

## Round 3: Application Form

# Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

### LGIF: Applicant Profile

<b>Lead Applicant</b>	
<b>Project Name</b>	
<b>Type of Request</b>	
<b>Funding Request</b>	
<b>JobsOhio Region</b>	
<b>Number of Collaborative Partners</b>	

#### Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

Email: [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)

Phone: 614 | 995 2292

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

Lead Applicant				
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1  
Contacts

Lead Applicant		<b>Round 3</b>	
Project Name		Type of	

<b>Single Applicant</b>		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

<b>Collaborative Partners</b>		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

<b>Population</b>		
The applicant is required to provide information from the 2010 U.S. Census information, available at: <a href="http://factfinder2.census.gov/">http://factfinder2.census.gov/</a>		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

**Nature of Partnership (2000 character limit)**

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

Section 2 Collaborative Partners

**List of Partners**

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- Name of collaborative partners
- Contact Information
- Population data (derived from the 2010 U.S. Census)

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>								
Number 1								
Address Line 1					<b>Population</b>			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>Collaborative Partners</b>								
Number 2								
Address Line 1					<b>Population</b>			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>Collaborative Partners</b>								
Number 3								
Address Line 1					<b>Population</b>			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>Collaborative Partners</b>								
Number 4								
Address Line 1					<b>Population</b>			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 5					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 6					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 7					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 8					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 9					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 10					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 11					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 12					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Identification of the Type of Award</b>	
<b>Targeted Approach</b>	

**Project Description (4000 character limit)**

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3  
Project Information

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Past Success</b>	Yes	No
<b>Past Success (5 points)</b>		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

<b>Scalable/Replicable Proposal</b>	Scalable	Replicable	Both
<b>Scalable/Replicable (10 points)</b>			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3  
Project Information

<b>Probability of Success</b>	Yes	No
<b>Probability of Success (5 points)</b>		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Performance Audit Implementation/Cost Benchmarking</b>	Yes	No
<b>Performance Audit/Benchmarking (5 points)</b>		
<p>If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)</p>		

<b>Economic Impact</b>	Yes	No
<b>Economic Impact (5 points)</b>		
<p>Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)</p>		

Section 3  
Project Information

<b>Response to Economic Demand</b>	Yes	No
<b>Response to Economic Demand (5 points)</b>		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)</p>		

# Budget Information

## General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

### Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

### Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

### Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

### For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		<b>Type of Request</b>	

## Project Budget

### Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>

In-Kind Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>

Total Match:   
Total Sources:

### Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Legal Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 150px;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 150px;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 150px;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 150px;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 150px;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 150px;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 150px;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Total Uses:   
Local Match Percentage:

\* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) \* 100 (10% match required)  
10-39.99% (1 point)      40-69.99% (3 points)      70% or greater (5 points)

**Project Budget Narrative: Use this space to justify expenses (1200 character max).**

Section 4  
Financial Information

Lead Applicant		Round 3	
Project Name		Type of Request	

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
<b>Contributions, Gifts, Grants, and Earned Revenue</b>			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

<b>Lead Applicant</b>		<b>Round 3</b>
<b>Project Name</b>		Type of Request

### Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

#### Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

### Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula: 
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula: 
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula: 
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = \_\_\_\_\_ \* 100 =

**Return on Investment Justification Narrative:** In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or [lgif@development.ohio.gov](mailto:lgif@development.ohio.gov)

Section 4  
Financial Information

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4  
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
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<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Scoring Overview

### Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
<b>Population</b>	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the <b>smallest</b> population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
<b>Participating Entities</b>	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

### Section 2: Success Measures

<b>Past Success</b>	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
<b>Scalable/Replicable Proposal</b>	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
<b>Probability of Success</b>	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

### Section 3: Significance Measures

<b>Performance Audit Implementation/Cost Benchmarking</b>	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
<b>Economic Impact</b>	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
<b>Response to Economic Demand</b>	The project responds to current substantial changes in economic demand for local or regional government services.	5		

### Section 4: Financial Measures

<b>Financial Information</b>	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
<b>Local Match</b>	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
<b>Expected Return</b>	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance ) an expected return. The return must be derived from the applicant's cost basis.	30		
<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

**Total Points**

### Executed Partnership Agreement

The parties and entities listed below hereby enter into this Executed Partnership Agreement for the development of a feasibility study to determine the need and use of a Fire Training Facility, Burn Building and Technical Rescue Training Center on the school property commonly known as the Warren County Career Center, 3525 North St. Route 48, Lebanon, Ohio 45036 This MOU is made and entered into as of the date signed by the last party to execute this MOU (the "Effective Date").

