

HILLCREST REGIONAL

ARSON

RESPONSE

VEHICLE

**AN OHIO LOCAL GOVERNMENT
INNOVATION FUND LOAN PROJECT**

**BY THE HILLCREST REGIONAL FIRE
INVESTIGATION STRIKE FORCE:**

**BEACHWOOD
GATES MILLS
HIGHLAND HEIGHTS
LYNDHURST
MAYFIELD HEIGHTS
MAYFIELD VILLAGE
PEPPER PIKE
RICHMOND HEIGHTS
SOUTH EUCLID**

**CUYAHOGA COUNTY, OHIO
MARCH 1, 2012**

Section 1

Main Applicant

Name City of Lyndhurst

Address 5301 Mayfield Road
Lyndhurst, Ohio 44124
Cuyahoga County

Phone (216)-473-5139 Station
(216)-442-1844 Fax

E-mail Carrollm@Lyndhurst-oh.com

Applicant Contact Information

Name Michael J. Carroll

Title Fire Chief

Section 2

Collaborating Entity

The nine (9) cities listed on the following page have been collaborative partners, joining in a functional regional group, known as the Hillcrest Regional Fire Investigation Strike Force, and operating through a contract that has been in effect since 1996.

This collaboration partnership has equal representation in personnel (by contract) as well as an equal contract payment (by contract).

The main applicant (City of Lyndhurst) is both a member and an equal partner in this collaboration. The main applicant has been an original and active participant in the Strike Force, so cooperation between the main applicant and the partner communities has been and will be seamless.

Proof of the executed partnership agreement, namely the original 1998 Strike Force Contract, is attached in the supporting document section.

Section 2

The 9 Collaborating Partners

<p>1</p> <p>City of Beachwood 2655 Richmond Road Beachwood, Ohio 44122 216-292-1965 Station 216-292-1900 Fax Chief Patrick J. Kearns Patrick.kearns@beachwoodohio.com</p>	<p>6</p> <p>Mayfield Village 770 SOM Center Road Mayfield Village, Ohio 44143 440-461-1208 Station 440-449-0822 Fax Chief David R. Mohr DMohr@mayfieldvillage.com</p>
<p>2</p> <p>Village of Gates Mills 1470 Chagrin River Road Gates Mills, Ohio 44040 440-423-4405 Station 440-423-2001 Fax Chief Tom Robinson firechief@gatesmillsvillage.com</p>	<p>7</p> <p>City of Pepper Pike 28000 Shaker Blvd. Pepper Pike Ohio 44124 216-896-6137 Station 216-831-0675 Fax Chief Thomas J. Hartman thartman@pepperpike.org</p>
<p>3</p> <p>City of Highland Heights 5827 Highland Road Highland Heights, Ohio 44143 440-442-7406 Station 440-442-5834 Fax Chief William Turner wmturner@highlandhtsfire.com</p>	<p>8</p> <p>City of Richmond Heights 457 Richmond Road Richmond Heights, Ohio 44143 216-383-6304 Station 216-383-6320 Fax Acting Chief John Gray Rhfd7chief@gmail.com</p>
<p>4</p> <p>City of Lyndhurst 5301 Mayfield Road Lyndhurst, Ohio 44124 440-473-5139 Station 440-656-9562 Fax Chief Michael J. Carroll Carrollm@lyndhurst-oh.com</p>	<p>9</p> <p>City of South Euclid 1349 South Green South Euclid, Ohio 44121 216-381-1214 Station 216-381-0656 Fax Chief Rick Huston rlhuston@seuclidfire.com</p>
<p>5</p> <p>City of Mayfield Heights 6154 Mayfield Road Mayfield Heights, Ohio 44124 440-442-1214 Station 440-446-9747 Fax Chief Bruce Elliott BruceElliot@mayfieldheights.org</p>	

Section 3

Project Information

Loan Project Description

A fire engine pulls up to a blazing building, a young woman and her infant cling to their open window, gasping for each breath from the choking black smoke. The fire crew quickly ladders the window, carrying the baby and woman to safety. The two are secure and the inferno is quickly extinguished by the complement of capable firefighters, but what caused the fire? Is this fire an act of Arson? Who is responsible for putting this mother and child at risk?

