

TAB 1: CONTACT INFORMATION

MAIN APPLICANT:

Name: **WOOD COUNTY PORT AUTHORITY**
Address: **932 DIXIE HWY, ROSSFORD, OH 43460**
Phone numbers (including FAX): **PH: 419-666-7130; FAX: 419-666-1983**
Email address: **rhuffman@spitlerhuffmanlaw.com**

APPLICANT CONTACT:

Name/Title: **REX H. HUFFMAN, GENERAL COUNSEL**
Address (if different from address above):
Phone numbers (including FAX) (if different from numbers above):
Email address (if different from e-mail above):

COUNTY: WOOD

TAB 2: COLLABORATIVE PARTNERS

Name of Collaborative Partner: **VILLAGE OF NORTH BALTIMORE**

Address: **205 N. MAIN ST.
NORTH BALTIMORE, OH 45872**

Phone numbers (including Fax): **PH: 419-257-2394; FAX: 419-257-2457**

Email address: **khealy@northbaltimore.net**

Name of Collaborative Partner: **HENRY TOWNSHIP TRUSTEES**

Address: **14690 Quarry Rd.
North Baltimore, OH 45872**

Phone numbers (including Fax): **Phone & Fax: 419-257-2495**

Email address: **atswartz99@aol.com**

Name of Collaborative Partner: **JACKSON TOWNSHIP TRUSTEES**

Address: **19981 Railroad Street, Hoytville, OH 43529**

Phone numbers (including Fax): **PH: 419-278-2420**

Email address:

Name of Collaborative Partner: **VILLAGE OF HOYTVILLE**

Address: **2418 S. Main St., P.O.Box 135
Hoytville, OH 43529**

Phone numbers (including Fax): **Phone: (419) 278-6630 FAX: (419) 278-6638**

Email address:

Name of Collaborative Partner: **SOUTHWOOD EMS**

Address: **14690 Quarry Rd.
North Baltimore, OH 45872**

Phone numbers (including Fax): **Phone & Fax: 419-257-2495**

Email address: **stewart1361@yahoo.com**

Identify the nature of the partnership and explain how the main applicant and the partner(s) will work together on the proposed project. Include copies of partnership agreement(s) in supporting documentation tab at end of application.

The concept of a central EMS for shared services is not a new concept for Southwood EMS District and the communities/townships that are located within the proposed service area. The Villages of Hoytville and North Baltimore, as well as Henry and Jackson Townships comprise the Southwood EMS District service area.

Over recent years, discussions and attempted levies have united these contingent areas in an effort to avoid duplication of service delivery for EMS services. The Southwood EMS District exists in name only at this time, as there are no operational funds.

The current partners are very concerned about having only volunteer staff at this time and by response time delays, especially during day time hours when many of the volunteers are working at full-time jobs, not all of which are within the service area.

Teaming up for centralized services would seem to be the most affordable and practical use of funds/tax dollars and should result in much quicker response times due to full time staff and equipment located at a central facility.

This group, through the partnership agreement attached, is committed to studying this option and defining needs, costs, feasibility of a central location for EMS services and other potential future shared services. While this has been discussed in the past, recent economic development of the CSX facility just outside North Baltimore has accelerated the potential need for emergency services and therefore, serves as an impetus for conducting/undertaking the feasibility study sooner versus later.

CSX is a partner in this initiative through the donation of property for a centralized location that will shorten emergency EMS response to calls for assistance in the Southwood EMS District and to the CSX Intermodal Facilities, which has 300+ employees. While the construction of the CSX Intermodal Facilities has had a significant impact on the economic development of the area, it has also significantly increased the demand on emergency services. CSX recognizes it is important that calls for emergency services from their facility must be responded to in a timely fashion and has donated property to locate a regional EMS operation.

The property donated by CSX, if determined to be the best location for a shared EMS operation, does not currently have adequate facilities and infrastructure to support the operation. The feasibility study will include evaluation of the site and determine the cost for improvements to provide appropriate supporting facility and infrastructure.

TAB 3: PROJECT INFORMATION

NAME OF PROJECT: Feasibility Study for Southwood EMS District

PROJECT DESCRIPTION (limit to 2 pages, single-spaced):

The project is the performance of a feasibility study to determine:

- Operational savings if a shared EMS operations is established versus each entity operating its own operation;
- Site evaluation of property donated by CSX;
- Capital costs for facility and infrastructure required to establish shared EMS operation at a central location;
- Development of design for facilities and infrastructure; and
- Long-term financial sustainability of the EMS operations

Funds from the LGIF will be used to purchase legal services and other consulting services to facilitate meetings, conduct a site evaluation, design facilities and infrastructure, and develop estimates of probable costs for construction.

The funds will also be used to develop operating procedures for the shared EMS operation with projected operating costs and manpower requirements.

A final activity will be the identification of potential sustainable funding sources for capital improvements and operations.

IDENTIFICATION OF TYPE OF AWARD: Grant – feasibility study

PROBLEM STATEMENT:

There are several reasons for attempting to form an EMS District to serve the identified project area, all focused on reduction of response time from time of dispatch to the time EMS is actually enroute. Data revealing response times over the past few years, show that the biggest drawback is the amount of time it currently takes to “get a crew to respond” meaning from the time the call was “dispatched” to the time “enroute to scene”, which is averaging between 5 to 10 minutes. This time is due in large part to services being provided at the present time by a volunteer-based group of dedicated EMS persons.

Current Response Times	Proposed Response Times with Centralized, Southwood EMS facility
North Baltimore: 10-15 minutes	3 – 6 minutes
Henry Township: 10-20 minutes	5-10 minutes
Jackson Township: 15-20 minutes	10-12 minutes
Hoytville Township: 15-20 minutes	10-12 minutes

Information from John VanScoder of Hanco EMS indicates the following: "Note: majority of the current response times are due to getting volunteers to respond to the station to get the ambulance, then respond to the scene. Based on this data, it would be safe to say that our response time would be cut in half over current averages, if the centralized unit concept or Southwood EMS is operational and implemented."

While this is a current and ongoing problem, the importance of this project has significantly increased recently with the construction of the CSX Intermodal Facility outside North Baltimore. The 300+ new jobs have placed significantly more persons on-site at this facility on a 24/7 basis. These persons perform higher risk jobs which could necessitate more frequent EMS runs to this area around the clock. The nature of the injuries would likely be much more significant than a residential injury or medical problem.

Unavoidable time delays are simply not acceptable for a life-saving EMS facility. To maximize the service response times, a centralized facility should provide not only a minimal response time, but should also provide services at a more efficient cost, all of which will be documented by the feasibility study.

IDENTIFICATION OF ONE TARGETED APPROACH TO INNOVATION:

Shared Service

EXPLANATION OF ANTICIPATED RETURN ON INVESTMENT, BASED ON RATIO OF SAVINGS (this must match budget section in financial section of application):

Having a paid full-time EMS facility in each of the four entities (Hoytville, North Baltimore, Henry Twp., and Jackson Twp.) is not economically feasible, as evidenced by the costs detailed below. The current volunteer staffing has the expertise to man the current operations and is a less-expensive option. However, the volunteer staff cannot provide timely response to emergency situations due to the unavailability of the volunteers while they are at their place of "paid" employment. Separate EMS operations could introduce even more communication issues and confusion for the public, as in an emergency, residents and businesses would likely be confused as to which service to contact for assistance. A centralized full-time staffed facility could save lives through invaluable reduced response times, which cannot be equated to dollars and cents.

Estimated Costs for Separate EMS Facilities for 2009, 2010, and 2011

(based on costs for North Baltimore operations and multiplied by four)

Budget Line Item	2009	2010	2011
Wages & Benefits (<i>volunteers & limited part-time staff only</i>)	101,450	103,478	105,548
Operational Costs (includes utilities, legal, insurance, radio dispatch, repairs, uniforms, vehicle repair & maintenance, etc.)	88,105	89,867	91,664
Supplies & Materials	82,163	83,806	85,482
Capital Improvements	114,190	116,474	118,803
TOTAL:	\$385,988	\$393,625	\$401,857

Assumption: that each of the entities currently lacking facilities would be able to have land donated, and secure building and equipment loans – only the annual repayment costs for building and equipment are calculated below within the capital improvements category along with routine maintenance costs, equipment reserves for future new equipment, field & office equipment, including computer and radio communication system)

EMS District Cost Breakdown – Projected Costs

Budget Line Item	2013	2014	2015
Wages & Benefits* (full-time staff 24/7)	362,000	369,240	376,625
Operational Costs (includes utilities, legal, insurance, radio dispatch, repairs, uniforms, vehicle repair & maintenance, etc.):	65,663	66,976	68,316
Supplies & Materials:	(included above)	(included above)	(included above)
Capital Improvements (with donated land) :	32,250	32,895	33,553
TOTAL:	\$459,913	\$469,111	\$478,494

Notes:

*Projected to reflect 24/7 coverage. Staffing would consist of 1 paramedic with a basic EMT 2/3 of the time, and 1 intermediate EMT with 1 basic EMT and 1 driver for the remaining 1/3 of the time. Exact staffing will be left to the District with advisement from the EMS Chief and staff. Additional volunteer EMT staff will respond for calls to augment primary team as necessary, with 1 designated to staff the active response center during the absence of the primary team (i.e., during patient transport). Additional volunteer EMT personnel will be alerted to be on ready standby, as needed for that period.

To compare, the above four-party individual EMS facilities vs. the proposed Southwood EMS facility, one must note that the two tables do not represent a true “apples-to-apples” comparison. Staffing at the existing facilities is based on volunteer coverage for the individual EMS facilities, with potential gaps in service and/or time delays, especially during the day time hours when many of the volunteers are working. The Southwood EMS facility would be staffed 24/7 by paid paramedics and driver, with volunteers supplementing during emergencies.

It should be noted that there is a significant savings in Operational Costs and Capital Costs for the Southwood EMS District versus the individual facilities operating separately. **The feasibility study will develop detailed cost operational savings. Additionally, each entity would need to construction an EMS facility to base operations. The proposed shared EMS operation would eliminate the need for duplicate facilities and the cost of operating individual facilities.**

EXPLANATION REGARDING PROBABILITY OF PROPOSAL’S SUCCESS (based on any past project implementation, likelihood of anticipated savings and the plans for project implementation):

Wood County Port Authority, as the lead applicant, will represent all entities involved in the project, providing legal services and guidance through the operational formation of the Southwood EMS District, selection of centralized location, and other required tasks.

None of the collaborating parties have the financial or legal expertise necessary to guide the process independently. Additionally, it is assumed that none of the smaller collaborating parties can afford duplicate EMS service responsibilities, but could afford to invest in and share the benefits of a centralized facility. The overall effect would be enhanced services at an affordable cost.

The LGIF grant for a feasibility study will provide the financial resources to structure a process to establish a shared EMS operation and determine the feasibility of long-term sustainability of the operation. The partners, including CSX, have the will to create a shared EMS operation, but currently do not have the expertise to develop a structure that can include future expansion of services and the potential for additional shared services.

DESCRIPTION OF APPLICANT'S PLANS AND ABILITY TO REPLICATE OR SCALE PROPOSAL TO ALLOW FOR INCLUSION OF OTHER POLITICAL SUBDIVISIONS:

While the initial reason for the formation of the feasibility study group of collaborative partners is to study and develop potential centralized EMS services for the identified areas, it is reasonable to assume that contiguous or adjacent areas could be included in the future on a contractual basis.

IDENTIFICATION OF WHETHER PROPOSED PROJECT IS PART OF A LARGER CONSOLIDATION EFFORT FOR APPLICANT OR COLLABORATIVE PARTNERS:

While the initial reason for the formation of the feasibility study group of collaborative partners is to study and develop potential centralized EMS services for the identified areas, it is reasonable to assume that contiguous or adjacent areas could be included in the future on a contractual basis. Likewise, it is also possible that the EMS service delivery could be expanded in the future to include other centralized services, making this initial project part of a much larger consolidation effort for the Wood County Port Authority and the existing collaborative partners.

IDENTIFICATION OF PAST SUCCESS ON AN INNOVATION (EFFICIENCY, SHARED SERVICE, COPRODUCTION OR SHARED MERGER) PROJECT:

The Wood County Port Authority has previously participated in shared service projects such as the financing and implementation/development of economic development projects, which benefit the entirety of Wood County and surrounding areas. Grant funds through ODOD programs were awarded for another Wood County Township to develop infrastructure within Troy Township to develop an Job Ready Site (JRS). Additionally, the Port Authority was instrumental in securing funds and assisting with the CSX facility development, including infrastructure improvements required for access to the site. Multiple government partners were integrated in these common goals for the overall good of the County and region.

It is therefore, reasonable to assume, that this partnership will experience similar success through the overall guidance and leadership of the Port Authority.

DESCRIPTION OF HOW PROPOSED PROJECT IS RESPONDING TO CURRENT SUBSTANTIAL CHANGES IN ECONOMIC DEMAND FOR LOCAL OR REGIONAL GOVERNMENT SERVICES (IF APPLICABLE):

This study is a definite need for EMS service delivery in the project service area, moreso now that the CSX facility has located in this area of Wood County. While EMS service is provided at this time, delays in response time must be reduced to ensure adequate and timely treatment in the event of catastrophic accidents, etc. that could be experienced at or near the CSX site.

The demand for these services is exponentially higher now that the CSX facility is operational within the service area. Thus, the time for the study and resulting centralized operations is now, not later.

IDENTIFICATION OF INTENT TO IMPLEMENT RECOMMENDATIONS OF A PERFORMANCE OR ANY OTHER AUDIT RECOMMENDATIONS (applicants are required to provide the actual audit findings in the supporting documentation section of this application):

There are no audit recommendations. The feasibility study will address operations and facilities required for a shared EMS operation.

EXPLANATION OF HOW THE PROJECT FACILITATES AN IMPROVED BUSINESS ENVIRONMENT AND/OR PROMOTES COMMUNITY ATTRACTION:

The location of the CSX facility has brought increased attention and focus to this area of Wood County. The area is now ripe for future development of related service industry and facilities that would serve the CSX needs. With that increased economic development, comes the demand for enhanced/improved EMS services and other community-provided/government-provided services. The entire project area stands to receive significant economic development-related benefits from the CSX development and the future, expanded service industries, retail and commercial development, as well as increased residential development, etc.

TAB 4: FINANCIAL DOCUMENTATION

Include:

Detailed Project Budget

- **Three years financial history** (must include balance sheet, income statement, and statement of cash flows)
See attached audits from:
 - Village of Hoytville
 - Village of North Baltimore
 - Henry Township
 - Jackson Township

- **Anticipated Project Costs: \$594,300**

Projected Budget for Feasibility Study To Establish Shared EMS Services Southwood EMS District

Activity	Provider	Estimated Cost
Legal Services	Rex Huffman	\$15,000
Site Evaluation	Poggemeyer Design Group	\$15,000
Facility Design	Poggemeyer Design Group	\$28,000
Infrastructure Design	Poggemeyer Design Group	\$23,300
Sub-Total Study Cost		\$81,300
Local Match	Various over past 2 years and for length of study (see breakdown below)	\$13,000
Property Donation	CSX	\$500,000
TOTAL PROJECT:		\$594,300

Amount of LGIF funds requested: \$81,300
(total project costs of \$594,300)

Percentage of Local Matching Funds available and documentation explaining how the match must be met (note: local match must be at least 10% of LGIF funds requested): **\$513,000 local inkind contribution/donation, divided by \$594,300 total project costs=86.3%**

Documentation of any in-kind contributions (documentation must conform to requirements of section 2.06 of the LGIF policies):

Source	Cash or In-Kind	Value/ Comments
Rex Huffman Legal Counsel – Wood County Port Authority	Legal Services and planning time over past 2 years	\$5,000
Poggemeyer Design Group	Meeting time and funding assistance information	\$3,000
Henry Township Trustees Jackson Township Trustees, Village of Hoytville Village of North Baltimore	Meeting and planning time over past 2 years	\$5,000
CSX	Donation of Land/Bldg. for use as potential EMS facility, if study deems feasible	\$500,000
TOTAL:		\$513,000

TAB 5: SUPPORTING DOCUMENTATION

Applicants must separately identify and label the following supporting documentation:

- **Feasibility Study Determinations made by the Department of Development prior to the submission of an application:**
N/A – required for loan projects only
- **Executed Partnership Agreements with other participating entities:** Agreement is attached and signed by each of the collaborative parties.
- **Resolution of support from the applicant’s and/or collaborative partners’ governing entity:** See attached resolutions from each of the collaborative parties.
- **Audit, performance or other, conducted within the past five years, if applicable:** See attached audit information from each of the collaborative parties.
- **Identification of each municipality, county or township served (must include information from the 2010 Census)::**

Name of Entity Served	2010 Census Population	2010 Census # of Households
Village of Hoytville	303	96
Village of North Baltimore	3,432	1,317
Henry Township (minus North Baltimore)	743	278
Jackson Township (minus Hoytville)	489	177
Total Area	4,967	1,868

- **Self-score Assessment** (using LGIF project selection methodology):
See attached information and scoring notes.

TAB 5:

SUPPORT DOCUMENTATION

- **Executed Partnership (Cooperative) Agreement (4 pages)**
- **Resolutions of Support from Applicant and Collaborative Parties (12 pages)**
- **2010 Census Data (2 pages)**
- **In-Kind documentation of costs: (included in body of application)**
- **Audits for Hoytville, North Baltimore, Henry Township and Jackson Township (separate electronic files)**
- **Self-Scoring Sheet (total of 4 pages)**

COOPERATIVE AGREEMENT

This Cooperative Agreement is entered into as of this ____ day of February, 2012 by and among the **VILLAGE OF NORTH BALTIMORE** (“**NORTH BALTIMORE**”), a municipal corporation and political subdivision duly organized and validly existing under the laws of the State of Ohio (the “State”), the **WOOD COUNTY PORT AUTHORITY**(the “**PORT AUTHORITY**”), a **PORT AUTHORITY** and body corporate and politic duly organized and validly existing under the laws of the State, **VILLAGE OF HOYTVILLE**. (“**HOYTVILLE**”), a municipal corporation and political subdivision duly organized and validly existing under the laws of the State of Ohio (the “State”), the **HENRY TOWNSHIP TRUSTEES**, (“**HENRY TOWNSHIP**”) of Henry Township, Wood County, Ohio the **JACKSON TOWNSHIP TRUSTEES**, (“**JACKSON TOWNSHIP**”) of Jackson Township, Wood County, Ohio, and the **SOUTHWOOD EMS DISTRICT**, (“**SOUTHWOOD**”) a joint ambulance district validly existing under the laws of the State.

WITNESSETH:

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the **PORT AUTHORITY** desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the **PORT AUTHORITY**, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the **PARTIES** to this agreement understand and acknowledge that the Wood County **PORT AUTHORITY** will serve as the primary or lead applicant for the project application, with other collaborative **PARTIES** participating in the project planning and funding;

WHEREAS, the **NORTH BALTIMORE, HOYTVILLE, HENRY TOWNSHIP, JACKSON TOWNSHIP, AND SOUTHWOOD**, hereinafter referred to collectively as the **PARTIES** have requested the assistance of the **PORT AUTHORITY** in obtaining Federal or State of Ohio grants for organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services ; and

WHEREAS, in anticipation of applying for grants for the sharing of the above listed services, the **PORT AUTHORITY** and the **PARTIES** have entered into an agreement for the **PORT AUTHORITY** to be the applicant and administrator of said grants; and

WHEREAS, a **PORT AUTHORITY** is authorized by Ohio Revised Code Sections 4582.43 and 4582.431 to enter into an agreement with another political subdivision to enable the **PORT AUTHORITY** to accomplish any of its authorized purposes; and

WHEREAS, the **PARTIES** and the **PORT AUTHORITY** have determined to enter into this Agreement to affirm and acknowledge the power of the **PORT AUTHORITY** to receive and accept from any federal or state agency grants for or in aid of the organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services of any **PORT AUTHORITY** facility or for research and development with respect to **PORT AUTHORITY** facilities within the jurisdictions of the **PARTIES** for the benefit of the **PARTIES** and their citizens; and

WHEREAS, the **PORT AUTHORITY** has determined, subject to the satisfaction of certain conditions, to apply for federal and State of Ohio grants requested by the **PARTIES** for the organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services;

NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants hereinafter contained, the **PARTIES** hereby agree as follows:

Section 1. The **PARTIES** requests the **PORT AUTHORITY** to exercise any and all powers and to perform any and all functions with respect to receiving and accepting from any Federal or State of Ohio agency, grants for or in aid of the construction of any **PORT AUTHORITY** facility or for research and development with respect to **PORT AUTHORITY** facilities for the benefit of the **PARTIES**, including organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services, under the powers conferred by Ohio Revised Code Sections 4582.21 through 4582.59 (the "Act") on the **PORT AUTHORITY** to accomplish the authorized purposes of the **PORT AUTHORITY**.

Section 2. In furtherance and not in limitation of the provisions of Section 1, the **PARTIES** request the **PORT AUTHORITY** to apply for and receive and accept Federal or State of Ohio grants for the **PARTIES**, pursuant to the Act, and to apply the proceeds of the Grants to the payment of "costs" of "**PORT AUTHORITY** facilities", as those terms are defined in the Act for the construction, research and development of any **PORT AUTHORITY** facility, including any facility needed for the organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services.

Section 3. It is the intention of the **PARTIES** and the **PORT AUTHORITY** that this Agreement be liberally construed to make available to the **PARTIES**, through the actions of the **PORT AUTHORITY**, all of the benefits of the Act, in furtherance of the public purposes set forth in the recitals to this Agreement.

VILLAGE OF NORTH BALTIMORE OHIO

By: _____

[Handwritten Signature]
Mayor Administrator

And by: _____

[Handwritten Signature]
Director of Finance

VILLAGE OF HOYTVILLE, OHIO

By: _____

[Handwritten Signature]
Mayor

And by: _____

Director of Finance

**THE HENRY TOWNSHIP TRUSTEES
WOOD COUNTY, OHIO**

[Handwritten Signature]

[Handwritten Signature]

[Handwritten Signature]

THE JACKSON TOWNSHIP TRUSTEES
WOOD COUNTY, OHIO

Brendyn S. George Trustee

Mark S. Dew TRUSTEE

Daniel R. Zumbel

WOOD COUNTY PORT AUTHORITY

By: Cheryl A. Johnson
Chairman

SOUTHWOOD EMS DISTRICT

By: Robert F. Simon
Board Member

RESOLUTION 12 - 002

A RESOLUTION APPROVING THE PARTICIPATION OF THE WOOD COUNTY PORT AUTHORITY AS A COLLABORATIVE PARTNER WITH THE VILLAGE OF NORTH BALTIMORE, HENRY TOWNSHIP, WOOD COUNTY, OHIO, JACKSON TOWNSHIP, WOOD COUNTY, OHIO, THE VILLAGE OF HOYTVILLE, AND THE SOUTHWOOD EMS DISTRICT IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Wood County Port Authority desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Board of Directors of the Wood County Port Authority hereby authorizes and directs its Chairperson to act in connection with the application as a collaborative partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Board of Directors of the Wood County Port Authority understands and acknowledges that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Wood County Port Authority, Wood County, Ohio, that:

Section 1. That the Board of Directors of the Wood County Port Authority authorizes its Chairperson as the official representative of the Wood County Port Authority to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

Section 2. That the Board of Directors of the Wood County Port Authority hereby approves the participation with the other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section 3. That the Board of Directors of the Wood County Port Authority hereby understands and agrees that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

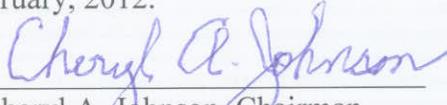
Section 4. That the Board of Directors of the Wood County Port Authority hereby commits itself to provide the community's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

Section 5. This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

It is further **RESOLVED**, that the Board of Directors of the Port finds and determines that all formal actions of the Board concerning and relating to the adoption of the Resolution were taken in an open meeting, with a Quorum of the Board of Directors of this Board present and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

It is further **RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

Entered at Rossford, Ohio, this 13th day of February, 2012.