1. **PARTIES.** The following entities and persons are individually known as a "Party" and collectively known as the "Parties":

- a. The Warren County Career Center
- b. The Warren County Fire Chiefs Association, comprised of the following departments:
  - c. Carlisle Fire Department
  - d. Clearcreek Township Fire Department
  - e. Deerfield Township Fire Department
  - f. Franklin Fire Department
  - g. Franklin Township Fire Department
  - h. Hamilton Township Fire Department
  - i. Harlan Township Fire Department
  - j. Lebanon Fire Department
  - k. Massie Township Fire Department
  - l. Mason Fire Department
  - m. Salem-Morrow Fire Department
  - n. Turtlecreek Towship Fire Department
  - o. Union Township (South Lebanon) Fire Department
  - p. Wayne Township Fire Department

2. **PURPOSE.** The Parties desire to work together to develop, a feasibility study with the intent to build a Fire Training Tower, Burn Building and Technical Rescue Training Facility (known as the Fire Training Facility) on school property for the benefit of the Parties and the Warren County community.

3. **Fire Training Facility.** Upon the approval to conduct the feasibility study, all parties agree to participate in the study of use for the facility.

4. **Nature of Partnership.** The above listed partners agree to participate in the planning and implementation of a feasibility study and subsequent building of any facilities. Through a Public Safety Advisory Committee, these partners serve to advise and implement on any policies and procedures adopted by the Warren Count Career Center. The partners will also be providing in-kind donations for building and equipping the training facility once the feasibility study is completed.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the Effective Date.

**Warren County Career Center**

By: Margaret A Hess

Print Name: Margaret A Hess

Title: Superintendent

Date: 4/12/12

**Warren County Fire Chiefs Association**

By: Michael T Hannigan

Print Name: MICHAEL T HANNIGAN

Title: FIRE Chiefs Association President

Date: 4/12/12

**Carlisle Fire Department**

By: [Signature]

Print Name: KRISTA R WYATT

Title: FIRE CHIEF

Date: 4-25-12

**Clearcreek Township Fire Department**

By: [Signature]

Print Name: Robert L Kidd III

Title: Fire Chief

Date: 4/25/12

**Deerfield Township Fire Department**

By: [Signature]

Print Name: Dwight W Wehneger

Title: Battalion Chief

Date: 4/26/12

**Franklin Fire Department**

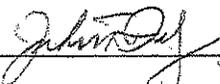
By: [Signature]

Print Name: JENNIFER M. WESTENDORF

Title: FIRE CHIEF

Date: 4/25/2012

**Franklin Township Fire Department**

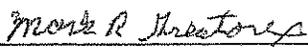
By: 

Print Name: JOHN DILLY

Title: ASST CHIEF

Date: April 24, 2012

**Hamilton Township Fire Department**

By: 

Print Name: MARK GREATOREX

Title: FIRE CHIEF

Date: APRIL 23, 2012

**Harlan Township Fire Department**

By: 

Print Name: Andy MITTEN

Title: FIRE CHIEF

Date: APRIL 24, 2012

**Lebanon Fire Department**

By: 

Print Name: MICHAEL T. HANNIGAN

Title: LEBANON FIRE CHIEF

Date: 04/24/12

**Massie Township Fire Department**

By: Scott Hines

Print Name: Scott Hines

Title: Fire Chief

Date: 4-26-12

**Mason Fire Department**

By: JL Moore

Print Name: John Moore

Title: Fire Chief

Date: 4/23/12

**Salem-Morrow Fire Department**

By: William T. Harrison III

Print Name: WILLIAM T. HARRISON III

Title: Assistant Fire Chief

Date: 4/24/12

**Turtlecreek Township Fire Department**

By: Steve Flint

Print Name: TURTLE STEVE FLINT

Title: CHIEF

Date: 4-23-12

**Union Township (South Lebanon) Fire Department**

By: Robert D. Napier

Print Name: Robert D. Napier

Title: Chief

Date: 4-24-2012

**Wayne Township Fire Department**

By: Paul Scherer

Print Name: Paul Scherer

Title: Chief

Date: 4-25-12

# Additional Partners

## Local Government Innovation Fund

### LGIF: Applicant Profile

<b>Lead Applicant</b>	Warren County Career Center
<b>Project Name</b>	Shared Fire & Technical Rescue Training Facility Feasibility Study
<b>Type of Request</b>	Grant

#### Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

E-mail: [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)

Phone: 614 | 995 2292

Lead Applicant	Warren County Career Center	<b>Round 3</b>	
Project Name	Shared Fire & Technical Rescue Training Facility Feasibility Study	Type of Request	Grant

<b>Collaborative Partners</b> Number 13	<b>Union Township Fire Department</b>							
Address Line 1	285 E. Pike St.				Population			
Address Line 2					Municipality /Township	Township	Population	4,696
City,	South Lebanon	State	Oh	Zip Code	45065	County		Population
Email Address	chiefnapier@utslfd.com				Phone Number	(513) 494-2566		
Resolution of Support	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Signed Agreement	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

<b>Collaborative Partners</b> Number 14	<b>Wayne Township Fire Department</b>							
Address Line 1	165 Miami St.				Population			
Address Line 2					Municipality /Township	Township	Population	8,180
City,	Waynesville	State	Oh	Zip Code	45068	County		Population
Email Address	wfdchief1@waynetownship.us				Phone Number	(222) 222-2222		
Resolution of Support	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Signed Agreement	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

