

## Round 3: Application Form

# Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

### LGIF: Applicant Profile

<b>Lead Applicant</b>	
<b>Project Name</b>	
<b>Type of Request</b>	
<b>Funding Request</b>	
<b>JobsOhio Region</b>	
<b>Number of Collaborative Partners</b>	

#### Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

Email: [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)

Phone: 614 | 995 2292

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

Lead Applicant				
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
<b>Mailing Address:</b>	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1  
Contacts

Lead Applicant		<b>Round 3</b>	
Project Name		Type of	

<b>Single Applicant</b>		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

<b>Collaborative Partners</b>		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

<b>Population</b>		
The applicant is required to provide information from the 2010 U.S. Census information, available at: <a href="http://factfinder2.census.gov/">http://factfinder2.census.gov/</a>		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

**Nature of Partnership (2000 character limit)**

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

Section 2 Collaborative Partners

**List of Partners**

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- Name of collaborative partners
- Contact Information
- Population data (derived from the 2010 U.S. Census)

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 1					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 2					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 3					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 4					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 5					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 6					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 7					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 8					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		<b>Round 3</b>		
Project Name		Type of Request		

<b>Collaborative Partners</b>					
Number 9					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 10					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 11					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Collaborative Partners</b>					
Number 12					
Address Line 1		<b>Population</b>			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

<b>Identification of the Type of Award</b>	
<b>Targeted Approach</b>	

**Project Description (4000 character limit)**

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3  
Project Information

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Past Success</b>	Yes	No
<b>Past Success (5 points)</b>		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

<b>Scalable/Replicable Proposal</b>	Scalable	Replicable	Both
<b>Scalable/Replicable (10 points)</b>			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3  
Project Information

<b>Probability of Success</b>	Yes	No
<b>Probability of Success (5 points)</b>		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		<b>Round 3</b>	
Project Name		Type of Request	

<b>Performance Audit Implementation/Cost Benchmarking</b>	Yes	No
<b>Performance Audit/Benchmarking (5 points)</b>		
If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)		

<b>Economic Impact</b>	Yes	No
<b>Economic Impact (5 points)</b>		
Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)		

Section 3  
Project Information

<b>Response to Economic Demand</b>	Yes	No
<b>Response to Economic Demand (5 points)</b>		
Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)		

# Budget Information

## General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

### Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

### Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

### Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

### For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		<b>Type of Request</b>	

## Project Budget

### Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>

In-Kind Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>

Total Match:   
Total Sources:

### Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Legal Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Total Uses:   
Local Match Percentage:

\* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) \* 100 (10% match required)  
10-39.99% (1 point)      40-69.99% (3 points)      70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Section 4 Financial Information

Lead Applicant		Round 3
Project Name		Type of Request

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

Lead Applicant		Round 3
Project Name		Type of Request

## Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
<b>TOTAL EXPENSES</b>			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
<b>TOTAL REVENUES</b>			

<b>Lead Applicant</b>		<b>Round 3</b>
<b>Project Name</b>		Type of Request

### Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

#### Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

### Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula: 
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula: 
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula: 
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = \_\_\_\_\_ \* 100 = \_\_\_\_\_

**Return on Investment Justification Narrative:** In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or [lgif@development.ohio.gov](mailto:lgif@development.ohio.gov)

Section 4  
Financial Information

<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4  
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
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<b>Lead Applicant</b>		<b>Round 3</b>	
<b>Project Name</b>		Type of Request	

## Scoring Overview

### Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
<b>Population</b>	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the <b>smallest</b> population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
<b>Participating Entities</b>	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

### Section 2: Success Measures

<b>Past Success</b>	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
<b>Scalable/Replicable Proposal</b>	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
<b>Probability of Success</b>	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

### Section 3: Significance Measures

<b>Performance Audit Implementation/Cost Benchmarking</b>	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
<b>Economic Impact</b>	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
<b>Response to Economic Demand</b>	The project responds to current substantial changes in economic demand for local or regional government services.	5		

### Section 4: Financial Measures

<b>Financial Information</b>	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
<b>Local Match</b>	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
<b>Expected Return</b>	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance ) an expected return. The return must be derived from the applicant's cost basis.	30		
<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

**Total Points**

Division of Police

# City of Grandview Heights

1016 Grandview Avenue  
Grandview Heights, Ohio 43212

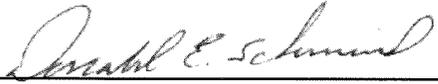
March 1, 2012

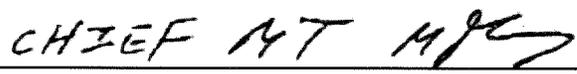
Sir/ Madam,

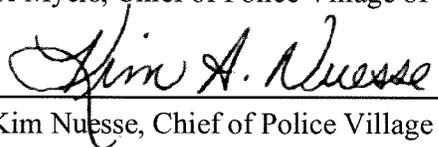
The below listed Chiefs of Police formed this partnership to explore the possibility of Grandview Heights dispatching police calls for service for the listed communities and possibly others. Grandview Heights is one of only a few central Ohio cities that own several radio channels that are used to dispatch law enforcement.