Cheryl A. Johnson, Chairman

ORDINANCE 2012 - 2

AN ORDINANCE APPROVING THE PARTICIPATION OF THE VILLAGE OF HOYTVILLE AS A COLLABORATIVE PARTNER WITH HENRY TOWNSHIP, WOOD COUNTY, OHIO, JACKSON TOWNSHIP, WOOD COUNTY, OHIO, THE VILLAGE OF NORTH BALTIMORE, THE WOOD COUNTY PORT AUTHORITY, AND THE SOUTHWOOD EMS DISTRICT IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Village of Hoytville desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Council of the Village of Hoytville, Ohio hereby authorizes and directs the City Administrator to act in connection with the application as a collaborative partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Council of the Village of Hoytville understands and acknowledges that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Hoytville, Wood County, Ohio, that:

Section 1. That the Council of Village of Hoytville, Ohio authorizes the Mayor as the official representative of the Village to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

Section 2. That the Village of Hoytville hereby approves the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section 3. That the Village of Hoytville hereby understands and agrees that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

Section 4. That the Village of Hoytville hereby commits itself to provide the community's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

Section 5. This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

Council Persons voting aye: TERRIE CORTAZ Joe Hagemyer Edna Johnson

Council Persons voting no: Erica Heller, Richard Metzler

Passed this 13TH day of FEB., 2012.

Erica Heller
President of Council

ATTEST:

Ray L. Phillips
Clerk of Council

APPROVED:

Russell W. Tugade J.
Mayor

Date of Mayor's approval: 2-13-12

Approved as to form this 13TH day of FEB., 2012

Esteban Callejas, Law Director

RESOLUTION 2012 -

A RESOLUTION APPROVING THE PARTICIPATION OF THE HENRY TOWNSHIP, WOOD COUNTY, OHIO AS A COLLABORATIVE PARTNER WITH JACKSON TOWNSHIP, WOOD COUNTY, OHIO, THE VILLAGE OF NORTH BALTIMORE, THE VILLAGE OF HOYTVILLE, THE WOOD COUNTY PORT AUTHORITY, AND THE SOUTHWOOD EMS DISTRICT IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Henry Township desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Trustees of Henry Township, Wood County, Ohio hereby authorizes and directs the JOHN STEWART to act in connection with the application as a collaborative

partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Trustees of the Henry Township understands and acknowledge that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW THEREFORE, BE IT RESOLVED by the Trustees of Jackson Township, Wood County, Ohio, that:

Section 1. The Trustees of Henry Township, Wood County, Ohio hereby authorize and direct the _____ as the official representative of Jackson Township to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

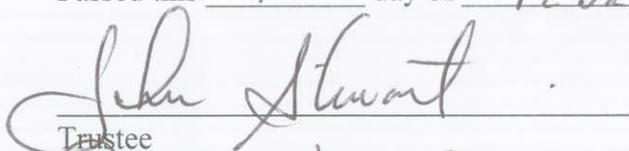
Section 2. That the Henry Township Trustees hereby approve the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section 3. That Henry Township Trustees hereby understand and agree that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

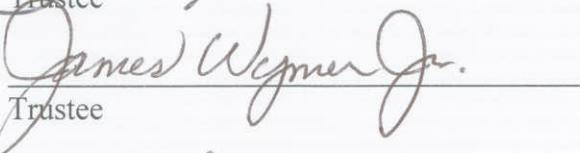
Section 4. That Henry Township Trustees hereby commit to provide the township's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

Section 5. This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

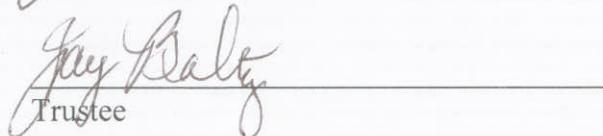
Passed this 13 day of February, 2012.



Trustee



Trustee



Trustee

ATTEST:



Fiscal Officer

Approved as to form this ____ day of _____, 2012

Wood County Prosecuting Attorney

RESOLUTION 2012 -

A RESOLUTION APPROVING THE PARTICIPATION OF THE **SOUTHWOOD EMS DISTRICT** AS A COLLABORATIVE PARTNER WITH **JACKSON TOWNSHIP**, WOOD COUNTY, OHIO, THE VILLAGE OF NORTH BALTIMORE, THE VILLAGE OF HOYTVILLE, THE WOOD COUNTY PORT AUTHORITY, AND THE HENRY TOWNSHIP, WOOD COUNTY, OHIO IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Southwood EMS District desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Southwood EMS District hereby authorizes and directs the Robert S. [Signature] to act in connection with the application as a collaborative partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Southwood EMS District understands and acknowledge that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW THEREFORE, BE IT RESOLVED by the Southwood EMS District, that:

Section 1. The Southwood EMS District hereby authorize and direct the Robert F. Simon as the official representative of Jackson Township to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

Section 2. That the Southwood EMS District hereby approve the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section 3. That Southwood EMS District hereby understand and agree that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

Section 4. That Southwood EMS District hereby commit to provide the township's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

Section 5. This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

Passed this 20th day of February, 2012.

John Stewart
Director

Robert F. Simon
Director

Mark S. [Signature]
Director

Director

ORDINANCE 12-04

AN ORDINANCE APPROVING THE PARTICIPATION OF THE VILLAGE OF NORTH BALTIMORE AS A COLLABORATIVE PARTNER WITH HENRY TOWNSHIP, WOOD COUNTY, OHIO, JACKSON TOWNSHIP, WOOD COUNTY, OHIO, THE VILLAGE OF HOYTVILLE, THE WOOD COUNTY PORT AUTHORITY, AND THE SOUTHWOOD EMS DISTRICT IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Village of North Baltimore desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Council of the Village of North Baltimore, Ohio hereby authorizes and directs the Village Administrator to act in connection with the application as a collaborative partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Council of the VILLAGE OF NORTH BALTIMORE understands and acknowledges that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO:

Section I: That the Council of Village of North Baltimore, Ohio authorizes the Village Administrator Kathy Healy, as the official representative of VILLAGE OF NORTH BALTIMORE, to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

Section II: That the VILLAGE OF NORTH BALTIMORE hereby approves the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section III: That the VILLAGE OF NORTH BALTIMORE hereby understands and agrees that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

Section IV: That the VILLAGE OF NORTH BALTIMORE hereby commits itself to provide the community's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

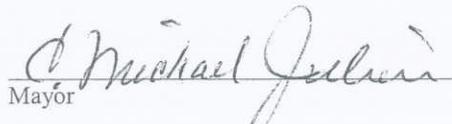
Section V: This ordinance is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

PASSED: 02-21-12


President of Council

ATTEST: 

APPROVED: _____


Mayor

Ohio

Department of
Development

Policy Research and Strategic Planning Office
A State Affiliate of the U.S. Census Bureau

Population and Household Counts for Governmental Units: 2010, 2000, 1990

August, 2011



Wood County

Population For Cities, Villages, and Townships: 2010, 2000, and 1990

Name	2010		2000		1990	
	Population	Households	Population	Households	Population	Households
Wood County	125,488	49,043	121,065	45,172	113,269	39,677
Bairdstown village	130	49	130	49	130	45
Bloomdale village	678	244	724	256	632	229
Bowling Green city	30,028	11,288	29,636	10,266	28,176	8,502
Bradner village	985	388	1,171	445	1,093	398
Custar village	179	73	208	72	209	67
Cygnets village	597	208	564	211	560	207
Fostoria city (part)	1,038	508	842	405	1,044	483
Grand Rapids village	965	385	1,002	402	955	331
Haskins village	1,188	409	638	241	549	204
Hoytville village	303	96	296	90	301	93
Jerry City village	427	162	453	160	517	164
Luckey village	1,012	383	998	357	848	328
Millbury village	1,200	468	1,161	421	1,081	361
Milton Center village	144	53	195	67	200	63
North Baltimore village	3,432	1,317	3,361	1,272	3,139	1,154
Northwood city	5,265	2,025	5,471	2,024	5,506	1,939
Pemberville village	1,371	532	1,365	541	1,279	488
Perrysburg city	20,623	8,246	16,945	6,592	12,551	4,818
Portage village	438	164	428	153	469	164
Risingsun village	606	222	620	232	659	233
Rossford city	6,293	2,568	6,406	2,610	5,861	2,358
Tontogany village	367	146	364	136	364	138
Walbridge village	3,019	1,458	2,546	1,078	2,736	1,081
Wayne village	887	324	842	313	803	300
West Millgrove village	174	64	78	25	171	61
Weston village	1,590	609	1,659	638	1,716	612
Balance of Wood County	42,549	16,654	42,962	16,116	41,720	14,856
Bloom township	2,609	929	2,535	914	2,402	848
Bairdstown village	130	49	130	49	130	45
Bloomdale village	678	244	724	256	632	229
Cygnets village	597	208	564	211	560	207
Jerry City village (part)	201	77	221	70	266	75
North Baltimore village (part)	0	0	---	---	---	---
Remainder of Bloom township	1,003	351	896	328	814	292
Bowling Green city	30,028	11,288	29,636	10,266	28,176	8,502
Center township	1,206	429	1,246	399	1,158	351
Fostoria city	1,038	508	842	405	1,044	483
Freedom township	2,727	1,024	2,695	1,013	2,520	905
Pemberville village	1,371	532	1,365	541	1,279	488
Remainder of Freedom township	1,356	492	1,330	472	1,241	417
Grand Rapids township	1,607	642	1,631	632	1,539	527
Grand Rapids village	965	385	1,002	402	955	331
Remainder of Grand Rapids township	642	257	629	230	584	196
Henry township	4,175	1,595	4,070	1,528	3,820	1,391
North Baltimore village (part)	3,432	1,317	3,361	1,272	3,139	1,154
Remainder of Henry township	743	278	709	256	681	237
Jackson township	792	273	751	258	765	255
Hoytville village	303	96	296	90	301	93
Remainder of Jackson township	489	177	455	168	464	162

(continued)

Local Government Innovation Fund Program

Application Scoring

Lead Applicant	Wood County Port Authority
Project Name	Feasibility Study for Southwood EMS District

<input checked="" type="checkbox"/>	Grant Application
-------------------------------------	--------------------------

or

<input type="checkbox"/>	Loan Application
--------------------------	-------------------------

The Local Government Innovation Fund Council
77 South High Street
P.O. Box 1001
Columbus, Ohio 43216-1001
(614) 995-2292

Local Government Innovation Fund Project Scoring Sheet

Section 1: Financing Measures

Financing Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	Applicant provides a thorough, detailed and complete financial information	5	<input checked="" type="radio"/>	
		Applicant provided more than minimum requirements but did not provide additional justification or support	3	<input type="radio"/>	
		Applicant provided minimal financial information	1	<input type="radio"/>	
		Points		5	0
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency rainy day, or contingency fund, etc.).	Applicant clearly demonstrates a secondary repayment source.	5	<input type="radio"/>	
		Applicant does not have a secondary repayment source.	0	<input type="radio"/>	
		Points		0	0
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	70% or greater	5	<input checked="" type="radio"/>	
		40-69.99%	3	<input type="radio"/>	
		10-39.99%	1	<input type="radio"/>	
		Points		5	0
Total Section Points				10	0

Section 2: Collaborative Measures

Collaborative Measures	Description	Criteria	Max Points	Applicant Self Score	Validated Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	Applicant (or collaborative partner) is not a county and has a population of less than 20,000 residents	5	<input checked="" type="radio"/>	
		Applicant (or collaborative partner) is a county but has less than 235,000	5	<input type="radio"/>	
		Applicant (or collaborative partner) is not a county but has a population 20,001 or greater.	3	<input type="radio"/>	
		Applicant (or collaborative partner) is a county with a population of 235,001 residents or more	3	<input type="radio"/>	
		Points		0	0
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.)	More than one applicant	5	<input checked="" type="radio"/>	
		Single applicant	1	<input type="radio"/>	
		Points		5	0
Total Section Points				5	0

Local Government Innovation Fund Project Scoring Sheet

Section 3: Success Measures

Success Measures	Description	Criteria	Points	Applicant Self Score	Validated Score
Expected Return	<i>Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis. The expected return is ranked in one of the following percentage categories:</i>	75% or greater	30	<input type="radio"/>	
		25.01% to 74.99%	20	<input checked="" type="radio"/>	
		Less than 25%	10	<input type="radio"/>	
		Points			20
Past Success	<i>Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.</i>	Yes	5	<input checked="" type="radio"/>	
		No	0	<input type="radio"/>	
		Points			5
Scalable/Replicable Proposal	<i>Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.</i>	The project is both scalable and replicable	10	<input checked="" type="radio"/>	
		The project is either scalable or replicable	5	<input type="radio"/>	
		Does not apply	0	<input type="radio"/>	
		Points			10
Probability of Success	<i>Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.</i>	Provided	5	<input checked="" type="radio"/>	
		Not Provided	0	<input type="radio"/>	
		Points			5
Total Section Points				40	0

Section 4: Significance Measures

Significance Measures	Description	Criteria	Points Assigned	Applicant Self Score	Validated Score
Performance Audit Implementation /Cost Benchmarking	<i>The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.</i>	Project implements a recommendation from an audit or is informed by benchmarking	5	<input type="radio"/>	
		Project does not implement a recommendation from an audit and is not informed by benchmarking	0	<input checked="" type="radio"/>	
		Points			0
Economic Impact	<i>Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)</i>	Applicant clearly demonstrates economic impact	5	<input checked="" type="radio"/>	
		Applicant mentions but does not prove economic impact	3	<input type="radio"/>	
		Applicant does not demonstrate an economic impact	0	<input type="radio"/>	
		Points			5
Response to Economic Demand	<i>The project responds to current substantial changes in economic demand for local or regional government services.</i>	Yes	5	<input checked="" type="radio"/>	
		No	0	<input type="radio"/>	
		Points			5
Total Section Points				10	0

Section 5: Council Measures			
Council Measures	Description	Criteria	Points Assigned
Council Preference	Council Ranking for Competitive Rounds	The Applicant Does Not Fill Out This Section; This is for the Local Government Innovation Fund Council only. The points for this section is based on the applicant demonstrating innovation or inventiveness with the project	
Total Section Points (10 max)			

Scoring Summary			
		Applicant Self Score	Validated Score
Section 1: Financing Measures		10	0
Section 2: Collaborative Measures		5	0
Section 3: Success Measures		40	0
Section 4: Significance Measures		10	0
Total Base Points:		65	0

Reviewer Comments

There should be an additional 5 points for Section 2 - population, making total score 70 points.



Mary Taylor, CPA
Auditor of State

VILLAGE OF NORTH BALTIMORE

WOOD COUNTY

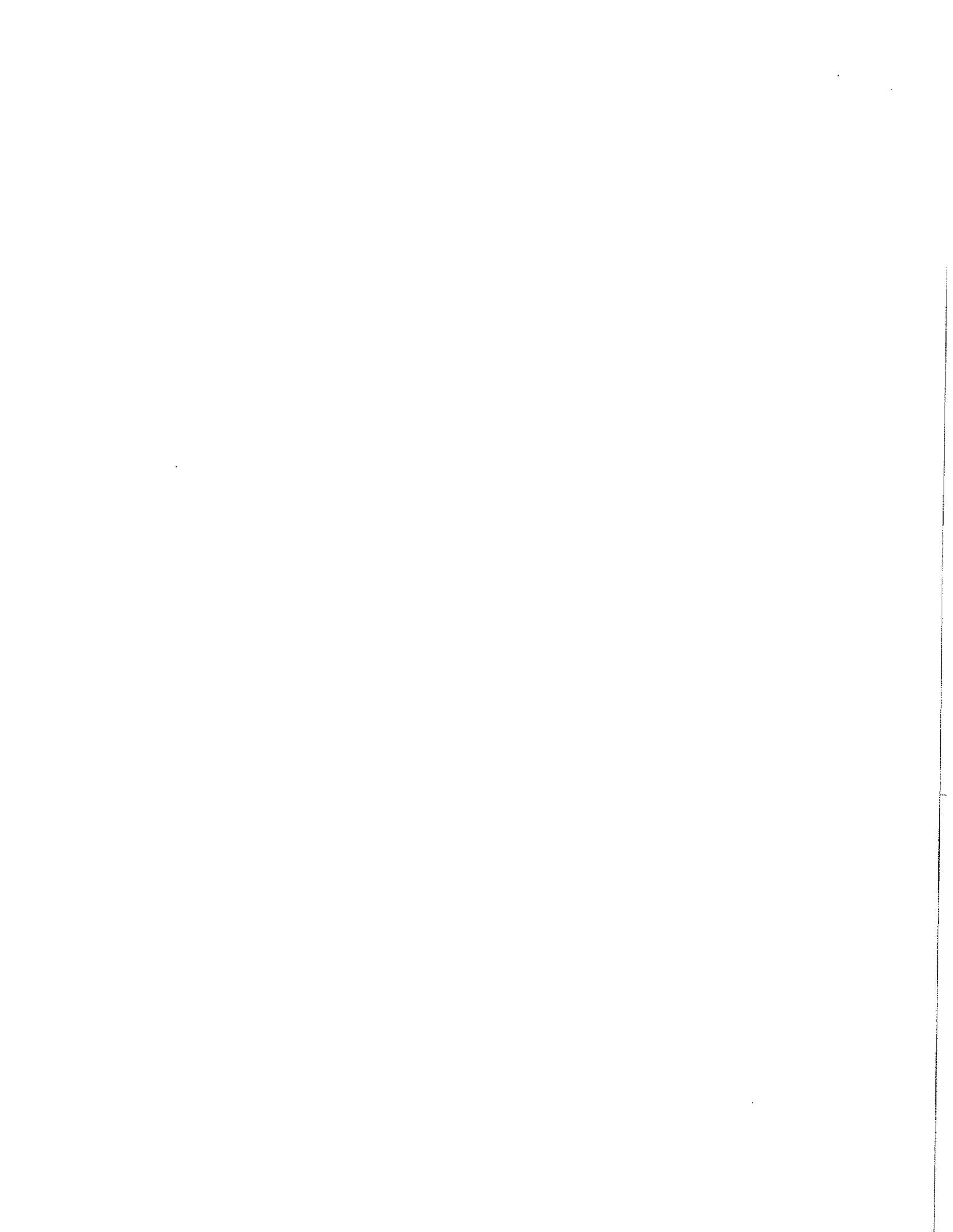
CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
JANUARY 6, 2011



VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

AUDITED FINANCIAL STATEMENTS
FOR THE YEARS ENDED
DECEMBER 31, 2009 AND 2008





Mary Taylor, CPA

Auditor of State

Village Council
Village of North Baltimore
205 N. Main Street
North Baltimore, Ohio 45872

We have reviewed the *Independent Accountants' Report* of the Village of North Baltimore, Wood County, prepared by E.S. Evans and Company, for the audit period January 1, 2008 through December 31, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Accountants' Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Accountants' Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of North Baltimore is responsible for compliance with these laws and regulations.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

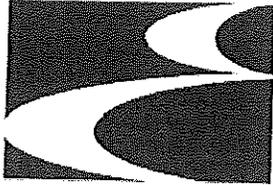
December 22, 2010

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VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

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E.S. Evans and Company

Certified Public Accountants

205 West Elm Street • Lima, Ohio 45801 • Phone: (419) 223-3075
P.O. Box 298 • Lima, Ohio 45802 • Fax: (419) 222-8507 • www.es-evans.com

E.S. Evans, CPA, PFS (1930-1999) • Robert E. Wendel, CPA • Dan F. Clifford, CPA, CVA
Steven D. Hocker, CPA • John E. Klay, CPA

October 6, 2010

INDEPENDENT ACCOUNTANTS' REPORT

Village of North Baltimore
Wood County, Ohio

We have audited the accompanying financial statements of Village of North Baltimore, Wood County, (the Village) as of and for the years ended December 31, 2009 and 2008. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Village has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

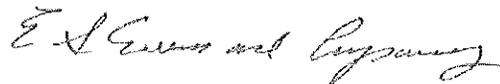
Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Village's larger (i.e. major) funds separately. While the Village does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Villages to reformat their statements. The Village has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2009 and 2008 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Village as of December 31, 2009 and 2008, or its changes in financial position or cash flows, where applicable for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of Village of North Baltimore, Wood County, as of December 31, 2009 and 2008, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Village has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 6, 2010, on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.



VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2009**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	
Cash Receipts:					
Property and Local Taxes	\$191,714	\$0	\$79	\$0	\$191,793
Municipal Income Tax	556,694	0	0	0	556,694
Intergovernmental	115,464	271,164	0	0	386,628
Special Assessments	0	114,544	0	0	114,544
Charges for Services	97,726	3,230	0	0	100,956
Fines, Licenses and Permits	50,833	2,277	0	0	53,110
Earnings on Investments	111,476	258	0	0	111,734
Miscellaneous	2,743	6,816	0	0	9,559
Total Cash Receipts	1,126,650	398,289	79	0	1,525,018
Cash Disbursements:					
Current:					
Security of Persons and Property	463,301	514	0	0	463,815
Public Health Services	17,433	3,296	0	0	20,729
Leisure Time Activities	0	18,104	0	0	18,104
Community Environment	764	17,445	0	0	18,209
Basic Utility Service	0	3,361	0	0	3,361
Transportation	0	255,234	0	0	255,234
General Government	332,713	0	0	0	332,713
Debt Service:					
Redemption of Principal	0	22,973	0	0	22,973
Interest and Fiscal Charges	0	4,133	0	0	4,133
Capital Outlay	26,668	92,468	0	0	119,136
Total Cash Disbursements	840,879	417,528	0	0	1,258,407
Total Receipts Over/(Under) Disbursements	285,771	(19,239)	79	0	266,611
Other Financing Receipts / (Disbursements):					
Proceeds from Sale of Public Debt:					
Sale of Bonds	0	0	0	0	0
Sale of Notes	0	0	0	0	0
Other Debt Proceeds	0	0	0	0	0
Transfers-In	0	95,000	0	0	95,000
Transfers-Out	(95,000)	0	0	0	(95,000)
Other Financing Sources	0	0	0	0	0
Other Financing Uses	(4,089)	0	0	0	(4,089)
Total Other Financing Receipts / (Disbursements)	(99,089)	95,000	0	0	(4,089)
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	186,682	75,761	79	0	262,522
Fund Cash Balances, January 1	997,902	716,049	25,337	5,835	1,745,123
Fund Cash Balances, December 31	\$1,184,584	\$791,810	\$25,416	\$5,835	\$2,007,645
Reserve for Encumbrances, December 31	\$44,706	\$4,459	\$0	\$0	\$49,165

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF NORTH BALTIMORE
WOOD COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - ALL PROPRIETARY AND FIDUCIARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2009**

	Proprietary Fund Types	Fiduciary Fund Types	Totals (Memorandum Only)
	Enterprise	Agency	
Operating Cash Receipts:			
Charges for Services	\$1,442,986	\$0	\$1,442,986
Miscellaneous	14,115	0	\$14,115
Total Operating Cash Receipts	1,457,101	0	\$1,457,101
Operating Cash Disbursements:			
Personal Services	468,314	0	\$468,314
Contractual Services	334,317	0	\$334,317
Supplies and Materials	167,040	0	\$167,040
Other	100	0	\$100
Total Operating Cash Disbursements	969,771	0	\$969,771
Operating Income/(Loss)	487,330	0	\$487,330
Non-Operating Cash Receipts:			
Intergovernmental	0	0	\$0
Sale of Bonds	0	0	\$0
Sale of Notes	412,925	0	\$412,925
Other Debt Proceeds	0	0	\$0
Miscellaneous Receipts	2,118	0	\$2,118
Other Non-Operating Cash Receipts	0	16,352	\$16,352
Total Non-Operating Cash Receipts	415,043	16,352	\$431,395
Non-Operating Cash Disbursements:			
Capital Outlay	854,162	0	\$854,162
Redemption of Principal	509,891	0	\$509,891
Interest and Other Fiscal Charges	195,933	0	\$195,933
Other Non-Operating Cash Disbursements	724	8,904	\$9,628
Total Non-Operating Cash Disbursements	1,560,710	8,904	\$1,569,614
Excess of Receipts Over/(Under) Disbursements Before Interfund Transfers	(658,337)	7,448	(\$650,889)
Transfers-In	0	0	\$0
Transfers-Out	0	0	\$0
Net Receipts Over/(Under) Disbursements	(658,337)	7,448	(\$650,889)
Fund Cash Balances, January 1	3,474,990	0	\$3,474,990
Fund Cash Balances, December 31	\$2,816,653	\$7,448	\$2,824,101
Reserve for Encumbrances, December 31	\$533,536	\$0	\$533,536

The notes to the financial statements are an integral part of this statement.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2008**

	Governmental Fund Types				Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	
Cash Receipts:					
Property and Local Taxes	\$186,264	\$0	\$37,012	\$0	\$223,276
Municipal Income Tax	597,745	0	0	0	597,745
Intergovernmental	52,685	535,294	0	0	587,979
Special Assessments	0	120,781	0	0	120,781
Charges for Services	81,415	2,790	0	0	84,205
Fines, Licenses and Permits	47,684	1,410	0	0	49,094
Earnings on Investments	156,604	2,630	0	0	159,234
Miscellaneous	4,814	23,189	0	0	28,003
Total Cash Receipts	1,127,211	686,094	37,012	0	1,850,317
Cash Disbursements:					
Current:					
Security of Persons and Property	542,345	449	0	0	542,794
Public Health Services	28,367	65	0	0	28,432
Leisure Time Activities	0	15,720	0	0	15,720
Community Environment	1,439	18,373	0	0	19,812
Basic Utility Service	0	3,361	0	0	3,361
Transportation	0	299,562	0	0	299,562
General Government	306,702	0	0	0	306,702
Debt Service:					
Redemption of Principal	0	23,384	31,000	0	54,384
Interest and Fiscal Charges	0	3,722	2,082	0	5,804
Capital Outlay	71,834	555,915	0	0	627,749
Total Cash Disbursements	950,687	920,551	33,082	0	1,904,320
Total Receipts Over/(Under) Disbursements	176,524	(234,457)	3,930	0	(54,003)
Other Financing Receipts / (Disbursements):					
Proceeds from Sale of Public Debt:					
Sale of Bonds	0	0	0	0	0
Sale of Notes	0	120,000	0	0	120,000
Other Debt Proceeds	0	0	0	0	0
Transfers-In	0	98,000	0	0	98,000
Transfers-Out	(98,000)	0	0	0	(98,000)
Advances-In	0	4,911	0	0	4,911
Advances-Out	(4,911)	0	0	0	(4,911)
Other Financing Sources	80	0	0	0	80
Other Financing Uses	(4,764)	0	0	0	(4,764)
Total Other Financing Receipts / (Disbursements)	(107,595)	222,911	0	0	115,316
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	68,929	(11,546)	3,930	0	61,313
Fund Cash Balances, January 1	928,973	727,595	21,407	5,835	1,683,810
Fund Cash Balances, December 31	\$997,902	\$716,049	\$25,337	\$5,835	\$1,745,123
Reserve for Encumbrances, December 31	\$40,421	\$21,617	\$0	\$0	\$62,038

The notes to the financial statements are an integral part of this statement.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - ALL PROPRIETARY FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2008**

	Proprietary Fund Types
	Enterprise
Operating Cash Receipts:	\$1,660,382
Charges for Services	14,148
Miscellaneous	
Total Operating Cash Receipts	1,674,530
Operating Cash Disbursements:	471,556
Personal Services	319,623
Contractual Services	192,025
Supplies and Materials	100
Other	
Total Operating Cash Disbursements	983,304
Operating Income/(Loss)	691,226
Non-Operating Cash Receipts:	0
Intergovernmental	980,000
Sale of Bonds	1,771
Sale of Notes	0
Other Debt Proceeds	37
Miscellaneous Receipts	0
Other Non-Operating Cash Receipts	
Total Non-Operating Cash Receipts	981,808
Non-Operating Cash Disbursements:	1,121,760
Capital Outlay	202,751
Redemption of Principal	90,606
Interest and Other Fiscal Charges	736
Other Non-Operating Cash Disbursements	
Total Non-Operating Cash Disbursements	1,415,853
Excess of Receipts Over/(Under) Disbursements Before Interfund Transfers	257,181
Transfers-In	0
Transfers-Out	0
Net Receipts Over/(Under) Disbursements	257,181
Fund Cash Balances, January 1	3,217,809
Fund Cash Balances, December 31	\$3,474,990
Reserve for Encumbrances, December 31	\$120,897

The notes to the financial statements are an integral part of this statement.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

1. Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Village of North Baltimore, Wood County, (the Village) as a body corporate and politic. A publicly-elected six-member Council directs the Village. The Village provides water and sewer utilities, park operations, and police services. The Village appropriates general fund money to support a volunteer fire and EMS department.

The Village participates in a joint venture and a public entity risk pool. Notes 8 and 11 to the financial statements provides additional information for these entities. These organizations are:

Joint Venture -- Henry Township-Village of North Baltimore Joint Economic Development District:

On October 14, 2008, the Village of North Baltimore approved the formation of this JEDD with Henry Township in Wood County. The parties have entered into a contract to create and provide for the operation of the JEDD in accordance with Sections 715.72 through 715.83 of the Ohio Revised Code. The purpose of this JEDD is to facilitate economic development, to create or preserve jobs and employment opportunities and to improve the economic welfare of the people in the State of Ohio, Wood County, Village of North Baltimore, and Henry Township.

Public Entity Risk Pool -- Public Entities Pool of Ohio (PEP):

The Village belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. PEP is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

1. Summary of Significant Accounting Policies – (continued)

C. Deposits and Investments

The Village's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Village values U.S. Treasury Notes and common stock at cost. Money market mutual funds (including STAR Ohio) are recorded at share values the mutual funds report.

D. Fund Accounting

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

Street Construction, Maintenance and Repair Fund - This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining, and repairing Village streets.

Permissive Motor Vehicle License Fund – This fund receives permissive motor vehicle license fees to improve Village streets.

EMS Equipment Fund – This fund receives property, rollback and homestead taxes and is used to purchase EMS Equipment.

3. Debt Service Funds

These funds account for resources the Village accumulates to pay bond and note debt. The Village had the following significant Debt Service Funds:

Fire Equipment Debt Fund – This fund receives property, rollback and homestead taxes and is used to retire the debt on the firetruck.

4. Capital Project Funds

These funds account for receipts restricted to acquiring or constructing major capital projects (except those financed through enterprise or trust funds).

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

1. Summary of Significant Accounting Policies – (continued)

D. Fund Accounting – (continued)

5. Enterprise Funds

These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Funds:

Water Fund - This fund receives charges for services from residents to cover water service costs.

Sewer Fund - This fund receives charges for services from residents to cover sewer service costs.

Sludge Dewatering Facility Fund - This fund receives proceeds from a bond issuance to finance the sludge dewatering facility.

6. Fiduciary Funds

Fiduciary funds include private purpose trust funds and agency funds. Trust funds account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Village's own programs.

Agency funds are purely custodial in nature and are used to hold resources for individuals, organizations or other governments. The Village disburses these funds as directed by the individual, organization or other government. The Village's agency fund accounts for the JEDD income tax entirely collected by the Village.

E. Budgetary Process

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

1. Summary of Significant Accounting Policies – (continued)

E. Budgetary Process – (continued)

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated. The Village did not encumber all commitments required by Ohio law. Management has included audit adjustments in the accompanying budgetary presentations for material items that should have been encumbered.

A summary of 2009 and 2008 budgetary activity appears in Note 3.

F. Property, Plant, and Equipment

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

2. Equity in Pooled Deposits and Investments

The Village maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

	2009	2008
Demand deposits	\$2,069,470	\$2,162,540
Certificates of deposit	327,565	693,601
Total deposits	<u>2,397,035</u>	<u>2,856,141</u>
U.S. Treasury Notes	2,434,711	2,363,972
Total investments	<u>2,434,711</u>	<u>2,363,972</u>
Total deposits and investments	<u>\$4,831,746</u>	<u>\$5,220,113</u>

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

2. **Equity in Pooled Deposits and Investments**

Deposits: Deposits are insured by the Federal Depository Insurance Corporation; or collateralized by securities specifically pledged by the financial institution to the Village; or collateralized by the financial institution's public entity deposit pool.

Investments: During 2009 and 2008, the Village invested in various U.S. Treasury Notes and are recorded at market value as reported by Charles Schwab and SJS Investments at December 31, 2009 and 2008.

3. **Budgetary Activity**

Budgetary activity for the years ending December 31, 2009 and 2008 follows:

2009 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,364,290	\$1,126,650	(\$237,640)
Special Revenue	868,536	493,289	(375,247)
Debt Service	298,610	79	(298,531)
Capital Projects	0	0	0
Enterprise	4,327,989	1,872,144	(2,455,845)
Total	\$6,859,425	\$3,492,162	(\$3,367,263)

2009 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$1,120,540	\$984,674	\$135,866
Special Revenue	709,477	421,987	287,490
Debt Service	0	0	0
Capital Projects	0	0	0
Enterprise	2,181,306	3,064,017	(882,711)
Total	\$4,011,323	\$4,470,678	(\$459,355)

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

3. Budgetary Activity – (continued)

2008 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,820,147	\$1,127,291	(\$692,856)
Special Revenue	1,078,498	904,094	(174,404)
Debt Service	255,212	37,012	(218,200)
Capital Projects	0	0	0
Enterprise	4,765,294	2,656,338	(2,108,956)
Total	\$7,919,151	\$4,724,735	(\$3,194,416)

2008 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$1,212,650	\$1,093,872	\$118,778
Special Revenue	761,675	942,168	(180,493)
Debt Service	32,904	33,082	(178)
Capital Projects	0	0	0
Enterprise	2,432,168	2,520,054	(87,886)
Total	\$4,439,397	\$4,589,176	(\$149,779)

Contrary to Ohio law, budgetary expenditures exceeded appropriation authority for the year ended December 31, 2008 by \$11,958 in the Water Capital Fund, by \$27,694 in the Sewer Equipment Fund, by \$777,000 in the Sludge Dewatering Fund, by \$200,126 in the Street Maintenance and Repaid Fund, by \$456 in the Drug Enforcement Fund, by \$92,100 in the Motor Vehicle License Fund, and by \$13,716 in the Vehicle Equipment Fund. Contrary to Ohio law, budgetary expenditures exceeded appropriation authority for the year ended December 31, 2009 by \$67,494 in the First Mortgage Debt OWDA Fund, by \$1,209,449 in the Sewer Equipment Fund, by \$813 in the Street Light Fund, by \$514 in the Police Uniform Fund, and by \$1,746 in the Cramer Cemetery Fund.

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village. Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

**VILLAGE OF NORTH BALTIMORE
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008**

5. Local Income Tax

The Village levies a municipal income tax of one percent on substantially all earned income arising from employment, residency, or business activities within the Village as well as certain income of residents earned outside of the Village.

Employers within the Village withhold income tax on employee compensation and remit the tax to the Village either monthly or quarterly, as required. Corporations and other individual taxpayers pay estimated taxes quarterly and file a declaration annually. The Village has a contract with City of Cleveland – Central Collection Agency to collect income tax on behalf of the Village.

6. Debt

Debt outstanding at December 31, 2009 was as follows:

	<u>Principal</u>	<u>Interest Rate</u>
General Obligation Bonds	\$885,000	4.51%
Note - Ambulance	\$73,643	4.55%
Ohio Water Development Authority Loan - #1798	\$360,971	8.35%
Ohio Water Development Authority Loan - #3330	\$118,188	6.39%
Ohio Water Development Authority Loan - #2834	\$1,255,633	2.00%
Ohio Water Development Authority Loan - #3380	\$1,441,682	2.00%
Ohio Water Development Authority Loan - #3921	\$237,708	2.00%
Ohio Water Development Authority Loan - #5001	\$335,879	5.79%
Ohio Water Development Authority Loan - #5188	\$66,124	4.76%
Ohio Public Works Commission Loan - CE32B	\$47,967	0.00%
Total	<u>\$4,822,795</u>	

The Village has one outstanding general obligation bond issue at December 31, 2009. It is backed by the full faith and credit of the Village of North Baltimore and will be paid from the enterprise fund through user fees. Semi-annual payments are due on this obligation.

The Village also has a bank loan which was used to finance an ambulance purchase. It is being paid in semi-annual payments from property tax revenues collected for the purpose of EMS services.

The village also has seven loans from the Ohio Water Development Authority with interest rates ranging from 2.00% to 8.35%. These loans were obtained to make improvements to the Village water and wastewater systems. Semi-annual payments are due on each loan including interest.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

6. Debt – (continued)

Amortization of the above debt, including interest, is scheduled as follows:

Note – OWDA loan #5001 and OWDA loan #5188 are still being drawn upon. The total available principal for #5001 is \$526,870.86 and for #5188 is \$595,430.47. Amortization schedules have not been prepared until the loans are finalized. It is expected that both loans will be repaid at the above applicable interest rates over a 20 year term.

Year Ending December 31	OPWC Loan	OWDA Loans	General Obligation Bonds	Bank Note	Total
2010	\$4,361	\$410,367	\$84,444	\$27,106	\$526,278
2011	4,361	410,367	87,700	27,106	\$529,534
2012	4,361	410,367	85,825	27,106	\$527,659
2013	4,361	410,367	83,888	0	\$498,616
2014	4,361	360,528	81,888	0	\$446,777
2015-2019	21,802	1,553,447	376,345	0	\$1,951,594
2020-2024	4,357	357,477	293,371	0	\$655,205
2025-2027	0	0	174,950	0	\$174,950
Total	<u>\$47,964</u>	<u>\$3,912,920</u>	<u>\$1,268,411</u>	<u>\$81,318</u>	<u>\$5,310,613</u>

7. Retirement Systems

The Village's full-time Police Officers belong to the Police and Fire Pension Fund (OP&F). Other employees belong to the Ohio Public Employees Retirement System (OPERS). OP&F and OPERS are cost-sharing, multiple-employer plans. The Ohio Revised Code prescribes these plans' benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2009 and 2008, OP&F participants contributed 10% of their wages. For 2009 and 2008, the Village contributed to OP&F an amount equal to 19.5% of full-time police members' wages. For 2009 and 2008, OPERS members contributed 10%, respectively, of their gross salaries and the Village contributed an amount equaling 14%, respectively, of participants' gross salaries. The Village has paid all contributions required through December 31, 2009.

8. Risk Management

The Village is exposed to various risks of property and casualty losses, and injuries to employees.

The Village insures against injuries to employees through the Ohio Bureau of Workers Compensation.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

8. Risk Management – (continued)

The Village belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments, PEP provides property and casualty coverage for its members. American Risk Pooling Consultants, Inc. (ARPCO), a division of York Insurance Services Group, Inc. (York), functions as the administrator of PEP. PEP is a member of the American Public Entity Excess Pool (APEEP), which is also administered by ARPCO. Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed members' deductibles.

Casualty and Property Coverage

APEEP provides PEP with an excess risk-sharing program. Under this arrangement, PEP retains insured risks up to an amount specified in the contracts. At December 31, 2008, PEP retained \$350,000 for casualty claims and \$100,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government. Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

Financial Position

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2008 and 2007 (the latest information available):

	2008	2007
Assets	\$35,769,535	\$37,560,071
Liabilities	(\$15,310,206)	(\$17,340,825)
Retained Earnings	\$20,459,329	\$20,219,246

At December 31, 2008 and 2007, respectively, the liabilities above include approximately \$13.8 million and \$15.9 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$12.9 million and \$15.0 million of unpaid claims to be billed to approximately 445 member governments in the future years.

Based on discussions with PEP, the expected rated PEP charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to PEP for each year of membership.

The Village of North Baltimore paid \$34,594 to PEP in 2008 and \$33,858 in 2009. After completing one year of membership, members may withdraw on each anniversary of the date they joined PEP. They must provide written notice to PEP 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contribution, minus the subsequent year's contribution. Withdrawing members have no other future obligation to sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to withdrawal.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

9. Contingent Liabilities

Amounts grantor agencies pay to the Village are subject to audit and adjustment by the grantor. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

10. Related Party Transactions

A Village Council member's brother is the Utility Superintendent for the Village. Their father provides sanitation services for the Village and has for over the past 40 years. The Village paid \$11,980 and \$9,480 for 2009 and 2008, respectively for these sanitation services.

11. Joint Ventures

The Henry Township-Village of North Baltimore Joint Economic Development District (JEDD) –
The Henry Township-Village of North Baltimore Joint Economic Development District was entered into on October 14, 2008, in accordance with Sections 715.72 through 715.83 of the Ohio Revised Code for their mutual benefit and the benefit of their residents. The JEDD was created to facilitate economic development, to create or preserve jobs and employment opportunities and to improve the economic welfare of the people in the State of Ohio, Wood County, Village of North Baltimore, and Henry Township. The Township and the Village each agreed to contribute to the development and operation of the District. The initial term of this Contract began on the commencement of construction of the Evansville Western Railway, Inc. Northwest Ohio Trans-shipment Terminal and shall terminate upon completion of the Terminal within the District. A five member appointed Board of Directors shall govern the District. The Board shall adopt by-laws for the regulation of the affairs and the conduct of business.

The JEDD Board adopted a resolution to levy an income tax in the District at a rate of 1 percent. The Village will collect the tax through its' agreement with CCA and remit 20% of the receipts to the District, 50% to the Township, and retain 30% as the Village's share.

12. Subsequent Events

The Village is currently undergoing Phase II of the separation of the Village's Combined Sewer System. Total project costs are estimated at \$8,689,892 with funding anticipated to be \$500,000 in the form of CDBG and the remainder to be paid by USDA/RD funds along with any further grants the Village is able to obtain.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

12. Subsequent Events – (continued)

The Village passed two ordinances regarding increasing water and sewer rates in which the increases took effect July 1, 2010, 2011, 2012, and 2013. However, Village residents presented valid petitions to repeal these ordinances. These petitions will appear on the ballot at the General Election on November 2, 2010. The Village has filed a declaratory judgment suit that the result of this at the General Election should not be allowed to go into effect. It is not anticipated that the pending suit will result in any monetary judgment against the Village.

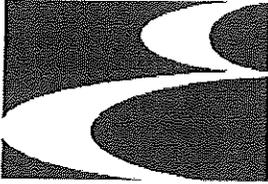
13. Accountability and Compliance

Contrary to the Ohio Administrative Code, the Village did not properly complete a cash-basis financial statement for the years ending December 31, 2008 and 2009.

14. Financial Statement Presentation

For the year ending December 31, 2007, the Village reported their financial statements utilizing GAAP presentation on the Cash-34 reporting method. Effective January 1, 2008, the Village elected to report their financial statements on the regulatory cash-basis method. In addition, at December 31, 2007, the Village had \$113,661 of permanent cemetery endowment funds on their books. Upon further investigation and research by the Village, these funds were reclassified on January 1, 2008 to special revenue funds.

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E.S. Evans and Company

Certified Public Accountants

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E.S. Evans, CPA, PFS (1930-1999) • Robert E. Wendel, CPA • Dan F. Clifford, CPA, CVA
Steven D. Hooker, CPA • John E. Klay, CPA

October 6, 2010

**REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Village of North Baltimore
Wood County, Ohio

We have audited the financial statements of Village of North Baltimore, Wood County, (the Village) as of and for the years ended December 31, 2009 and 2008, and have issued our report thereon dated October 6, 2010, wherein we noted the Village prepared its financial statements using accounting practices the Auditor of State prescribes or permits rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the Village's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Village's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, we cannot assure that we have identified all deficiencies, significant deficiencies or material weaknesses. However, as described in the accompanying schedule of findings we identified certain deficiencies in internal control over financial reporting, that we consider material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and timely corrected. We consider findings 2009-001 and 2009-002 described in the accompanying schedule of findings to be material weaknesses.

Compliance and Other Matters

As part of reasonably assuring whether the Village's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance or other matter we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2009-001.

We also noted certain matters not requiring inclusion in this report that we reported to the Village's management in a separate letter dated October 6, 2010.

The Village's responses to the findings identified in our audit are described in the accompanying schedule of findings. We did not audit the Village's responses and, accordingly, we express no opinion on them.

We intend this report solely for the information and use of management, the Village of North Baltimore, the Auditor of State of Ohio, and others within the Village. We intend it for no one other than these specified parties



VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

SCHEDULE OF FINDINGS
DECEMBER 31, 2009 AND 2008

FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2009-001

Material Weakness/Noncompliance Citation

Ohio Revised Code Section 5705.41(B) states that no money is to be expended unless it has been appropriated. We found that expenditures exceeded appropriation in the Cemetery Cramer Endowment Fund by \$1,746, First Mortgage Debt (OWDA) Fund by \$67,494, Sewer Equipment Fund by \$1,209,449, Street Light Fund by \$813, and Police Uniform Fund by \$514 for the year ended December 31, 2009. In addition, expenditures exceeded appropriations in the Water Capital Fund by \$11,958, the Sewer Equipment Fund by \$27,694, the Sludge Dewatering Fund by \$777,000, the Street Maintenance and Repair Fund by \$200,126, the Drug Enforcement Fund by \$456, the Motor Vehicle License Fund by \$92,100, and the Vehicle Equipment Fund by \$13,716 for the year ended December 31, 2008.

Having expenditures in excess of appropriations, the Village is unlawfully spending monies that have not been previously appropriated by Council. Expending in excess of appropriations could cause overspending and deficit fund balances.

We recommend the Village more closely monitor its budget in relation to expenditures compared to appropriations. We also recommend the Village review the Ohio Revised Code and Auditor of State Bulletin 97-010 in order to lawfully make expenditures. In addition, we recommend that the Village adopt internal controls to mitigate the risk of future noncompliance with the Ohio Revised Code and Auditor of State Bulletins.

Village's Response: The Village understands and will more closely monitor this requirement.

FINDING NUMBER 2009-002

Material Weakness

Ohio Administrative Code Sections 117-2-03 states that pursuant to Section 117.38 of the Ohio Revised Code, all public offices must file an annual report. We found that the annual report filed with the Auditor of State was not accurately prepared and contained significant misstatements. Numerous journal entries were prepared in order to properly reflect the financial activity of the Village in the accounting records as well as on the financial statements. The cash reports filed by the village were not substantially complete financial statements for 2008 and 2009.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

SCHEDULE OF FINDINGS – (CONTINUED)
DECEMBER 31, 2009 AND 2008

FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2009-002 – (CONTINUED)

The Village should have procedures in place to help assure the proper recording of financial activity in the accounting records and financial statements to assist in the effective management and reporting of financial resources.

The following material errors were noted in the recording of the Village's transactions for 2009 and 2008:

- In 2009, \$23,360 was reclassified to an agency fund to properly reflect the Township and JEDD share of the income tax collected and paid out.
- In 2009, a \$33,964 entry was made to record interest earned on a Certificate of Deposit into the general fund of the Village.
- In 2008, a \$777,000 entry was made to remove the duplication of proceeds from sale of bonds that was accounted for in 2 separate enterprise funds.
- In 2008, a \$250,000 entry was made to account for an "on-behalf-of" grant paid by the County in Fund 201.
- In 2009, a \$42,532 entry was made to correctly account for debt payments made between principal and interest in Fund 511.
- In 2008 and 2009, entries were made for \$85,813 and \$81,444, respectively to properly reflect bond payments made as principal and interest, not capital outlay.
- In 2009, a \$63,694 entry was made in Fund 475 to record OWDA payments directly to contractors and capitalized interest on a loan.
- In 2009, a \$349,230 entry was made to correctly categorize this as OWDA loan proceeds, not intergovernmental receipts.

