

OHCP Environmental Review Record Field Notes Checklist

6/99

This checklist is to be completed by the person constructing the environmental review record (ERR) during the field visit to the project site and is to be attached to the Statutory and/or Environmental Assessment (EA) Checklist(s). It will constitute full documentation for some factors in the EA Checklist, and partial documentation for other factors. Some factors on the Checklist require other kinds of documentation (e.g. contacts and correspondence with the State Historic Preservation Office, interviews and correspondence with fire and police, schools, zoning, etc. officials), so those factors are not included in this checklist.

Aggregate all activities that comprise the project (fund with HOME, ESG, CDBG, or any other funds. Provide answers to all questions that can be observed during the field visit. Use spaces provided for any supplemental information and/or for recording any recommended mitigation measures. Use additional sheets if necessary, but key additional information to the relevant questions.

Several different types of maps will be useful on the field visit, such as project plan or plat map, location map showing major features and facilities in the vicinity, USGS topographical map, zoning map, and land use map. Many of the conditions observed can and should be recorded directly on the project plan. Distances to major features and facilities (e.g., schools and fire stations) and a description of the surrounding area are examples. The plan can then be referenced as "source/documentation" On the EA form.

Section 1: General Project Information

Grant Agreement Number(s): _____

Single year or Multi-Year: _____

General or Tier Review: _____

Project Name: _____

Activity Name(s) and Grant Agreement Attachment A Number: _____

Location (Street Address, City, Township, County): _____

Brief Description of Aggregated Project: _____

1. Project is in a location described as : Central City Suburban Infill Urban Development
 In a Developing Rural Area In an Undeveloped Area _____

2. Project is served by: Paved Access Public Water Public Sanitary Sewer Public Storm Sewers
 Gas Electric Other Utilities (Specify) _____

- 3. Is the project an addition to existing development? Yes No _____
- 4. Are there existing buildings on the site? Yes No _____
- 5. Is the site covered with trees and non-agricultural vegetation? Yes No _____
- 6. Is the site presently being farmed? Yes No _____

Section 2: Noise

- 7. Is the project within 1,000 feet of a major road/highway/freeway? Yes No _____
- 8. Is the project within 3,000 of a railroad? Yes No _____
- 9. Is the project within 15 miles of a military airfield? Yes No _____
- 10. Is the project within 5 miles of a civil airport? Yes No _____

If yes was answered to any question 7 - 10, then a noise assessment must be conducted. For airports use adopted Decibel Noise Level Contours can be requested from the airport, if available. For projects environments that exceed HUD noise standards, mitigation measures must be conducted.

Section 3: Floodplain/Wetlands/Coastal Zones

- 11. Are there drainage, streams, rivers, or coastlines on or near the site? Yes No
- 12. Is the project or access in the floodplain? Yes No _____
(If the project is in the floodplain compliance will require following the 8 step process.)
- 12. Are there ponds, marshes, bogs, or evidence of jurisdictional wetlands on or near the site? Yes No
- 13. Are there soils or vegetation characteristic of wetlands on or near the site? Yes No

Section 4: Hazards

- 14. Are industrial facilities handling explosive or fire-prone material such as liquid propane, gasoline, or other storage tanks visible from the project site? Yes No _____
If yes, check for compliance with 24 CFR Part 51 C, using HUD Hazards Guidebook

15. Is the project within 3,000 feet from the end of a runway at a civil airport? Yes No _____
If yes, check for compliance requirements at 24 CFR Part 51.
16. Is the project within 2 ½ miles form the end of a runway at a military airfield? Yes No _____
If yes, check for compliance requirements at 24 CFR Part 51.
17. Is the project near dump or landfill site? Yes No _____
18. Is the project near an industry disposing of chemicals or hazardous wastes? Yes No _____

