

THE CLEAN OHIO COUNCIL
77 SOUTH HIGH STREET
P.O. BOX 1001
COLUMBUS, OHIO 43216-1001
(614) 995-2292

[CORF Application Website](#)

**CLEAN OHIO REVITALIZATION FUND
APPLICATION FOR FUNDING**

**Part A – Application Summary, Eligibility Criteria, and Required Environmental
Information**

[Sustainable Reinvestment Pilot Track](#)

Updated May 2011



Clean**Ohio**Fund

Applicant Authorization and Certification

I understand that by signing this application, I grant the Ohio Department of Development or its authorized agents access to any records needed for verification and evaluation of the information provided in this application. I understand that filling out this application does not guarantee that I will receive assistance.

I certify that the information I have provided in this application is, to the best of my knowledge, a true, accurate and complete disclosure of the requested information. I understand that I may be held civilly and criminally liable under Federal and State law for knowingly making false or fraudulent statements.

Applicant

Signature

Date

Name (Print)

Title

Project Category

I understand by checking the box below this application will be reviewed pursuant to the scoring criteria set forth in the chosen category. I understand the category chosen may not be revised or changed once submitted to the public library.

SUSTAINABLE INFRASTRUCTURE (SIGNATURE PARK OR GREEN INFRASTRUCTURE PROJECT)

URBAN WATERFRONT PROJECT

BRIGHTFIELD OR CLEANFIELD PROJECT (WIND OR SOLAR PROJECT)

APPLICANT INFORMATION	
Applicant Name	
Applicant Address	
CEO Name	
CEO Phone Number	
CEO E-mail Address	
CEO Fax Number	
Project Contact (Applicant's staff—not CP or Development Partner)	
Project Contact Address	
Project Contact Phone Number	
Project Contact E-mail	
Project Contact Fax Number	
Development Partner (Entity Legal Name)	

Application for Clean Ohio Revitalization Funds: Sustainable Reinvestment Pilot Track

Development Partner Contact Name	
Development Partner Address	
Development Partner Phone Number	
Development Partner E-mail	
Certified Professional Name	
Certified Professional Certification Number	
Certified Professional Address	
Certified Professional Phone	
Certified Professional E-mail	

PROJECT INFORMATION	
Project Name	
Former Property Name(s)	
Property Address City, State, Zip	
Acreage	
Parcel Numbers	
Census Tract(s)	
Latitude and Longitude (Center of property)	
Eligible Property Type (Industrial, Commercial, or Institutional Property Formerly Owned by the State of Ohio)	
OPWC District	
Ohio House District	
Ohio Senate District	
US Congressional District	

Application for Clean Ohio Revitalization Funds: Sustainable Reinvestment Pilot Track

<i>PROJECT FUNDS</i>	
Amount Requested	(Maximum \$1,500,000)
Match	(Minimum 25% of Total Project Costs)
Total Project Costs	

PART A ATTACHMENTS - REQUIRED INFORMATION

Attachment A1	Application Summary Document.
Attachment A2	Authorization Resolution or Ordinance approving project from the Applicant. Sample included as Attachment A2.
Attachment A3	Supporting Resolution or Ordinance from legislative authority(ies) of the community in which the property is located supporting the application submittal. Sample included as Attachment A3.
Attachment A4	Copy of legal description and plat map or survey map. The plat map or survey map must include survey points and distances, color-coded or numbered parcels and match the legal description. (Legal descriptions should be from the property deed and/or stamped and signed by a licensed surveyor)
Attachment A5	Copy of title(s) and access agreement(s), if applicable, for the entire project property. If applicant or development partner plans to acquire the property, include a signed purchase agreement, an affidavit from the applicant or development partner stating that the purchase price has been agreed upon and the anticipated date of closing.
Attachment A6	Affidavit by Certified Professional for Clean Ohio Revitalization Fund Application.
Attachment A7	Concept Plan and Time Schedule NOTE: Requirements for the concept plan differ between project categories. Please read carefully the requested information on page 20 for each.
Attachment A8	Sources and Uses of Funds Worksheet. Provide proposed financing, including the amount requested and any match. This Attachment prints on Legal size paper. A Microsoft Excel version of this document is available at the following webpage: Attachment A8 Sources and Uses