The failure to correctly record receipts and disbursements may not only impact the users' understanding of the financial operations, it may also inhibit the Village Council and management's ability to make sound financial decisions as a result of erroneous records, may conceal illegal transactions, may impact the Village's ability to comply with budgetary laws, and may result in the material misstatement of the financial statements. The accounting records and accompanying financial statements have been adjusted to correctly reflect this financial activity.

The Village Finance Officer should review the Ohio Village Manual, and the Auditor of State Audit Bulletins 2000-008 and 2002-004 for guidance in the recording of financial activity. The Village's Finance Officer and Council Members should also perform a periodic review of the financial records and financial statements to help identify financial recording errors.

Village's Response: The Village Finance Officer understands and will correct these problems.

VILLAGE OF NORTH BALTIMORE
WOOD COUNTY

SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2009 AND 2008

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
NONE			

HENRY TOWNSHIP
WOOD COUNTY

REGULAR AUDIT

FOR THE YEAR ENDED DECEMBER 31, 2008



Mary Taylor, CPA
Auditor of State



HENRY TOWNSHIP
WOOD COUNTY

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Henry Township
Wood County
421 N. Main Street
North Baltimore, Ohio 45872

To the Board of Trustees:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Henry Township, Wood County, Ohio (the Township), as of and for the year ended December 31, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Township processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to audit the Township because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We believe our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Henry Township, Wood County, Ohio, as of December 31, 2008, and the respective changes in cash financial position and the respective budgetary comparison for the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Fire District Fund, and the Road District Fund. thereof for the year then ended in conformity with the basis of accounting Note 1 describes.

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www.auditor.state.oh.us

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2010, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

December 3, 2010

Henry Township
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

This discussion and analysis of Henry Township's (the Township) financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2008, within the limitations of the Township's cash basis of accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Township's financial performance.

Highlights

Key highlights for 2008 are as follows:

Net assets of governmental activities decreased \$52,164, 36 percent. A couple of the factors causing the decrease included: 1. The Estate tax for 2008 was \$27,297 lower than 2007 and 2 other receipts/sources decreased over \$15,000 as compared to 2007 as a result of the refund of prior year expenditures being made in 2007.

The Township's general receipts are primarily property taxes. These receipts represent 45 percent of the total cash received for governmental activities during the year. This percentage increased in 2008 due to over \$30,000 of estate tax money being received in 2007 and only \$2,703 in 2008. Property tax receipts for 2008 increased \$5,848, as compared to 2007 due to an increase in the amounts of tangible personal property tax received.

Using the Basic Financial Statements

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Township's cash basis of accounting.

Report Components

The statement of net assets and the statement of activities provide information about the cash activities of the Township as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Township as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

Basis of Accounting

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Township has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Township's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

Henry Township
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Reporting the Township as a Whole

The statement of net assets and the statement of activities reflect how the Township did financially during 2008, within the limitations of cash basis accounting. The statement of net assets presents the cash balances of the governmental activities of the Township at year end. The statement of activities compares cash disbursements with program receipts for each governmental program activity. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the Township's general receipts.

These statements report the Township's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Township's financial health. Over time, increases or decreases in the Township's cash position is one indicator of whether the Township's financial health is improving or deteriorating. When evaluating the Township's financial condition, you should also consider other non-financial factors as well such as the Township's property tax base, the condition of the Township's capital assets and infrastructure, the extent of the Township's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue source property taxes.

The statement of net assets and the statement of activities shows governmental activities. Most of the Township's basic services are reported here, including police, fire, streets and parks. State grants and property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Reporting the Township's Most Significant Funds

Fund financial statements provide detailed information about the Township's major funds – not the Township as a whole. The Township establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. The funds of the Township are governmental.

Governmental Funds - The Township's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Township's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Township's programs. The Township's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Township's major governmental funds include the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Fire District Fund, and the Road District Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Henry Township
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

The Township as a Whole

Table 1 provides a summary of the Township's net assets for 2008 compared to 2007 on a cash basis:

(Table 1)

Net Assets

	Governmental Activities	
	2008	2007
Assets		
Cash and Cash Equivalents	\$ 93,523	\$ 145,687
Total Assets	\$ 93,523	\$ 145,687
 Net Assets		
Restricted for:		
Other Purposes	\$ 61,866	\$ 91,884
Unrestricted	31,657	53,803
Total Net Assets	\$ 93,523	\$ 145,687

- As mentioned previously, net assets of governmental activities decreased \$52,164 or 36 percent during 2008.

Henry Township
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Table 2 reflects the changes in net assets in 2008. A comparative analysis of government-wide data with 2007 is presented.

(Table 2)
Changes in Net Assets

	Governmental Activities	
	2008	2007
Receipts:		
Program Receipts:		
Charges for Services and Sales	\$9,279	\$8,809
Operating Grants, Contributions and Interest	114,108	114,232
Total Program Receipts	123,387	123,041
General Receipts:		
Property and Other Local Taxes	147,794	141,946
Grants and Entitlements Not Restricted to Specific Programs	49,626	79,669
Sale of Capital Assets	1,531	5,500
Interest	3,695	1,900
Miscellaneous	671	14,692
Total General Receipts	203,317	243,707
Total Receipts	326,704	366,748
Disbursements:		
General Government	114,802	99,000
Public Safety	14,843	12,699
Public Works	248,294	226,381
Health	929	851
Capital Outlay	7,975	7,975
Total Disbursements	378,868	346,906
Increase (Decrease) in Net Assets	(52,164)	19,842
Net Assets, January 1,	145,687	125,845
Net Assets, December 31,	\$93,523	\$145,687

Program receipts represent 38 percent of total receipts for 2008 and are primarily comprised of restricted intergovernmental receipts such as motor vehicle license and gas tax money, building permits and inspection fees. This figure is up slightly for the year.

General receipts represent 62 percent of the Township's total receipts, and of this amount, over 73 percent are local taxes. State grants and entitlements normally make up the balance of the Township's general receipts (24 percent). Other receipts are usually very insignificant and somewhat unpredictable revenue sources. However, in 2007 refund of prior year expenditures of \$14,000 were posted to this account.

Disbursements for General Government represent the overhead costs of running the Township and the support services provided for the other Township activities. These include the costs of the trustees and the fiscal officer, as well as internal services such as payroll and purchasing and benefits for the road workers. Since these costs do not represent direct services to residents, we try to limit these costs as much as possible.

Henry Township
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Public Safety is the cost of fire protection and Public Works is the cost of maintaining the roads

Governmental Activities

If you look at the Statement of Activities you will see that the first column lists the major services provided by the Township. The next column identifies the costs of providing these services. The major program disbursements for governmental activities are for Public Works and General Government, which account for 65 and 30 percent of all governmental disbursements, respectively. The next two columns of the Statement entitled Program Cash Receipts identify amounts paid by people who are directly charged for the service and grants received by the Township that must be used to provide a specific service. The net Receipt (Disbursement) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which ends up being paid from money provided by local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3.

(Table 3)

	Governmental Activities			
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2008	2008	2007	2007
General Government	\$114,802	\$114,802	\$99,000	\$99,000
Public Safety	14,843	12,951	12,699	11,549
Public Works	248,294	126,799	226,381	104,490
Health	929	929	851	851
Capital Outlay			7,975	7,975
Total Expenses	\$378,868	\$255,481	\$346,906	\$223,865

The dependence upon property tax receipts is apparent as over 40 percent of governmental activities are supported through these general receipts.

The Township's Funds

Total governmental funds had receipts and other financing sources of \$326,704 and disbursements of \$378,868.

General Fund Budgeting Highlights

The Township's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During 2008, the Township did amend its budget. Final budgeted receipts were not amended. However, final budgeted disbursements were amended for anticipation of higher benefits costs.

Henry Township
Management's Discussion and Analysis
For the Year Ended December 31, 2008
Unaudited

Final disbursements and other financing uses in the General Fund were budgeted at \$190,034 while actual disbursements were \$118,657. Actual receipts were less than final budgeted receipts due to Township did not receive the estimated amount of estate taxes in 2008. The Township kept spending under budgeted amounts as demonstrated by the reported variances. The result of General Fund operations was a decrease in fund balance of \$24,311 for 2008.

Capital Assets

Capital Assets

The Township does not currently keep track of its capital assets and infrastructure although an inventory is prepared as required for the Wood County Engineer.

Current Issues

The challenge for all Townships is to provide quality services to the public while staying within the restrictions imposed by limited, and in some cases shrinking, funding. We rely heavily on local taxes and have very little industry to support the tax base. However, here in Henry Township we are now able to do more road repair and maintenance thanks to the passage of the additional 1 mill road levy and the increase in the state gasoline tax. Road repair and maintenance will continue to be the major focus of Henry Township and we expect to maintain the current balances through 2009.

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Township's finances and to reflect the Township's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Anthony T. Swartz, Clerk, Henry Township, 421 N. Main St., North Baltimore, Ohio 45872.

HENRY TOWNSHIP
WOOD COUNTY

Statement of Net Assets - Cash Basis
December 31, 2008

	<u>Governmental Activities</u>
Assets	
Equity in Pooled Cash and Cash Equivalents	<u>\$93,523</u>
Net Assets	
Restricted for:	
Other Purposes	\$61,866
Unrestricted	<u>31,657</u>
<i>Total Net Assets</i>	<u>\$93,523</u>

See accompanying notes to the basic financial statements

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Activities - Cash Basis
For the Year Ended December 31, 2008*

	Program Cash Receipts		Net (Disbursements) Receipts and Changes in Net Assets
Cash Disbursements	Charges for Services and Sales	Operating Grants, Contributions and Interest	Governmental Activities
Governmental Activities			
General Government	\$114,802		(\$114,802)
Public Safety	14,843	\$1,892	(12,951)
Public Works	248,294	7,387	(126,799)
Health	929		(929)
<i>Total Governmental Activities</i>	<u>\$378,868</u>	<u>\$9,279</u>	<u>(\$114,108)</u>
General Receipts			
Property Taxes Levied for:			
			56,490
			35,027
			19,239
			37,038
			49,626
			1,531
			3,695
			671
			<i>Total General Receipts</i> 203,317
			(52,164)
			<i>Net Assets Beginning of Year</i> 145,687
			<i>Net Assets End of Year</i> \$93,523

See accompanying notes to the basic financial statements

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Cash Basis Assets and Fund Balances
Governmental Funds
December 31, 2008*

	General	Gasoline Tax	Road And Bridge	Fire District	Road District	Other Governmental Funds	Total Governmental Funds
Assets							
Equity in Pooled Cash and Cash Equivalents	<u>\$31,657</u>	<u>\$7,285</u>	<u>\$4,579</u>	<u>\$37,799</u>	<u>\$6,229</u>	<u>\$5,974</u>	<u>\$93,523</u>
Fund Balances							
Reserved:							
Reserved for Encumbrances	\$2,165	\$1,459			\$1,813	\$921	\$6,358
Unreserved:							
General Fund	29,492						29,492
Special Revenue Funds		5,826	4,579	37,799	4,416	5,053	57,673
Total Fund Balances	<u>\$31,657</u>	<u>\$7,285</u>	<u>\$4,579</u>	<u>\$37,799</u>	<u>\$6,229</u>	<u>\$5,974</u>	<u>\$93,523</u>

See accompanying notes to the basic financial statements

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances
Governmental Funds
For the Year Ended December 31, 2008*

	General	Gasoline Tax	Road and Bridge
Receipts			
Property and Other Local Taxes	\$56,490		\$35,027
Licenses, Permits and Fees	1,892		
Intergovernmental	30,803	\$89,722	6,908
Interest	2,959	613	
Other	671		
	<u>92,815</u>	<u>90,335</u>	<u>41,935</u>
<i>Total Receipts</i>			
Disbursements			
Current:			
General Government	114,802		
Public Safety	291		
Public Works	470	126,604	42,623
Health	929		
	<u>116,492</u>	<u>126,604</u>	<u>42,623</u>
<i>Total Disbursements</i>			
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(23,677)</u>	<u>(36,269)</u>	<u>(688)</u>
Other Financing Sources			
Sale of Capital Assets	1,531		
	<u>1,531</u>		
<i>Net Change in Fund Balances</i>	<u>(22,146)</u>	<u>(36,269)</u>	<u>(688)</u>
<i>Fund Balances Beginning of Year</i>	<u>53,803</u>	<u>43,554</u>	<u>5,267</u>
<i>Fund Balances End of Year</i>	<u>\$31,657</u>	<u>\$7,285</u>	<u>\$4,579</u>

See accompanying notes to the basic financial statements

<u>Fire District</u>	<u>Road District</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
\$19,239	\$37,038	\$7,387	\$155,181
			1,892
4,112	7,803	24,386	163,734
		123	3,695
			671
<u>23,351</u>	<u>44,841</u>	<u>31,896</u>	<u>325,173</u>
			114,802
14,552			14,843
	47,418	31,179	248,294
			929
<u>14,552</u>	<u>47,418</u>	<u>31,179</u>	<u>378,868</u>
<u>8,799</u>	<u>(2,577)</u>	<u>717</u>	<u>(53,695)</u>
			1,531
8,799	(2,577)	717	(52,164)
<u>29,000</u>	<u>8,806</u>	<u>5,257</u>	<u>145,687</u>
<u>\$37,799</u>	<u>\$6,229</u>	<u>\$5,974</u>	<u>\$93,523</u>

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual -Budget Basis
General Fund
For the Year Ended December 31, 2008*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Property and Other Local Taxes	\$61,295	\$61,295	\$56,490	(\$4,805)
Licenses, Permits and Fees	2,000	2,000	1,892	(108)
Intergovernmental	69,336	69,336	30,803	(38,533)
Interest	3,600	3,600	2,959	(641)
Other			671	671
<i>Total Receipts</i>	<u>136,231</u>	<u>136,231</u>	<u>92,815</u>	<u>(43,416)</u>
Disbursements				
Current:				
General Government	129,038	139,878	116,967	22,911
Public Safety	291	291	291	
Public Works	500	500	470	30
Health	930	930	929	1
<i>Total Disbursements</i>	<u>130,759</u>	<u>141,599</u>	<u>118,657</u>	<u>22,942</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>5,472</u>	<u>(5,368)</u>	<u>(25,842)</u>	<u>(20,474)</u>
Other Financing Sources (Uses)				
Sale of Capital Assets			1,531	1,531
Other Financing Uses	(59,275)	(48,435)		48,435
<i>Total Other Financing Sources (Uses)</i>	<u>(59,275)</u>	<u>(48,435)</u>	<u>1,531</u>	<u>49,966</u>
<i>Net Change in Fund Balance</i>	<u>(53,803)</u>	<u>(53,803)</u>	<u>(24,311)</u>	<u>29,492</u>
<i>Fund Balance Beginning of Year</i>	<u>\$53,803</u>	<u>\$53,803</u>	<u>53,803</u>	
<i>Fund Balance End of Year</i>	<u><u> </u></u>	<u><u> </u></u>	<u><u>\$29,492</u></u>	<u><u>\$29,492</u></u>

See accompanying notes to the basic financial statements

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual -Budget Basis
Gasoline Tax Fund
For the Year Ended December 31, 2008*

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$94,525	\$94,525	\$89,722	(\$4,803)
Interest	1,200	1,200	613	(587)
<i>Total Receipts</i>	<u>95,725</u>	<u>95,725</u>	<u>90,335</u>	<u>(5,390)</u>
Disbursements				
Current:				
Public Works	138,834	138,834	128,063	10,771
<i>Excess of Disbursements Over Receipts</i>	<u>(43,109)</u>	<u>(43,109)</u>	<u>(37,728)</u>	<u>5,381</u>
Other Financing Sources				
Other Financing Uses	(445)	(445)		445
<i>Net Change in Fund Balance</i>	<u>(43,554)</u>	<u>(43,554)</u>	<u>(37,728)</u>	<u>5,826</u>
<i>Fund Balance Beginning of Year</i>	<u>\$43,554</u>	<u>\$43,554</u>	<u>43,554</u>	
<i>Fund Balance End of Year</i>			<u><u>\$5,826</u></u>	<u><u>\$5,826</u></u>

See accompanying notes to the basic financial statements

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual -Budget Basis
Road and Bridge Fund
For the Year Ended December 31, 2008*

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Property and Other Local Taxes	\$36,777	\$36,777	\$35,027	(\$1,750)
Intergovernmental	2,546	2,546	6,908	4,362
<i>Total Receipts</i>	<u>39,323</u>	<u>39,323</u>	<u>41,935</u>	<u>2,612</u>
Disbursements				
Current:				
Public Works	44,590	44,590	42,623	1,967
<i>Net Change in Fund Balance</i>	(5,267)	(5,267)	(688)	4,579
<i>Fund Balance Beginning of Year</i>	<u>\$5,267</u>	<u>\$5,267</u>	<u>5,267</u>	
<i>Fund Balance End of Year</i>	<u><u> </u></u>	<u><u> </u></u>	<u><u>\$4,579</u></u>	<u><u>\$4,579</u></u>

See accompanying notes to the basic financial statements

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual -Budget Basis
Fire District Fund
For the Year Ended December 31, 2008*

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Property and Other Local Taxes	\$20,070	\$20,070	\$19,239	(\$831)
Intergovernmental	1,586	1,586	4,112	2,526
<i>Total Receipts</i>	<u>21,656</u>	<u>21,656</u>	<u>23,351</u>	<u>1,695</u>
Disbursements				
Current:				
Public Safety	50,656	38,789	14,552	24,237
<i>Net Change in Fund Balance</i>	(29,000)	(17,133)	8,799	25,932
<i>Fund Balance Beginning of Year</i>	<u>\$29,000</u>	<u>29,000</u>	<u>29,000</u>	
<i>Fund Balance End of Year</i>		<u><u>\$11,867</u></u>	<u><u>\$37,799</u></u>	<u><u>\$25,932</u></u>

See accompanying notes to the basic financial statements

**HENRY TOWNSHIP
WOOD COUNTY**

*Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual -Budget Basis
Road District Fund
For the Year Ended December 31, 2008*

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Receipts				
Property and Other Local Taxes	\$38,560	\$38,560	\$37,038	(\$1,522)
Intergovernmental	3,466	3,466	7,803	4,337
<i>Total Receipts</i>	<u>42,026</u>	<u>42,026</u>	<u>44,841</u>	<u>2,815</u>
Disbursements				
Current:				
Public Works	50,832	50,832	49,231	1,601
<i>Net Change in Fund Balance</i>	(8,806)	(8,806)	(4,390)	\$4,416
<i>Fund Balance Beginning of Year</i>	6,341	6,341	6,341	
Prior Year Encumbrances Appropriated	\$2,465	\$2,465	2,465	
<i>Fund Balance End of Year</i>	<u><u> </u></u>	<u><u> </u></u>	<u><u>\$4,416</u></u>	<u><u>\$4,416</u></u>

See accompanying notes to the basic financial statements

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

Note 1 – Reporting Entity

Henry Township, Wood County, Ohio, (the Township), is a body politic and corporate established December 3, 1836 to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees. The Township also has an elected Township Fiscal Officer.

The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Township. The Township provides general government services, maintenance of Township roads and bridges, and cemetery maintenance. The Township contracts with the Village of North Baltimore for fire protection. Police protection is provided by the Wood County Sheriffs' Department.

The Township participates in the Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool. Note 6 to the financial statements provides additional information for this entity.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

Note 2 – Summary of Significant Accounting Policies

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. Following are the more significant of the Township's accounting policies.

A. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements

The statement of net assets and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The Township does not have any business type activities.

The statement of net assets presents the cash balance of the governmental activities of the Township at year end. The statement of activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function activity is self-financing on a cash basis or draws from the Township's general receipts.

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

Fund Financial Statements

During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

B. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use.

Governmental Funds

The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other non-exchange transactions as governmental funds. The Township's major governmental funds are the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Fire District Fund and Road District Fund. The General Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio. The Gasoline Tax Fund receives gasoline tax money to pay for constructing, maintaining and repairing Township roads. The Road and Bridge Fund receives property tax money to pay for constructing, maintaining and repairing Township Roads. The Fire District Fund receives property tax money for the provision of fire protection services to the Township residents. The Road District Fund receives property tax money to pay for constructing, maintaining and repairing Township roads.

The other governmental funds of the Township account for grants and other resources whose use is restricted to a particular purpose.

C. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

D. Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the estimated receipts and year end balances, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The estimated receipts and yearend balances report demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the fund, department, and object level for all funds.

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

E. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2008 was \$2,959 which includes \$286 assigned from the Road and Bridge Fund, \$968 assigned from the Fire District Fund and \$327 assigned from the Road District Fund.

F. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

H. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for postretirement health care benefits.

I. Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

J. Fund Balance Reserves

The Township reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods. Fund balance reserves have been established for encumbrances.

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

Note 3 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund, Gasoline Tax Fund, Road and Bridge Fund, Fire District Fund and the Road District Fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The differences between the budgetary basis and the cash basis are outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis). The encumbrances outstanding at year end (budgetary basis) amounted to \$2,165 for the General Fund, \$1,459 for the Gasoline Tax Fund and \$1,813 for the Road District Fund.

Note 4 – Deposits and Investments

Monies held by the Township are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Trustees have identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Township can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio).

Deposits

Custodial credit risk is the risk that in the event of bank failure, the Township will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, the Township's bank balance was \$94,627 which resulted in no exposure to custodial credit risk as no deposits were uninsured and all were collateralized with securities held by the pledging financial institution's trust department or agent, but none in the Township's name.

The Township has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Township or a qualified trustee by the financial institution as security for repayment or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

Note 5 – Property Taxes

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Township. Real property tax receipts received in 2008 represent the collection of 2007 taxes. Real property taxes received in 2008 were levied after October 1, 2007, on the assessed values as of January 1, 2007, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax receipts received in 2008 represent the collection of 2007 taxes. Public utility real and tangible personal property taxes received in 2008 became a lien on December 31, 2007, were levied after October 1, 2007, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax receipts received in 2008 (other than public utility property) represent the collection of 2008 taxes. Tangible personal property taxes received in 2008 were levied after October 1, 2007, on the true value as of December 31, 2007. Tangible personal property is currently assessed at 6.25 percent of true value for capital assets and for inventory. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, the first payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. This is the final year of collection for tangible personal property tax as it has been phased out.

The full tax rate for all Township operations for the year ended December 31, 2007 was \$7.70 per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2008 property tax receipts were based are as follows:

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

Real Property	
Residential	\$ 9,779,520
Agriculture	3,713,020
Commercial/Industrial/Mineral	1,779,610
Public Utility Property	
Real	39,230
Personal	1,164,960
Tangible Personal Property	186,773
Total Assessed Value	\$ 16,663,113

Note 6 – Risk Management

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. American Risk Pooling Consultants, Inc. (ARPCO), a division of York Insurance Services Group, Inc. (York), functions as the administrator of OTARMA and provides underwriting, claims, loss control, risk management, and reinsurance services for OTARMA. OTARMA is a member of the American Public Entity Excess Pool (APEEP), which is also administered by ARPCO. Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty and Property Coverage

APEEP provides OTARMA with an excess risk-sharing program. Under this arrangement, OTARMA retains insured risks up to an amount specified in the contracts. At December 31, 2008, OTARMA retained \$350,000 for casualty claims and \$100,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2008 and 2007.

	<u>2008</u>	<u>2007</u>
Assets	\$40,737,740	\$43,210,703
Liabilities	(12,981,818)	(13,357,837)
Net Assets	<u>\$27,755,922</u>	<u>\$29,852,866</u>

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

At December 31, 2008 and 2007, respectively, liabilities above include approximately \$12.1 and \$12.5 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$10.9 and \$11.6 million of unpaid claims to be billed to approximately 950 member governments in the future, as of December 31, 2008 and 2007, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Township's share of these unpaid claims collectible in future years is approximately \$7,000.