Each year in the United States, Arson results in 300,000 fires, 450 civilian deaths, 10 firefighter deaths, 7,000 civilian injuries and 1 billion in property damage. (NFPA, 2009)

The Hillcrest region in Cuyahoga County is a leader in reducing arson related activity with the formation of the Hillcrest Regional Fire Investigation Strike Force. This fire department unit, formed in 1996 through a consortium of nine cities in Cuyahoga County, provides the mobilization of investigators, together with allied resources, to apply high intensity investigative efforts to a fire incident.

The Ohio LGIF will provide a loan for 50% of the purchase of an investigative vehicle to support the arson reduction mission of this regional asset.

Section 3
Project Information

Project Type:
Loan, Demonstration Project

Section 3
Project Information

Targeted Approach;
Shared Services

Section 3

Project Information

Explanation of the anticipated return on investment based on the ratio of expected savings;

The anticipated return on the investment is based upon two positions.

First, the micro view of this loan project proposes the ability to achieve greater efficiency through the combined service delivery of fire investigative services. Simply put, a high intensity arson investigation utilizing a group (strike force) of investigators that can multi-task on an incident and reduce the overall time spent on an investigation. Micro efficiencies would be realized from each municipality requesting the unit by spreading the burden of the hourly wage of a single investigator than in performing those same or similar tasks individually.

The LGIF Loan (\$30,000) is being used for the purchase of the response vehicle for use by this unit. Unit statistics indicate averages of ten incidents investigated per year, utilizing 4.5 personnel at an average of 5 hours per incident. Based upon an estimated efficiency value of 50% and utilizing the data above, a return of approximately 112.5 hours at a pay rate with benefits of \$26.66 would equal a return of \$3,000 per year or \$30,000 over the ten year life of the loan. (Note; an average wage and benefit higher than this proposed value would obviously net a higher return.)

Therefore this efficiency should allow each entity the latitude to engage in the collaborative contract with a derived benefit and the ability to continue with the cooperative venture.

Second, each of the nine municipalities are engaged in the contract for investigative services which will support the annual re-payment to the State of Ohio under our current written contract. This contracted amount represents 60% of the total current income of the unit which Our unit has the initial resource for half of the cost of the vehicle and equipment.

Third, according to the National Fire Protection Association, during 2005-2009, an estimated 306,300 Arson fires were reported to U.S. fire departments each year, with associated annual losses of 440 civilian deaths, 1,360 civilian injuries, and \$1.3 billion in direct property damage. Three-quarters (75%) of these fires occurred outside, 18% occurred in structures and 8% in vehicles.

Despite being only 18% of all Arson fires, structure fires accounted for 88% of civilian deaths, 82% of civilian injuries, and 81% of direct property damage caused by Arson fires. Sixty percent of intentional structure fires occurred in residential properties (55% in homes), 6% occurred in storage facilities, 6% occurred in educational properties, and 4% occurred in mercantile or business properties.

Nearly two-thirds (63%) of intentional (Arson) structure fires occurred in structures that are occupied and operating, and these fires account for most of the associated losses. Thirteen percent occurred in vacant, unsecured properties, and 7% in vacant, secured properties.

When utilizing these Arson statistics and comparing the investigative efficiencies associated with them, the return on the investment with even one successful arson prosecution in a ten year period would net a potential \$180,000 return on the investment. (This is based on the average value of a home in the response area). This return would be based on impeding an insurance settlement being paid out in a profit motivated fire.

An additional benefit associated with the successful prosecution, but not calculated here, is in the recovery of the actual investigation costs under 2929.71 of the Ohio Revised Code and titled "Reimbursement of investigative costs of Arson."

In conclusion, our unit currently has 50% of the funding for this vehicle, and under contract currently has the ability to repay the loan to the state of Ohio over the next 11 years. Additional benefits may be realized through 1) the task force concept of simultaneous job functions being performed 2) the resultant savings in a successful arson prosecution and lastly the potential for the recouping of investigation cost by the courts according to Ohio Statute.