Application for Clean Ohio Revitalization Funds: Sustainable Reinvestment Pilot Track

<p>Attachment A9</p>	<p>Committed Sources of Funding / Commitment for Long-term maintenance Provide documentation for all match identified on the Sources and Uses Worksheet in Attachment A8 as well as commitment letters for future development and long-term stewardship requirements.</p>
<p>Attachment A10</p>	<p>Public Easement, Deed Restriction, or Resolution/Ordinance restricting use of the project property to green space or public space in effect for a minimum of 10 years after project completion. <i>NOTE: this resolution may be included as DRAFT until the application is awarded OR may be approved prior to the application submittal with a caveat for project approval.</i></p>
<p>Attachment A11</p>	<p>Resolution or Ordinance from the local governmental entity with jurisdiction requiring construction of any new structures on the project property to follow LEED guidelines.</p>
<p>Attachment A12</p>	<p>Development Partners – Authorization and Certification Form (if applicable). Form included as Attachment A12.</p>
<p>Attachment A13</p>	<p>Signed agreement between the Applicant and Development Partner (if applicable) for the project property.</p>
<p>Attachment A14</p>	<p>Clean Hands Affidavit (signed by Applicant and Development Partner). Form included as Attachment A14.</p>
<p>Attachment A15</p>	<p>Tax Information and Disclosure Information Form (signed by Development Partner ONLY). Form included as Attachment A15.</p>
<p>Attachment A16</p>	<p>Financial Liability Form (signed by Applicant and Development Partner). Form included as Attachment A16.</p>

Application for Clean Ohio Revitalization Funds: Sustainable Reinvestment Pilot Track

<p>Attachment A17</p>	<p>Copy of receipt from public library for the application, proof and copy of newspaper publication of the notice, photograph of the sign posted at the property and the date posted, and website address for online materials in the newspaper notice and on the sign. See CORF Policies Section 9 Public Participation for details: http://clean.ohio.gov/BrownfieldRevitalization/Default.htm</p>
<p>Attachment A18</p>	<p>Copies of public comments received during the 45-day comment period and minutes of the public meeting.</p>
<p>Attachment A19</p>	<p>List of changes made to application only as a result of a documented response to the public process.</p>
<p>Attachment A20</p>	<p>Remedial Action Plan. A description of the proposed cleanup or remediation that includes timeframes and actions to meet applicable standards. Provide information for all items in the format provided as Attachment A18.</p>
<p>Attachment A21</p>	<p>Project Assumptions and Cost Estimate (PACE) Utilize format included as Attachment A21.</p>
<p>Attachment A22</p>	<p>VAP Phase I Report And/Or Cleanup/Closure Plan (for ORC 3734 – Hazardous or Solid Waste Projects)</p>
<p>Attachment A23</p>	<p>Portions of VAP Compliant Phase II Report</p>
<p>Attachment A24</p>	<p>Completed Risk Assessment Evaluation for the project property. Required for all projects 1) pursuing a recreational end-use on all or part of the property, and 2) not relying on VAP unrestricted generic standards.</p>

Background Information and Category Definitions

Background: The Clean Ohio Revitalization Fund (CORF) program is a property specific program dedicated to projects which meet the primary goals of job creation and retention, environmental improvement, and economic / community benefits. On September 17, 2010 the Clean Ohio Council announced the creation of the **Sustainable Reinvestment Pilot Track** (Pilot Track) for the Clean Ohio Revitalization Fund program. The pilot track was recommended by the Clean Ohio Council's committee on Sustainable Reinvestment and will provide grants up to \$1.5 million to demolish structures, conduct environmental cleanup, and improve infrastructure on or serving a brownfield property.