<b>Collaborative Partners</b> Number 15								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City,		State		Zip Code		County		Population
Email Address	CCC				Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

<b>Collaborative Partners</b> Number 16								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City,		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Section 4  
List of Partners

WARREN COUNTY VOCATIONAL SCHOOL DISTRICT

RESOLUTION 721-12

WCVSD BOARD OF EDUCATION  
SUPPORTS  
THE LOCAL GOVERNMENT INNOVATION FUND GRANT  
FOR PLANNING PURPOSES  
IN COLLABORATION BETWEEN  
WCCC ADULT EDUCATION PUBLIC SAFETY SERVICES PROGRAM  
AND THE  
WARREN COUNTY FIRE CHIEFS

The Warren County Vocational School District Board of Education of Warren County, Ohio met in regular session on the 15th day of March 2012, at the Warren County Career Center, with the following members present:

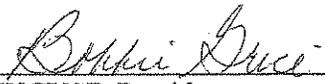
Mr. Barton	present
Mrs. Grice	present
Mrs. Baker-Hicks	present
Mrs. Holloway	present
Dr. Kohls	present
Mrs. Raleigh	present

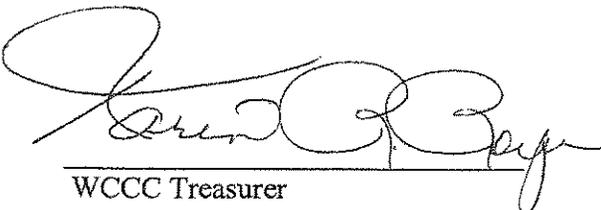
Moved by Mrs. Holloway and seconded by Mrs. Baker-Hicks that the resolution be accepted as presented.

Roll call vote resulted as follows:

Mrs. Holloway, aye; Dr. Kohls, aye; Mrs. Raleigh, aye;  
Mr. Barton, aye; Mrs. Grice, aye; Mrs. Baker-Hicks, aye.

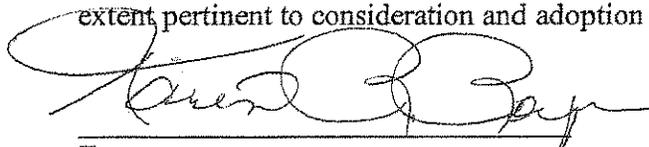
Motion carried.

  
\_\_\_\_\_  
WCVSD President

  
\_\_\_\_\_  
WCCC Treasurer

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a meeting held on the 15<sup>th</sup> day of March, 2012, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said resolution.

  
\_\_\_\_\_  
Treasurer



CITY OF FRANKLIN, OHIO  
RESOLUTION 2012-24

**SUPPORTING THE GRANT APPLICATION FOR LOCAL GOVERNMENT INNOVATION  
FUNDS IN COLLABORATION WITH THE WARREN COUNTY CAREER CENTER**

WHEREAS, the Warren County Career Center has made application for Local Government Innovation Grant Funds to the State of Ohio Office of Development;

WHEREAS, said funds would be used to conduct a feasibility study for a training tower and burn building ("the Project"), which would be available for use by all Warren County fire agencies, including the City of Franklin Division of Fire; and

WHEREAS, this Council desires to work in collaboration with the Warren County Career Center in support of this project,

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Franklin, Ohio, a majority of members present concurring, that:

Section 1. This Council does hereby pledge its support for and collaboration with the Warren County Career Center in obtaining Local Government Innovation Grant funds from the State of Ohio to conduct a feasibility study for building a training tower and burn building on the Warren County Career Center campus.

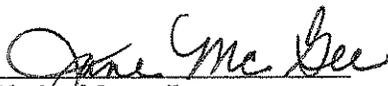
Section 2. This Council does hereby encourage the State of Ohio Office of Development to approve the grant application submitted by the Warren County Career Center for the Project.

Section 3. The Clerk of Council is hereby directed to send a certified copy of this Resolution to the Warren County Career Center.

Section 4. It is hereby found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the Rules of Council.

Section 5. This Resolution shall become effective immediately upon its passage.

ADOPTED: April 2, 2012

ATTEST:   
Clerk of Council

APPROVED:   
Mayor

CERTIFICATE

I, the undersigned Clerk of Council, do hereby certify that the foregoing is a true and correct copy of Resolution 2012-24 passed by that body on April 2, 2012.

  
Clerk of Council

RESOLUTION NO. 01-032812

Warren County, Ohio

Be It Resolved by the Township Trustees of Franklin Township that **Resolution No. 01-032812** be adopted by The Franklin Township Board of Trustees offering support to The Warren County Career Center in their efforts to secure grant funding for feasibility & other environmental impact studies. Funds to purchase a training tower and a burn building, including a fire pit will enhance the training offered to hundreds of firefighters.

NOW BE IT RESOLVED, that The Trustees acknowledge the need to advance training centers and educational materials to improve firefighter training to protect citizens and firefighters alike.

Mr. Sample moved to adopt the foregoing resolution.

Mr. Ruppert seconded the motion.

