hertz*  
Title: Superintendent  
Date: 9/11/12

Lake County ESC  
By: *B. Bontempo*  
Title: Superintendent  
Date: 10/03/12

RESOLUTION NO. 2012-083

**A RESOLUTION SUPPORTING THE APPLICATION FOR FUNDING BY THE LAKE COUNTY EDUCATIONAL SERVICE CENTER TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT AND DECLARING AN EMERGENCY**

**Resolution of Support**

Village of Fairport Harbor  
and  
The Lake County Educational Service Center

A **Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, Village of Fairport Harbor wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, Village of Fairport Harbor supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF FAIRPORT HARBOR, COUNTY OF LAKE, AND STATE OF OHIO:**

Section 1: That the Village of Fairport Harbor supports the collaboration that is outlined above and the Village of Fairport Harbor provides this resolution of agreement and support recognizing the potential benefit of the Lake County Shared Service Regional Cooperative.

Section 2: That:

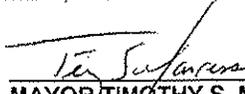
- A. the Village of Fairport Harbor agrees to participate in the exploration of a regional shared services program
- B. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.

Section 3: That it is hereby founded and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings, open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

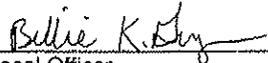
SECTION 4. That this Resolution is passed as an emergency measure necessary for the preservation and protection of the safety, health, peace and general welfare of the inhabitants of the Village of Fairport Harbor, Ohio; said emergency being that there are time deadlines that need to be met in order to submit the application and this Resolution shall, therefore, take effect immediately upon its passage.

WHEREFORE, this Ordinance shall be in full force and effect as provided by law.

Passed by Council this 4<sup>th</sup> day of September, 2012

  
\_\_\_\_\_  
MAYOR TIMOTHY S. MANROSS

ATTEST:

  
\_\_\_\_\_  
Fiscal Officer

RESOLUTION 2012-14

**Resolution of Support**

VILLAGE OF PERRY

and

The Lake County Educational Service Center

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, Perry Village wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, Perry Village supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, Perry Village supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

- 1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
- 2. The Perry Village agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

*Perry Village*

Lake County ESC

By: Vicky Stevens

By: B Bontempo

Title: Mayor

Title: Superintendent

Date: September 13, 2012

Date: 10/23/12

**The resolution passed at the September 10, 2012 board meeting.**

**Pam Clair  
W-E Schools  
Administrative Assistant to the Superintendent  
440-975-3774**

Resolution of Support with the Lake County Educational Service Center

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was **established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and**

WHEREAS, **through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and**

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, Willoughby-Eastlake School District wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, Willoughby-Eastlake School District supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, Willoughby-Eastlake School District supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. The Willoughby-Eastlake School District agrees to participate in the exploration of a regional shared services program.



Lake County, Ohio

# Board of Commissioners

ROBERT E. AUFULDISH

RAYMOND E. SINES

DANIEL P. TROY

PAINESVILLE  
(440) 350-2745

TOLL FREE  
(800) 899-5253

FAX  
(440) 350-2672

August 23, 2012

Dr. Ronald L. Victor, Shared Services Coordinator  
Lake County Shared Services Regional Cooperative  
Lake County Educational Service Center  
382 Blackbrook Rd.  
Painesville, Ohio 44077

Dear Dr. Victor:

The Lake County Board of Commissioners supports the Lake County Educational Service Center application to the State of Ohio, Department of Development for the Local Government Innovation Fund to further the efforts of the Lake County Shared Services Regional Cooperative.

Already recognized as a regional resource, the Lake County Educational Service Center provides services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs. The Board endorses the initiative of the Lake County Educational Service Center to create the Shared Services Regional Cooperative to promote responsible, efficient use of taxpayer dollars.

The strategy introduced by the Educational Service Center seeks to promote shared services for institutions and political subdivisions in Lake County, and it has already successfully implemented programs including waste removal, lawn care, transportation and roof repairs that will provide savings for participating entities. The Local Government Innovation Fund is a resource that would enable the Cooperative to extend its partnerships with a wider base of participation and broaden the scope of programs to realize savings for its partners by introducing a reverse auction tool for procurement of goods and services.

The Board of Commissioners recognizes the potential of the Lake County Shared Services Regional Cooperative to attain the goals established by the State of Ohio to promote efficiency, collaboration, merger, and shared services among local governments. We will support exploration of future opportunities for savings in a spectrum of segments, including economic development, education, information technology, and regional collaboration facilitated by the Cooperative.