Section 3

Project Information

Explanation regarding the probability of the proposal's success

The collaboration of the nine Hillcrest Cities created the regional fire investigation unit in 1997 to provide a team approach to examining fire cause. This task oriented tactic has established a proven fire-ground investigative efficiency, provides for an investigative cost savings to each respective city, and most important, commands a regional stance that the blight of Arson and its devastating effect in the community will not be tolerated.

This regional asset is an existing, proven system that has been functioning for nearly a decade and a half while supporting regional collaboration, promoting efficiency in the pooling of resources, modeled in other Cuyahoga communities, key to the region, while maintaining the essential economic and business growth of the community through the dogged pursuit of the crime of Arson.

The success of this collaboration of the Hillcrest region in its fire investigation approach can be gauged by several factors. The number one success is in this decade and a half system that has established highly trained fire investigators functioning at fire scenes in the Hillcrest region today. Another factor for success can be the benchmark of a down economy based upon both research and current trends in Arson. Is there a relationship between economic variables, foreclosures, vacant homes and Arson?

According to the US Fire Administration, Arson is the leading cause of fire in the U.S. and the second leading cause of death and injuries with over a billion dollars in property damage each year attributed to Arson. A study published in Fire Technology in 1987 and titled "The relationship between selected socioeconomic variables and measures of arson: A cross sectional study," examined specific socioeconomic factors related to Arson. Economic variables and arson activity were examined in the U.S. with the conclusion that "statistical significance and relatively strong levels of association indicate that fire property losses are indeed related to the socioeconomic structure of a locale" (Murrey et al, 1987) Data in this study from the FBI on the number of Arsons indicated that the relationship between the general climate of a community and the socioeconomic structure of a community were statistically related to Arson. What is the fire cause relationship to our region? As we know,

the economy has affected our region dramatically. Ohio and the regions high unemployment rate coupled with those that are losing their jobs and income are moving closer to losing their homes through foreclosure.

An April 2009 report conducted by the National Fire Protection Association examined the current trend in vacant building fires with these buildings more likely to be intentionally set (Arson) than other structure fires. Fires in vacant structures are a matter of concern in a weakened economy. In the period studies, 2003-2006, U.S. fire departments responded to an average of 31,000 structure fires in vacant buildings per year with 43% of these fires caused by Arson. Fires in vacant structures pose a threat to the neighborhood with one out of ten fires spreading to other structures as well as posing a threat to firefighters with 15 firefighter deaths in vacant structures in the same study. 50 civilians lost their lives with 141 civilian and 4,500 firefighter injuries as well as 642 million dollars in property damage (Ahrens, 2009).

This investigative unit has a proven record of success for 15 years, coupled with the statistical data and socioeconomic trends, the problem of Arson is not going away and can be expected to be a part of our society. The loan to this group will provide for continued future success in combating Arson.

Section 3

Project Information

Description of plans to replicate or scale the proposal to allow for the inclusion of other political subdivisions

The Hillcrest Regional Fire Investigation Strike Force is currently capable by contract of including other interested political subdivision, geography would be the best directive for inclusion in the unit, utilizing reasonable response times and distances.

In 2010 and 2011, I have applied to Cuyahoga County for a grant from FEMA's Urban Area Strategic Initiative (UASI) in order to supply investigative vehicles for the Hillcrest Region, Westshore Region, the City of Cleveland and the Southwest Regional Fire Investigative Units. The regions represent 35 communities and nearly a million in population in Cuyahoga County. This grant is being eliminated and is currently unable to fund the vehicles.

Although, the intent was clear that this project was replicable in providing the vehicles to the existing, functioning investigative units in the County. These groups would then have the ability and strength to absorb other political entities or in simply the ability to develop units like ours, and provide the similar vehicle to the newly formed units.

Section 3 Project Information

Identification of whether the proposal is a part of a larger consolidation effort by the applicant or collaborative partner(s)

Yes, this proposal is part of a larger consolidation effort by the applicant that already exists under contract with the nine communities already identified in section 2 of this document

Section 3 Project Information

Description of how the proposed project is responding to current substantial changes in economic demand.