Mrs. Callahan - Yes

Mr. Sample - Yes

Mr. Ruppert - Yes

Adopted the 28 day of March, 2012 YEAR

Attest: Scot Fromeyer Fiscal Officer

Beth Callahan  
Beth Callahan, President

Gregory Sample  
Gregory Sample, Vice President

Ronald Ruppert  
Ronald Ruppert, Trustee  
Township Trustees

RESOLUTION 2012 - 5

**SUPPORTING THE SUBMITTAL OF A GRANT APPLICATION TO THE LOCAL GOVERNMENT INNOVATION FUND BY WARREN COUNTY CAREER CENTER IN ORDER TO FUND A FEASIBILITY STUDY FOR A FIRE TRAINING TOWER AND BURN BUILDING TO BE USED FOR FIREFIGHTER TRAINING**

WHEREAS, fire and emergency medical services are an important governmental service; and

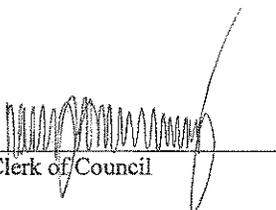
WHEREAS, training fire and emergency medical services personnel is important for the safety of our citizens; and

WHEREAS, it is recognized that this study will provide vital information on future training resources for the City of Mason Fire Department; and

WHEREAS, a collaborative effort with Warren County Career Center will provide efficiency and save taxpayer dollars;

Now, THEREFORE, BE IT RESOLVED the Council of the City of Mason, Ohio supports Warren County Career Center submittal of a grant application to the Local Government Innovation Fund for a feasibility study in order to continue the training collaborations with the City of Mason Fire Department and other Warren County fire departments.

Passed this 9<sup>th</sup> day of April, 2012.

  
Clerk of Council

  
Mayor David Nichols

RESOLUTION NO. 2012-028

**A RESOLUTION SUPPORTING THE USE OF THE LOCAL GOVERNMENT INNOVATION TRUST FUND FOR PLANNING PURPOSES IN COLLABORATION BETWEEN THE WARREN COUNTY CAREER CENTER ADULT EDUCATION PUBLIC SAFETY SERVICES PROGRAM AND THE WARREN COUNTY FIRE CHIEFS**

WHEREAS, the City Council of Lebanon, Ohio extends its full support for the use of The Government Innovation Trust Fund Grant for the Planning Process for a Fire Training Facility for use by the area Fire Departments; and

WHEREAS, the Warren County Career Center Adult Education Public Safety Program with the assistance of the Warren County Fire Chief's Association will be responsible for the completion of the Planning Process; and

WHEREAS, the eventual outcome of this entire project will be a Training Facility for the members of the Lebanon Fire Division in very close proximity to the Lebanon City limits; and

WHEREAS, the City of Lebanon Fire Division is an active participant in both the Warren County Career Center Adult Education Public Safety Program and the Warren County Fire Chiefs Association;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Lebanon, Ohio:

SECTION 1. That the City Council of the City of Lebanon, Ohio hereby extends its full support to the use of The Government Innovation Trust Fund Grant for the Planning Process for a Fire Training Facility for use by the area Fire Departments

SECTION 2. That the Clerk of the City Council is hereby authorized and directed to forward a certified copy of this Resolution to the Warren County Career Center, Public Safety Adult Education, 3525 North State Route 48, Lebanon, OH 45036-1099.

SECTION 3. That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: **APRIL 10, 2012**

Attest:

  
Clerk of Council

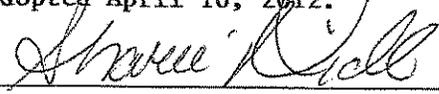
Sponsors

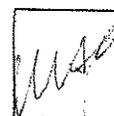
Vice Mayor Flick, Mr. Monroe, Mr. Messer  
Council members

  
Mayor

**CERTIFICATE**

The undersigned, Clerk of Council, Lebanon, Ohio, hereby certifies the foregoing to be a true and correct copy of Res#2012-028, adopted April 10, 2012.

  
Clerk

City Manager	City Auditor	City Attorney
		

**SALEM TOWNSHIP TRUSTEES**  
**Warren County, Ohio**

P.O. Box 171, Morrow, OH 45152

**Board of Trustees**

Richard W. Dare  
Kirk Ramsey  
R.Heath Kilburn

**Fiscal Officer**

Deborah Harper

Resolution 12-0410

That The Salem Township Board of Trustees  
Supports  
The Local Government Innovation Fund Grant for Planning  
Purposes in Collaboration Between WCCC Adult Education  
Public Safety Services Program and  
The Warren County Fire Chiefs

The Salem Township Board of Trustees, Warren County, Ohio met in regular session on the 10<sup>th</sup> day of April, 2012, in the conference room located at the Salem Morrow Fire Station with the following members present:

Mr. Kirk Ramsey

Mr. Richard Dare

Mr. Heath Kilburn

It was moved by Mr. Dare and seconded by Mr. Kilburn that the resolution of support for the joint program be approved as presented.

