



BROWNFIELD REMEDIATION PRE-APPLICATION FORM

Instructions:

Please provide responses to all categories above to the best of your knowledge. Provide information as it pertains to the project – i.e. applicant information should be for the potential borrower. If you are filling out this form on behalf of another entity please provide your information as well as the entity's information. Provide an explanation for any requested information not available.

Send an electronic copy of the completed form with all associated documentation to:
Annie.vanBlaricom@development.ohio.gov.

If you have any questions regarding this form please contact
Annie van Blaricom at (614) 728-3183.



Project Name: _____

Date of Application: _____

Applicant Information:

Applicant Name and type (private, local government, or 501c3 non-profit):

Applicant DUNS Number (if registered):

Contact Person:

Contact Address:

Contact Phone:

Contact E-mail:

Site Information:

Property Owner (if different than Applicant):

Current and Former Business Names:

Project Address (Street, City, Zip):

County:

Parcel(s) Identification Number (PIN):

Size of Property in Acres:

Longitude/Latitude Coordinates of Property:

Census Tract(s):

Ohio House District:

Ohio Senate District:

US Congressional District:

Owner/Operator Information:

Does the applicant own the property? If so, what was the date and method of acquisition (e.g., tax foreclosure, purchase, donation, eminent domain)? If not, do they have access to it?

For Property with existing or former USTs: List previous Site Owner(s), date of property transfer, and indicate who was the last operator of the existing or former UST's:

Did disposal of regulated substances occur at the site before you acquired the property? If so, to what extent and, if known, on what dates.

Are you in any way potentially liable, or affiliated with any other person or entity that is potentially liable, for contamination at the site? If so, please explain.

Do you have any direct or indirect familial relationship or any contractual, corporate, or financial relationships with a potentially liable entity for this site? If so, list the entity and relationship.

Site History and Current Status:

Describe the operational history of the site and relevant location details (in relation to landscape features, i.e. near a river or common roadway).



Has the site ever been subject to a U.S EPA or Ohio EPA order, including a corrective action order under RCRA, the Oil Pollution Act, or received LUST Trust fund monies for clean up? If so, which and when.

Is there an unresolved judgment, enforcement action, or citizen suit brought against the current or immediate past owner concerning the site?

Describe any environmental assessments or reports completed for the site or currently underway (including dates). If available, provide a copy of the most recent assessment report for the site (on a disk or in electronic format is preferred).

Project Information

BRIEFLY describe the project and any specific questions to be addressed during the Pre-Application meeting:

What is the estimated Total Project Cost (remediation only)?

Requested amount from ODSA:

What is the end use for the property and what economic benefits will result from the project, i.e. new or retained jobs and increased tax revenue? For jobs, indicate full-time or part-time and anticipated wages and benefits.

Include a description of the cleanup activities proposed for the project. What environmental improvements will result if the project is completed?



REQUEST FOR PRE-APPLICATION MEETING

Goal: Potential applicants for all brownfield remediation programs are invited to arrange a Pre-Application Meeting with the Office of Redevelopment (Redevelopment) of the Ohio Development Services Agency (ODSA). Early and continued communication with Redevelopment, beginning with these meetings, will allow participants to receive technical assistance on their projects, including financial, environmental and strategic advice. This will enable the applicant to better understand the application process and to prepare complete applications.

Desired Meeting Date:

Desired Meeting Location:

NOTE: ODSA staff will be in contact with the individual listed on this form to schedule the meeting. Your environmental consultant, community partners, and development partners are welcome to attend this meeting; however, a representative from the potential applicant must be present.

FAQ's

[Project Name](#)

[Former Commercial Names](#)

[Parcel Identification Numbers](#)

[Size of Property in Acres](#)

[Longitude and Latitude Coordinates](#)

[Owner/Operator Information](#)

[Operational History Information](#)

[Total Project Cost](#)

- What name should I give to my project?
The name should be relevant to you, the borrower; it can be the former operational name, the former owner's name or the name of the future development.
- What if I don't know the former commercial name(s) associated with this property?
This information can often be found in the local library which houses a business directory ranging over several periods of time. *Note: The deeds for the property dating back to the time of operation are required regardless of whether the former business names are known.*
- How do I find the PIN? Parcel Identification Numbers or PIN's are found on the deed or auditor's property card. It is a 10-13 digit number and is generally different than the deed number.
- How do I find the property acreage? This information can be found on the property deed within the legal description of the property; either at the very beginning or at the end of the description. The property size can also be found on the auditor's property card.
- How do I find the Longitude/Latitude: This information is necessary for both the Office of Redevelopment's database as well as the US EPA information systems. This information can be found in an assessment document for the property or by utilizing a GPS device (geographic positioning system) or a GIS system (geographic information system). If necessary, the Office of Redevelopment can provide this information on behalf of the applicant.
- Why is the owner/operator section important? This section will help BUSTR (Bureau of Underground Storage Tank Regulations) determine applicant eligibility. An applicant is ineligible if BUSTR determines that the applicant or an entity related to the applicant is liable for any or all of the site contamination. If an applicant is ineligible for this reason, another entity must apply for the funds.

- What if I don't know the operational history of the property or where can I find this information? The operational history of the property can be somewhat anecdotal in that if you are not certain of specific ranges in time or information you can provide what is the "verbal past" of a property. This can be obtained through interviews with neighbors adjacent to the property or family members of former owners if they are not available to speak with directly or the local fire department. Fire departments often have records of either information on when tanks were put in or taken out and some operational history. The local library may also have information on the property, such as utilizing historical photos and records.

- What is included in Total Project Cost?
Total Project Cost means all dollars expended (or to be expended) at the property for eligible activities. Total Project Costs may include assessment activities, demolition activities, professional services, and cleanup activities.