Section 5: Compatibility with Surrounding Development

19. Is the project compatible with surrounding area in terms of:
- | | | | | | |
|--------------------|--------------------------|--------------------------|-------------------------------|--------------------------|--------------------------|
| | Yes | No | | Yes | No |
| Land Use | <input type="checkbox"/> | <input type="checkbox"/> | Texture, Materials | <input type="checkbox"/> | <input type="checkbox"/> |
| Height, Bulk, Mass | <input type="checkbox"/> | <input type="checkbox"/> | Building Type (Low/high Rise) | <input type="checkbox"/> | <input type="checkbox"/> |
| Building Density | <input type="checkbox"/> | <input type="checkbox"/> | Building Arrangement | <input type="checkbox"/> | <input type="checkbox"/> |
| Population Density | <input type="checkbox"/> | <input type="checkbox"/> | Light/shadow and Ventilation | <input type="checkbox"/> | <input type="checkbox"/> |
| Set Back | <input type="checkbox"/> | <input type="checkbox"/> | Landscaping | <input type="checkbox"/> | <input type="checkbox"/> |

20. Will the project be unduly influenced by:
- | | | | | | |
|----------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|--------------------------|
| | Yes | No | | Yes | No |
| Building Obsolence | <input type="checkbox"/> | <input type="checkbox"/> | Transition of Land Uses | <input type="checkbox"/> | <input type="checkbox"/> |
| Vacant Buildings | | <input type="checkbox"/> | <input type="checkbox"/> | Transition in Density | <input type="checkbox"/> |
| Building Deterioration | <input type="checkbox"/> | <input type="checkbox"/> | Non-conforming Conversions | <input type="checkbox"/> | <input type="checkbox"/> |
| Postponed Maintenance | <input type="checkbox"/> | <input type="checkbox"/> | Incompatible Land Uses | <input type="checkbox"/> | <input type="checkbox"/> |
| Obsolete Public Facilities | | <input type="checkbox"/> | <input type="checkbox"/> | In Adequate Off-street Parking | <input type="checkbox"/> |
| Buildings Crowding Land | | <input type="checkbox"/> | <input type="checkbox"/> | | <input type="checkbox"/> |

Section 6: Site Accessibility, Parks and Recreation, Commercial/Retail, Transportation

21. Is the project accessible to employment, shopping, and services? Yes No _____
22. Are parks and play spaces available on site or near by? Yes No _____
23. Are commercial/retail shopping centers nearby? Yes No _____
24. Is public transportation services available? Yes No _____

Section 7: Physical Site Suitability

25. Slopes are: Not applicable Steep Moderate Slight _____
26. Is there evidence of slope erosion? Yes No
(Such as extensive gullies/small ravines? Bowed retaining walls? Washing away of top-soil and grasses? Tree movement? Fire scars?) _____
27. Is there evidence of unstable slope conditions? Yes No
(Such as trees perpendicular to slope? Vertical cracks at top of slope? Titled utility poles? Hummocky-undulations on mid to lower slopes?) _____
28. Is there evidence of ground subsidence on the site? yes No _____

Section 8: Soil Suitability and Erodability

29. Soils are: Loose, Fine Grained Silts Gravel/sands Clay Hard/dry Non-expansive
Moderately Expansive Highly Expansive Mix of (Check Appropriate Boxes) _____
30. Are there visual indications of filled ground? Yes No
(Materials loosely piled on ground? Loose vegetation? Earth has graded appearance or topography appears unnatural as related to the vicinity?) _____
31. Are there active rills and gullies on site? Yes No _____
32. Is there off-site drainage to site? Yes No _____

Section 9: Natural Hazards

33. Will the project be affected by:

	Yes	No		Yes	No
Faults, Fractures	<input type="checkbox"/>	<input type="checkbox"/>	Fire Hazards	<input type="checkbox"/>	<input type="checkbox"/>
Cliffs, Bluffs, Crevices	<input type="checkbox"/>	<input type="checkbox"/>	Wind/sand Storms	<input type="checkbox"/>	<input type="checkbox"/>