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

<u>Contributions to OTARMA</u>	
2006	\$8,830
2007	\$7,540
2008	\$7,813

After completing one year of membership, members may withdraw on each anniversary of the date they joined OTARMA provided they provide written notice to OTARMA 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

Note 7 – Defined Benefit Pension Plan

Ohio Public Employees Retirement System

Plan Description - The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member-directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member-directed plan. While members in the State and local divisions may participate in all three plans, law enforcement (generally sheriffs, deputy sheriffs and township police) and public safety divisions exist only in the traditional plans.

OPERS provides retirement, disability, survivor and death benefits and annual cost-of-living adjustments to members of the traditional and combined plans. Members of the member-directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

Funding Policy – The Ohio Revised Code provides statutory authority for member and employer contributions. For the year ended December 31, 2008, members in state and local classifications contributed 10 percent of covered payroll.

The Township's contribution rate for 2008 was 14 percent. For 2008 the Township's contribution equal to 7 percent of covered payroll was allocated to fund the postemployment healthcare plan. Employer contribution rates are actuarially determined. State statute sets a maximum contribution rate for the Township of 14 percent.

The Township's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2008, 2007, and 2006 were \$8,378, \$9,909, and \$9,265. The full amount has been contributed for 2008, 2007 and 2006.

Note 8 - Postemployment Benefits

Ohio Public Employees Retirement System

Plan Description - OPERS maintains a cost-sharing multiple-employer defined benefit postemployment healthcare plan for qualifying members of both the traditional and combined pension plans. Members of the member-directed plan do not qualify for ancillary benefits, including postemployment healthcare. The plan includes a medical plan, a prescription drug program and Medicare Part B premium reimbursement.

To qualify for postemployment healthcare coverage, age and service retirees under the traditional and combined plans must have ten years or more of qualifying Ohio service credit. Healthcare coverage for disability benefit recipients and qualified survivor benefit recipients is available. The Ohio Revised code permits, but does not require, OPERS to provide healthcare benefits to eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Disclosures for the healthcare plan are provided separately in the OPERS financial report which may be obtained by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling (614) 222-5601 or (800) 222 – 7377.

Funding Policy – The postemployment healthcare plan was established under, and is administered in accordance with, Internal Revenue Code 401 (h). State statute requires that public employers fund postemployment healthcare through contributions to OPERS. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postemployment healthcare.

Employer contribution rates are expressed as a percentage of the covered payroll of active employees. In 2008, local government employers contributed 14 percent of covered payroll. Each year, The OPERS retirement board determines the portion of the employer contribution that will be set aside for funding postemployment healthcare benefits. The amount of the employer contributions which was allocated to fund postemployment healthcare was 7 percent of covered payroll for 2008.

The retirement board is also authorized to establish rules for the payment of a portion of the healthcare benefits by the retiree or retiree's surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and selected coverage.

The Township's contributions allocated to fund postemployment healthcare benefits for the years ended December 31, 2008, 2007, and 2006 were \$8,378, \$9,909, and \$9,265 respectively; the full amount has been contributed for 2008, 2007 and 2006.

Henry Township
Notes to the Financial Statements
For the Year Ended December 31, 2008

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) which was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007, and January 1, 2008, which allowed additional funds to be allocated to the healthcare plan.

Note 9 – Related Party Transactions

One of the Trustees' sons owns a business, Casey's Sales and Service and the Township paid them \$3,155 in 2008. This matter will be referred to the Ohio Ethics Commission for their consideration.

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Henry Township
Wood County
421 N. Main Street
North Baltimore, Ohio 45872

To the Board of Trustees:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Henry Township, Wood County (the Township) as of and for the year ended December 31, 2008, which collectively comprise the Township's basic financial statements and have issued our report thereon dated December 3, 2010 wherein, we noted the Township uses a comprehensive accounting basis other than generally accepted accounting principles. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. We also noted the Township uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Township. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the

Township's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Township's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain matters that we reported to the Township's management in a separate letter dated December 3, 2010.

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance matters that we reported to the Township's management in a separate letter dated December 3, 2010.

We intend this report solely for the information and use of the audit committee, management, and Board of Trustees. It is not intended for anyone other than these specified parties.



Mary Taylor, CPA
Auditor of State

December 3, 2010

HENRY TOWNSHIP
WOOD COUNTY

SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2008

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2007-001	ORC § 117.16(A)(1) force accounts.	Yes	
2007-002	ORC § 507.09, finding for recovery for overpayment of fiscal officer.	Yes	
2007-003	Material Weakness Monitoring Controls by Trustees and Financial Reporting, including recording budget amount in the accounting system	No	Partially Corrected, updated and issued as a management letter comment.

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Mary Taylor, CPA
Auditor of State

HENRY TOWNSHIP

WOOD COUNTY

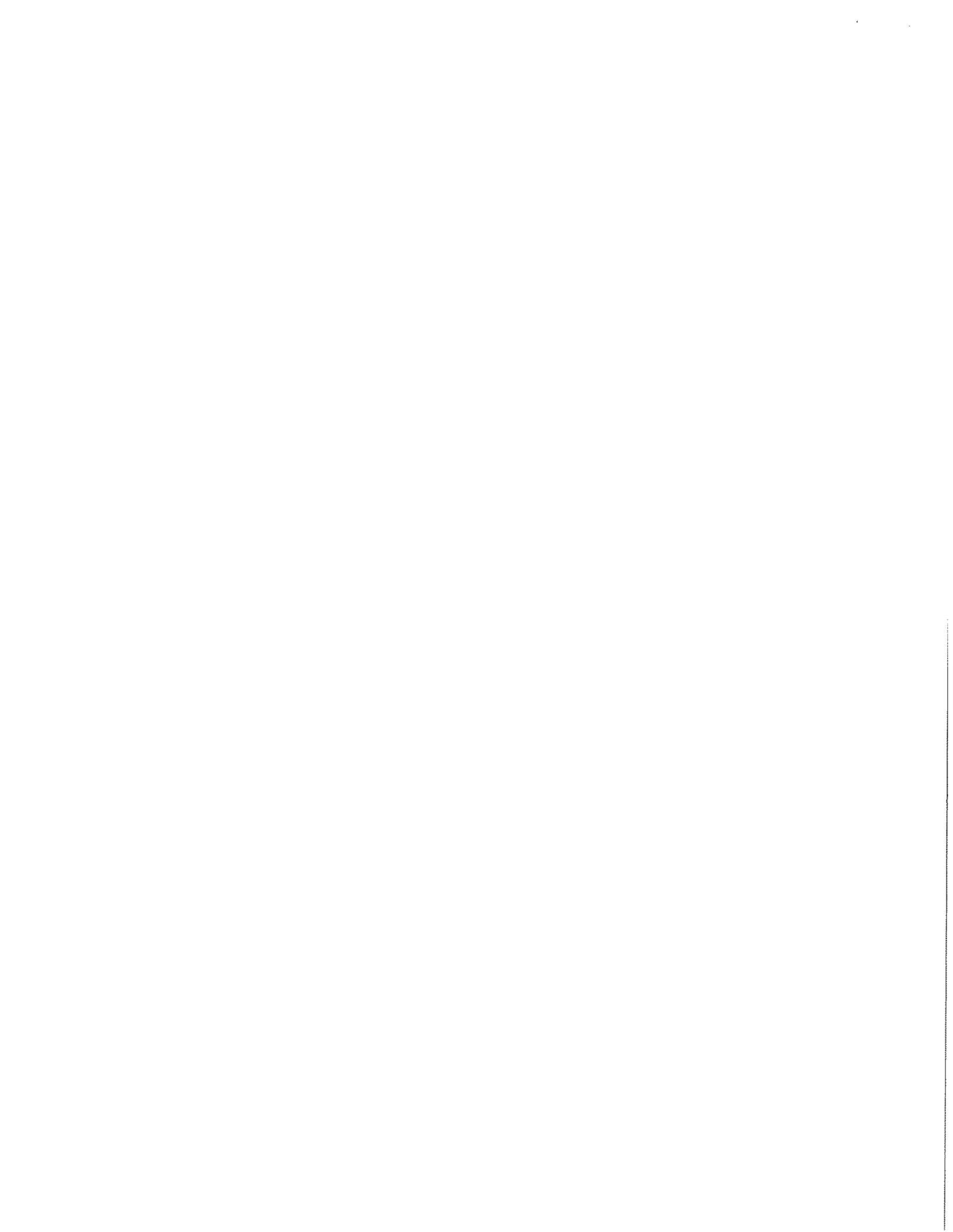
CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
DECEMBER 21, 2010



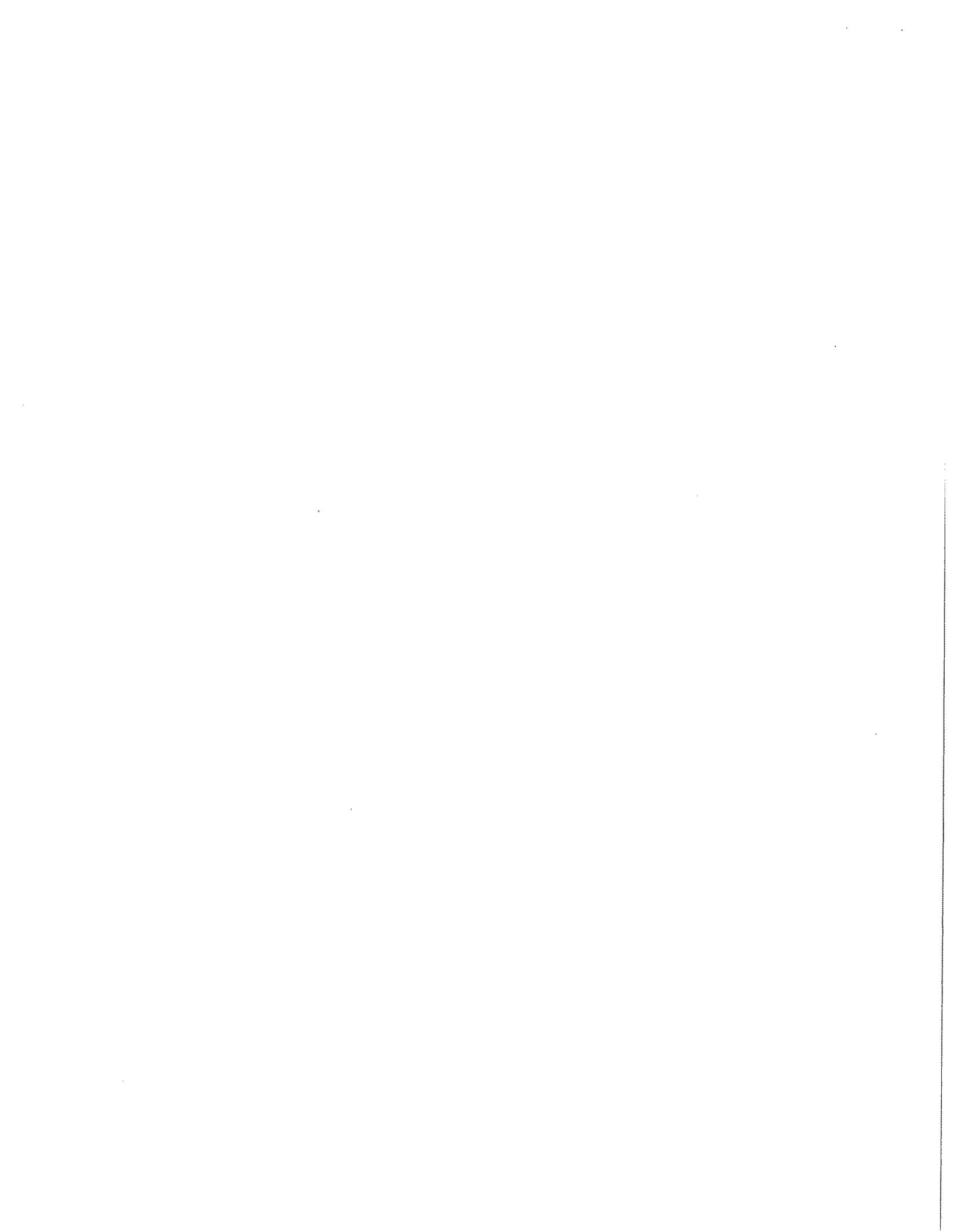
VILLAGE OF HOYTVILLE
WOOD COUNTY

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2009



Mary Taylor, CPA
Auditor of State



VILLAGE OF HOYTVILLE
WOOD COUNTY

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Mary Taylor, CPA
Auditor of State

Village of Hoytville
Wood County
P. O. Box 135
Hoytville, Ohio 43529-0135

To the Village Council:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Mary Taylor

Mary Taylor, CPA
Auditor of State

June 2, 2010

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Mary Taylor, CPA
Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Village of Hoytville
Wood County
P. O. Box 135
Hoytville, Ohio 43529-0135

To the Village Council:

We have audited the accompanying financial statements of the Village of Hoytville, Wood County, (the Village) as of and for the years ended December 31, 2009 and 2008. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Village processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to audit the Village because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Village has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Village's larger (i.e. major) funds separately. While the Village does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The

Auditor of State permits, but does not require villages to reformat their statements. The Village has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2009 and 2008 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Village as of December 31, 2009 and 2008, or its changes in financial position or cash flows, where applicable for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of the Village of Hoytville, Wood County, as of December 31, 2009 and 2008, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Village has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 2, 2010, on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.



Mary Taylor, CPA
Auditor of State

June 2, 2010

VILLAGE OF HOYTVILLE
WOOD COUNTY

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2009**

	<u>Governmental Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Property and Local Taxes	\$6,809	\$1,851	\$8,660
Intergovernmental	14,584	10,468	25,052
Special Assessments		9,612	9,612
Charges for Services	100		100
Rental Income	7,220		7,220
Earnings on Investments	113		113
Miscellaneous	1,457		1,457
	<u>30,283</u>	<u>21,931</u>	<u>52,214</u>
Total Cash Receipts			
Cash Disbursements:			
Current:			
Security of Persons and Property	2,875		2,875
Leisure Time Activities	1,253		1,253
Community Environment	34	38	72
Basic Utility Service		114	114
General Government	26,865		26,865
Capital Outlay	20,000	12,591	32,591
	<u>51,027</u>	<u>12,743</u>	<u>63,770</u>
Total Cash Disbursements			
Total Cash Receipts Over/(Under) Cash Disbursements	<u>(20,744)</u>	<u>9,188</u>	<u>(11,556)</u>
Other Financing Receipts			
Proceeds from Sale of Public Debt:			
Other Debt Proceeds	20,000		20,000
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements			
	(744)	9,188	8,444
Fund Cash Balances, January 1	48,845	24,433	73,278
Fund Cash Balances, December 31	<u>\$48,101</u>	<u>\$33,621</u>	<u>\$81,722</u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF HOYTVILLE
WOOD COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - PROPRIETARY FUND TYPE
FOR THE YEAR ENDED DECEMBER 31, 2009**

	<u>Enterprise</u>
Operating Cash Receipts:	
Charges for Services	\$51,258
Operating Cash Disbursements:	
Personal Services	1,800
Employee Fringe Benefits	200
Contractual Services	12,284
Total Operating Cash Disbursements	14,284
Operating Income	36,974
Non-Operating Cash Receipts:	
Intergovernmental	131,149
Non-Operating Cash Disbursements:	
Redemption of Principal	112,400
Interest and Other Fiscal Charges	34,019
Total Non-Operating Cash Disbursements	146,419
Excess of Receipts Over Disbursements Before Interfund Transfers	21,704
Transfers-In	36,000
Transfers-Out	(36,000)
Net Receipts Over Disbursements	21,704
Fund Cash Balances, January 1	163,102
Fund Cash Balances, December 31	\$184,806

The notes to the financial statements are an integral part of this statement.

VILLAGE OF HOYTVILLE
WOOD COUNTY

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Governmental Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Property and Local Taxes	\$6,851	\$1,809	\$8,660
Intergovernmental	16,785	10,769	27,554
Special Assessments		9,925	9,925
Charges for Services	150		150
Rental Income	7,400		7,400
Earnings on Investments	1,125		1,125
Miscellaneous	2,381		2,381
	<u>34,692</u>	<u>22,503</u>	<u>57,195</u>
Total Cash Receipts			
Cash Disbursements:			
Current:			
Security of Persons and Property	2,726		2,726
Leisure Time Activities	8,870		8,870
Community Environment	17	43	60
Basic Utility Service		125	125
General Government	45,072		45,072
Capital Outlay		26,542	26,542
	<u>56,685</u>	<u>26,710</u>	<u>83,395</u>
Total Cash Disbursements			
Total Cash Disbursements over Cash Receipts	<u>(21,993)</u>	<u>(4,207)</u>	<u>(26,200)</u>
Other Financing Receipts / (Disbursements):			
Sale of Fixed Assets	35,007		35,007
Transfers-In		800	800
Transfers-Out	(800)		(800)
Other Financing Uses	(676)		(676)
	<u>33,531</u>	<u>800</u>	<u>34,331</u>
Total Other Financing Receipts / (Disbursements)			
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	11,538	(3,407)	8,131
Fund Cash Balances, January 1	37,307	27,840	65,147
Fund Cash Balances, December 31	<u>\$48,845</u>	<u>\$24,433</u>	<u>\$73,278</u>

The notes to the financial statements are an integral part of this statement.

**VILLAGE OF HOYTVILLE
WOOD COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - PROPRIETARY FUND TYPE
FOR THE YEAR ENDED DECEMBER 31, 2008**

	Enterprise
Operating Cash Receipts:	
Charges for Services	\$73,258
Operating Cash Disbursements:	
Personal Services	4,340
Employee Fringe Benefits	519
Contractual Services	17,540
Supplies and Materials	1,000
Total Operating Cash Disbursements	23,399
Operating Income	49,859
Non-Operating Cash Receipts:	
Intergovernmental	148,464
Special Assessments	825
Sale of Bonds	698,000
Total Non-Operating Cash Receipts	847,289
Non-Operating Cash Disbursements:	
Capital Outlay	229,177
Redemption of Principal	700,900
Interest and Other Fiscal Charges	31,939
Other Non-Operating Cash Disbursements	1,680
Total Non-Operating Cash Disbursements	963,696
Net Disbursements over Receipts	(66,548)
Fund Cash Balances, January 1	229,650
Fund Cash Balances, December 31	\$163,102

The notes to the financial statements are an integral part of this statement.

VILLAGE OF HOYTVILLE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

1. **Summary of Significant Accounting Policies**

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Village of Hoytville, Wood County, (the Village) as a body corporate and politic. A publicly-elected six-member Council directs the Village. The Village provides water and sewer utilities and park operations. The Village appropriates general fund money to support a volunteer fire department.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Deposits and Investments

The Village's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Village values certificates of deposit at cost.

D. Fund Accounting

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

VILLAGE OF HOYTVILLE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)

1. Summary of Significant Accounting Policies (Continued)

Street Construction, Maintenance and Repair Fund - This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining, and repairing Village streets.

Street Lighting Fund - This fund receives special assessment revenue to fund street lighting.

3. Enterprise Funds

These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Funds:

Water Fund - This fund receives charges for services from residents to cover water service costs.

Sewer Fund - This fund receives charges for services from residents to cover sewer service costs.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2009 and 2008 budgetary activity appears in Note 3.

VILLAGE OF HOYTVILLE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)

1. Summary of Significant Accounting Policies (Continued)

F. Property, Plant, and Equipment

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

2. Equity in Pooled Deposits

The Village maintains a deposit pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits at December 31 was as follows:

	2009	2008
Demand deposits	\$224,156	\$215,008
Certificates of deposit	42,372	21,372
Total deposits	\$266,528	\$236,380

Deposits: Deposits are insured by the Federal Depository Insurance Corporation or collateralized by the financial institution's public entity deposit pool.

3. Budgetary Activity

Budgetary activity for the years ending December 31, 2009 and 2008 follows:

2009 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$71,845	\$50,283	(\$21,562)
Special Revenue	20,500	21,931	1,431
Enterprise	62,000	218,407	156,407
Total	\$154,345	\$290,621	\$136,276

2009 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$94,940	\$51,027	\$43,913
Special Revenue	37,815	12,743	25,072
Enterprise	166,000	196,703	(30,703)
Total	\$298,755	\$260,473	\$38,282

**VILLAGE OF HOYTVILLE
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

3. Budgetary Activity (Continued)

2008 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$81,464	\$69,699	(\$11,765)
Special Revenue	23,500	23,303	(197)
Enterprise	724,000	920,547	196,547
Total	\$828,964	\$1,013,549	\$184,585

2008 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$116,273	\$58,161	\$58,112
Special Revenue	51,620	26,710	24,910
Enterprise	1,170,519	987,095	183,424
Total	\$1,338,412	\$1,071,966	\$266,446

Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the Water Operating Fund by \$36,960 and the Sewer Operating Fund by \$45,151 for the year ended December 31, 2009 and in the Housing Water Grant Fund by \$70,000 and the Water Operating Fund by \$13,080 for the year ended December 31, 2008.

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

**VILLAGE OF HOYTVILLE
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

5. Debt

Debt outstanding at December 31, 2009 was as follows:

	Principal	Interest Rate
Mortgage Revenue Bonds	\$691,000	4.375%
Fire Truck Loan	20,000	5.090%
Total	\$711,000	

The mortgage revenue bonds issued to the United States Department of Agriculture (USDA) relate to a water project the Ohio Environmental Protection Agency mandated. The original amount of the loan was \$698,000 to be paid over 40 years. Water receipts collateralize the loan. The Village has agreed to set utility rates sufficient to cover OWDA debt service requirements.

The Village entered into a loan agreement with Huntington National Bank for \$20,000 to finance the Village's share of a fire truck for the Hoytville-Jackson Township Volunteer Fire Department. The Village has pledged a \$20,000 certificate of deposit as collateral for the loan. The loan will be paid in annual installments of \$4,591 over the next 5 years.

Amortization of the above debt, including interest, is scheduled as follows:

	Mortgage Revenue Bonds	Fire Truck Loan
Year ending December 31:		
2010	\$37,231	\$4,591
2011	36,925	4,591
2012	37,619	4,591
2013	37,269	4,591
2014	36,919	4,591
2015-2019	185,863	
2020-2024	186,619	
2025-2029	186,575	
2030-2034	187,075	
2035-2039	184,594	
2040-2044	186,211	
2045-2048	150,050	
Total	\$1,452,950	\$22,955

8. Retirement System

The Village's elected officials and employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

VILLAGE OF HOYTVILLE
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)

8. Retirement System (Continued)

The Ohio Revised Code also prescribes contribution rates. For 2009 and 2008, OPERS members contributed 10% of their gross salaries and the Village contributed an amount equaling 14% of participants' gross salaries. The Village has paid all contributions required through December 31, 2009.

9. Risk Management

Commercial Insurance

The Village has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Village of Hoytville
Wood County
P. O. Box 135
Hoytville, Ohio 43529-0135

To the Village Council:

We have audited the financial statements of the Village of Hoytville, Wood County, (the Village) as of and for the years ended December 31, 2009 and 2008, and have issued our report thereon dated June 2, 2010, wherein we noted the Village followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We also noted the Village uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Village. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the Village's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Village's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, we cannot assure that we have identified all deficiencies, significant deficiencies or material weaknesses. However, as described in the accompanying schedule of findings we identified a certain deficiency in internal control over financial reporting, that we consider a material weakness.

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A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and timely corrected. We consider finding 2009-002 described in the accompanying schedule of findings to be a material weakness.

Compliance and Other Matters

As part of reasonably assuring whether the Village's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2009-001.

We also noted certain matters not requiring inclusion in this report that we reported to the Village's management in a separate letter dated June 2, 2010.