Our unit has been able to weather the current economic conditions by the continuum of a reasonably priced contract for the nine participants. The cost of going alone on this effort far exceeds the utilization of the multi-tasking benefit of using the task force investigative concept.

Section 3

Project Information

Explanation of how project facilitates an improved business environment and/or promotes community attraction

Statistically, Arson vacant homes and a socioeconomic downturn throughout the region pose a threat to the health, strength, and economy of the region. The nine cities of the Hillcrest region represent a population of almost 100,000, 48.2 square miles of area, consist of 43,000 homes that represent 6.5 billion dollars in residential property value alone (Realty Trac, 2010). The identification of Arson and the aggressive pursuit of Arsonists in this region, through the advancement of the LGIF funding for the Hillcrest Regional Fire Investigation Strike Force, will provide for a stronger, safer community.

Section 4

Financial Documentation

Proposal Request

2012 Dodge Sprinter	\$52,015.00
Compartmentation	<u>\$7,985.00</u>
Total Proposal	\$60,000.00
<u>Matching (Cash-No in kind source)</u>	<u>\$30,000.00</u>
Loan Requested from LGIF	\$30,000.00

Section 4

Financial Documentation

Documentation of each in-kind match source

The Hillcrest Fire Investigation Strike Force does not anticipate in-kind source, cash match only.

Section 4

Financial Documentation

Percentage of local matching funds available

The Hillcrest Regional Fire Investigation Strike Force will contribute 50% of local matching funds

Section 4

Financial Documentation

Three years of financial projections identifying anticipated savings

Anticipated savings for the Hillcrest Regional Fire Investigation Strike Force through efficiency. (See Section 3 “Explanation of the anticipated return on investment based on the ratio of expected savings” for detailed explanation)

2013	\$3,000
2014	\$3,000
2015	\$3,000

Section 4

Financial Documentation

Savings Description

Expected Annual Savings

Expected One Time Savings

Please See Section 3 “Explanation of the anticipated return on investment based on the ratio of expected savings” for detailed explanation)

Section 5

Supporting Documentation

Identification of each municipality, county or township served and 2010 Census for each

<u>City Name</u>	<u>2010 Population</u>
1) City of Beachwood	11,953
2) Village of Gates Mills	2,270
3) City of Highland Heights	8,345
4) City of Lyndhurst	14,001
5) City of Mayfield Heights	18,827
6) Mayfield Village	3,460
7) City of Pepper Pike	5,979
8) City of Richmond Heights	10,944
9) City of South Euclid	22,295
Total Population	98,074

Section 5

Supporting Documentation

Executed partnership agreements with other participating entities

Hillcrest Regional Fire Investigation Unit Agreement as follows as
“Documents” #1-7 and pages 22-28

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Supporting Documentation
Executed partnership agreements with other
participating entities page-1 of 7

AGREEMENT

WHEREAS, the Ohio municipalities of the City of Beachwood, the Village of Gates Mills, the City of Highland Heights, the City of Lyndhurst, the City of Mayfield Heights, the Village of Mayfield, the City of Pepper Pike, the City of Richmond Heights and the City of South Euclid (the "participating municipalities") desire to enter into an Agreement which sets forth the terms, conditions, rights, obligations and duties of each of them relevant to the establishment of a short-term mobilization of investigators, together with allied resources, to apply high intensity investigative efforts to a fire incident, to be known as the Hillcrest Regional Fire Investigation Strike Force; and

WHEREAS, each of the participating municipalities desire to develop the Hillcrest Regional Fire Investigation Strike Force to meet the needs of each of the participating municipalities for the investigation and detection of fire cause with regard to the reduction of arson-related activity; and

WHEREAS, to the extent that the terms, conditions, rights, obligations and duties of the participating municipalities can be determined at this time, the participating municipalities enter into this Agreement with the understanding that any terms, conditions, rights, obligations and duties not specifically set forth herein are subject to further agreement between the aforesaid municipalities, but that in any such supplemental agreement the spirit and intent of this Agreement shall be carried out; and