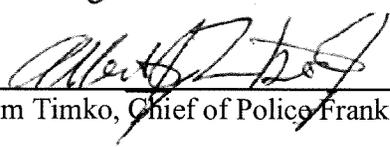
This study will answer the feasibility of several small Police Department joining together to utilize a shared resource in the hopes of saving time and money.

This partnership is not an endorsement of the outcome of the study it is merely a group of Chiefs that have similar but unique perspectives that can add to the overall goal of saving money.

  
\_\_\_\_\_  
Don Schwind, Chief of Police Sharon Township

  
\_\_\_\_\_  
Ti Myers, Chief of Police Village of Valleyview Police Department

  
\_\_\_\_\_  
Kim Nuesse, Chief of Police Village of Minerva Park Police Department

  
\_\_\_\_\_  
Jim Timko, Chief of Police Franklin Township Police Department

  
\_\_\_\_\_  
David Wood, Chief of Police Grandview Heights

**VILLAGE OF VALLEYVIEW**

**RESOLUTION NO. 2012 - 02**

**A RESOLUTION PERMITTING THE VILLAGE POLICE DEPARTMENT TO ENTER INTO A FEASIBILITY STUDY WITH GRANDVIEW HEIGHTS TO DETERMINE IF SEVERAL SMALL POLICE DEPARTMENTS UTILIZING A SHARED RESOURCE WILL SAVE TIME AND MONEY, AND TO DECLARE AN EMERGENCY.**

**WHEREAS**, the City of Grandview Heights as the Lead Grant Applicant, and its public entity collaborative partners, have agreed to collaborate on a multi-jurisdictional basis in the submission of the Local Government Innovation Fund Grant Application to conduct a feasibility study with the grant funds from the State of Ohio Department of Development, with an interest in establishing a process and solid business model whereby entities providing Dispatching/Communications services can share their services with collaborative recipient public entities; and

**WHEREAS**, Section 715.02.07 of the Ohio Revised Code provides for two or more Ohio public agencies having the authority to enter into an Agreement for the joint management of a Consortium benefiting all participating Ohio public agencies by the Constitution or laws of the State of Ohio; and

**WHEREAS**, a substantial cost savings could be realized by joining with surrounding municipalities and townships for the application for the Local Government Innovation Fund Grant Application. The entity providing Dispatching services will receive incremental revenue to partially offset costs, thereby slowing budget increases. The recipient entity may benefit from a short-term reduction in their current costs, with a long-term view towards cost containment or more modest cost increases in future years. The grant award will used to provide the funding to conduct a detailed feasibility study and evaluation of the issues to be addressed by the participating Ohio public agencies. Additional public entities will be permitted to participate in the Consortium based upon the requirements of the By Laws and Operating Procedures of the Consortium and in compliance with all State of Ohio laws and regulations; and

**WHEREAS**, the match requirements to the grant award will not require a financial outlay or appropriations, but consists of documented eligible services/staff time provided toward this effort in the past two years, and staff time here forward to maximize the success potential of this initiative as a 20% in-kind contribution; and

**BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF VALLEYVIEW, THAT:**

**Section 1.** The Village is hereby authorized to enter into an agreement with various surrounding municipalities and townships for the purpose of submitting a Local Government Fund Innovation Fund Grant Application to seek funding for the purpose of studying feasibility and desirability of the sharing of Dispatching/Communication services.

**Section 2.** The Mayor is authorized to execute any documents necessary to enter into, and carry out this agreement.

**Section 3.** This resolution shall be in force and effect immediately upon its adoption. approved Employee Benefit Consortium.

First Reading \_\_/\_\_/\_\_

Second Reading \_\_/\_\_/\_\_

Third Reading \_\_/\_\_/\_\_

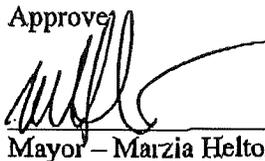
Section 4. The Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this ordinance were taken in an open meeting of this Council and that all deliberations of this Council that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. The Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety, and health of the residents of the Village of Valleyview and to meet the grant committee's April 30<sup>th</sup>, 2012 deadline.

Resolution Sponsor: Village Council

Passed: 4/25/12

Attest:

Approved:   
\_\_\_\_\_  
Mayor - Marzia Helton

Motion To Pass: Jeff  
Second: Ron

\_\_\_\_\_  
Fiscal Officer - Robyn Watkins

Approved as to form only:

\_\_\_\_\_  
Village Solicitor - Corey Colombo

Votes of Council	Yea	Nay
Curtis Fitzpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ron Hays	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank Gerlach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Wood	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Samantha Lewis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Zinser	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATE OF PUBLICATION**

Pursuant to the provisions of the Ohio Revised Code, Sec. 731.25, I, Robyn Watkins, Fiscal Officer of the Village of Valleyview, published by posting the same on this \_\_\_ day of \_\_\_\_\_ 2012, at each of the five most public places in the Village of Valleyview, as follows. \_\_\_\_\_

\_\_\_\_\_ and the Valleyview Municipal Building on this \_\_\_ day of \_\_\_\_\_, 2012.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my seal of office this \_\_\_ day of \_\_\_\_\_ 2012.