The Village's responses to the findings identified in our audit are described in the accompanying schedule of findings. We did not audit the Village's responses and, accordingly, we express no opinion on them.

We intend this report solely for the information and use of management, the finance committee, Village Council, and others within the Village. We intend it for no one other than these specified parties.



Mary Taylor, CPA
Auditor of State

June 2, 2010

VILLAGE OF HOYTVILLE
WOOD COUNTY

SCHEDULE OF FINDINGS
DECEMBER 31, 2009 AND 2008

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2009-001

Noncompliance Citation

Ohio Revised Code §5705.40 states any appropriations measure may be amended or supplemented provided that such amendment or supplement complies with all provisions of law governing the taxing authority making the original appropriation. This has been interpreted to mean the governing body cannot delegate appropriation authority to the fiscal officer.

Ohio Revised Code §5705.41(B) prohibits a subdivision or taxing unit from making any expenditure of money unless it has been appropriated as provided in such chapter of the Ohio Revised Code.

The Fiscal Officer made changes to the annual appropriation measures adopted by Council in both 2009 and 2008 without evidence of Council's approval. This resulted in expenditures exceeding appropriations as follows:

Fund	Appropriations	Expenditures	Excess
2009			
Water Operating	\$5,000	\$41,960	(\$36,960)
Sewer Operating	74,230	119,381	(45,151)
2008			
Housing Water Grant		70,000	(70,000)
Water Operating		\$13,080	(13,080)

The failure to have adequate appropriations in place at the time expenditures are being made could cause expenditures to exceed available resources, further resulting in deficit spending practices.

The Fiscal Officer should not certify the availability of funds and should deny payment requests exceeding appropriations. The Fiscal Officer should request Council to approve increased expenditure levels by increasing appropriations and amending estimated resources, as necessary.

Officials' Response: We will work on correcting this.

FINDING NUMBER 2009-002

Material Weakness

Financial Reporting

Sound financial reporting is the responsibility of the Fiscal Officer and the Village Council and it is essential to ensure the information provided to the readers of the financial statements is complete and accurate. Inaccurate posting of transactions impedes the ability of the Council to accurately assess the financial status of the Village.

The financial statements contained material errors, such as the following:

- The Northwestern Water and Sewer District paid off the Village's debt on the sewer project totaling \$102,787. However, the Fiscal Officer did not record the related receipts and disbursements in the Village's accounting system.
- Several Enterprise Funds were misclassified as Capital Projects Funds. In 2009 this resulted in moving \$28,362 in receipts and \$7,362 in disbursements to the Enterprise Fund. In 2008, \$794,524 in receipts and \$943,435 in disbursements were moved to the Enterprise Fund.
- In 2008, the Ohio Water Development Authority Loan of \$698,000 was paid off. The payment was misclassified as capital project expenditure instead of debt principal.
- Inappropriate adjustments to fund balance were made resulting in an increase in total fund balance of \$803 for 2009 and a reduction in total fund balance of \$846 in 2008.

As a result the Village's financial statements did not correctly reflect the financial activity of the Village. Audit adjustments ranging in amount from \$353 to \$698,000 were made to the financial statements and accounting records to correct these and other errors.

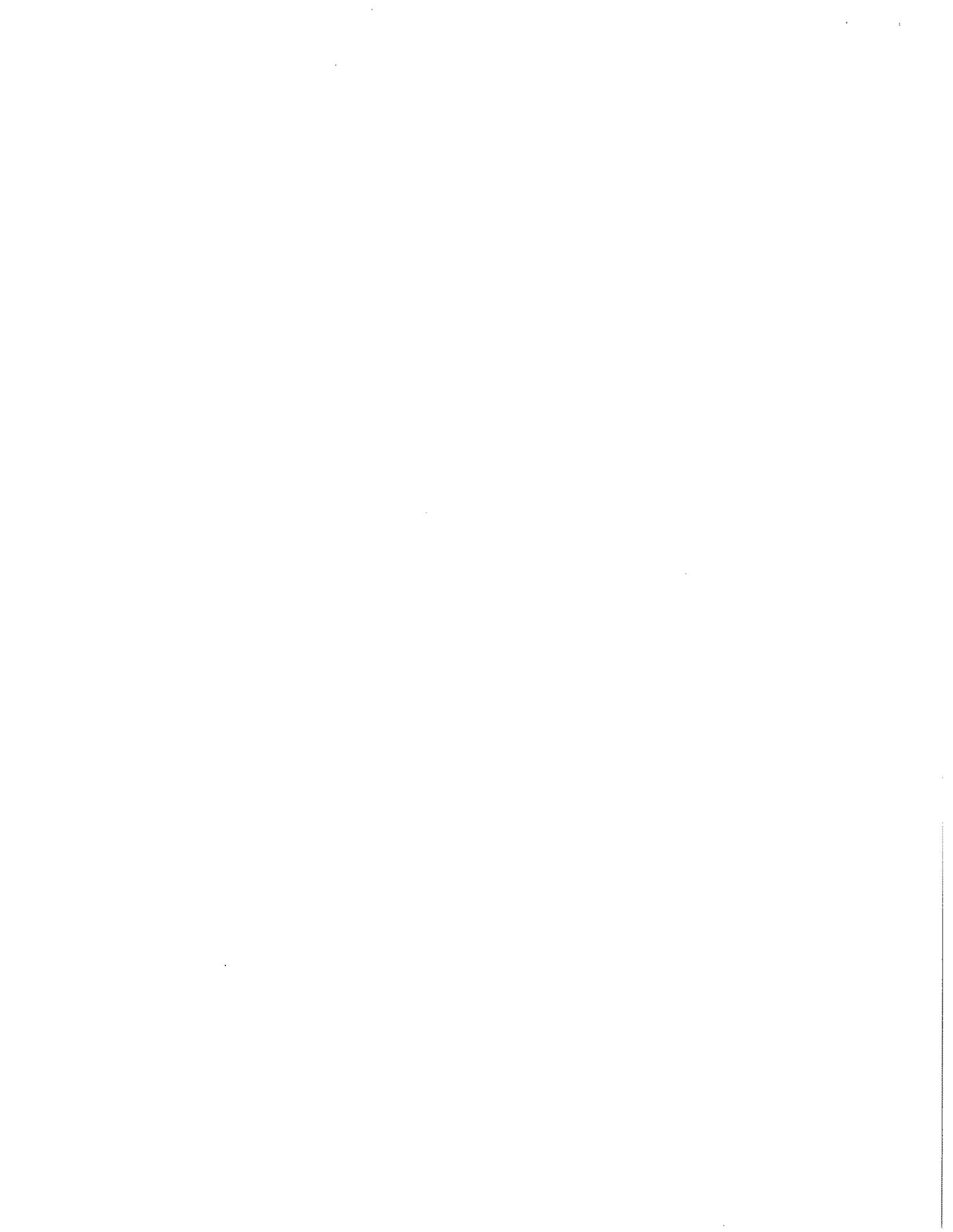
We recommend the Village adopt policies and procedures, including a final review of the statements by the Fiscal Officer and Village Council, to identify and correct errors and omissions. The Fiscal Officer should also review the Village Handbook's chart of accounts to ensure all accounts are being properly posted to the financial statements.

Officials' Response: This will improve; sewer and water project is over and Northwestern Water and Sewer District will be assuming debt and have started billing and collecting from the village residents.

VILLAGE OF HOYTVILLE
WOOD COUNTY

SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2009 AND 2008

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2007-001	ORC §5705.41(D) – certification of expenditures.	No	Partially corrected. This finding has been repeated in the management letter
2007-002	ORC §5705.10(D) – posting of revenue to the incorrect fund	No	Partially corrected. This finding has been repeated in the management letter
2007-003	ORC §5705.41(B) – expenditures in excess of appropriations	No	Repeated as finding number 2009-001 in this report.
2007-004	Material weakness due to errors in financial reporting	No	Repeated as finding number 2009-002 in this report.





Mary Taylor, CPA
Auditor of State

VILLAGE OF HOYTVILLE

WOOD COUNTY

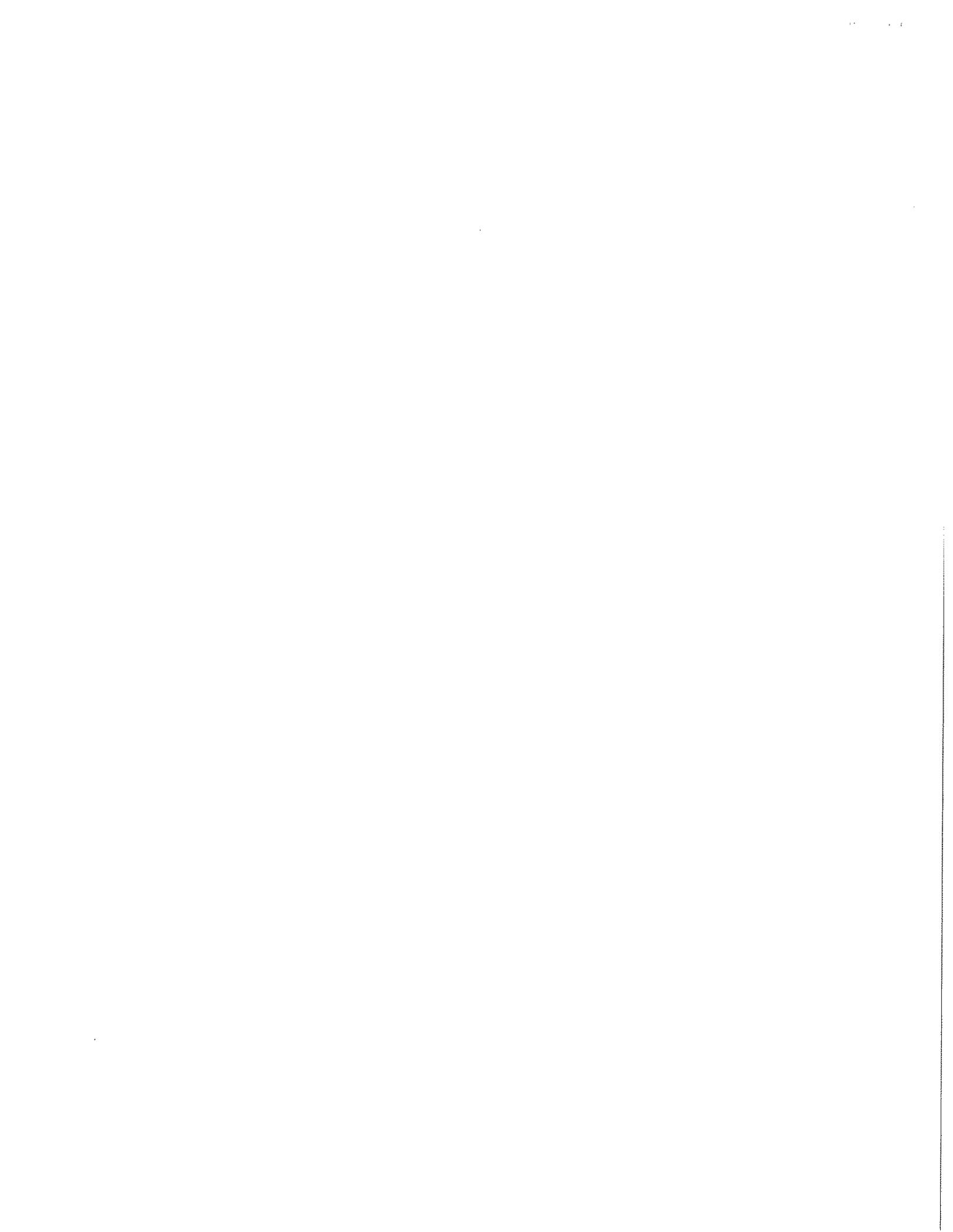
CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
JUNE 17, 2010



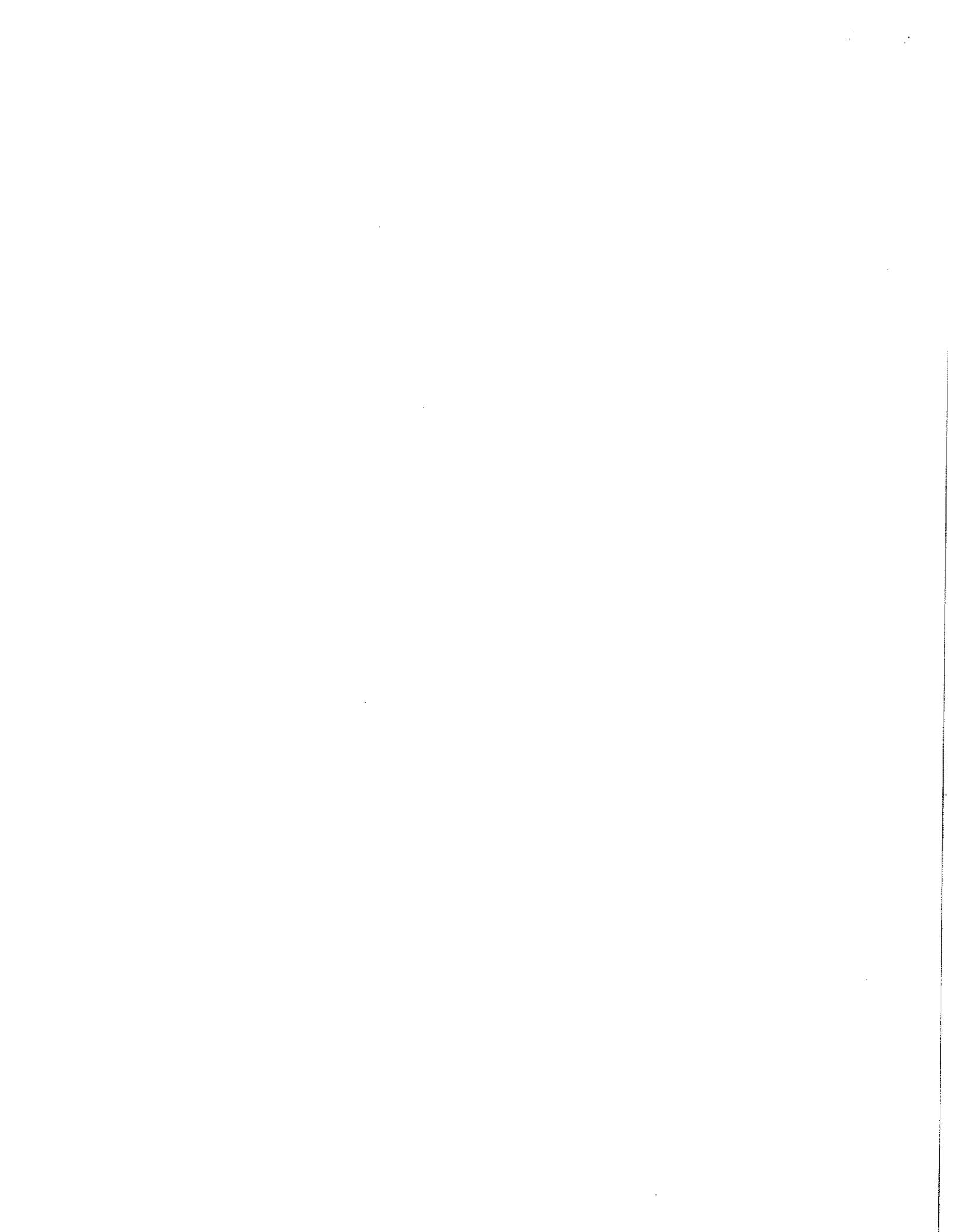
JACKSON TOWNSHIP
WOOD COUNTY

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2009



Mary Taylor, CPA
Auditor of State



JACKSON TOWNSHIP
WOOD COUNTY

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Mary Taylor, CPA
Auditor of State

Jackson Township
Wood County
24454 Hancock-Wood County Line Road
Deshler, Ohio 43516

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

April 27, 2010

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Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Jackson Township
Wood County
24454 Hancock-Wood County Line Road
Deshler, Ohio 43516

To the Board of Trustees:

We have audited the accompanying financial statements of Jackson Township, Wood County, (the Township) as of and for the years ended December 31, 2009 and 2008. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Township's larger (i.e. major) funds separately. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require townships to reformat their statements. The Township has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

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In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2009 and 2008 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2009 and 2008, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of Jackson Township, Wood County, as of December 31, 2009 and 2008, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 27, 2010, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.



Mary Taylor, CPA
Auditor of State

April 27, 2010

**JACKSON TOWNSHIP
WOOD COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2009**

	<u>Governmental Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Property and Other Local Taxes	\$18,055	\$60,955	\$79,010
Charges for Services		1,920	1,920
Intergovernmental	46,088	123,884	169,972
Earnings on Investments	138	413	551
Miscellaneous	18,906	8,421	27,327
	<u>83,187</u>	<u>195,593</u>	<u>278,780</u>
Total Cash Receipts			
Cash Disbursements:			
Current:			
General Government	33,093		33,093
Public Safety		6,089	6,089
Public Works		173,029	173,029
Health	697		697
Capital Outlay	37,500	17,154	54,654
	<u>71,290</u>	<u>196,272</u>	<u>267,562</u>
Total Cash Disbursements			
Total Receipts Over/(Under) Disbursements	<u>11,897</u>	<u>(679)</u>	<u>11,218</u>
Fund Cash Balances, January 1	<u>33,238</u>	<u>101,793</u>	<u>135,031</u>
Fund Cash Balances, December 31	<u><u>\$45,135</u></u>	<u><u>\$101,114</u></u>	<u><u>\$146,249</u></u>

The notes to the financial statements are an integral part of this statement.

**JACKSON TOWNSHIP
WOOD COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED DECEMBER 31, 2008**

	<u>Governmental Fund Types</u>		<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Special Revenue</u>	
Cash Receipts:			
Property and Other Local Taxes	\$14,106	\$57,989	\$72,095
Charges for Services		3,680	3,680
Intergovernmental	42,131	136,432	178,563
Earnings on Investments	669		669
Miscellaneous	451	320	771
	<u>57,357</u>	<u>198,421</u>	<u>255,778</u>
Total Cash Receipts			
Cash Disbursements:			
Current:			
General Government	36,683		36,683
Public Safety		4,232	4,232
Public Works		109,614	109,614
Health	569		569
Capital Outlay	14,688	72,356	87,044
	<u>51,940</u>	<u>186,202</u>	<u>238,142</u>
Total Cash Disbursements			
Total Receipts Over Disbursements	<u>5,417</u>	<u>12,219</u>	<u>17,636</u>
Fund Cash Balances, January 1	<u>27,821</u>	<u>89,574</u>	<u>117,395</u>
Fund Cash Balances, December 31	<u><u>\$33,238</u></u>	<u><u>\$101,793</u></u>	<u><u>\$135,031</u></u>

The notes to the financial statements are an integral part of this statement.

JACKSON TOWNSHIP
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008

1. **Summary of Significant Accounting Policies**

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Jackson Township, Wood County, (the Township) as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, cemetery maintenance, and fire protection services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Deposits and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

Gasoline Tax Fund - This fund receives gasoline tax money to pay for constructing, maintaining, and repairing Township roads.

JACKSON TOWNSHIP
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)

1. **Summary of Significant Accounting Policies – (Continued)**

Special Levy for Roads Fund - This fund receives property tax money for constructing, maintaining, and repairing Township roads and bridges.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. The Township did not use the encumbrance method of accounting.

A summary of 2009 and 2008 budgetary activity appears in Note 3.

F. Property, Plant, and Equipment

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

2. **Equity in Pooled Deposits**

The Township maintains a deposit pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits at December 31 was as follows:

**JACKSON TOWNSHIP
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

2. Equity in Pooled Deposits – (Continued)

	2009	2008
Demand deposits	\$146,249	\$135,031

Deposits: Deposits are insured by the Federal Depository Insurance Corporation or collateralized by securities specifically pledged by the financial institution to the Township.

3. Budgetary Activity

Budgetary activity for the years ending December 31, 2009 and 2008 follows:

2009 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$29,453	\$83,187	\$53,734
Special Revenue	172,945	195,593	22,648
Total	\$202,398	\$278,780	\$76,382

2009 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$63,598	\$71,290	(\$7,692)
Special Revenue	273,831	196,272	77,559
Total	\$337,429	\$267,562	\$69,867

2008 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$993	\$57,357	\$56,364
Special Revenue	166,256	198,421	32,165
Total	\$167,249	\$255,778	\$88,529

2008 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$82,624	\$51,940	\$30,684
Special Revenue	228,176	186,202	41,974
Total	\$310,800	\$238,142	\$72,658

Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the General fund by \$7,692 for the year ended December 31, 2009.

**JACKSON TOWNSHIP
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2009 AND 2008
(Continued)**

4. Property Tax

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

5. Retirement System

The Township's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2009 and 2008, OPERS members contributed 10% of their gross salaries and the Township contributed an amount equaling 14% of participants' gross salaries. The Township has paid all contributions required through December 31, 2009.

6. Risk Management

Commercial Insurance

The Township has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.



Mary Taylor, CPA

Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Jackson Township
Wood County
24454 Hancock-Wood County Line Road
Deshler, Ohio 43516

To the Board of Trustees:

We have audited the financial statements of the Jackson Township, Wood County, (the Township) as of and for the years ended December 31, 2009 and 2008, and have issued our report thereon dated April 27, 2010, wherein we noted the Township followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of opining on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. Therefore, we cannot assure that we have identified all deficiencies, significant deficiencies or material weaknesses. However, as described in the accompanying schedule of findings we identified a certain deficiency in internal control over financial reporting, that we consider a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and timely corrected. We consider finding 2009-003 described in the accompanying schedule of findings to be a material weakness.

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Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2009-001 and 2009-002.

We also noted certain matters not requiring inclusion in this report that we reported to the Township's management in a separate letter dated April 27, 2010.

We intend this report solely for the information and use of management, the audit committee, Board of Trustees, and others within the Township. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

April 27, 2010

JACKSON TOWNSHIP
WOOD COUNTY

SCHEDULE OF FINDINGS
DECEMBER 31, 2009 AND 2008

FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2009-001

Noncompliance Citation

Ohio Revised Code § 5705.41(D)(1) states that no orders or contracts involving the expenditure of money are to be made unless there is attached thereto a certificate of the fiscal officer certifying that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances. Every such contract made without such a certificate shall be void and no warrant shall be issued in payment of any amount due thereon.

There are several exceptions to the requirement stated above that a fiscal officer's certificate must be obtained prior to a subdivision or taxing authority entering into a contract or order involving the expenditure of money. The main exceptions are: "then and now" certificates, blanket certificates, and super blanket certificates, each of which are provided for in sections 5705.41(D)(1) and 5705.41(D)(3), respectively, of the Ohio Revised Code.

1. **"Then and Now" Certificate** – If the fiscal officer can certify both at the time the contract or order was made ("then"), and at the time the fiscal officer is completing the certification ("now"), that sufficient funds were available or in the process of collections, to the credit of an appropriate fund, free from any previous encumbrance, the Board can authorize the drawing of a warrant for the payment of the amount due. The Board has thirty days from the receipt of the "then and now" certificate to approve payment by ordinance or resolution.

Amounts less than \$3,000 may be paid by the fiscal officer without a resolution or ordinance upon completion of the "then and now" certificate, provided that the expenditure is otherwise lawful. This does not eliminate any otherwise applicable requirement for approval of expenditures by the Board.

2. **Blanket Certificate** – Fiscal officers may prepare "blanket" certificates for a certain sum of money not in excess of an amount established by resolution or ordinance adopted by a majority of the members of the legislative authority against any specific line item account over a period not running beyond the end of the current fiscal year. The blanket certificates may, but need not, be limited to a specific vendor. Only one blanket certificate may be outstanding at one particular time for any one particular line item appropriation.
3. **Super Blanket Certificate** – The Board may also make expenditures and contracts for any amount from a specific line-item appropriation account in a specified fund upon certification of the fiscal officer for most professional services, fuel, oil, food items, and any other specific recurring and reasonably predictable operating expense. This certification may, but need not, be limited to a specific vendor. This certification is not to extend beyond the current year. More than one super blanket certificate may be outstanding at a particular time for any line item appropriation.