Sincerely,

**BOARD OF LAKE COUNTY COMMISSIONERS**

Raymond E. Sines, President

Robert E. Aufuldish

Daniel P. Troy

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105 Main Street

P.O. Box 490

Painesville, OH 44077-0490

www.lakecountyohio.org



August 31, 2012

Lake County Educational Service Center  
Ronald L. Victor ED.D, Shared Services Coordinator  
382 Blackbrook Rd.  
Painesville, Ohio 44077

Dear Dr. Victor,

I will support the Resolution of Agreement for the Lane County Educational Service Center's LGIF Resolution of Agreement.

Sincerely,

  
Ron Young  
State Representative



**Rep. Lorraine M. Fende**

**District 62**

**Committees: Health & Aging, Insurance, Ways & Means**

August 21, 2012

Dr. Ronald L. Victor  
Shared Services Coordinator  
382 Blackbrook Road  
Painesville, Ohio 44077

RE: Support of Grant Application to the Local Government Innovation Fund

To Whom It May Concern,

I am writing to offer my full support for the grant application filed by the Lake County Educational Service Center to receive funding for the Lake County Shared Services Regional Cooperative.

The Lake County Educational Service Center (ESC) is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs. With their leadership, the Lake County ESC established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County.

The Ohio Department of Development was provided funds to create the Local Government Innovation Fund—for projects exactly like your proposal which provides improved efficiencies on a county wide basis for fire and rescue services.

I whole-heartily support this application to improve government efficiency in Lake County. Please let me know if I can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Lorraine M. Fende".

State Representative Lorraine Fende  
Ohio House of Representatives  
62<sup>nd</sup> District

District:

Parts of Lake County  
372 E. 328<sup>th</sup> Street  
Willowick, Oh 44095  
Telephone: (440)943-0202

[www.house.state.oh.us](http://www.house.state.oh.us)  
77 S. High Street, Columbus, Ohio 43215-6111

Contact Informatic

Office: 614-466-7111  
Toll-Free: 1-800-282-0202  
FAX: 614-719-3636  
Email: [district62@ohr.state.oh](mailto:district62@ohr.state.oh)

***Willoughby-Eastlake***  
***Board of Education***

Stephen L. Thompson, Superintendent  
William P. Parkinson, Treasurer

---

37047 RIDGE ROAD      WILLOUGHBY, OHIO 44094      (440) 946-5000  
FAX: (440) 946-4671

Margaret Warner, President  
Sharon Scott, Vice-President  
Paul Brickner  
Dan Hoffman  
Connie Newyear

August 31, 2012

Lake County Educational Service Center  
Ronald L. Victor ED.D, Shared Services Coordinator  
382 Blackbrook Rd.  
Painesville, Ohio 44077

Dear Dr. Victor,

The Willoughby-Eastlake City School District will vote to approve the Resolution of Agreement for the Lake County Educational Service Center's LGIF Resolution of Agreement at the next regular meeting on September 10, 2012.

Sincerely,

*Stephen L. Thompson*

Stephen L. Thompson,  
Superintendent

## **Resolution of Support**

**Electronic Auction Services, inc.**

and

**The Lake County Educational Service Center**

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

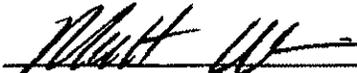
WHEREAS, Electronic Auction Services, inc. wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

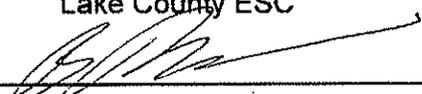
WHEREAS, Electronic Auction Services, inc. supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, Electronic Auction Services, inc. supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. EASi Services agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

Electronic Auction Services, inc.  
By:   
Title: PRESIDENT  
Date: 9-4-12

Lake County ESC  
By:   
Title: SECT LCESC  
Date: 9-4-12

# Resolution of Support

## O.E. Strategies

and

## The Lake County Educational Service Center

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, O.E. Strategies wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, O.E. Strategies supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

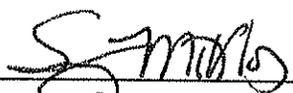
NOW THEREFORE BE IT RESOLVED THAT, O.E. Strategies supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. The O.E. Strategies agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

O.E. Strategies

Lake County ESC

By: 

By: 

Title: 

Title: Superintendent

Date: 9-4-12

Date: 10/23/12

# **Resolution of Support**

## **Leadership Ideas**

and

## **The Lake County Educational Service Center**

**A Resolution of Agreement** supporting the submission of applications on behalf of Lake County for the third round of funding under the Local Government Innovation Fund available through the State of Ohio, Department of Development and authorizing the Lake County Educational Service Center to take all steps necessary in furtherance of this goal, including entering into partnership initiatives/memoranda of understanding with any other potential partners; and declaring the necessity that this Resolution becomes immediately effective.