\_\_\_\_\_  
Robyn Watkins Fiscal Officer

First Reading   /  /  

Second Reading   /  /  

Third Reading   /  /

**RESOLUTION NO. 05022012A**

**A RESOLUTION OF SUPPORT  
FOR  
LOCAL GOVERNMENT FUND SHARING  
DISPATCHING-COMMUNICATIONS FEASIBILITY STUDY  
WITH  
CITY OF GRANDVIEW HIEGHTS AS LEAD GRANT APPLICANT**

**PREAMBLE**

**WHEREAS**, Section 715.02.07 of the Ohio Revised Code provides for two or more OH public agencies having the authority to enter into an Agreement for the joint management of a Consortium benefiting all participating OH public agencies by the Constitution or laws of the State of Ohio; and

**WHEREAS**, it has been proposed that a cost savings could be realized by joining with surrounding municipalities and townships in the sharing of Dispatching/Communications services; and

**WHEREAS**, SHARON TOWNSHIP has been invited to partner in an application for funding through a State of Ohio Department of Development Local Government Innovation Fund grant to conduct a detailed feasibility study and evaluation of the issues to be addressed along with cost savings opportunities.

**RESOLUTION**

**NOW, THEREFORE**, be it resolved that on **May 2, 2012**, the Trustees of Sharon Township, Franklin County, Ohio, (the "Board") adopted the following Resolution:

1. The Township is hereby authorized to enter into an agreement with various surrounding municipalities and townships for the purpose of submitting a Local Government Fund Innovation Fund Grant Application to seek funding for the purpose of studying feasibility and desirability of the sharing of Dispatching/Communication services.
2. The Township Chief of Police is authorized to execute any documents necessary to enter into, and carry out this agreement.
3. This resolution shall be in force and effect immediately upon its adoption.

RESOLUTION NO. 05022012A

NOW, THEREFORE, upon motion of Linda Jarrett, seconded by John Oberle, this Resolution shall be adopted, take effect and be in force after the date of this adoption.

Adopted: May 2, 2012

SHARON TOWNSHIP BOARD OF TRUSTEES:

Voting Aye thereon:

Linda L. Jarrett  
Linda L. Jarrett, Chair

John H. Oberle  
John H. Oberle, Vice-chair

Lori A. Gerald  
Lori A. Gerald, Trustee

Voting Nay thereon:

\_\_\_\_\_  
Linda L. Jarrett, Chair

\_\_\_\_\_  
John H. Oberle, Vice-chair

\_\_\_\_\_  
Lori A. Gerald, Trustee

ATTEST AND CERTIFIED:

John O'Keefe  
John O'Keefe, Fiscal Officer

RECORD OF RESOLUTIONS  
City of Grandview Heights

Resolution No. 12-2012

Passed April 9, 2012

A Resolution Supporting and Authorizing the City of Grandview Heights to enter into an agreement with surrounding public entities to apply for Local Government Innovation Fund Grants to study the feasibility of shared dispatching services.

WHEREAS, the City of Grandview Heights is the Lead Grant Applicant on behalf of a group of public entity collaborative partners who wish to submit an Ohio Department of Development Local Government Innovation Fund Grant Application to conduct a feasibility study, with an interest in establishing a process and business model for participating entities to provide shared dispatching/communications services; and

WHEREAS, substantial cost savings could be realized by partnering with other neighboring participating municipalities and townships in applying for funds to study the feasibility of providing shared dispatching services. Additional public entities will be permitted to participate in the Consortium based upon requirements of By Laws and Operating Procedures of the Consortium to be developed in compliance with all applicable laws and regulations; and

WHEREAS, Section 715.02.07 of the Ohio Revised Code authorizes two or more Ohio public agencies to enter into an Agreement for the joint management of a Consortium benefiting all participating Ohio public agencies; and

WHEREAS, the match requirements to the grant award consist of a 20% in-kind contribution of documented eligible City services and City staff time provided toward this effort in the past two years and going forward.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANDVIEW HEIGHTS, OHIO THAT:

SECTION 1. The Mayor and Director of Finance are authorized to enter into an agreement with various surrounding municipalities and townships for the purpose of submitting the Local Government Innovation Fund Grant Application to conduct a feasibility study to implement a joint collaboratively constructed and approved sharing of Dispatching services.

SECTION 2 This Resolution shall take effect and be in force from and after the earliest period allowed by law.

RECORD OF RESOLUTIONS  
City of Grandview Heights

Resolution No. 12-2012

Passed April 9, 2012

Passed: April 9, 2012



Steven R. Reynolds, President  
Grandview Heights City Council

Attest:



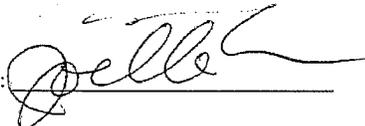
Deborah K. Nicodemus,  
Clerk of Council

Approved as to form:

Approved  Not Approved

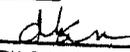
\_\_\_\_\_  
Marie-Joelle Khouzam,  
City Attorney

  
Ray E. DeGraw, Mayor

Date: 

Date: 4-9

I HEREBY CERTIFY THAT PUBLICATION OF THE FOREGOING  
ORDINANCE OF RESOLUTION WAS MADE BY POSTING TRUE  
COPIES THEREOF AT FIVE OF THE MOST PUBLIC PLACES IN  
GRANDVIEW HEIGHTS AS DETERMINED BY COUNCIL PURSU-  
ANT TO ORD. 50-80. TO WIT: GRANDVIEW HEIGHTS MUNICIPAL  
BUILDING, STEVENSON ELEMENTARY SCHOOL, EDISON  
ELEMENTARY SCHOOL, GRANDVIEW HEIGHTS HIGH SCHOOL,  
GRANDVIEW HEIGHTS PUBLIC LIBRARY, EACH FOR A PERIOD  
OF FIFTEEN DAYS COMMENCING ON THE 11 DAY OF  
April 2012