Category Definitions:

1. Sustainable Infrastructure Category: brownfield projects with a planned end use as either a Signature Park or a Green Infrastructure project. In accordance with CORF policy Section 11, all Sustainable Infrastructure Category sites must comply the following:

- **A project property of at least 1.5 acres in size**
- **Create greenspace and/or public space on a minimum of 80% of the project property**
- **Maintain no more than 20% of the project property for use as parking areas**
- **Follow either green infrastructure guidelines, LEED guidelines, or Best Management practices guidelines for infrastructure improvements.**
 - Green infrastructure guidelines by the [US EPA Office of Water](#)
 - LEED guidelines by the [US Green Building Council Rating Systems](#)
 - Best Management Practices guidelines by the [US EPA Office of Water - Construction or Post-Construction](#)
- **New construction on the project property will follow LEED guidelines. Certification is not required.**
- **Costs for park amenities (i.e. benches and lighting), plants, trees, landscaping, urban gardens and green roofs are only eligible as matching costs.**

Signature Park projects do not include pocket parks or rehabilitation of existing parks. Expansion of an existing park onto a brownfield property is eligible. Signature parks should be showcased public spaces with unique recreational and natural areas as well as facilities that attract the community and development opportunities beyond. Additionally, signature parks promote social health, generate jobs and spur economic growth.

Green Infrastructure projects include wet weather management projects, transit station development, urban sustainability projects (i.e. urban food sources such as food banks and community kitchens), wetland and stream restoration projects. Wetland and stream restoration projects must show how the project will impact not only habitat for local species but also wet weather events.

2. Urban Waterfronts: brownfield projects with a planned end use along an urban waterfront. In accordance with CORF policy Section 11, all Urban Waterfronts Category sites must include the following:

- **A project property of at least 1 acre in size**
- **Create greenspace and/or public space on a minimum of 80% of the project property**
- **Maintain no more than 20% of the project property for use as parking areas**
- **Follow either green infrastructure guidelines, LEED guidelines, or Best Management practices guidelines for infrastructure improvements.**
 - Green infrastructure guidelines by the [US EPA Office of Water](#)
 - LEED guidelines by the [US Green Building Council Rating Systems](#)
 - Best Management Practices guidelines by the [US EPA Office of Water - Construction or Post-Construction](#)
- **New construction on the project property will follow LEED guidelines. Certification is not required.**
- **Costs for park amenities (i.e. benches and lighting), plants, trees, landscaping, urban gardens and green roofs are only eligible as matching costs.**

An Urban Waterfront includes any urban area adjacent to a river, lake, canal or an artificial water body. The water body must be of significance to the urban area and create an attractive site (i.e. drainage ditches and storm water overflow areas do not constitute an urban waterfront) Urban Waterfront projects may include a pocket park as a component of the concept plan so long as other amenities are planned as well. Rehabilitation of existing parks is not eligible. Expansion of an existing park onto a brownfield property is eligible. Applications must clearly define in the concept plan public access to the waterfront.

3. Cleanfields and Brightfields: brownfield projects with a planned end use as either a Cleanfield (wind) or Brightfield (solar) project. In accordance with CORF policy Section 11, all Cleanfields/Brightfields Category sites must include the following:

- **follow either green infrastructure guidelines, LEED guidelines, or Best Management practices guidelines for infrastructure improvements.**
 - Green infrastructure guidelines by the [US EPA Office of Water](#)
 - LEED guidelines by the [US Green Building Council Rating Systems](#)
 - Best Management Practices guidelines by the [US EPA Office of Water - Construction or Post-Construction](#)
- **Costs for purchasing solar panel components and wind turbine components and installation are only eligible as matching costs. Installation of components is only eligible for matching costs. For example, solar panel or turbine installation, inverters and structural components are eligible matching costs.**

For Cleanfield and Brightfield projects, it is necessary to consider the overall impact and benefit of the project in relation to those most readily affected by the project. For example, if the planned brightfield project is located within a dense residential area then the application must provide documentation with the concept plan as to the local resident's acceptance of the installation and its benefits.

Attachment A1

Application Summary Document

Total length of the application summary must not exceed four pages, including graphics, be of size 8.5 X 11, and have a font size no smaller than 12. All statements made in the summary must be supported in the appropriate attachment(s) (i.e. project details in the application summary must coincide with details in the [concept plan](#) and scoring measures).