WHEREAS, The Lake County ESC is an educational service center providing services to public education institutions including training, organizational effectiveness and other systemic approaches for addressing public education needs; and

WHEREAS, The Lake County ESC has established a Shared Services Regional Cooperative to promote shared services for institutions and political subdivisions in Lake County; and

WHEREAS, in accordance with the application procedures for the Local Government Innovation Fund, the State of Ohio, Department of Development, requests a resolution of support from the applicant's and collaborative partner's governing entity; and

WHEREAS, the Local Government Innovation Fund was established to provide financial assistance to Ohio political subdivisions for planning and implementing projects that are projected to create more efficient and effective service delivery within a specific discipline of government services for one or more entities; and

WHEREAS, through the Local Government Innovation Fund, the State of Ohio, Department of Development seeks to promote efficiency, collaboration, merger, and shared services among local governments; and

WHEREAS, the applications are to be submitted for third round of funding to the Local Government Innovation Fund where Lake County Educational Service Center is the 'primary applicant' or as a 'collaborative partner' in order to facilitate efficiencies in various disciplines of government service including economic development, education, information technology, and regional collaboration; and

WHEREAS, The Lake County Educational Service Center is working collaboratively on submitting applications with a number of municipal, non-profit, and private partners across the county and region; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to meet the application deadlines mandated by the State of Ohio, Department of Development; and

WHEREAS, Leadership Ideas wishes to explore the viability and feasibility of promoting further synergistic efforts of the Lake County Shared Services Regional Cooperative through a grant provided through the Local Government Innovation Fund; and

WHEREAS, Leadership Ideas supports and endorses the work of the Lake County Shared Services Regional Cooperative and programs already initiated including waste removal, lawn care, transportation and roof repairs providing savings for institutions and political subdivisions;

NOW THEREFORE BE IT RESOLVED THAT, Leadership Ideas supports this collaboration and provides this resolution of agreement recognizing the potential benefit of the Lake County Shared Service Regional Cooperative in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Lake County ESC agrees to expend its best efforts in connection with its services to provide leadership to promote a shared services program for Lake County political subdivisions.
2. Leadership Ideas agrees to participate in the exploration of a regional shared services program.

IN WITNESS WHEREOF, the parties have executed this Resolution of Agreement effective August the year 2012.

*Leadership Ideas*

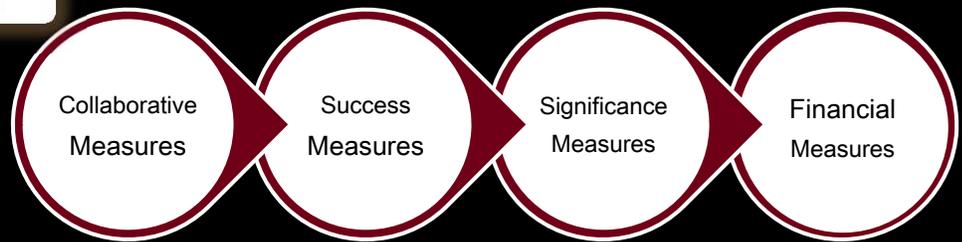
By:   
Title: President  
Date: 9/4/12

Lake County ESC

By:   
Title: Cole Co. ESC  
Date: 9-4-12



**Ohio**  
**Local Government**  
 Innovation Fund



## Round 5: Application Form

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

### LGIF: Applicant Profile

Lead Agency	
Project Name	
Type of Request	
Request Amount	
<a href="#">JobsOhio Region</a>	
Number of Collaborative Partners (including lead agency)	
Project Approach	
Project Type	



**Development  
 Services Agency**

Website: [http://development.ohio.gov/cs/cs\\_localgovfund.htm](http://development.ohio.gov/cs/cs_localgovfund.htm)

E-mail: [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)

Phone: 614 | 995 2292

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Instructions	
<ul style="list-style-type: none"> <li>• Make sure to answer each question appropriately in the space provided, not exceeding the space allowed by the answer box.</li> <li>• Examples of completed applications are available on the LGIF website, found here:  <a href="http://development.ohio.gov/cs/cs_localgovfund.htm">http://development.ohio.gov/cs/cs_localgovfund.htm</a> </li> </ul>	