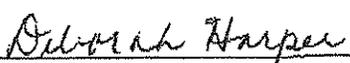
Roll call vote as follows: Mr. Dare, yes  
Mr. Ramsey, yes  
Mr. Kilburn, yes

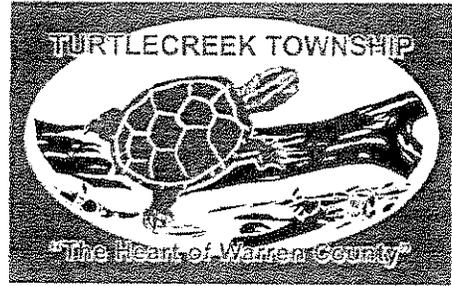
Resolution passed this 10<sup>th</sup> day of April, 2012.

  
Kirk Ramsey  
President, Board of Trustees

  
Deborah Harper  
Fiscal Officer, Salem Township

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a meeting held on the 10<sup>th</sup> day of April, 2012, together with a true and correct extract from the minutes of said meeting pertinent to consideration and adoption of said resolution.

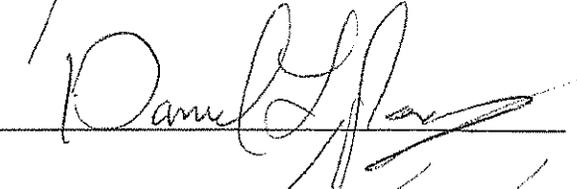
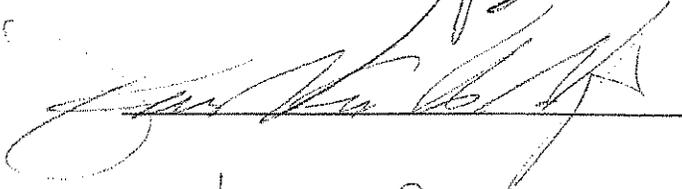
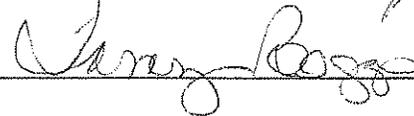
  
Deborah Harper, Fiscal Officer Salem Township



**RESOLUTION 12-03-05  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

**BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they issue this resolution in support of Warren County Career Center building a training tower. Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 27<sup>th</sup> day of March, 2012

Signed:	 _____	"YEA"
	 _____	"YEA"
	 _____	"YEA"
Attest:	 _____	Chief Fiscal Officer



**Deerfield Township  
FIRE RESCUE DEPARTMENT**

**FIRE HEADQUARTERS**  
3390 Townsley Drive  
Loveland, Ohio 45140  
Tel: 513-459-0875  
Fax: 513-573-0840  
[www.deerfieldtwp.com](http://www.deerfieldtwp.com)

**FIRE CHIEF**  
Chris Eisele

**BATTALION CHIEFS**  
Douglas Koch  
Douglas Wehmeyer  
Mark Miller

February 27, 2012

Mr. Kim E. Fladung  
Coordinator of Public Safety Services  
3525 North State Route 48  
Lebanon, Ohio 45036

Ref: Local Government Innovation Fund Grant

Mr. Fladung,

Deerfield Township is excited to learn that the Warren County Career Center is applying for a grant with the ultimate goal of enhancing firefighter training within Warren County. As you are aware there is not a facility located in close enough proximity to Deerfield Township or Warren County that facilitates live fire training. As we continue to improve fire prevention measures and enhance fire and building codes we find that the number of residential and commercial fires are decreasing. While this is exactly what we want, we find that this statistic requires even more training for our firefighters. This training is next to impossible without an established live fire training facility. I can assure you that our department will utilize this facility at least twice a year to training our staff of 100 firefighters.

There is also a need for a technical rescue training facility within Warren County. Several departments, including Deerfield have both trained personnel and equipment to mitigate technical rescue incidents but we all lack the facilities to perform safe and efficient training to both maintain skills and cohesiveness.

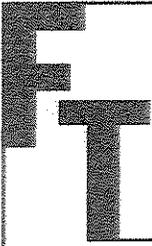
Building a training facility on your campus will greatly enhance the ability for our firefighters and those throughout the county to maintain essential skills, thereby making our operations safer.

A resource, like what you are proposing, improves efficiency and eliminates the need for multiple agencies to construct smaller and less productive facilities in their respective communities potentially wasting taxpayer dollars.

Deerfield Township fully supports this endeavor; please let us know if there is anything we can do to assist you in bringing this project to fruition.

Respectfully,

Douglas W. Wehmeyer  
Battalion Chief



**FRANKLIN TOWNSHIP TRUSTEES**  
WARREN COUNTY

BETH CALLAHAN  
President

GREGORY SAMPLE  
Vice President

RONALD RUPPERT  
Trustee

SCOT FROMEYER  
Fiscal Officer

February 27, 2012

Re: Local Government Innovation Fund Grant

To Whom It May Concern:

The Warren County Career Center has and continues to play a major role in preparing our volunteer fire department's response in emergency situations. Keeping current with new equipment and training is essential to firefighters in Warren County and surrounding counties to meet increased demands. In addition, to providing a higher level of service the training will keep firefighters safer. Our goal is to exceed what is expected of us and advanced training is necessary to achieve that.

