

November 6, 2013

TO: FY 2014 Economic Development Program Advisory Committee Members

FROM: Michael A. Hiler, Deputy Chief, Office of Community Development
Michael A. Hiler

SUBJECT: FY 2014 Economic Development Program Advisory Committee Meeting Minutes

On October 1, 2013, from 9:30 a.m. to 12:00 p.m., the FY 2014 Economic Development Program Advisory Committee met at the Creekside Conference and Event Center in Gahanna. The following is a summary of the major topics discussed during the meeting.

Introduction

- Michael Kinninger, Office of Community Development (OCD), Economic Development Coordinator, and Michael Novakov, Office of Community Development Community Development Analyst, called the meeting to order at 9:30 a.m.
- Introductions were made, the agenda was reviewed, and the contents of the committee member packets were presented.
- Mary R. Oakley, Manager of the Economic and Appalachian Development Section within Office of Community Development, provided an update on staffing within the section. The Economic and Appalachian Development section is now fully staffed.

2013 Program Update

- Kinninger provided an overview of the FY 2012 Economic Development Program as well as provided a brief overview of program years 2008 – 2011. In FY 2012, five projects were approved totaling \$1,925,000. The five projects are expected to leverage \$22.4 million in public and private investment and create and/or retain 221 jobs, 130 or 58.8 percent of which are to be for persons of low- and moderate-income (LMI).
- Kinninger also provided a status report on the FY 2013 Economic Development Program. As of the meeting date, two projects had been approved totaling \$625,000.
- Novakov next provided a summary of the FY 2012 Economic Development Revolving Loan Fund Program. There were 24 projects approved that are expected to create and/or retain 246 jobs. A total of \$3.1 million in Revolving Loan Funds was loaned. Waivers for another \$2.6 in expenditures were approved.
- Oakley provided a status report on the FY 2013 CDBG Discretionary Program. Six projects were funded totaling \$1,252,700. The projects proposed to leverage \$3.6 million in additional funds and to benefit a total of 52,320 individuals.

2014 Program Update

- Kinninger announced that starting in FY 2014, all Office of Community Development grant applications will be submitted using a new, web-based application.
- The committee suggested there are not many sources for funding off-site water and sewer infrastructure improvements associated with economic development, and requested the program continue to fund these projects.
- Working capital and refinancing of existing debt were proposed to be added as eligible uses for the CDBG Economic Development Loan program.

- The committee proposed to eliminate the requirement for companies to submit historical and pro forma financials for CDBG Economic Development applications applying for off-site infrastructure assistance only.
- Significant interest was expressed in expanding the CDBG Economic Development program to fund brownfield redevelopment, possibly through the Slum and Blight National Objective.
- A proposal was made to either increase the cost per job limit on the CDBG Economic Development program (currently set at \$25,000 for loans and \$9,999 for grants). One revised method suggested would tie the allowable cost per job request so the quality of the jobs being created, where higher quality jobs would be permitted a higher cost per job threshold.
- Kinninger noted the Economic Development program will likely continue to have a combined funding allocation with the Residential Public Infrastructure Grant (RPIG) Program for FY 2014. The Office of Community Development will work to use recaptured funds to minimize the chances of funding running out before the program year ends.
- Oakley announced that the Office of Community Development intends to implement a more formal process for receiving and reviewing Discretionary applications for FY 2014 with the transition to a web-based application submission.

Training Needs or Recommendations

- Oakley noted the biennial Housing Conference will be held at Sawmill Creek Resort and Conference Center in Huron November 20–22, 2013.

Other Issues

- There were no additional issues or comments from the attendees.

The FY 2014 Economic Development Program Advisory Committee adjourned at noon.

**Ohio Development Services Agency
Office of Community Development**

FY 2014

**Economic Development Program
Advisory Committee Meeting
Creekside Conference and Event Center
October 1, 2013**

ATTENDANCE LIST

NAME

Dawn Calvert
Cecilia Castillo
Mary Church
Kelan Craig
Matt Davis
Jared Ebbing
Lauren Falcone
Linda Hall
Michelle Hyer
Jennifer Jacobs
Ben Kenny
Michael Kinninger
Ralph Kline
Timothy Leasure
Sara Marrs
Dennis Miller
Michael Norton-Smith
Mary R. Oakley
David J. Pasquariello
Justin Sommer
Linda Stansbery
Misty Tolzda
Jeannette Wierzbicki
Mark Zigmont

ORGANIZATION

Lorain County
Ohio Development Services Agency, Office of Community Development
City of Ashtabula
Ohio Development Services Agency, Office of Community Development
Maumee Valley Planning Organization
Mercer County
Poggemeyer Design Group
Poggemeyer Design Group
Buckeye Hills Hocking Valley RDD
Jackson County
WSOS Community Action
Ohio Development Services Agency, Office of Community Development
Ironton-Lawrence County Community Action Organization
Ohio Development Services Agency, Office of Community Development
Athens County Economic Development Council
Maumee Valley Planning Organization
Ohio Development Services Agency, Office of Community Development
Ohio Development Services Agency, Office of Community Development
Ohio Development Services Agency, Office of Community Development
Miami County
City of Upper Sandusky
Ohio Mid-Eastern Governments Association
Ohio Mid-Eastern Governments Association
Trumbull County Planning Commission