  
CLERK OF COUNCIL  
CITY OF GRANDVIEW HEIGHTS, OH

Resolution No. 12-059

WHEREAS, Section 715.02.07 of the Ohio Revised Code provides for two or more OH public agencies having the authority to enter into an Agreement for the joint management of a Consortium benefiting all participating OH public agencies by the Constitution or laws of the State of Ohio; and

WHEREAS, it has been proposed that a cost savings could be realized by joining with surrounding municipalities and townships in the sharing of Dispatching/Communications services; and

WHEREAS, Franklin Township has been invited to partner in an application for funding through a State of Ohio Department of Development Local Government Innovation Fund grant to conduct a detailed feasibility study and evaluation of the issues to be addressed along with cost savings opportunities.

Now therefore, be it resolved by the Board of Trustees that the following Resolution be hereby adopted:

Section 1. The Township is hereby authorized to enter into an agreement with various surrounding municipalities and townships for the purpose of submitting a Local Government Fund Innovation Fund Grant Application to seek funding for the purpose of studying feasibility and desirability of the sharing of Dispatching/Communication services.

Section 2. The Township Chairman is authorized to execute any documents necessary to enter into, and carry out this agreement.

Section 3. This resolution shall be in force and effect immediately upon its adoption.

Passed: April 12th, 2012

Timothy L. Dwyer Approved  
Signature

Chairman  
Title

Attest Albert J. Lopez

CHIEF OF POLICE  
Title



# RECORD OF RESOLUTIONS

BARRETT BROTHERS, PUBLISHERS, SPRINGFIELD, OHIO

Form 6301

Resolution No. 2012-12

Passed April 29, 2012

## A RESOLUTION AUTHORIZING THE VILLAGE OF MINERVA PARK TO ENTER INTO AN AGREEMENT FOR THE PURPOSE OF SUBMITTING A FUND GRANT APPLICATION, AND DECLARING AN EMERGENCY

WHEREAS, Section 715.02.07 of the Ohio Revised Code provides for two or more Ohio public agencies having the authority to enter into an agreement for the joint management of a consortium benefiting all participating Ohio public agencies by the constitution or laws of the State of Ohio; and

WHEREAS, it has been proposed that a cost savings could be realized by joining with surrounding municipalities in sharing of dispatching and/or communications services; and

WHEREAS, the Village of Minerva Park has been invited to partner in an application for funding through a State of Ohio Department of Development Local Government Innovation Fund grant to conduct a detailed feasibility study and evaluation of the issues to be addressed, along with cost-savings opportunities.

NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

Section 1. The Village of Minerva Park is hereby authorized to enter into an agreement with various surrounding municipalities and townships for the purpose of submitting a Local Government Fund Innovation Fund Grant Application to seek funding for the purpose of studying feasibility and desirability of sharing Dispatching and/or Communication services.

Section 2. The Mayor, Police Chief, and Fiscal Officer are hereby authorized and directed to execute the documents necessary to enter into and carry out this agreement.

Section 3. All prior resolutions or any parts thereof that is/are inconsistent with this resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to meet the deadline for submitting a fund grant application to pursue cost-savings opportunities for dispatching and/or communications services. Wherefore, this resolution shall take effect and shall be in force upon its passage.

Lynn Eisentrout, Mayor, Village of Minerva Park

First Reading: Waived April 29, 2012  
Second Reading: Waived April 29, 2012  
Third Reading: Waived April 29, 2012  
Passed: April 29, 2012

Attest Nancy White, Fiscal Officer,  
Village of Minerva Park

Reviewed by Counsel



**Bob Dvoraczky**

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**From:** LGIF@development.ohio.gov  
**Sent:** Tuesday, September 04, 2012 4:48 PM  
**To:** Bob Dvoraczky  
**Subject:** Local Government Innovation Fund: Submittal Confirmation!

Your Confirmation Number: 54D24

You may be contacted if there are questions related to yor application.

If you have any questions please feel free to call our office at 614-995-2292.

**Office of Redevelopment**  
 Website: <http://development.ohio.gov/Urban/LGIF.htm>  
 Email: [LGIF@development.ohio.gov](mailto:LGIF@development.ohio.gov)  
 Phone: 614 | 995 2292

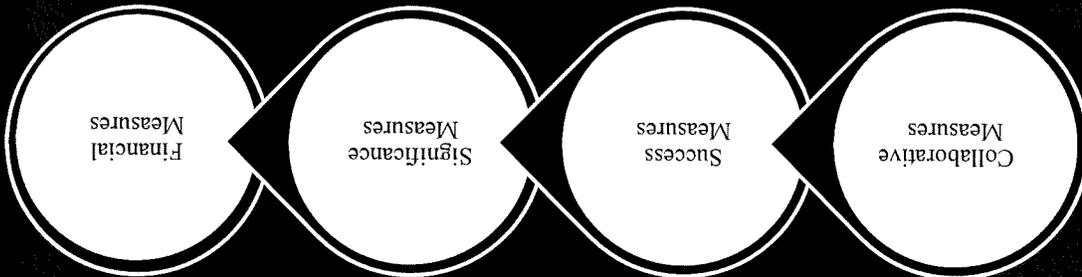
<b>LGIF: Applicant Profile</b>	
Lead Applicant	City of Grandview Heights
Project Name	Buyers Meet Sellers seeking to consolidate Dispatching Services
Type of Request	Grant
Funding Request	\$30,000
JobsOhio Region	Central
Number of Collaborative Partners	4

## Round 3: Application Form

### Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.