None of the transactions tested were certified by the fiscal officer at the time the commitment was incurred, and there was no evidence the Board followed the aforementioned exceptions. Rather, for each instance, the fiscal officer signed the fiscal certificate after the goods or services had been ordered or an invoice already received. Failure to properly certify the availability of funds can result in overspending funds and negative cash fund balances.

Certification is not only required by Ohio law, but it is a key control in the disbursements process to help assure purchase commitments receive prior approval, and to help reduce the possibility of Township funds being over expended or exceeding budgetary spending limitations as set by the Board. If used, the Board should establish a limit for the blanket certificates by resolution. In addition, to improve controls over disbursements, we recommend all Board disbursements receive prior certification from the fiscal officer. We also recommend that the Board periodically review the expenditures made to ensure they are within the appropriations adopted by the Board, certified by the fiscal officer and recorded against appropriations.

FINDING NUMBER 2009-002

Noncompliance Citation

Ohio Revised Code § 5705.41(B) prohibits a subdivision or taxing unit from making any expenditure of money unless it has been properly appropriated in accordance with the Ohio Revised Code.

The amount of expenditures for 2009 (\$71,290) exceeded the amount of appropriations (\$63,598) by \$7,692 in the General Fund.

The Board's management was advised that the failure to have adequate appropriations in place at the time expenditures are made could cause expenditures to exceed available resources, further resulting in deficit spending practices.

The fiscal officer should not certify the availability of funds and should deny payment requests that exceed appropriations. The fiscal officer may request that the Board approve increased expenditure levels by increasing appropriations and amending estimated resources, if necessary.

FINDING NUMBER 2009-003

Material Weakness - Financial Reporting

Accurate financial reporting is the responsibility of the Fiscal Officer and Board of Trustees and is essential to ensure the information provided to the readers of the financial statements is complete and accurate. The following adjustments and reclassifications are included in the accompanying 2009 and 2008 financial statements and the Township's accounting records:

- The January 1, 2008 balance for the Special Revenue funds was adjusted by \$1,610 to tie with prior year ending balance. In addition, there were three adjustments of revenues ranging from \$493 to \$907 for revenues posted in the wrong fund.
- There were six reclassifications of revenues ranging from \$1,920 to \$8,000 and nine reclassifications of expenditures ranging from \$1,911 to \$47,764.

In order to properly report items on the financial statements, we recommend the Township adopt policies and procedures, including a final review of the ledgers and statements by the Fiscal Officer and Board of Trustees, to help identify and correct errors and omissions. The Fiscal Officer should also review the Township chart of accounts to ensure all transactions are being properly posted to the financial statements.

Officials' Response:

We did not receive a response from Officials to the findings reported above.

JACKSON TOWNSHIP
WOOD COUNTY

SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2009 AND 2008

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2007-001	ORC § 5705.41 (D), Prior certification of expenditures	No	Reissued in this report as Finding 2009-001
2007-002	ORC § 5705.41 (B), Expenditures exceeding appropriations	No	Reissued in this report as Finding 2009-002
2007-003	ORC § 505.24 (C), Allocation of Trustee compensation	Partially Corrected	Reissued as a management letter comment





Mary Taylor, CPA
Auditor of State

JACKSON TOWNSHIP

WOOD COUNTY

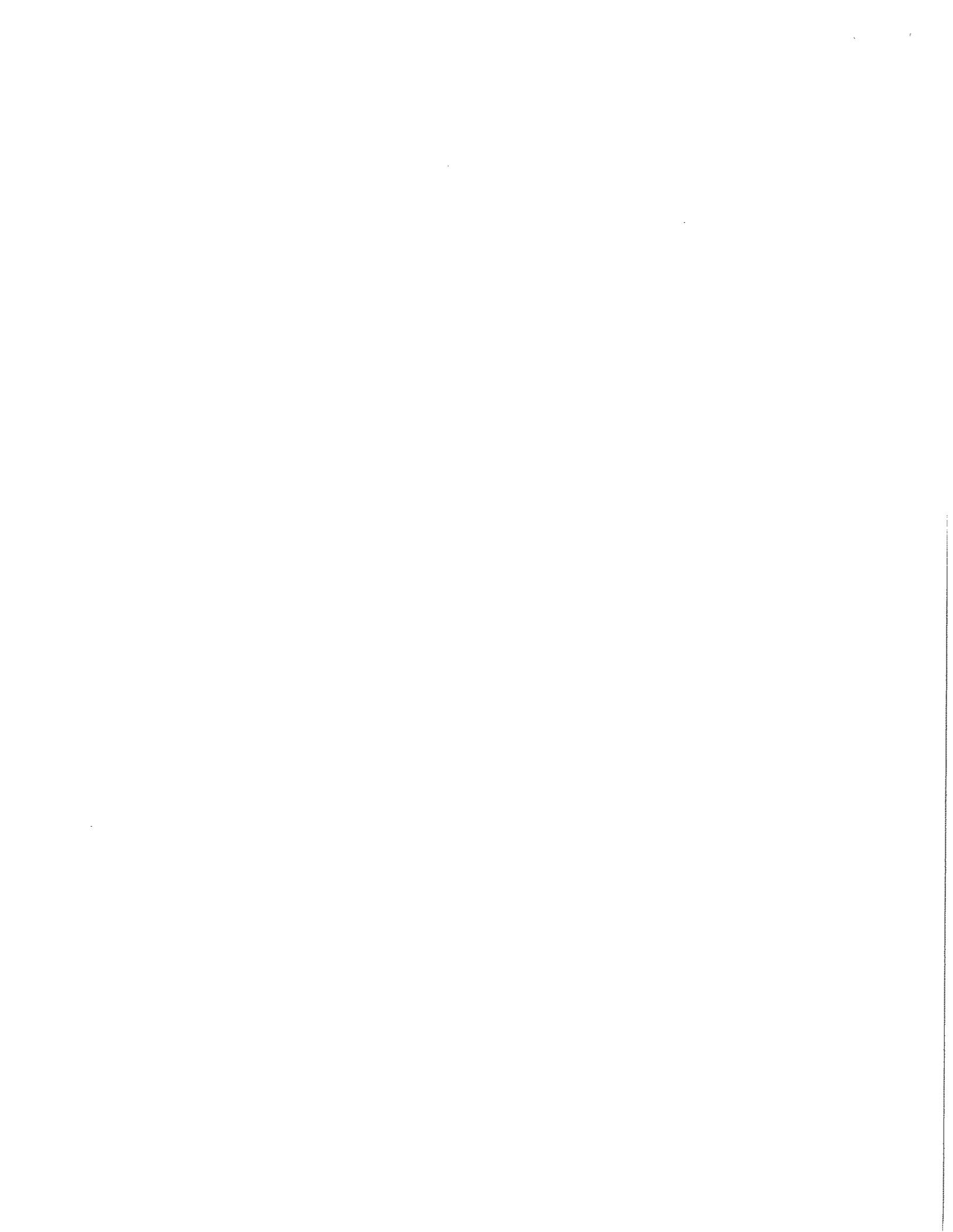
CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
MAY 13, 2010



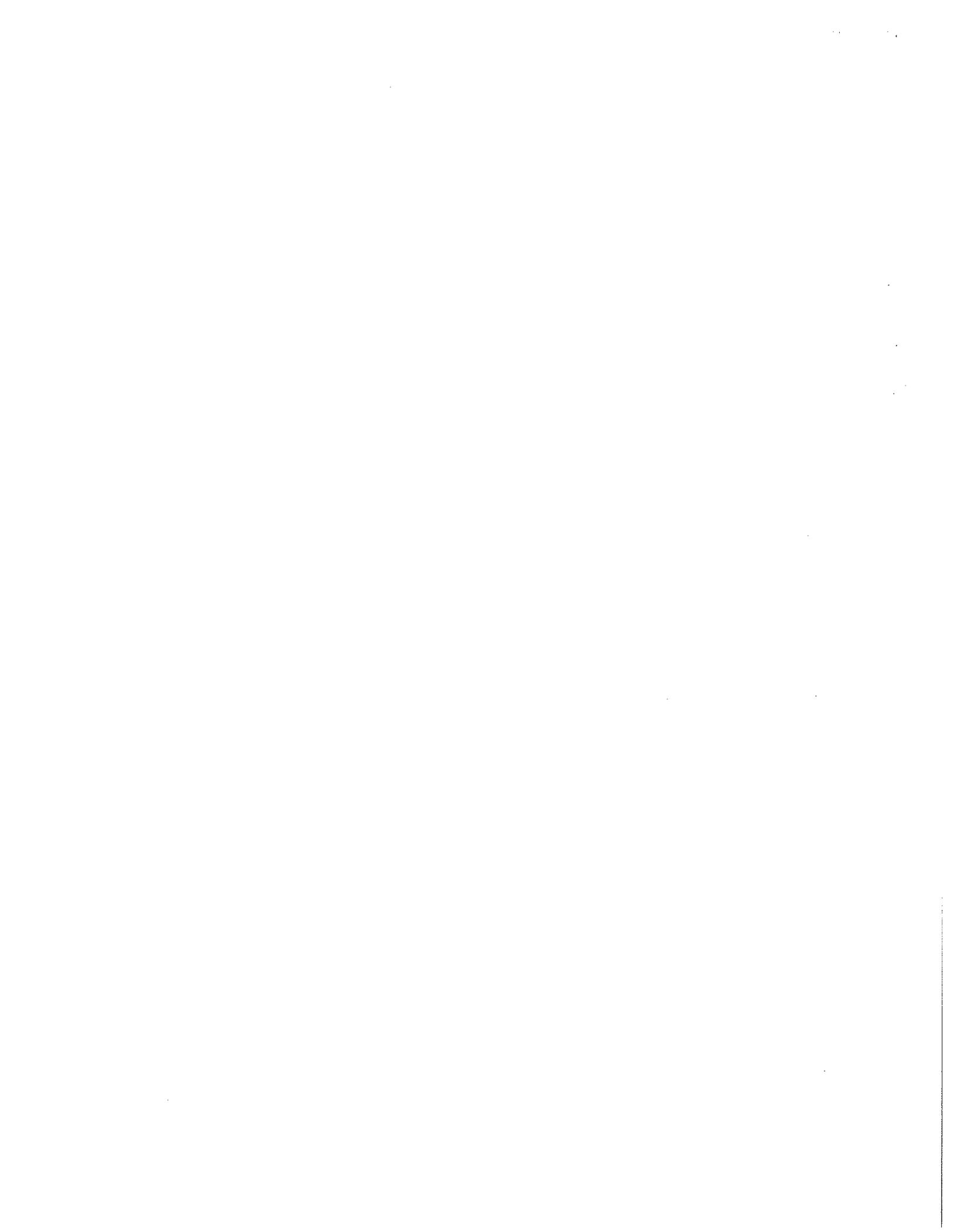
**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

REGULAR AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2009



Mary Taylor, CPA
Auditor of State



NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY

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Mary Taylor, CPA
Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT

Northern Wood County Port Authority
Wood County
932 Dixie Hwy
Rossford, Ohio 43460-1333

To the Board of Directors:

We have audited the accompanying basic financial statements of the Northern Wood County Port Authority, Wood County (the Port Authority) as of and for the years ended December 31, 2009 and 2008, as listed in the table of contents. These financial statements are the responsibility of the Port Authority's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Northern Wood County Port Authority as of December 31, 2009 and 2008, and the respective changes in financial position and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2010, on our consideration of the Port Authority's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Northern Wood County Port Authority
Wood County
Independent Accountants' Report
Page 2

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

September 30, 2010

**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008
UNAUDITED**

The discussion and analysis of the Northern Wood County Port Authority's (Port Authority) financial performance provides an overall review of the Port Authority's financial activities for the years ended December 31, 2009 and 2008. The intent of this discussion and analysis is to look at the Port Authority's financial performance as a whole; readers are encouraged to consider information presented here as well as the basic financial statements to enhance their understanding of the Port Authority's financial performance.

Using this Financial Report

This annual report consists of two parts, the MD&A and the basic financial statements. The basic financial statements include a statement of net assets, statement of revenues, expenses and changes in net assets and a statement of cash flows. Since the Port Authority only uses one fund for its operations, the entity-wide and the fund presentation information is the same.

Statement of Net Assets and Statement of Revenues, Expenses, and Changes in Net Assets

The Statement of Net Assets answers the question, "How did we do financially during 2009 and 2008?" This statement includes all assets and liabilities, both financial and capital, and current and long-term, using the accrual basis of accounting and economic resources focus, which is similar to the accounting used by most private-sector companies. The basis of accounting takes into account all revenues and expenses during the year, regardless of when the cash is received or paid.

This change in net assets is important because it tells the reader whether, for the Port Authority as a whole, the financial position of the Port Authority has improved or diminished. However, in evaluating the overall position of the Port Authority, non-financial information will also need to be evaluated.

This section contains a condensed comparison of assets, liabilities, net assets, revenues and expenses and explanations for significant differences.

Table 1 provides a summary of the Port Authority's net assets for 2009, 2008, and 2007.

	<u>2009</u>	<u>2008</u>	<u>2007</u>
Table 1 Net Assets			
Assets:			
<i>Current Assets:</i>			
Equity in Pooled Cash & Cash Equivalents	\$25,987	\$31,484	\$43,919
<i>Noncurrent Assets:</i>			
Note Receivable	20,000	20,000	20,000
Accrued Interest Receivable	<u>3,876</u>	<u>2,876</u>	<u>1,876</u>
<i>Total Noncurrent Assets</i>	<u>23,876</u>	<u>22,876</u>	<u>21,876</u>
<i>Total Assets</i>	<u>49,863</u>	<u>54,360</u>	<u>65,795</u>
Liabilities:			
<i>Current Liabilities:</i>			
Accounts Payable	<u>1,580</u>	<u>2,040</u>	<u>1,890</u>
Net Assets:			
Unrestricted	<u>\$48,283</u>	<u>\$52,320</u>	<u>\$63,905</u>

**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008
UNAUDITED
(CONTINUED)**

In 2008, total net assets decreased by \$11,585 due to a negative change in fund assets. Total liabilities increased by \$150 from 2007.

In 2009, total net assets decreased by \$4,037 due to a negative change in fund assets. Total liabilities decreased by \$460 from 2008.

Table 2 shows the changes in net assets for the years ended December 31, 2009, 2008, and 2007. Total net assets decreased by \$11,585 in 2008. This number reflects a decrease in net assets due to incurring yearly expenses without the inflow of additional non-operating revenue. In 2009, total net assets decreased \$4,037. This number reflects a decrease in net assets due to incurring yearly expenses without the inflow of additional non-operating revenue.

**Table 2
Revenues and Expenses**

	2009	2008	2007
OPERATING EXPENSES:			
Audit Fees		\$2,694	\$1,140
Board Member Compensation	\$1,325	1,575	1,275
Dues and Subscriptions	100	200	100
Entertainment			154
Insurance and Bonding	2,861	3,123	3,123
Legal and Professional Fees	16,250	20,895	13,588
Office Expense			90
Travel/Education		300	7,962
Total Operating Expenses	20,536	28,787	27,432
Operating Loss	(20,536)	(28,787)	(27,432)
NON-OPERATING REVENUES (EXPENSES):			
Bank Fee Refunds		11	
Contributions	15,000	15,000	15,000
Interest	1,499	2,191	3,029
Total Non-Operating Revenues (Expenses)	16,499	17,202	18,029
Change in Fund Net Assets	(4,037)	(11,585)	(9,403)
Net Assets, Beginning of Year	52,320	63,905	73,308
Net Assets, End of Year	\$48,283	\$52,320	\$63,905

Contacting the Port Authority's Financial Management

This financial report is intended to provide our citizens, investors and creditors with a general overview of the Port Authority's finances and to demonstrate the Port Authority's accountability for the revenue it receives. If you have questions about this report or need additional financial information, contact the Port Authority's General Counsel at the Northern Wood County Port Authority, 932 Dixie Hwy, Rossford, Ohio 43460-1333.

NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY

STATEMENT OF NET ASSETS
PROPRIETARY FUND
DECEMBER 31, 2009 AND 2008

	<u>2009</u>	<u>2008</u>
Assets:		
<i>Current Assets:</i>		
Equity in Pooled Cash and Cash Equivalents	\$25,987	\$31,484
<i>Noncurrent Assets:</i>		
Note Receivable	20,000	20,000
Accrued Interest Receivable	<u>3,876</u>	<u>2,876</u>
<i>Total Noncurrent Assets</i>	23,876	22,876
 <i>Total Assets</i>	 <u><u>\$49,863</u></u>	 <u><u>\$54,360</u></u>
 Liabilities:		
<i>Current Liabilities:</i>		
Accounts Payable	<u>\$1,580</u>	<u>\$2,040</u>
 Net Assets:		
Unrestricted	<u><u>\$48,283</u></u>	<u><u>\$52,320</u></u>

The notes to the financial statement are an integral part of this statement.

NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
PROPRIETARY FUND
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008

	2009	2008
OPERATING EXPENSES:		
Audit Fees		\$2,694
Board Member Compensation	\$1,325	1,575
Dues and Subscriptions	100	200
Insurance and Bonding	2,861	3,123
Legal and Professional Fees	16,250	20,895
Travel/Education		300
	20,536	28,787
Total Operating Expenses		
Operating Loss	(20,536)	(28,787)
NON-OPERATING REVENUES:		
Bank Fee Refunds		11
Contributions	15,000	15,000
Interest Income	1,499	2,191
	16,499	17,202
Total Non-Operating Revenues		
Change in Fund Net Assets	(4,037)	(11,585)
Net Assets Beginning of Year	52,320	63,905
Net Assets End of Year	\$48,283	\$52,320

The notes to the financial statement are an integral part of this statement.

**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

**STATEMENT OF CASH FLOWS
PROPRIETARY FUND
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008**

	2009	2008
Decrease in Cash and Cash Equivalents		
<i>Cash Flows Used by Operating Activities:</i>		
Cash Payments for Audit Expenses		(\$2,694)
Cash Payments for Board Member Compensation	(\$1,050)	(2,100)
Cash Payments for Dues and Subscriptions	(100)	(200)
Cash Payments for Legal and Professional Fees	(16,985)	(20,220)
Cash Payments for Insurance and Bonding	(2,861)	(3,123)
Cash Payments for Travel/Continuing Education		(300)
	(20,996)	(28,637)
<i>Cash Flows from Noncapital Financing Activities</i>		
Contributions	15,000	15,000
Bank Fee Refunds		11
	15,000	15,011
<i>Net Cash Provided by Noncapital Financing Activities</i>		
	15,000	15,011
<i>Cash Flows from Investing Activities</i>		
Interest on Investments	499	1,191
	499	1,191
Net Decrease in Cash	(5,497)	(12,435)
<i>Cash Beginning of Year</i>	31,484	43,919
<i>Cash End of Year</i>	\$25,987	\$31,484
Reconciliation of Operating Loss to Net Cash Used by Operating Activities		
Operating Loss	(\$20,536)	(\$28,787)
<i>Adjustments to Reconcile Operating Loss to Net Cash Adjustments:</i>		
Increase (Decrease) in Accounts Payable	(460)	150
	(460)	150
Net Cash Used by Operating Activities	(\$20,996)	(\$28,637)

The notes to the financial statement are an integral part of this statement.

NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Northern Wood County Port Authority (the Port Authority), formerly known as Rossford/Perrysburg Township Joint Economic Development Authority/Port Authority, is presented to assist in understanding the entity's financial statements. The financial statements and notes are representations of the entity's management and board who are responsible for their integrity and objectivity. These accounting policies conform to generally accepted accounting principles for governmental agencies including those principles prescribed by the Governmental Accounting Standard Board (GASB), the American Institute of Certified Public Accountants in the publication entitled *Audits of States, Local Governments* and by The Financial Accounting Standards Board (FASB) (when applicable). The above policies have been consistently applied in the preparation of the financial statements.

A. Reporting Entity

The Northern Wood County Port Authority, Wood County, is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio pursuant to the authority of Section 4582.22 of the Ohio Revised Code. It has territorial limits coterminous with the City of Rossford and Perrysburg Township. Since statutes prohibit the Township from providing financial resources to nonprofit organizations, the City and Township formed the Port Authority.

The Port Authority is governed by a five-member Board of Directors. Two members are appointed by the Board of Trustees, Perrysburg Township, two members are appointed by the Mayor of the City of Rossford with the advice and consent of Council, and one member is jointly appointed by the Board of Trustees of Perrysburg Township and the Mayor of the City of Rossford with the advice and consent of the City Council. The City and Township can provide financial resources to the Port Authority.

The Port Authority's management believes these financial statements present all activities for which the Port Authority is financial accountable.

B. Basis of Accounting

The financial statements of the Port Authority have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Port Authority also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued after November 30, 1989, provided they do not conflict with or contradict GASB pronouncements.

The Port Authority's financial statements consist of a statement of net assets, a statement of revenue, expenses and changes in net assets, and a statement of cash flows.

The Port Authority uses a single enterprise fund to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

Enterprise fund reporting focuses on the determination of the change in net assets, financial position and cash flows. An enterprise fund may be used to account for any activity for which a fee is charged to external users for goods and services.

NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008
(CONTINUED)

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)

C. Measurement Focus

The enterprise fund is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of the Port Authority are included on the statement of net assets. The statement of revenues, expenses, and changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Port Authority finances and meets the cash flow needs of its enterprise activity.

D. Fund Accounting

The Port Authority maintains an Enterprise Fund, a proprietary fund type, which is the general operating fund and is used to account for all financial resources of the Port Authority. This fund is used to account for operations that are similar to private business enterprises where management intends that the significant costs of providing certain goods or services will be recovered through user charges.

E. Net Assets

Net assets represent the difference between assets and liabilities. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Port Authority or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. The Port Authority applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available. The Port Authority did not have any restricted net assets for 2009 and 2008.

F. Statement of Cash Flows

For the purposes of the statement of cash flows, the Port Authority considers all short term investments with a maturity of three months or less at the time they are acquired to be cash equivalents.

G. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from primary activities. Operating expenses are necessary costs incurred to provide the goods or services that are the primary activity of the Port Authority.

H. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008
(CONTINUED)**

NOTE 2: CASH AND CASH EQUIVALENTS

Monies held by the Port Authority are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Port Authority treasury. Active monies must be maintained either as cash in the Port Authority treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts. Interim monies held by the Port Authority can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio).

**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008
(CONTINUED)**

NOTE 2: CASH AND CASH EQUIVALENTS – (Continued)

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Port Authority, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

Deposits

Custodial credit risk for deposits is the risk that, in the event of bank failure, the Port Authority will not be able to recover deposits or collateral securities that are in the possession of an outside party. At December 31, 2009 and 2008, none of the Port Authority's bank balances was exposed to custodial credit risk.

The Port Authority has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Port Authority or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

NOTE 3: NOTES RECEIVABLE

The Port Authority issued a \$50,000 promissory note to the Rossford Transportation Improvement District (RTID) on May 22, 2006. The loan was issued at 5% interest with a 3% administrative fee which was paid upon receipt of the reimbursement from grant funds on October 31, 2006. The RTID paid \$30,000 of the principal on January 23, 2007. The balance of the promissory note was extended to July 1, 2009. In July 2009, the balance of the promissory note was extended to July 1, 2011.

NOTE 4: RISK MANAGEMENT

Risk Pool Membership

The Port Authority belongs to the Ohio Government Risk Management Plan (the "Plan"), a non-assessable, unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments ("Members"). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio. These coverage programs, referred to as Ohio Plan Risk management ("OPRM"), are developed specific to each member's risk management needs and the related premiums for coverage are determined through the application of uniform underwriting criteria addressing the member's exposure to loss, except OPRM retain 15% of the premium and losses on the first \$250,000 casualty treaty and 10% of the first \$1,000,000 property treaty. Members are only responsible for their self-retention (deductible) amounts, which vary from member to member. OPRM had over 650 members as of December 31, 2008. The Government participates in this coverage.