The Franklin Township Trustees strongly supports The Warren County Career Center in their efforts to secure grant funds. Funding for feasibility & other environmental impact studies for a fire training tower and a burn building, including a fire pit will enhance the training offered to hundreds of firefighters.

In making application for a Local Government Innovation Fund Grant the Career Center acknowledges the need and works to improve their training to protect citizens and firefighters alike.

Respectfully,

The Franklin Township Trustees

Helen Y Campbell  
Franklin Township Administrator



9120 Morrow-Rossburg Road  
P.O. Box 160  
Pleasant Plain, Ohio 45162  
PH: 513-877-2727 Fax: 513-877-2728

---

April 10, 2012

Dear Kim,

Harlan Township fully supports the proposal to construct a burn tower in the area of the Warren County Career Center. We feel it would be beneficial to improve training and safety for both the students enrolled in the Fire Science program of the Warren County Career Center, as well as all current firefighters in the Warren County area.

Sincerely,

Andy Mitten  
Harlan Township Administrator



February 24, 2012

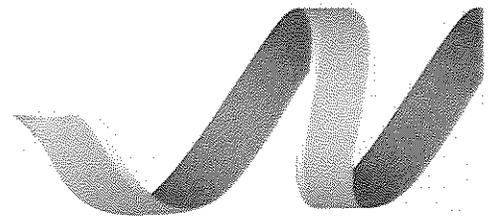
Kim E. Fladung  
Public Safety Services Coordinator  
Warren County Career Center  
3525 North State Route 48  
Lebanon, Ohio 45036-1099

Mr. Kim Fladung,

The City of Mason Fire Department would like to extend its support to the Warren County Career Center's Department of Public Safety Services. The goal of constructing a Fire Training Facility and Class "A" Burn Building is a progressive step that will enhance the learning skills and capabilities of all that attend this facility. A new training facility will help us train students and firefighters the skills necessary to meet the increasing challenges facing today's fire service. Since Warren County currently does not have a formal fire training facility, your plans to create one will support all area fire departments in improving the safety and well-being of their personnel and communities.

Sincerely,

John R. Moore  
Fire Chief / Safety Director  
City of Mason Fire Department  
6000 Mason Montgomery Road  
Mason, Ohio 45040





Turtlecreek Township Fire Department  
670 N. State Route 123  
Lebanon, Ohio 45036-9512  
Phone: (513) 932-4902 Fax: (513) 932-3654

February 22, 2012

Warren County Career Center  
3525 North State Route 48  
Lebanon, Ohio 45036

RE: Fire Training Tower

To Whom It May Concern,

Turtlecreek Township Fire Department would like to take this opportunity to express our thoughts surrounding the possible construction of a Fire Training Tower/Burn Building at the Warren County Career Center.

We feel that this type of facility would be extremely beneficial to not only the students of the Career Center, but to all of the surrounding fire departments and their members. A training tower and burn building will offer a high level of training and will allow for more realistic evolutions. Students will be given more opportunities to train at a more intense level, which will leave them more prepared for real life situations.

A facility of this type would continue to enhance the relationship and partnership between the Warren County Chiefs and the Warren County Career Center as this facility would be utilized to the fullest based on each department's needs, as well as the needs of the county as a whole. It would also offer the opportunity for multi-departmental trainings to occur, and improve the working relationship between county departments. The departments of Warren County would be excited and grateful to have this resource.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Flint".

Steve Flint  
Fire Chief

A handwritten signature in black ink, appearing to read "Mike Jameson".

Mike Jameson  
Assistant Fire Chief

A handwritten signature in black ink, appearing to read "James Vandegriff".

James Vandegriff  
Township Trustee

**Map View:** [2010 Census Interactive Population Map](#)

# 2010 Census Interactive Population Search

## OH - Warren County

### Population

Total Population	212,693
------------------	---------

### Housing Status ( in housing units unless noted )

Total	80,750
Occupied	76,424
Owner-occupied	60,143
Population in owner-occupied ( number of individuals )	168,607
Renter-occupied	16,281
Population in renter-occupied ( number of individuals )	38,101
Households with individuals under 18	30,615
Vacant	4,326
Vacant: for rent	1,387
Vacant: for sale	1,082

### Population by Sex/Age

Male	106,896
Female	105,797
Under 18	58,475
18 & over	154,218
20 - 24	9,732
25 - 34	25,050
35 - 49	51,966
50 - 64	40,004
65 & over	22,936

### Population by Ethnicity

Hispanic or Latino	4,784
Non Hispanic or Latino	207,909

### Population by Race

White	192,431
African American	6,940
Asian	8,284
American Indian and Alaska Native	341

## Feasibility Study Outline w/Opinion of Costs

**Needs Developed.** Study of the market to determine need for the center. Review current state of the area and assess need. Benchmark peers in other areas. \$7,500

