



**Home Weatherization Assistance Program (HWAP)  
Request for Proposal (RFP)**

**Q&A**

**December 6, 2012**

**QUESTION:**

Cuyahoga County, Ohio, intends to apply for Program Year 2013 HWAP funding. We require clarification of the following requirement stated in the Notice of Intent to Apply form:

"Applicants must attach the following:

...

2. A certified motion by the organization's governing Board authorizing submission of a proposal in response to this Request for Proposal"

Cuyahoga County has a Charter form of government with an elected County Executive and County Council. By Ordinance, our County Council has authorized the County Executive to apply for grant funding without separate action of County Council. Section 3.17 of the Ordinance states:

"a) The County Executive may apply for and accept grants on behalf of the county, and execute all agreements and any other documents in connection with same, without specific approval from the Contracts and Purchasing Board, the Board of Control, or the County Council..."

Section 4.15 of the Ordinance (on page 36 of the attached document) states:

"a) This Ordinance is intended to fulfill any state, federal, or other requirement for a Resolution or Ordinance granting the County Executive the authority to apply for or accept grants on behalf of the County.

...

c) This Ordinance is also intended to fulfill any state, federal, or other requirement for a Resolution or Ordinance of Support to apply or accept grants on behalf of the County or to enter into a contract or perform any other act allowed by this Ordinance."

*Paul Herdeg, Housing Manager  
Cuyahoga Cty. Dept. of Dev't.*

**ANSWER:**

**It would be acceptable for the County Executive to fulfill this requirement for the Intent to Apply and authorize submission of the proposal.**



**QUESTION:**

We anticipate having MOAs with a number of agencies. Is it a requirement for the MOAs to be the same for each agency that is doing the weatherization work or can the conditions of the MOAs be different for different agencies?

Thank you.

*Ronald J. Rees  
Executive Director  
Corporation for Ohio Appalachian Development*

**ANSWER:**

**The Memorandums of Agreement are not required to be standard for all partners.**