WHEREAS, each of the participating municipalities have the authority to contract and enter into Agreement pursuant to Article XVIII of the Ohio Constitution and Section 737.27 of the Ohio Revised Code relevant to the investigation of fires and Ohio Revised Code Section 715.02 relative to inter-governmental agreements;

NOW, THEREFORE, in consideration of the above recitals, and of the following covenants and agreements, each of the municipalities agree as follows:

1. The municipalities of Beachwood, Gates Mills, Highland Heights, Lyndhurst, Mayfield Heights, Mayfield Village, Pepper Pike, Richmond Heights, and South Euclid do hereby agree to develop a Hillcrest Regional Fire Investigation Task Force which shall be available to, and used by the participating municipalities, as needed without reference to any particular formula or time table for such availability or use. Should a participating municipality's designated investigator be unable to perform the tasks and duties as set forth in the standard operating procedures or should the designated investigator be separated from service from the participating municipality, the participating municipality shall promptly appoint another member to the position of designated investigator as soon as reasonably possible.

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Supporting Documentation
Executed partnership agreements with other
participating entity, page 2 of 7

2. The participating municipalities shall each provide at least one trained investigator, as defined in the standard operating procedures, in order to remain a member municipality of the Hillcrest Regional Fire Investigation Strike Force. The participating municipalities further agree that the Fire Chiefs from the participating municipalities shall appoint a Strike Force Director from one of the participating municipalities based on an affirmative vote of 2/3rds of the Fire Chiefs. The tenure of the Strike Force Director shall be ongoing unless the Fire Chiefs of the participating municipalities remove the commanding officer by a vote of 2/3rds. The Strike Force Director shall be responsible for the organization and training of the members of the Hillcrest Regional Fire Investigation Strike Force, as well as establishing guidelines and levels of training to be followed. The Strike Force Director shall also be authorized to appoint an assistant director and/or an administrative assistant as deemed necessary by the Strike Force Director. The Strike Force Director shall also be authorized to apply for and coordinate grant funding or other financial assistance as the Strike Force Director deems appropriate and necessary. Additionally, the commanding officer shall prepare the annual budget for the Hillcrest Regional Fire Investigation Strike Force and submit it to the Fire Chiefs for their review.
3. Each of the participating municipalities agree to bear the costs of salary, training, insurance, worker's compensation, the purchase and maintenance of protective equipment, the purchase and maintenance of alerting and communications equipment, the purchase and maintenance of uniforms, mileage and any other costs or benefits for that participating municipality's investigators. The participating municipalities agree unless otherwise set forth to the contrary specifically herein, each participating municipality shall be required to share equally in all costs and to contribute equally, funds required and necessary for the establishment, supplies, equipment, training, maintenance and on-going needs of the Hillcrest Regional Fire Investigation Strike Force. The participating municipalities further agree to jointly prepare and share in the costs of preparation of standard operating procedures, training and development.
4. Each participating municipality shall be assessed an annual membership fee of Two Hundred Dollars (\$200.00) for supplies, equipment, training and maintenance. The annual dues shall be paid effective January 1st of each year with an initial dues assessment of \$200.00 payable within thirty (30) days of the signing of this Agreement.
5. The participating municipalities further agree that a maintenance account shall be established which shall be maintained by the City of Mayfield Heights to be used for ongoing routine expense items, equipment and supplies. Any interest which accrues with respect to the maintenance account shall go into the

Section 5
Supporting Documentation
Executed partnership agreements with other
participating entity, page 3 of 7

maintenance account. In the event that an unforeseen expense occurs which exhausts the balance of the account, each of the participating municipalities shall be assessed an equal amount to pay for any current outstanding expense items and/or to further replenish this account to a minimal of One Thousand Dollars (\$1,000.00) and each participating municipality shall forward payment as soon as is reasonably possible and without delay.