Submitted 9/4/12

Is your organization registered in OAKS as a vendor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Email Address bdvoraczky@grandviewheights.org	Phone Number (614) 481-6217
City Grandview Heights	State OH
Zip Code 43212	Address Line 1 1016 Grandview Avenue
Address Line 2	Address Line 1 1016 Grandview Avenue
Mailing Address:	Address Line 2
Fiscal Officer Bob Dvoraczky	Title Finance Director
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.	
<b>Fiscal Officer</b>	

Complete the section below with information for the individual to be contacted on matters involving this application.	
Project Contact David Wood	Title Chief of Police
Address Line 1 1016 Grandview Avenue	Address Line 2
Mailing Address:	Address Line 1 1016 Grandview Avenue
City Grandview Heights	State OH
Zip Code 43212	Phone Number (614) 488-7901
Email Address dwood@grandviewheights.org	Phone Number (614) 488-7901

Did the lead applicant provide a resolution of support? <input checked="" type="checkbox"/> Yes (Attached) <input type="checkbox"/> No (In Process)	
City, Township or Village City	Population (2010) 6,536
County	Population (2010)
City Grandview Heights	State OH
Zip Code 43212	Address Line 1 City of Grandview Heights
Address Line 2 1016 Grandview Avenue	Address Line 1 City of Grandview Heights
Mailing Address:	Address Line 2 1016 Grandview Avenue
Lead Applicant	Address Line 1 City of Grandview Heights

Lead Applicant City of Grandview Heights	Project Name Buyers Meet Sellers seeking to consolidate Dispatching Services
Round 3	Type of Request Grant

Section 1 Contacts

Lead Applicant	City of Grandview Heights
Project Name	Buyers Meet Sellers seeking to consolidate Dispatching Services
Type of	Grant
Round 3	

<b>Single Applicant</b>	
Is your organization applying as a single entity?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Participating Entity: (1 point) for single applicants	0

<b>Collaborative Partners</b>	
Does the proposal involve other entities acting as collaborative partners?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.

In the section below, applicants are required to identify population information and the nature of the partnership. Each collaborative partner should also be clearly and separately identified on pages 4-5.

Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support	4
Participating Entity: (5 points) allocated to projects with collaborative partners.	5

**Population**

The applicant is required to provide information from the 2010 U.S. Census information, available at: <http://factfinder2.census.gov/>

Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List Entity
Village of Valleyview	
Municipality/Township	Population
Village	620
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	List Entity
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	
County	5
Population	

Section 2 Collaborative Partners

Lead Applicant	City of Grandview Heights
Project Name	Buyers Meet Sellers seeking to consolidate Dispatching Services
Type of Request	Grant
Round 3	

**Nature of Partnership (2000 character limit)**

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

The problem faced by most small divisions of police is that of finance and the pressure to provide the type of policing and services desired by the smaller community. Larger communities expectations and demands are much different than smaller communities. After talking with several smaller police departments about the cost and quality of dispatching and the community it is apparent that there are several common problems that this grant can help us identify and address. Smaller communities demand closer communication and contact with their police departments. They like the idea of knowing their officers and more important the officers knowing them and their children. The smaller communities expect and have enjoyed the very quick cruiser response when they call the communications center. This special attention is not always the case in larger cities.

Because of the size, type of policing and expectations of the communities and limited number of channels in central Ohio we have an opportunity to share services and to continue quality services at a cost savings to all partners and possibly more. This partnership will try to match communities with excess capacity to serve as "sellers of services" to those interested in consolidating "buyers of services", and on a scalable basis give them a roadmap via what is learned in this proposal, to see what issues need to be addressed to implement this new idea in efficiency.

**List of Partners**

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- Name of collaborative partners
- Contact Information
- Population data (derived from the 2010 U.S. Census)

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Collaborative Partners Number 4		Sharon Township		Address Line 1		95 East Wilson Bridge Road		Address Line 2		Municipality / Township		TWP		Population		15,969		City		Worthington		State		OH		Zip Code		43085		County		Phone Number		(614) 540-3047		Email Address		deschwind@sharontwp.us		Resolution of Support		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Signed Agreement		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
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Collaborative Partners Number 3		Village of Minerva Park		Address Line 1		2829 Minerva Lake Road		Address Line 2		Municipality / Township		Village		Population		1,272		City		Columbus		State		OH		Zip Code		43231		County		Phone Number		(614) 882-1408		Email Address		chief@minervapark.org		Resolution of Support		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Signed Agreement		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
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Collaborative Partners Number 2		Village of Valleyview		Address Line 1		432 North Richardson Avenue		Address Line 2		Municipality / Township		Village		Population		620		City		Columbus		State		OH		Zip Code		43204		County		Phone Number		(614) 279-5630		Email Address		Tmeyers320@yahoo.com		Resolution of Support		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Signed Agreement		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
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Collaborative Partners Number 1		Franklin Township		Address Line 1		2193 Frank Road		Address Line 2		Municipality / Township		TWP		Population		10,271		City		Columbus		State		OH		Zip Code		43223		County		Phone Number		(614) 279-9411		Email Address		timothy_guyton@yahoo.com		Resolution of Support		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Signed Agreement		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
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Lead Applicant		City of Grandview Heights		Project Name		Buyers Meet Sellers seeking to consolidate Dispatching Services		Type of Request		Round 3		Grant	
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Section 2 Collaborative Partners