**Operations Plan.** Based on determined need, develop proposed plan of operations. Courses that will be added, FTE's, etc. \$10,000

**Facilities Assessment.** Assess current facility for space availability. Identify new space and facilities required. \$15,000

**Financial Modeling.** Develop capital and operating budgets for modeling scenarios. \$15,000

**Site Requirements.** Review site for expansion of space and perform due diligence on zoning requirements. Ensure infrastructure to support additions is available. \$20,000

**Cost-Benefit Analysis.** Using financial models provide cost-benefit analysis including economic impact to the surrounding area from increase in programs. \$5,000

**Funding Strategy.** Develop a funding strategy for capital and ongoing operations. \$7,800

**Total Proposed Cost: \$80,300**

## Team Members Required

Project Manager

Warren County Staff

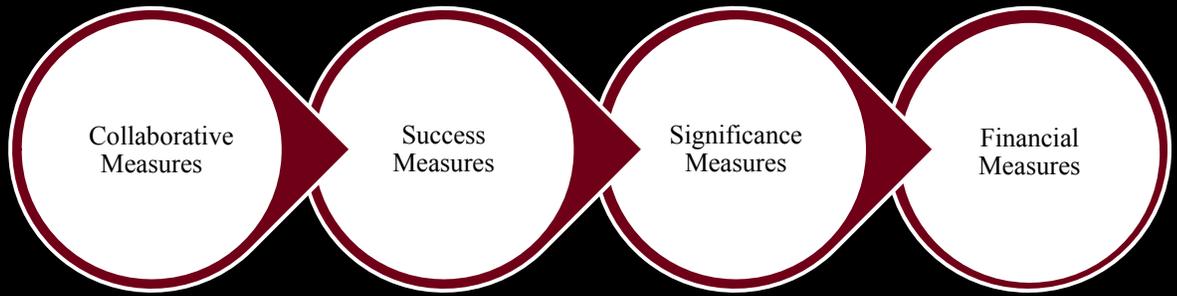
Architect

Civil Engineer

Land Use Attorney

Contractor

Specialty Consultants as Needed



## Round 3: Application Form

# Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

### LGIF: Applicant Profile

<b>Lead Applicant</b>	
<b>Project Name</b>	
<b>Type of Request</b>	
<b>Funding Request</b>	
<b>JobsOhio Region</b>	
<b>Number of Collaborative Partners</b>	

#### Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

Email: [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)

Phone: 614 | 995 2292

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

Lead Applicant				
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1  
Contacts

Lead Applicant		<b>Round 3</b>	
Project Name		Type of	

<b>Single Applicant</b>		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

<b>Collaborative Partners</b>		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

<b>Population</b>		
The applicant is required to provide information from the 2010 U.S. Census information, available at: <a href="http://factfinder2.census.gov/">http://factfinder2.census.gov/</a>		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

**Nature of Partnership (2000 character limit)**

**As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.**

Section 2  
Collaborative Partners

**List of Partners**

**The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:**

- **Name of collaborative partners**
- **Contact Information**
- **Population data (derived from the 2010 U.S. Census)**

**If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.**

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 1					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 2					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 3					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 4					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 5					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 6					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 7					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 8					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 9					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 10					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 11					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 12					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Identification of the Type of Award</b>	
<b>Targeted Approach</b>	

**Project Description (4000 character limit)**

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3  
Project Information

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Past Success</b>	Yes	No
<b>Past Success (5 points)</b>		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

<b>Scalable/Replicable Proposal</b>	Scalable	Replicable	Both
<b>Scalable/Replicable (10 points)</b>			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3  
Project Information

<b>Probability of Success</b>	Yes	No
<b>Probability of Success (5 points)</b>		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Performance Audit Implementation/Cost Benchmarking</b>	Yes	No
<b>Performance Audit/Benchmarking (5 points)</b>		
<p>If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)</p>		

<b>Economic Impact</b>	Yes	No
<b>Economic Impact (5 points)</b>		
<p>Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)</p>		

Section 3  
Project Information

<b>Response to Economic Demand</b>	Yes	No
<b>Response to Economic Demand (5 points)</b>		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)</p>		

# Budget Information

## General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

### Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

### Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

### Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

### For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		<b>Type of Request</b>	

## Project Budget

### Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>

In-Kind Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>

Total Match:   
Total Sources:

### Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Legal Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: _____	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Total Uses:   
Local Match Percentage:

\* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) \* 100 (10% match required)  
10-39.99% (1 point)      40-69.99% (3 points)      70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Section 4 Financial Information

Lead Applicant		Round 3	
Project Name		Type of Request	

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
<b>Contributions, Gifts, Grants, and Earned Revenue</b>			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

<b>Lead Applicant</b>		<b>Round 3</b>
<b>Project Name</b>		Type of Request

### Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

#### Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

### Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula: 
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula: 
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula: 
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = \_\_\_\_\_ \* 100 = \_\_\_\_\_

**Return on Investment Justification Narrative:** In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or [lgif@development.ohio.gov](mailto:lgif@development.ohio.gov)

Section 4  
Financial Information

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4  
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Scoring Overview

### Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
<b>Population</b>	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the <b>smallest</b> population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
<b>Participating Entities</b>	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

### Section 2: Success Measures

<b>Past Success</b>	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
<b>Scalable/Replicable Proposal</b>	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
<b>Probability of Success</b>	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

### Section 3: Significance Measures

<b>Performance Audit Implementation/Cost Benchmarking</b>	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
<b>Economic Impact</b>	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
<b>Response to Economic Demand</b>	The project responds to current substantial changes in economic demand for local or regional government services.	5		

### Section 4: Financial Measures

<b>Financial Information</b>	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
<b>Local Match</b>	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
<b>Expected Return</b>	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance ) an expected return. The return must be derived from the applicant's cost basis.	30		
<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

**Total Points**

**Warren County Career Center**

\$725,000 Series 2013 LTGO Fire Tower Construction Bonds

Dated: January 30, 2013 - AA-

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Sources & Uses 1

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Debt Service Schedule 2

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## Warren County Career Center

\$725,000 Series 2013 LTGO Fire Tower Construction Bonds

Dated: January 30, 2013 - AA-

## Sources & Uses

Dated 01/30/2013 | Delivered 01/30/2013

### Sources Of Funds

Par Amount of Bonds	\$725,000.00
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<b>Total Sources</b>	<b>\$725,000.00</b>
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### Uses Of Funds

Costs of Issuance	21,750.00
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Deposit to Project Construction Fund	700,000.00
--------------------------------------	------------

Rounding Amount	3,250.00
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<b>Total Uses</b>	<b>\$725,000.00</b>
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## Warren County Career Center

\$725,000 Series 2013 LTGO Fire Tower Construction Bonds

Dated: January 30, 2013 - AA-

### Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
01/30/2013	-	-	-	-	-
06/01/2013	-	-	7,310.42	7,310.42	-
12/01/2013	40,000.00	3.000%	10,875.00	50,875.00	58,185.42
06/01/2014	-	-	10,275.00	10,275.00	-
12/01/2014	40,000.00	3.000%	10,275.00	50,275.00	60,550.00
06/01/2015	-	-	9,675.00	9,675.00	-
12/01/2015	40,000.00	3.000%	9,675.00	49,675.00	59,350.00
06/01/2016	-	-	9,075.00	9,075.00	-
12/01/2016	45,000.00	3.000%	9,075.00	54,075.00	63,150.00
06/01/2017	-	-	8,400.00	8,400.00	-
12/01/2017	45,000.00	3.000%	8,400.00	53,400.00	61,800.00
06/01/2018	-	-	7,725.00	7,725.00	-
12/01/2018	45,000.00	3.000%	7,725.00	52,725.00	60,450.00
06/01/2019	-	-	7,050.00	7,050.00	-
12/01/2019	45,000.00	3.000%	7,050.00	52,050.00	59,100.00
06/01/2020	-	-	6,375.00	6,375.00	-
12/01/2020	50,000.00	3.000%	6,375.00	56,375.00	62,750.00
06/01/2021	-	-	5,625.00	5,625.00	-
12/01/2021	50,000.00	3.000%	5,625.00	55,625.00	61,250.00
06/01/2022	-	-	4,875.00	4,875.00	-
12/01/2022	50,000.00	3.000%	4,875.00	54,875.00	59,750.00
06/01/2023	-	-	4,125.00	4,125.00	-
12/01/2023	50,000.00	3.000%	4,125.00	54,125.00	58,250.00
06/01/2024	-	-	3,375.00	3,375.00	-
12/01/2024	55,000.00	3.000%	3,375.00	58,375.00	61,750.00
06/01/2025	-	-	2,550.00	2,550.00	-
12/01/2025	55,000.00	3.000%	2,550.00	57,550.00	60,100.00
06/01/2026	-	-	1,725.00	1,725.00	-
12/01/2026	55,000.00	3.000%	1,725.00	56,725.00	58,450.00
06/01/2027	-	-	900.00	900.00	-
12/01/2027	60,000.00	3.000%	900.00	60,900.00	61,800.00
<b>Total</b>	<b>\$725,000.00</b>	<b>-</b>	<b>\$181,685.42</b>	<b>\$906,685.42</b>	<b>-</b>

## Warren County Career Center

\$725,000 Series 2013 LTGO Fire Tower Construction Bonds

Dated: January 30, 2013 - AA-

## Debt Service Schedule

Part 2 of 2

### Yield Statistics

Bond Year Dollars	\$6,056.18
Average Life	8.353 Years
Average Coupon	3.0000001%
Net Interest Cost (NIC)	3.0000001%
True Interest Cost (TIC)	3.0003423%
Bond Yield for Arbitrage Purposes	3.0003423%
All Inclusive Cost (AIC)	3.4306773%

### IRS Form 8038

Net Interest Cost	3.0000001%
Weighted Average Maturity	8.353 Years

**Warren County Career Center**

\$725,000 Series 2013 LTGO Fire Tower Construction Bonds

Dated: January 30, 2013 - AA-

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