



**Department of
Development**

Office of Housing and Community Partnerships

Attachment 5 General Journal November 2008

Prepared By:

Ohio Department of Development

Community Development Division

Office of Housing and Community Partnerships

Ted Strickland, Governor of Ohio

Lee Fisher, Lt. Governor of Ohio

Director, Ohio Department of Development

EXAMPLE GENERAL JOURNAL

DATE	POSTING SOURCE	DEBIT	CREDIT
1/31/2008	ACCOUNTS RECEIVABLE	20,000.00	
	GRANT FUNDS-ACTIVITY 1		8,500.00
	GRANT FUNDS-ACTIVITY 2		2,500.00
	GRANT FUNDS-ACTIVITY 3		9,500.00
(1)	(2)	(3)	
	APPROVAL OF THE GRANT AGREEMENT		
	(4)		

(1) DATE

(2) ACTIVITY NAME AND DESCRIPTION

(3) AMOUNT CHARGED

(4) ONE LINE NARRATIVE EXPLAINING THE AMOUNT CHARGED