Collaborative Partners Number 8		Address Line 1		Address Line 2		City		Email Address		Resolution of Support	
Population		Municipality /Township		Population		State		Zip Code		Signed Agreement	
Population		County		Population		Phone Number		Yes <input type="checkbox"/> No <input type="checkbox"/>			

Collaborative Partners Number 7		Address Line 1		Address Line 2		City		Email Address		Resolution of Support	
Population		Municipality /Township		Population		State		Zip Code		Signed Agreement	
Population		County		Population		Phone Number		Yes <input type="checkbox"/> No <input type="checkbox"/>			

Collaborative Partners Number 6		Address Line 1		Address Line 2		City		Email Address		Resolution of Support	
Population		Municipality /Township		Population		State		Zip Code		Signed Agreement	
Population		County		Population		Phone Number		Yes <input type="checkbox"/> No <input type="checkbox"/>			

Collaborative Partners Number 5		Address Line 1		Address Line 2		City		Email Address		Resolution of Support	
Population		Municipality /Township		Population		State		Zip Code		Signed Agreement	
Population		County		Population		Phone Number		Yes <input type="checkbox"/> No <input type="checkbox"/>			

Lead Applicant	City of Grandview Heights	Project Name	Buyers Meet Sellers seeking to consolidate Dispatching Services
Round 3	Grant	Type of Request	

Section 2 Collaborative Partners

Collaborative Partners Number 12		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	
Collaborative Partners Number 11		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners Number 10		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	
Collaborative Partners Number 9		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners Number 8		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	
Collaborative Partners Number 7		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners Number 6		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	
Collaborative Partners Number 5		Address Line 1		Population		Address Line 2		Municipality / Township		Population		City		State		Zip Code		County		Phone Number		Resolution of Support <input type="checkbox"/> Yes <input type="checkbox"/> No	

Lead Applicant	City of Grandview Heights	Buyers Meet Sellers seeking to consolidate Dispatching Services	Type of Request	Grant
Project Name			Round 3	

Section 2 Collaborative Partners

Lead Applicant	City of Grandview Heights
Project Name	Buyers Meet Sellers seeking to consolidate Dispatching Services
Type of Request	Grant
Round	3

Identification of the Type of Award	Planning Study
Targeted Approach	Efficiency

**Project Description (4000 character limit)**  
Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

The City of Grandview Heights and its collaborative partners will use the \$30,000 grant from the Local Government Innovation Fund to complete a detailed feasibility study that could tell us if there is extra time on the radio to dispatch other police department call for service. Based on number of calls for service and the time that the radio traffic is minimal, there could be room and time on the Grandview Heights radio to dispatch calls for service for other public entities. The concept of this partnership will also be available for cities, villages, townships, and smaller counties that have an interest to save money through the process of shared services. This partnership and proposal is a very different concept from just building a new facility, its focus is on providing a roadmap for entities with excess capacity in Dispatching to identify the issues in seeking out partners wishing to consolidate, and making them aware of the opportunity and potential efficiencies, improvements in service delivery, and possible savings.

In the summer of 2011 Grandview Heights Administration Building that also houses the Fire and Police Department and communication center was struck by lightning. The entire radio system had to be replaced with the now available newer model. This new system came with the available ability to use two radio channels simultaneously. This system is important to us because we are one of the few Police Departments in central Ohio that owns two radio channels. We are utilizing one channel to dispatch only Grandview Heights officers.

For the study we will be contracting a professional in the field of police administration and communication. The answers we are looking for include:  
• Can the current excess capacity of the Grandview Heights radio room support other police departments?  
• Can our system and radio room utilize both of our channels?  
• Would there be added cost to our system to reach the other departments?  
• How many radio dispatchers would be needed to run both channels?  
• Is there physically enough room to add more personnel?

Section 3 Project Information

Lead Applicant	City of Grandview Heights
Project Name	Buyers Meet Sellers seeking to consolidate Dispatching Services
Type of Request	Grant
<b>Round 3</b>	

<b>Past Success</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Past Success (5 points)</b>	<b>5</b>

Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)

The lead applicant, the City of Grandview Heights, Police department utilizes shared services using the Upper Arlington practice shooting range and also we belong to several task forces in the county. Our Service Department is joining a consortium for fleet maintenance. We provide a full array of city services to the Village of Marble Cliff. We are taking advantage of a partnership agreement with the City of Columbus in reduced costs for vehicle parts. We believe our partners also have a lot of experiences to share with the group and think that having five public entities in our submission is one of the strengths of this proposal.