6. The participating municipalities further agree that expenditures of monies from the annual maintenance fees fund shall be under the direction and control of the Strike Force Director and Fire Chiefs of each of the participating municipalities as follows. The participating municipalities further agree that the Fire Chiefs of the participating municipalities shall approve the annual budget which shall be prepared by the Strike Force Director. Said approval shall be by no less than a 2/3 vote of the Fire Chiefs of the participating municipalities. Any single expenditure of One Thousand Dollars (\$1,000) to a single vendor must be approved by a vote of 2/3rds of the Fire Chiefs of the participating municipalities. Any expenditure of One Thousand Five Hundred Dollars (\$1,500.00) or more to a single vendor in an annual budget term must be approved by a vote of 2/3rds of the Fire Chiefs of the participating municipalities.
7. The participating municipalities further agree that the Hillcrest Regional Fire Investigation Strike Force shall consist of personnel belonging to a participating municipality's Fire Department, Police Department or other investigative agency. A Hillcrest Regional Fire Investigation Strike Force member must be recommended by the participating municipality's organization's Chief and must have the ability and must meet the minimum standards for training and experience, as set forth in the Rules and Regulations and Standard Operating Procedures of the Strike Force.
8. The participating municipalities further agree that at an incident, the Strike Force may be supervised by a team leader or lead investigator. The Strike Force, including the team leader and/or lead investigator, shall operate under the authority and direction of the community's Incident Commander. A team leader shall be an investigator that has the necessary experience and expertise to make knowledgeable decisions regarding legal aspects and proper actions of the Hillcrest Regional Fire Investigation Strike Force. The lead investigator shall be the investigator for the participating municipality in the jurisdiction of the incident. The lead investigator's duties shall include the coordination of the investigation with the Police Department, the Fire Department, any insurance companies, other agencies and shall include case management, follow-up investigation, reporting to the respective participating municipality's Chief and any court appearances. Other duties and responsibilities shall be set

Section 5
Supporting Documentation
Executed partnership agreements with other
participating entity, page 4 of 7

- forth in the standard operating procedures or the other rules and regulations of the Strike Force.
9. The participating municipalities further agree that the Hillcrest Regional Fire Investigation Strike shall have a vehicle designated as the Hillcrest Regional Fire Investigation Unit 677, which will be titled to the participating municipality that provides the chassis for Unit 677 and that participating municipality will maintain any licensing and insurance coverage relative to the Unit 677, which costs shall be divided equally amongst the participating municipalities.
 10. It is intended that this Agreement shall operate separate and apart from any and all mutual aid agreements currently in existence, or entered into by and between any of the participating municipalities to this Agreement, and it is intended that no existing agreement, whether mutual aid agreements or otherwise are to be effected or otherwise modified by this Agreement.
 11. It is intended that the Regional Fire Investigation Strike Force shall operate and investigate fire incidents which occur in the geographic parameters of the participating municipalities unless otherwise authorized by a 2/3rds vote of the Fire Chiefs of the participating municipalities.
 12. Any participating municipality to this Agreement may terminate or discontinue its respective rights, obligations and duties under this Agreement effective January 1st of the following year by providing the other participating municipalities with advance written notice of its intention to withdraw by no later than September first of the preceding year.
 13. Should a nonparticipating municipality desire to join the Hillcrest Regional Fire Investigation Strike Force, said joinder shall be permitted, based on an unanimous affirmative vote of the fire chiefs of the participating municipalities. Should the non-participating municipality be permitted to join the Hillcrest Regional Fire Investigation Strike Force, that municipality shall pay, within thirty (30) days, the annual fees associated for that calendar year as prorated to the month of joinder.
 14. Should all participating municipalities agree to terminate this Agreement, then the division and distribution of the funds in the maintenance account shall be divided amongst the then participating municipalities pursuant to the proportional percentage of their investment of funds in the maintenance account.
 15. A participating municipality may not assign any portion of this Agreement without the express written consent of all other participating municipalities.