Slope-failures from Rains

Unprotected Water Bodies

Hazardous Terrain Features

Poisonous Plants, Insects, Animals

Section 10: Man-made Hazards and Nuisances

34. Will the project be affected by:

	Yes	No		Yes	No
Hazardous Street Conditions	<input type="checkbox"/>	<input type="checkbox"/>	Rail Crossing Hazards	<input type="checkbox"/>	<input type="checkbox"/>
Dangerous Intersections	<input type="checkbox"/>	<input type="checkbox"/>	Hazards in Vacant Lots	<input type="checkbox"/>	<input type="checkbox"/>
Inadequate Street Lighting	<input type="checkbox"/>	<input type="checkbox"/>	Chemical Tank-car Terminals	<input type="checkbox"/>	<input type="checkbox"/>
Sanitary Landfills or Mining Operations	<input type="checkbox"/>	<input type="checkbox"/>	Trucking Terminals	<input type="checkbox"/>	<input type="checkbox"/>
Industrial Operations	<input type="checkbox"/>	<input type="checkbox"/>	Other Hazardous Chemical Storage	<input type="checkbox"/>	<input type="checkbox"/>
High Pressure Gas Transmission Lines	<input type="checkbox"/>	<input type="checkbox"/>	Overhead Transmission Lines	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous Cargo Transportation Routes	<input type="checkbox"/>	<input type="checkbox"/>	Oil and Gas Wells	<input type="checkbox"/>	<input type="checkbox"/>
Through Traffic Problems	<input type="checkbox"/>	<input type="checkbox"/>	Astm Phase I Identified Hazards	<input type="checkbox"/>	<input type="checkbox"/>
Inadequate Screened Drainage Catchment Structures	<input type="checkbox"/>	<input type="checkbox"/>	Children's Play Area Located near High Volume Traffic Ways	<input type="checkbox"/>	<input type="checkbox"/>
Inadequate Separation of Pedestrian And Vehicle Traffic	<input type="checkbox"/>	<input type="checkbox"/>	Unscreened Quarries or Other Excavations	<input type="checkbox"/>	<input type="checkbox"/>

35. Will the project be affected by:

	Yes	No		Yes	No
Gas, Smoke, Fumes	<input type="checkbox"/>	<input type="checkbox"/>	Unightly Land Uses	<input type="checkbox"/>	<input type="checkbox"/>
Odors	<input type="checkbox"/>	<input type="checkbox"/>	Front-lawn Parking	<input type="checkbox"/>	<input type="checkbox"/>
Vibration	<input type="checkbox"/>	<input type="checkbox"/>	Abandoned Vehicles	<input type="checkbox"/>	<input type="checkbox"/>
Glare from Parking Areas		<input type="checkbox"/>	Rodent and Vermin Problem	<input type="checkbox"/>	<input type="checkbox"/>
Billboard Encroachment	<input type="checkbox"/>	<input type="checkbox"/>	Industrial Nuisances	<input type="checkbox"/>	<input type="checkbox"/>

Vacant/boarded up Buildings

Other _____

Section 11: Air Quality

36. Are there air pollution generators nearby which would adversely affect the site?

	Yes	No		Yes	No
Heavy industry	<input type="checkbox"/>	<input type="checkbox"/>	Large parking facilities(1,000+)	<input type="checkbox"/>	<input type="checkbox"/>
Incinerators	<input type="checkbox"/>	<input type="checkbox"/>	≥ Six lanes of traffic	<input type="checkbox"/>	<input type="checkbox"/>
Power generating plants	<input type="checkbox"/>	<input type="checkbox"/>	Indoor black mold	<input type="checkbox"/>	<input type="checkbox"/>
Oil refineries	<input type="checkbox"/>	<input type="checkbox"/>	Lead	<input type="checkbox"/>	<input type="checkbox"/>
Asbestos	<input type="checkbox"/>	<input type="checkbox"/>			

Section 12: Unique Natural Features and Areas

37. Is the project near natural features such as bluffs and cliffs? Yes No _____
38. Is the project near public or private scenic rivers or areas? Yes No _____
39. Are there natural resources visible on the site or in the vicinity? Yes No _____

Section 13: Additional Documentation