<b>Scalable/Replicable Proposal</b>	<input type="checkbox"/> Scalable <input type="checkbox"/> Replicable <input checked="" type="checkbox"/> Both
<b>Scalable/Replicable (10 points)</b>	<b>10</b>

Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)

The foundation for the application for this grant by the City of Grandview Heights will be a template that can be used by other small communities to guide them into cooperation and insight to the needs and obstacles that can best be overcome by cooperation and communication.

We believe that the template approach used in this study is logical and would be beneficial to other departments because there is many other small police department throughout the state, like Grandview Heights, that have communication centers that are not being fully utilized. We believe this grant proposal would study an underserved niche, different from other Dispatching proposals. Our focus is on efficiency, where instead of building a new supersized bricks and mortar facility, having an answer for what would it take for an entity to be a "seller of services" that currently has excess capacity, to be able to bring in others wishing to consolidate.

<b>Probability of Success</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Probability of Success (5 points)</b>	<b>5</b>

Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)

Based upon our initial discussions and enthusiasm of our partners, and based upon the finalization of the feasibility study, we believe the probability of the proposal implementation will exceed 80%. Additionally, we anticipate the collaborative partners having the wisdom to seek expert advice from professionals and consultants who are experts in this field to obtain the desired outcomes.

<p>Economic pressure on our budgets is a reality for all public agencies, as well as public pressure to provide the best value per public dollar spent. This is the focus of this partnership. Our target market is for like-minded small police departments that quite possibly have been paying more than they should for dispatching and spending more than they can afford.</p>	
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)</p>	
<b>5</b>	<b>Response to Economic Demand (5 points)</b>
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Response to Economic Demand</b>

<p>Grandview Heights is a small community that has 17 officers. We patrol our community and a small adjoining community, Marble Cliff. We have responsibility for 2.2 square miles. Our communication center accounts for about 13% of the police department total annual budget. The opportunity to hold down costs, have balanced budgets, living within available resources, and a strong, experienced workforce are not only an attraction to new businesses to our communities, but also highly desirable to our residents.</p>	
<p>Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)</p>	
<b>5</b>	<b>Economic Impact (5 points)</b>
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Economic Impact</b>

<p>Reviewing the results of the Auditor of State's Performance Audit reports makes it apparent that there are many agencies that should share dispatching duties. During our search of performance audits on the Auditor of State's "SkinnyOhio" website (<a href="http://skinnyohio.org/">http://skinnyohio.org/</a>), we identified 3 audits released since 2009 that recommend consolidating dispatching services. Issues addressed in the audits included better service and lower cost.</p>	
<p>If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)</p>	
<b>5</b>	<b>Performance Audit Implementation/Cost Benchmarking (5 points)</b>
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Performance Audit Implementation/Cost Benchmarking</b>

<b>Round 3</b>	<b>Type of Request</b>	<b>Grant</b>
City of Grandview Heights	Buyers Meet Sellers seeking to consolidate Dispatching Services	
<b>Lead Applicant</b>	<b>Project Name</b>	

Project Information

Section 3

# Budget Information

## General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

### Project Budget:

- The Project Budget justification must be explained in the Project Budget narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

### Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

### Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

### For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).



### Program Budget

Actual <input checked="" type="checkbox"/> Projected <input type="checkbox"/>	FY 2009			FY 2010			FY 2011		
	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	
<b>Expenses</b>									
Salary and Benefits	\$310,688	\$327,744	\$343,437						
Contract Services	\$22,230	\$22,072	\$21,417						
Occupancy (rent, utilities, maintenance)	\$2,464	\$2,633	\$2,123						
Training and Professional Development	\$1,224	\$129	\$338						
Insurance									
Travel									
Capital and Equipment Expenses									
Supplies, Printing, Copying, and Postage	\$584	\$728	\$789						
Evaluation									
Marketing									
Conferences, meetings, etc.									
Administration	\$1,148	\$666	\$829						
*Other - _____									
*Other - _____									
*Other - _____									
<b>TOTAL EXPENSES</b>	\$338,338	\$353,972	\$368,933						
<b>Revenues</b>									
<b>Contributions, Gifts, Grants, and Earned Revenue</b>									
Local Government: all local General Fund monies	\$338,338	\$353,972	\$368,933						
Local Government: _____									
Local Government: _____									
State Government									
Federal Government									
*Other - _____									
*Other - _____									
*Other - _____									
Membership Income									
Program Service Fees									
Investment Income									
<b>TOTAL REVENUES</b>	\$338,338	\$353,972	\$368,933						