Section 5
Supporting Documentation
Executed partnership agreements with other
participating entity, page 5 of 7

16. This Agreement shall be binding on and inure to the benefit of the parties, their legal representative, and assigns, wherever permitted in this Agreement or by operation of law.
17. This Agreement shall not be modified in any manner except by written Agreement of all participating municipalities.
18. This Agreement and all of its rights, duties and obligations imposed hereunder shall be governed by all the laws and statutes of the State of Ohio.
19. Should any portion of this Agreement for any reason be declared by a court of competent jurisdiction to be unreasonable or invalid, any such unreasonable portion shall be enforceable to the extent deemed reasonable by such court and any such invalidity shall not affect the remaining portions of this Agreement, which remaining portions shall continue in full force and effect as if this Agreement had been executed with the invalid portion thereof eliminated, it being the intention of the parties that they would have executed the remaining portion of this Agreement without including any such invalid portion.
20. Any notice or communication which is required or may be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been sufficiently given if delivered personally or by registered or certified mail, return receipt requested to the mayor of the participating municipality.
21. This Agreement shall not become effective or otherwise obligate the parties without the passage of any and all appropriate legislative approval. This Agreement shall become effective upon execution of the appropriate legislation and upon execution of this Agreement. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which together shall constitute one Agreement, by each of the parties hereto on the dates respectively indicated.
22. The participating municipalities shall use their reasonable, diligent and good faith efforts, and shall cooperate with and assist each other in their efforts, to obtain such consents and approvals of third parties to the establishment of the Hillcrest Regional Fire Investigation Strike Force.

In witness whereof, we have hereunto set our hands this _____ day of _____, 1997.

CITY OF LYNDHURST

Joanne C. Barton
Witness

Leonard M. Creary
By: Mayor Leonard M. Creary

Section 5
Supporting Documentation
Executed partnership agreements with other
participating entity, page 6 of 7

Pursuant to Ordinance No. 97-43
adopted by the Council of the City
of Lyndhurst on the 19 day of
May, 1997.

CITY OF MAYFIELD HEIGHTS

Chil Hill J 2A
Witness

Margaret A. Egenberger
By: Mayor Margaret A. Egenberger
Pursuant to Ordinance No. 1997-32
adopted by the Council of the City
of Mayfield Heights on the 14 day
of APRIL, 1997.

VILLAGE OF MAYFIELD

Dick R. Mohr
Witness

Bruce Rinker
By: Mayor Bruce Rinker
Pursuant to Ordinance No. 97-22
adopted by the Council of the City
of Mayfield Village on the 19 day
of MAY, 1997.

VILLAGE OF GATES MILLS

John Fechner
Witness

Sally E. Broome
By: Mayor Sally E. Broome
Pursuant to Ordinance No. 2657A
adopted by the Council of the
Village of Gates Mills on the
10th day of June, 1997.

CITY OF HIGHLAND HEIGHTS

Paul Edward H.B.
Witness

Francine G. Hogg
By: Mayor Francine G. Hogg
Pursuant to Ordinance No. _____
adopted by the Council of the City

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Executed partnership agreements with other
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of Highland Heights on the 13
day of June, 1997.

CITY OF PEPPER PIKE

Aue Nelson
Witness

Bruce Akers
By: Mayor Bruce Akers
Pursuant to Ordinance No. ^{RESOL} 1997-13
adopted by the Council of the City
of Pepper Pike on the 22nd
day of May, 1997.

CITY OF BEACHWOOD

Paul S. Kaufman
Witness

Merle S. Gorden
By: Mayor Merle S. Gorden
Pursuant to Ordinance No. 1997-109
adopted by the Council of the City
of Beachwood on the 16th
day of June, 1997.

CITY OF SOUTH EUCLID

Henry Thibault
Witness

John Kocevar
By: Mayor John ^{RESOL} Kocevar
Pursuant to Ordinance No. 43-27
adopted by the Council of the City
of South Euclid on the 24
day of June, 1997.

CITY OF RICHMOND HEIGHTS

Kathryn Hambrook
Witness

Daniel J. Ursu
By: Mayor Daniel J. Ursu
Pursuant to Ordinance No. _____,
adopted by the Council of the City
of Richmond Heights on the 10th
day of JUNE, 1997.

