

OHIO PUBLIC WORKS COMMISSION

ADVISORY

SUBDIVISION-APPLICANT CODES: The Commission uses a unique subdivision-applicant code to identify applicants, determine their eligibility to receive funding and to manage and track project information.

This code is requested on page 1 of the application for financial assistance.

-Eligible applicants who are a local political subdivision, as defined in Section 164.20 (A) of the Revised Code, and are not a county, municipal corporation or township, must request that a Subdivision-Applicant Code be assigned by the Commission.

Requests must be in writing on the local political subdivisions letterhead and signed by their chief executive officer.

-Eligible applicants who are a nonprofit organization, as defined in Section 164.20 (B) of the Revised Code must request that a Subdivision-Applicant Code be assigned by the Commission.

Requests must be in writing on the nonprofit organizations letterhead, and signed by their chief executive officer. Requests from a nonprofit organization must include documentation of their purpose and Internal Revenue Service tax exempt status.

-Nonprofit organizations receiving I.R.S. 501 (c) status on or after October 9, 1969 must include a copy of I.R.S. form 1023 "recognition of exemption".

-Nonprofit organizations receiving I.R.S. 501 (c) status BEFORE October 9, 1969 must include a copy of their I.R.S. letter of exemption.

The Commission recommends that eligible applicants who do not have a subdivision-application code request one prior to applying for financial assistance.

Released: October 2001
Status: Ongoing
Distribution: Interested Parties