**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008
(CONTINUED)**

NOTE 4: RISK MANAGEMENT – (Continued)

In August, 2007, OGRMP formed the Ohio Plan Healthcare Consortium (“OPHC”), as authorized by Section 9.833 of the Ohio Revised Code. The OPHC was established to provide cost effective employee benefit programs for Ohio political sub-divisions and is a self-funded, group purchasing consortium that offers medical, dental, vision and prescription drug coverage as well as life insurance for its members. The OPHC is sold through seventeen appointed independent agents in the State of Ohio. Coverage programs are developed specific to each member’s healthcare needs and the related premiums for coverage are determined through the application of uniform underwriting criteria. Variable plan options are available to members. These plans vary primarily by deductibles, coinsurance levels, office visit co-pays and out-of pocket maximums. OPHC had 40 members as of December 31, 2008. The Government does not participate participates in this coverage.

Plan members are responsible to notify the Plan of their intent to renew coverage by their renewal date. If a member chooses not to renew with the Plan, they have no other financial obligation to the Plan, but still need to promptly notify the Plan of any potential claims occurring during their membership period. The former member’s covered claims, which occurred during their membership period, remain the responsibility of the Plan.

Settlement amounts did not exceed insurance coverage for the past three fiscal years.

The Pool’s audited financial statements conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31: 2008 and 2007 (the latest information available), and include amounts for both OPRRM and OPHC:

	2008	2007
Assets	\$10,471,114	\$11,136,455
Liabilities	(5,286,781)	(4,273,553)
Members’ Equity	\$5,184,333	\$6,862,902

You can read the complete audited financial statements for The Ohio Government Risk Management Plan at the Plan’s website, www.ohioplan.org.

NOTE 5: FINANCING ACTIVITY

During fiscal year 2009 and 2008, the Port Authority received operating monies from the City of Rossford and Perrysburg Township totaling \$15,000 and \$15,000, respectively.

NOTE 6: CONDUIT DEBT

OI Levis Park STS, Inc.

In November 2005, the Port Authority issued \$10,570,000 of Rossford/Perrysburg Township Joint Economic Development Authority/Port Authority Taxable Development Revenue Bonds, Series 2005. The proceeds of the revenue bonds are being used to fund the completion of the OI World Headquarters office building. The Port Authority has leased the property on which this building is located and owns the building. The Port Authority has leased the building to OI Levis Park STS, Inc. The lease is non-cancelable until the underlying revenue bonds are paid in full. The lease payments cover the principal and interest payments on the Revenue Bonds, Series 2005. All expenses related to the revenue bonds and the maintenance of the building is the responsibility of OI Levis Park STS, Inc.

**NORTHERN WOOD COUNTY PORT AUTHORITY
WOOD COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED DECEMBER 31, 2009 AND 2008
(CONTINUED)**

NOTE 6: CONDUIT DEBT – (Continued)

OI Levis Park STS, Inc. pays the lease payments directly to the trustee. In addition, an agreement to guarantee the indebtedness was executed by Owens-Brockway Glass Container, Inc. and the Port Authority.

In accordance with Governmental Accounting Standards, these revenue bonds issued by the Port Authority are considered conduit debt and do not create a liability and therefore are not presented on the Port Authority's financial statements. The Port Authority has no responsibility for the repayment of the debt and the lease payments are paid directly to the trustee by OI Levis Park STS, Inc.

NOTE 7: SUBSEQUENT EVENTS

On July 23, 2010, the Wood County Commissioners, the Mayor of the City of Rossford, and the Perrysburg Township Trustees executed an agreement wherein Wood County joined the Port Authority. The agreement provides that the jurisdiction of the Port Authority is expanded to include all of Wood County Ohio. The Port Authority shall be governed by a board of directors pursuant to RC 4582.27. The Board shall consist of seven (7) members. Initially, two Board Members shall be appointed by the Mayor of the City; two appointed by the Township Trustees; two appointed by the Wood County Commissioners; and one appointed jointly by the Mayor, the Trustees, and the Commissioners. The Directors from the City and Township will continue their respective terms. The Commissioners appointed two Board Members immediately after signing the agreement. The Joint Appointee shall be the current joint appointee of the City and Township, Jeffrey Reitzel, and his term will continue. All terms will be four year terms with the initial terms of the County appointees being staggered by two years. Upon the first vacancy of a City, Township, and Joint Appointee, either through the expiration of term of office, by resignation, or otherwise, the Wood County Commissioners shall appoint the successor to each of those terms, until the Wood County Commissioners have a total of five (5) appointments to the Port Authority Board, except that in no event shall there be less than one representative of the City and Township on the Board of Directors at any one time.

The Port Authority was awarded a grant in the amount of \$297,968 from the Ohio Department of Development for a Clean Ohio Assistance Fund (COAF) Phase II Property Assessment Grant to the East Broadway property.

On August 17, 2010, the Port Authority entered an agreement with Wood County, Ohio; Evansville Western Railway, Inc.; and the State of Ohio, Department of Transportation to pursue the design and construction of certain roadway improvements, including a grade separation at CSX Transportation's railroad at Liberty Hi Road adjacent to the Northwest Ohio transshipment rail terminal, which will be financed by Evansville Western Railway, Inc.

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Mary Taylor, CPA
Auditor of State

**INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Northern Wood County Port Authority
Wood County
932 Dixie Hwy
Rossford, Ohio 43460-1333

To the Board of Directors:

We have audited the basic financial statements of the Northern Wood County Port Authority, Wood County, (the Port Authority) as of and for the years ended December 31, 2009 and 2008, and have issued our report thereon dated September 30, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Port Authority's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the Port Authority's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Port Authority's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Port Authority's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

One Government Center / Suite 1420 / Toledo, OH 43604-2246
Telephone: (419) 245-2811 (800) 443-9276 Fax: (419) 245-2484
www.auditor.state.oh.us

Compliance and Other Matters

As part of reasonably assuring whether the Port Authority's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain matters not requiring inclusion in this report that we reported to the Port Authority's management in a separate letter dated September 30, 2010.

We intend this report solely for the information and use of management, audit committee, Board of Directors, and others within the Port Authority. We intend it for no one other than these specified parties.

A handwritten signature in cursive script that reads "Mary Taylor".

Mary Taylor, CPA
Auditor of State

September 30, 2010



Mary Taylor, CPA
Auditor of State

NORTHERN WOOD COUNTY PORT AUTHORITY

WOOD COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
OCTOBER 14, 2010





April 2, 2012

Rex Huffman
Wood County Port Authority
932 Dixie HWY
Rossford, Ohio 43460

RE: Application Cure Letter

Dear Rex Huffman:

The Ohio Department of Development (Development) has received and is currently reviewing your application for Round 1 of Local Government Innovation Fund program. During this review Development has determined that additional information is needed for your application. The identified item(s) requiring your attention are listed on the attached page(s). Please respond only to the issues raised. Failure to fully address all the identified items could lead to a competitive score reduction or ineligibility for Round 1 of the Local Government Innovation Fund program. **A written response from the applicant to this completeness review is due to Development no later than 5:00 p.m. on April 30, 2012.** Please send the response in a single email to lgif@development.ohio.gov and include "Cure—Project Name" in the subject line.

While this cure letter represents the additional information needed for Development review, the Local Government Innovation Council continues to reserve the right to request additional information about your application.

Thank you once again for your participation in Local Government Innovation program. Please contact the Office of Redevelopment at lgif@development.ohio.gov or 614-995-2292 if you have further questions regarding your application or the information requested in this letter.

Sincerely,

Thea J. Walsh, AICP
Deputy Chief, Office of Redevelopment
Ohio Department of Development

Local Government Innovation Fund Completeness Review

Applicant: Wood County Port Authority
Project Name: Feasibility Study for Southwood EMS
Request Type: Grant

Issues for Response

1. Budget

Please provide a line item budget that includes at minimum: 1) the sources of all funds being contributed to the project include **all** sources—cash, in-kind, etc.; 2) the uses of all funds (provide a line item for each use); 3) the total project costs (including the funding request **and** the local match. Please be sure that all uses of funds are eligible expenses as set forth in the program guidelines.

Example:

Collaboration Village’s Project Budget

Sources of Funds

LGIF Request	\$100,000
Match Contribution (10%)	\$ 11,111
<hr/> Total	<hr/> \$111,111

Uses of Funds

Consultant Fees for Study	\$111,111
<hr/> Total	<hr/> \$111,111

Total Project Cost: \$111,111

2. Resolutions of Support

Resolutions of support must be provided by the governing body of the main applicant and each collaborative partner. If the collaborative partner is a private entity with no governing body, a letter of support **for the project** is required.

RESOLUTION 2012 -

A RESOLUTION APPROVING THE PARTICIPATION OF THE HENRY TOWNSHIP, WOOD COUNTY, OHIO AS A COLLABORATIVE PARTNER WITH JACKSON TOWNSHIP, WOOD COUNTY, OHIO, THE VILLAGE OF NORTH BALTIMORE, THE VILLAGE OF HOYTVILLE, THE WOOD COUNTY PORT AUTHORITY, AND THE SOUTHWOOD EMS DISTRICT IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Henry Township desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Trustees of Henry Township, Wood County, Ohio hereby authorizes and directs the JOHN STEWART to act in connection with the application as a collaborative

partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Trustees of the Henry Township understands and acknowledge that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW THEREFORE, BE IT RESOLVED by the Trustees of Jackson Township, Wood County, Ohio, that:

Section 1. The Trustees of Henry Township, Wood County, Ohio hereby authorize and direct the John Stewart as the official representative of Jackson Township to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

Section 2. That the Henry Township Trustees hereby approve the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section 3. That Henry Township Trustees hereby understand and agree that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

Section 4. That Henry Township Trustees hereby commit to provide the township's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

Section 5. This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

Passed this 13 day of February, 2012.

John Stewart
Trustee

James Weymer Jr.
Trustee

Jay Baly
Trustee

ATTEST:



Fiscal Officer

Approved as to form this 25th day of April, 2012



Wood County Prosecuting Attorney

ORDINANCE 2012 - 2

AN ORDINANCE APPROVING THE PARTICIPATION OF THE VILLAGE OF HOYTVILLE AS A COLLABORATIVE PARTNER WITH HENRY TOWNSHIP, WOOD COUNTY, OHIO, JACKSON TOWNSHIP, WOOD COUNTY, OHIO, THE VILLAGE OF NORTH BALTIMORE, THE WOOD COUNTY PORT AUTHORITY, AND THE SOUTHWOOD EMS DISTRICT IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Village of Hoytville desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Council of the Village of Hoytville, Ohio hereby authorizes and directs the City Administrator to act in connection with the application as a collaborative partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Council of the Village of Hoytville understands and acknowledges that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Hoytville, Wood County, Ohio, that:

Section 1. That the Council of Village of Hoytville, Ohio authorizes the Mayor as the official representative of the Village to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

Section 2. That the Village of Hoytville hereby approves the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section 3. That the Village of Hoytville hereby understands and agrees that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

Section 4. That the Village of Hoytville hereby commits itself to provide the community's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

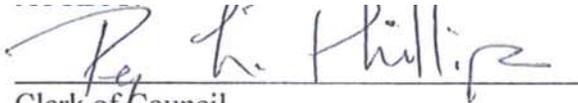
Section 5. This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

Council Persons voting aye: TERRIE Cortez Joe Hagemyer Edna Johnson

Council Persons voting no: Erica Heller, Richard Metzler

Passed this 13TH day of FEB., 2012.

Erica Heller
President of Council

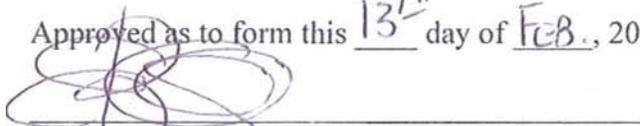

Clerk of Council

APPROVED:


Mayor

Date of Mayor's approval: 2-13-12

Approved as to form this 13TH day of FEB., 2012


Esteban Callejas, Law Director

ORDINANCE 12-04

AN ORDINANCE APPROVING THE PARTICIPATION OF THE VILLAGE OF NORTH BALTIMORE AS A COLLABORATIVE PARTNER WITH HENRY TOWNSHIP, WOOD COUNTY, OHIO, JACKSON TOWNSHIP, WOOD COUNTY, OHIO, THE VILLAGE OF HOYTVILLE, THE WOOD COUNTY PORT AUTHORITY, AND THE SOUTHWOOD EMS DISTRICT IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY.

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Village of North Baltimore desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Council of the Village of North Baltimore, Ohio hereby authorizes and directs the Village Administrator to act in connection with the application as a collaborative partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Council of the VILLAGE OF NORTH BALTIMORE understands and acknowledges that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NORTH BALTIMORE, WOOD COUNTY, OHIO:

Section I: That the Council of Village of North Baltimore, Ohio authorizes the Village Administrator Kathy Healy, as the official representative of VILLAGE OF NORTH BALTIMORE, to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission

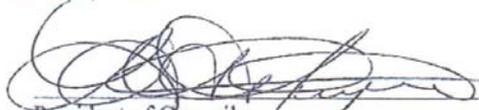
Section II: That the VILLAGE OF NORTH BALTIMORE hereby approves the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section III: That the VILLAGE OF NORTH BALTIMORE hereby understands and agrees that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

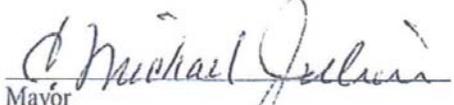
Section IV: That the VILLAGE OF NORTH BALTIMORE hereby commits itself to provide the community's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

Section V: This ordinance is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

PASSED: 02-21-17


President of Council

ATTEST: 

APPROVED:  
Mayor

COOPERATIVE AGREEMENT

This Cooperative Agreement is entered into as of this 13th day of February, 2012 by and among the **VILLAGE OF NORTH BALTIMORE** (“**NORTH BALTIMORE**”), a municipal corporation and political subdivision duly organized and validly existing under the laws of the State of Ohio (the “State”), the **WOOD COUNTY PORT AUTHORITY** (the “**PORT AUTHORITY**”), a **PORT AUTHORITY** and body corporate and politic duly organized and validly existing under the laws of the State, **VILLAGE OF HOYTVILLE**. (“**HOYTVILLE**”), a municipal corporation and political subdivision duly organized and validly existing under the laws of the State of Ohio (the “State”), the **HENRY TOWNSHIP TRUSTEES**, (“**HENRY TOWNSHIP**”) of Henry Township, Wood County, Ohio the **JACKSON TOWNSHIP TRUSTEES**, (“**JACKSON TOWNSHIP**”) of Jackson Township, Wood County, Ohio, and the **SOUTHWOOD EMS DISTRICT**, (“**SOUTHWOOD**”) a joint ambulance district validly existing under the laws of the State.

WITNESSETH:

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the **PORT AUTHORITY** desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the **PORT AUTHORITY**, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the **PARTIES** to this agreement understand and acknowledge that the Wood County **PORT AUTHORITY** will serve as the primary or lead applicant for the project application, with other collaborative **PARTIES** participating in the project planning and funding;

WHEREAS, the **NORTH BALTIMORE, HOYTVILLE, HENRY TOWNSHIP, JACKSON TOWNSHIP, AND SOUTHWOOD**, hereinafter referred to collectively as the **PARTIES** have requested the assistance of the **PORT AUTHORITY** in obtaining Federal or State of Ohio grants for organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services ; and

WHEREAS, in anticipation of applying for grants for the sharing of the above listed services, the **PORT AUTHORITY** and the **PARTIES** have entered into an agreement for the **PORT AUTHORITY** to be the applicant and administrator of said grants; and

WHEREAS, a **PORT AUTHORITY** is authorized by Ohio Revised Code Sections 4582.43 and 4582.431 to enter into an agreement with another political subdivision to enable the **PORT AUTHORITY** to accomplish any of its authorized purposes; and

WHEREAS, the **PARTIES** and the **PORT AUTHORITY** have determined to enter into this Agreement to affirm and acknowledge the power of the **PORT AUTHORITY** to receive and accept from any federal or state agency grants for or in aid of the organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services of any **PORT AUTHORITY** facility or for research and development with respect to **PORT AUTHORITY** facilities within the jurisdictions of the **PARTIES** for the benefit of the **PARTIES** and their citizens; and

WHEREAS, the **PORT AUTHORITY** has determined, subject to the satisfaction of certain conditions, to apply for federal and State of Ohio grants requested by the **PARTIES** for the organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services;

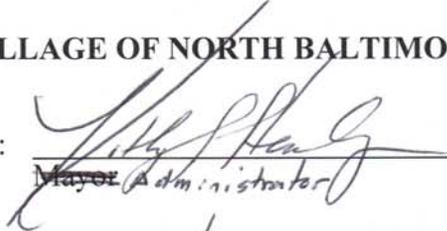
NOW, THEREFORE, for and in consideration of the premises and of the mutual covenants hereinafter contained, the **PARTIES** hereby agree as follows:

Section 1. The **PARTIES** requests the **PORT AUTHORITY** to exercise any and all powers and to perform any and all functions with respect to receiving and accepting from any Federal or State of Ohio agency, grants for or in aid of the construction of any **PORT AUTHORITY** facility or for research and development with respect to **PORT AUTHORITY** facilities for the benefit of the **PARTIES**, including organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services, under the powers conferred by Ohio Revised Code Sections 4582.21 through 4582.59 (the "Act") on the **PORT AUTHORITY** to accomplish the authorized purposes of the **PORT AUTHORITY**.

Section 2. In furtherance and not in limitation of the provisions of Section 1, the **PARTIES** request the **PORT AUTHORITY** to apply for and receive and accept Federal or State of Ohio grants for the **PARTIES**, pursuant to the Act, and to apply the proceeds of the Grants to the payment of "costs" of "**PORT AUTHORITY** facilities", as those terms are defined in the Act for the construction, research and development of any **PORT AUTHORITY** facility, including any facility needed for the organizing, financing, constructing, and maintaining a joint ambulance district and/or the sharing of safety services, including emergency services, fire services, and police services.

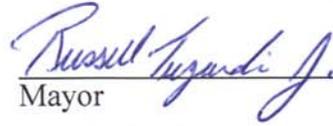
Section 3. It is the intention of the **PARTIES** and the **PORT AUTHORITY** that this Agreement be liberally construed to make available to the **PARTIES**, through the actions of the **PORT AUTHORITY**, all of the benefits of the Act, in furtherance of the public purposes set forth in the recitals to this Agreement.

VILLAGE OF NORTH BALTIMORE OHIO

By: 
Mayor Administrator

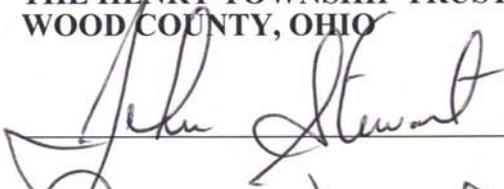
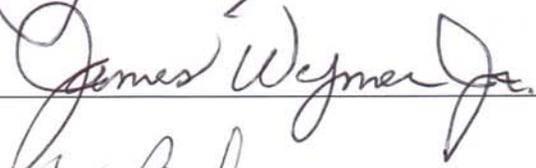
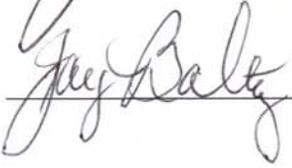
And by: 
Director of Finance

VILLAGE OF HOYTVILLE, OHIO

By: 
Mayor

And by: N/A - Village doesn't have
Director of Finance Dir. of Finan

**THE HENRY TOWNSHIP TRUSTEES
WOOD COUNTY, OHIO**

**THE JACKSON TOWNSHIP TRUSTEES
WOOD COUNTY, OHIO**

Brendyn S. George Trustee

Mark S. Dew TRUSTEE

Daniel R. Zinkel

WOOD COUNTY PORT AUTHORITY

By: Cheryl A. Johnson
Chairman

SOUTHWOOD EMS DISTRICT

By: Robert F. Simon
Board Member

RESOLUTION 2012 -

A RESOLUTION APPROVING THE PARTICIPATION OF THE **SOUTHWOOD EMS DISTRICT** AS A COLLABORATIVE PARTNER WITH **JACKSON TOWNSHIP**, WOOD COUNTY, OHIO, THE VILLAGE OF NORTH BALTIMORE, THE VILLAGE OF HOYTVILLE, THE WOOD COUNTY PORT AUTHORITY, AND THE HENRY TOWNSHIP, WOOD COUNTY, OHIO IN MAKING APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT TO PARTICIPATE IN THE LOCAL GOVERNMENT INNOVATION FUND PROGRAM, AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for projects that promote efficiency, shared services, coproduction, and mergers among local governments; and

WHEREAS, the Southwood EMS District desires to participate as a collaborative partner to receive financial assistance under the Ohio Department of Development Local Government Innovation Fund Program; to conduct a study to determine the feasibility of creating a Joint Ambulance District and explore potential for shared services to achieve efficiency in delivery of any specific services identified through the study process, it being understood that it is the intent of the project to initially explore the feasibility of financially supporting a Joint Ambulance District; and

WHEREAS, the scope of the project is currently anticipated to include the following activities:

- Meeting/Process Facilitation
- Establish framework for financially supporting a Joint Ambulance District or other type agreement for collaboration
- Legal Services
- Identification of potential cost-savings and/or improvement in services with the consolidation of services
- Design and preparation of contract documents of any required equipment configurations and facilities to consolidate identified services.

The cost for such activities shall not exceed \$100,000 including in-kind match.

WHEREAS, the Wood County Port Authority, Wood County, Ohio has the authority to apply for financial assistance and/or participate as a collaborative partner through the Local Government Innovation Fund Program; and

WHEREAS, the Southwood EMS District hereby authorizes and directs the Robert Sumner to act in connection with the application as a collaborative partner and to provide such additional information as may be required for the funding application; and

WHEREAS, the Southwood EMS District understands and acknowledge that the Wood County Port Authority will serve as the primary or lead applicant for the project application, with other collaborative parties participating in the project planning and funding;

NOW THEREFORE, BE IT RESOLVED by the Southwood EMS District, that:

Section 1. The Southwood EMS District hereby authorize and direct the Robert F. Simon as the official representative of Jackson Township to participate as a collaborative party in the State of Ohio, Department of Development, Local Government Innovation Fund Program, and provide all information and documentation required in said Application for submission.

Section 2. That the Southwood EMS District hereby approve the participation with the Wood County Port Authority and other collaborative parties for the filing of an application for financial assistance under the Ohio Local Government Innovation Fund Program.

Section 3. That Southwood EMS District hereby understand and agree that participation in the program as a collaborative party will require compliance with program guidelines and assurances.

Section 4. That Southwood EMS District hereby commit to provide the township's local share funding as a collaborative party, as described in the application, it being understood that the local share can be prior (2 years) and future in-kind costs incurred by the collaborative parties.

Section 5. This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that immediate adoption is necessary to meet the application time line.

Passed this 20th day of February, 2012.

John Stewart
Director

Robert F. Simon
Director

Mark S. [Signature]
Director

To be appointed
Director

Wood County Port Authority: Project Budget Feasibility Study for Southwood EMS

Sources of Funds:

LGIF Request:	(13.7%)	\$81,300
Match Contribution:	(86.3%)	<u>\$513,000</u>
Total:		\$594,300

Uses of Funds:

Legal Services:	\$15,000
Site Evaluation:	\$15,000
Facility Design:	\$28,000
Infrastructure Design:	\$23,300
Property Donation:	\$500,000
Study planning time commitment by Local entities:	<u>\$13,000</u>
Total:	\$594,300

TOTAL PROJECT COSTS: \$594,300