

 <p style="text-align: center;">State of Ohio Weatherization Program Standards</p>	Section	<b>APPENDICES AND REFERENCES</b>
	Subject	<b>Sample Safety Policy</b>

*SAMPLE SAFETY POLICY 1503*

Statement of Safety Policy

The safety and health of every employee of the energy conservation program is of primary importance. Work related injuries and illnesses must be prevented. In order to assure a safe work environment, the following policy has been adopted:

The (provider name) will comply with state and federal safety codes and regulations.

Safety and health rules and regulations will be formulated and all employees shall be required to comply with them as a condition of employment.

All employees will be expected to comply with this program and to aid in making the work environment safe for themselves and their co-workers.

Suitable personal protective equipment will be issued to individual employees within program guidelines. The equipment will be issued in a sanitary condition.

Each supervisor will be responsible for safety in the area under his/her control. Each supervisor will be given the training, assistance, authority and support needed to fulfill this responsibility.

Every accident will be investigated promptly and thoroughly, with the aim of preventing a similar accident in the future.

Regularly scheduled safety inspections will be made to discover and eliminate unsafe conditions and practices that could cause accidents and injuries.

A safety committee will be formed with employee representation. Committee membership will be on a rotating basis so that as many employees as possible will be involved.

The provider will encourage the participation of all employees in a safety suggestion program. All suggestions will be forwarded to the safety committee for consideration.