Section 5

Supporting Documentation

Self Assessment

<u>Measures</u>	<u>Criteria Met</u>	<u>Points</u>
Project Budget	Yes	5
Repayment Structure	Yes	5
Local Match	50%	5
Population	Not a county pop.>20K	3
Participating Entities	Yes	5
Partnership Agreements	Yes	5
Expected Return	50%	15
Past Success	Yes	5
Scalable / Replicable	Yes	10
Cost Benchmarking	????	0
Probability of Success	Yes	5
Economic Impact	Yes	5
<u>Economic Demand</u>	Yes	5
Total		73



April 2, 2012

Michael Carroll
City of Lyndhurst
5301 Mayfield Road
Lyndhurst, Ohio 44124

RE: Application Cure Letter

Dear Michael Carroll:

The Ohio Department of Development (Development) has received and is currently reviewing your application for Round 1 of Local Government Innovation Fund program. During this review Development has determined that additional information is needed for your application. The identified item(s) requiring your attention are listed on the attached page(s). Please respond only to the issues raised. Failure to fully address all the identified items could lead to a competitive score reduction or ineligibility for Round 1 of the Local Government Innovation Fund program. **A written response from the applicant to this completeness review is due to Development no later than 5:00 p.m. on April 30, 2012.** Please send the response in a single email to lgif@development.ohio.gov and include "Cure—Project Name" in the subject line.

While this cure letter represents the additional information needed for Development review, the Local Government Innovation Council continues to reserve the right to request additional information about your application.

Thank you once again for your participation in Local Government Innovation program. Please contact the Office of Redevelopment at lgif@development.ohio.gov or 614-995-2292 if you have further questions regarding your application or the information requested in this letter.

Sincerely,

Thea J. Walsh, AICP
Deputy Chief, Office of Redevelopment
Ohio Department of Development

Local Government Innovation Fund Completeness Review

Applicant: City of Lyndhurst

Project Name: Hillcrest ARV

Request Type: Loan

Issues for Response

1. Feasibility Study

Applicants requesting loan funding were required to submit a feasibility study, process implementation strategy, cost benchmarking, planning or a management investigation targeting service (or services) provided (or to be provided) by the applicants that demonstrated appropriate recommendations for project implementation. Please submit the required study, planning or management investigation with your cure response.

2. Budget

Please provide a line item budget that includes at minimum: 1) the sources of all funds being contributed to the project include **all** sources—cash, in-kind, etc.; 2) the uses of all funds (provide a line item for each use); 3) the total project costs (including the funding request **and** the local match. Please be sure that all uses of funds are eligible expenses as set forth in the program guidelines.

Example:

Collaboration Village's Project Budget

Sources of Funds

LGIF Request	\$100,000
<u>Match Contribution (10%)</u>	<u>\$ 11,111</u>
Total	\$111,111

Uses of Funds

<u>Consultant Fees for Study</u>	<u>\$111,111</u>
Total	\$111,111

Total Project Cost: \$111,111

3. Match

A minimum of 10% match is required for all projects. Matching funds must be 10% of the **total project cost** (not 10% of the funding request). Please document your 10% match and provide evidence of the contribution.

For **in-kind contributions**, please provide documentation as outlined in section 2.06 of the Local Government Innovation Fund program policies. Certification of in-kind contributions may only be made for past investments. Anticipated in-kind contributions must be certified **after** the contribution is made.

4. Financial Documentation

Financial history is required from all applicants. Please provide the most recent **three** years of financial history.

Please provide financial projections for your funding request. For grant requests, applicants must at minimum, estimate the anticipated savings they are expecting to realize as a result of the study. For loan projects, please provide projections for at least three years to help demonstrate the savings achieved and the repayment source for the loan.

5. Self-Score Assessment

Please complete the interactive selection methodology available on the LGIF program website <http://www.development.ohio.gov/Urban/LGIF.htm> (select selection methodology) to score your project. Applicants do not need to complete the Council Preference or score validation sections when scoring their projects.

6. Population Information and Documentation

Please provide documentation supporting population information provided using the 2010 U.S. Census. To access census information, you may visit the following website <http://factfinder2.census.gov/faces/nav/jsf/pages/index.xhtml>.

7. Partnership Agreements

Partnership agreements must be signed by all parties listed as collaborative partners. Please provide a partnership agreement that at minimum: 1) lists all collaborative partners; 2) lists the nature of the partnership; and 3) is signed by all parties. Please note, partnership agreements must be specific to the project for which funding is requested.