Lead Agency			
Mailing Address:	Name:		
	Street Address:		
	City:		
	Zip:		
In what county is the lead agency located?			
<table border="1"> <tr> <td><a href="#">Ohio House District:</a></td> <td><a href="#">Ohio Senate District:</a></td> </tr> </table>		<a href="#">Ohio House District:</a>	<a href="#">Ohio Senate District:</a>
<a href="#">Ohio House District:</a>	<a href="#">Ohio Senate District:</a>		

Section 1  
Contacts

Project Contact		
Please provide information about the individual who should be contacted regarding this application.		
Mailing Address:	Name:	Title:
	Street Address:	
	City:	
	Zip:	
Email Address:	Phone Number:	

Fiscal Agency:		
Please provide information for the entity and individual serving as the fiscal agent for the project.		
Mailing Address:	Fiscal Agency:	
	Fiscal Officer:	Title:
	Street Address:	
	City:	
	Zip:	

Population		
Does the applicant (or collaborative partner) represent a city, township, or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	

Single Applicant		
Is your organization applying as a single entity?	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

**Collaborative Partners**

Does the proposal include collaborative partners?	Yes	No
---	-----	----

Applicants applying with collaborative partners are required to show proof of the partnership with a signed partnership agreement and a resolution of support from each of the partner's governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. These documents must be received by the end of the cure period in order for each entity to count as a collaborative partner for the purposes of this application.

**Nature of the Partnership**

As agreed upon in the signed partnership agreement, please identify the nature of the partnership with an explanation of how the lead agency and collaborative partners will work together on the proposed project.

Section 2  
Collaborative Partners

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

**List of Partners**

Please use the following space to list each collaborative partner who is participating in the project and is providing BOTH a resolution of support for the Local Government Innovation Fund application and has signed the partnership agreement.

Collaborative Partner # 1	
<b>Mailing Address:</b>	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 2	
<b>Mailing Address:</b>	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 3	
<b>Mailing Address:</b>	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 4	
<b>Mailing Address:</b>	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 5	
<b>Mailing Address:</b>	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 6	
<b>Mailing Address:</b>	Name:
	Street Address:
	City:
	Zip:

Section 2 Collaborative Partners

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Collaborative Partner # 7	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 8	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 9	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 10	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 11	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 12	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Collaborative Partner # 13	
Mailing Address:	Name:
	Street Address:
	City:
	Zip:

Section 2  
Collaborative Partners

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

**Project Information**

Provide a general description of the project, including a description of the final work product derived from the grant study or loan implementation project. This information may be used for council briefings, program and marketing materials.

Section 3

Project Information

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Project Information		
Has this project been submitted for consideration in previous LGIF Rounds?	Yes	No
If yes, in which Round(s)?		
What was the project name?		
What entity was the lead applicant?		

Past Success		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger (5 points).		
Applicant demonstrates Past Success	Yes	No

Section 3

Project Information

Scalable		
Provide a summary of how the applicant's proposal can be scaled for the inclusion of other entities (5 points).		
Applicant demonstrates a Scalable project	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Replicable		
Provide a summary of how the applicant's proposal can be replicated by other entities. A replicable project should include a component that another entity could use as a tool to implement a similar project (5 points).		
Applicant demonstrates a Replicable project	Yes	No

Section 3  
Project Information

Probability of Success		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting an implementation loan should provide a summary of the probability of savings from the loan request (5 points).		
Applicant demonstrates Probability of Success	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

<b>Performance Audit/Cost Benchmarking</b>		
<p>If the project is the result of recommendations from a prior performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code, or is informed by a previous cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit findings or cost benchmarking study results (5 points).</p>		
Prior Performance Audit or Cost Benchmarking	Yes	No

Section 3  
Project Information

<b>Economic Impact</b>		
<p>Provide a summary of how the proposal will promote a business environment through a private sector partner (5 points) and/or provide for community attraction (3 points).</p>		
Applicant demonstrates Economic Impact	Yes	No

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

<b>Response to Economic Demand</b>		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current and future expected service level needs (5 points).</p>		
Applicant demonstrates Response to Economic Demand	Yes	No

Section 3  
Project Information

## Budget Information

### General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment

#### Project Budget:

- The Project Budget should detail expenses related to the grant or loan project.
- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Total Sources must equal Total Uses. Include staff time and other in-kind matches in the Total Uses section of the budget.