## Program Budget

	Actual <input type="checkbox"/> Projected <input checked="" type="checkbox"/>		FY 2012			FY 2013			FY 2014		
	Expenses			Amount		Amount		Amount		Amount	
Salary and Benefits			\$350,648		\$360,690		\$372,428				
Contract Services			\$25,500		\$25,500		\$25,500				
Occupancy (rent, utilities, maintenance)			\$2,000		\$2,000		\$2,000				
Training and Professional Development											
Insurance											
Travel											
Capital and Equipment Expenses			\$30,000								
Supplies, Printing, Copying, and Postage											
Evaluation											
Marketing											
Conferences, meetings, etc.											
Administration			\$2,450		\$2,450		\$2,450				
*Other -											
*Other -											
*Other -											
<b>TOTAL EXPENSES</b>			\$410,598		\$390,640		\$402,378				
<b>Contributions, Gifts, Grants, and Earned Revenue</b>			<b>Revenues</b>			<b>Revenues</b>			<b>Revenues</b>		
Local Government: Grandview General Fund			\$392,098		\$372,140		\$383,878				
Local Government: NEW INCOME: Partners			\$18,500		\$18,500		\$18,500				
Local Government:											
State Government											
Federal Government											
*Other -											
*Other -											
*Other -											
Membership Income											
Program Service Fees											
Investment Income											
<b>TOTAL REVENUES</b>			\$410,598		\$390,640		\$402,378				

<b>Lead Applicant</b>	City of Grandview Heights	<b>Round 3</b>
<b>Project Name</b>	Buyers Meet Sellers seeking to consolidate Dispatching Services	<b>Grant</b>
	<b>Type of Request</b>	

### Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

In 2012 due to a lightning strike, a very significant upgrade was made to the Dispatching equipment at the City of Grandview Heights. The historic expenditure budgets are fully funded by general fund revenues (taxes etc). The budgets consist of 7 full-time/part-time dispatchers providing 24/7 services. The historic costs are heavily personnel related and likely to continue a steady rise, with no relief in sight.

The City needs to make a judgment call on whether to continue being a provider of these services (a seller of services), or close out this function, and seek to be a recipient of services from outside sources. While the residents appreciate the 'home-grown' service, costs concerns are driving a policy question of whether Dispatching is part of the core mission of the Police Department.

Additional revenue from small market customers who may find us an attractive cost-effective alternative, could serve as a basis for accomplishing two favorable results: 1.) continuing this function in our city providing the personal service residents desire, along with an estimated \$18,500 of annual revenue from the partners now utilizing our services, and 2.) providing financial relief to the partner communities.

An investment of \$30,000 in infrastructure is projected to strengthen the signal. The future year projected forecasts reflect projected revenues from the partners, and will help slow the increases to the general fund budget.

#### Section 4: Financial Information Scoring

	(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.
	(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.
	(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant	City of Grandview Heights
Project Name	Buyers Meet Sellers seeking to consolidate Dispatching Services
Type of Request	Grant
Round 3	

## Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

### Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?  Use this formula:  $100 = \text{ROI} \times \frac{\text{Total \$ Saved}}{\text{Total Program Costs}}$

Do you expect cost avoidance from the implementation of the project/program?  Use this formula:  $100 = \text{ROI} \times \frac{\text{Total Cost Avoided}}{\text{Total Program Costs}}$

Do you expect increased revenues as a result of the project/program?  Use this formula:  $100 = \text{ROI} \times \frac{\text{Total New Revenue}}{\text{Total Program Costs}}$

Expected Return on Investment =  $\frac{\$55,500}{\$69,000} \times 100 = 80.43\%$

Return on Investment Justification Narrative: In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

The unit costs of both the provider of services and the recipient of services will decrease. The costs for recipients are expected to decrease by 30%. All associated program costs will total \$69,000 for equipment, evaluation, opportunity costs, staffing and analysis. The dollar savings is based on known cost data at the present time of the partners, as well as quotes and trends in costs the partners are seeing from other service providers in the central Ohio marketplace.

Expected Return on Investment is:

Less than 25% (10 points)     25%-74.99% (20 points)     Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or [lgiff@development.ohio.gov](mailto:lgiff@development.ohio.gov)

<b>Lead Applicant</b>	City of Grandview Heights
<b>Project Name</b>	Buyers Meet Sellers seeking to consolidate Dispatching Services
<b>Type of Request</b>	Grant
<b>Round 3</b>	

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

N/A

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)  Applicant does not have a secondary repayment source (0 points)

Section 4 Financial Information

<b>Lead Applicant</b>	City of Grandview Heights
<b>Project Name</b>	Buyers Meet Sellers seeking to consolidate Dispatching Services
<b>Round 3</b>	Type of Request
	Grant

Scoring Overview		Section 1: Collaborative Measures		Section 2: Success Measures		Section 3: Significance Measures		Section 4: Financial Measures		Total Points	
Collaborative Measures	Description	Max Points	Applicant Self Score	Collaborative Measures	Description	Max Points	Applicant Self Score	Collaborative Measures	Description	Max Points	Applicant Self Score
<b>Population</b>	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5	5	<b>Participating Entities</b>	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5	5	<b>Past Success</b>	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5	5
<b>Scalable/Replicable Proposal</b>	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10	10	<b>Probability of Success</b>	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5	5	<b>Performance Audit Implementation/Cost Benchmarking</b>	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5	5
<b>Economic Impact</b>	Applicant demonstrates the project will promote business environment (i.e., demonstrate a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5	5	<b>Economic Impact</b>	Applicant demonstrates the project will promote business environment (i.e., demonstrate a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5	5	<b>Response to Economic Demand</b>	The project responds to current substantial changes in economic demand for local or regional government services.	5	5
<b>Financial Information</b>	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5	5	<b>Local Match</b>	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5	1	<b>Expected Return</b>	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30	30
<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5	0	<b>Repayment Structure (Loan Only)</b>	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5	0				
<b>81</b>											