#### Program Budget

- Use the Program Budget to outline the costs associated with the implementation of the program in your community.
- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain changes in expenses and revenues, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

#### Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in Program Budget sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

#### For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement and a statement of cash flows).

Lead Applicant		Round 5	
Project Name		Type of Request	

**Project Budget**

Use this space to outline all sources of funds and the uses of those funds. Both sections should include all funds related to the project, including in-kind match contributions. Use the project budget narrative on the next page to justify the project budget, and indicate the line items for which the grant will be used.

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input type="text"/>

In-Kind Match (List Sources Below):

Source:	<input type="text"/>
Source:	<input type="text"/>
Source:	<input type="text"/>

Total Match:

Total Sources:

Uses of Funds

	Amount	Revenue Source
Consultant Fees:	<input type="text"/>	<input type="text"/>
Legal Fees:	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>
Other: _____	<input type="text"/>	<input type="text"/>

Total Uses:

Local Match Percentage:

\* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) \* 100 (10% match required)  
 10-39.99% (1 point)      40-69.99% (3 points)      70% or greater (5 points)

Section 4  
Financial Information

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

Section 4  
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

**Program Budget**

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
	<b>Revenues</b>	<b>Revenues</b>	<b>Revenues</b>
<b>Contributions, Gifts, Grants, &amp; Earned Revenue</b>			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
<b>TOTAL REVENUES</b>			

Lead Applicant		Round 5	
Project Name		Type of Request	

**Program Budget**

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Total Program Expenses	Total Program Expenses	Total Program Expenses
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training & Professional Development			
Insurance			
Travel			
Capital & Equipment Expenses			
Supplies, Printing, Copying & Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, & Earned Revenue			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>Local Government:</i> _____			
<i>State Government</i>			
<i>Federal Government</i>			
*Other - _____			
*Other - _____			
*Other - _____			
<i>Membership Income</i>			
<i>Program Service Fees</i>			
<i>Investment Income</i>			
<b>TOTAL REVENUES</b>			

Lead Applicant		Round 5
Project Name		Type of Request

**Program Budget**

Use this space to justify your program budget and/or explain any assumptions used for the budget projections. These projections should be based on research, case studies, or industry standards and include a thoughtful justification.

**Section 4: Financial Information Scoring**

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		Type of Request	

## Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

### Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for your project. Check the box of the formula that you are using to determine your ROI. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from your project?

Use this formula: 
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of your project/program?

Use this formula: 
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of your project/program?

Use this formula: 
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect some combination of savings, cost avoidance, or increased revenue as a result of your project/program? (Total Gains combines \$ Saved, Costs Avoided, and New Revenue)

Use this formula: 
$$\frac{\text{Total Gains}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = \_\_\_\_\_ \* 100 =

Expected Return on Investment is:

Less than 25% (10 points)
25%-75% (20 points)
Greater than 25% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or

lgif@development.ohio.gov

Section 4  
Financial Information

<b>Lead Applicant</b>		<b>Round 5</b>	
<b>Project Name</b>		<b>Type of Request</b>	

Return on Investment Justification Narrative: In the space below, describe the nature of the expected return on investment, providing justification for the numbers presented in the ROI calculation. This calculation should be based on the savings, cost avoidance, or increased revenues shown in the program budgets on the preceding pages. Use references when appropriate to justify assumptions used for cost projections.

Section 4  
Financial Information

Lead Applicant		Round 5	
Project Name		Type of Request	

**Loan Repayment Structure**

Please outline your preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts and an alternative funding source (in lieu of collateral). Applicants will have two years to complete their project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4  
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

Lead Applicant		Round 5	
Project Name		Type of Request	

## Scoring Overview

### Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
<b>Population</b>	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the <b>smallest</b> population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
<b>Participating Entities</b>	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

### Section 2: Success Measures

<b>Past Success</b>	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
<b>Scalable</b>	Applicant's proposal can be scaled for the inclusion of other entities.	5		
<b>Replicable</b>	Applicant's proposal can be replicated by other local governments.	5		
<b>Probability of Success</b>	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

### Section 3: Significance Measures

<b>Performance Audit Implementation/Cost Benchmarking</b>	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
<b>Economic Impact</b>	Applicant demonstrates the project will promote a business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes).	5		
<b>Response to Economic Demand</b>	The project responds to current substantial changes in economic demand for local or regional government services.	5		

### Section 4: Financial Measures

<b>Financial Information</b>	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
<b>Local Match</b>	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
<b>Expected Return</b>	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

<b>Total Points</b>				
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