Provide a brief overview of the project including but not limited to the following items:

1. Goals of the brownfield project.
 - a. Identify the goal(s) of the project and it's compatibility with the CORF program's Sustainable Reinvestment Pilot Track. Identify the project category (Sustainable Infrastructure, Urban Waterfronts, Cleanfield/Brightfield) selected for the application. Provide details regarding project implementation schedule and likelihood of success within the given grant term of 36 months.
2. Benefits of the brownfield project: Provide descriptions for each category of benefits applicable to the project as follows:
 - i. Economic Benefit: Include a description of all economic benefits anticipated as a result of the project including multiplier effect benefits (i.e. job creation and retention, wages, tax revenue, private investment). Also include the anticipated value of energy production at the site and the commitment to purchase from the local energy provider.
 - ii. Community Benefit: Include a description of how the project fits into an adopted Development Plan, public access to the site, long term stewardship commitments, walk-ability, connection to neighborhoods and basic services, Also describe how this project will benefit low-income residents and/or impoverished communities.
 - iii. Environmental improvements and benefits.
 - a. Cleanup Benefits: Include a description of the cleanup activities proposed for the project as well as any associated environmental benefits (i.e. reduction to threats to human health and the environment)
 - b. Sustainability: Include a description of how the project incorporates sustainable activities during the cleanup activities, including, but not limited to:
 - Recycling of demolition materials and any non-structural items (i.e. architectural features, windows, doors).
 - Utilizing alternative and sustainable energy sources during remediation activities (i.e. solar and/or wind to operate a ground water pump-and-treat system or a sub-slab vapor extraction system).

- iv. Sustainable Reinvestment Benefits: Provide a detailed description of all project benefits to the community and the environment by utilizing sustainable practices. Identify green infrastructure activities to take place on the project property and what guidelines will be followed. Also, describe any site specific features planned for the project (i.e. reuse of architectural features or signature elements). Describe any impact of the project on wet weather events (i.e. drainage swales, landscaped planters, rain gardens, or green roofs on new construction). Identify the commitment for utilizing LEED guidelines for future construction activities.
3. Project Funding Sources: Include a description of match dollars committed for the project, and any other funding that will assist or has assisted in the success of the project.
4. History of the project property.
5. Project's readiness to proceed if funded including implementation schedule and any challenges or constraints (i.e. zoning regulations, permitting, availability of supplies) to the project commencement and completion.

Attachment A2
SAMPLE AUTHORIZATION RESOLUTION OR ORDINANCE

A (RESOLUTION OR ORDINANCE) AUTHORIZING THE (NAME OF APPLICANT) TO FILE AN APPLICATION TO THE STATE OF OHIO, TO PARTICIPATE IN THE CLEAN OHIO REVITALIZATION FUND.

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for the purpose of addressing local needs; and

WHEREAS, the (NAME OF APPLICANT) desires to participate in the Program to receive financial assistance for (PROJECT NAME) under the Clean Ohio Revitalization Fund and

WHEREAS, the (NAME OF APPLICANT) has the authority to apply for financial assistance and to administer the amounts received from the State of Ohio, Clean Ohio Council, Clean Ohio Revitalization Fund

WHEREAS, the (NAME OF APPLICANT) must direct and authorize the (APPLICATION CONTACT PERSON) to act in connection with the application and to provide such additional information as may be required;

NOW, THEREFORE, BE IT RESOLVED by the (BOARD OR COUNCIL) of the (NAME OF APPLICANT), Ohio, with a majority of members thereof concurring:

Section 1. That (BOARD OR COUNCIL) authorizes (CONTACT PERSON) as the official representative of (NAME OF APPLICANT) application to participate in the State of Ohio, Department of Development, and provide all information and documentation required in said Application for State of Ohio, Clean Ohio Council, Clean Ohio Revitalization Fund submission.

Section 2. That the (NAME OF APPLICANT) hereby approves filing an application for financial assistance under the Clean Ohio Revitalization Fund.

Section 3. That the (NAME OF APPLICANT) hereby understands and agrees that participation in the Program will require compliance with program guidelines and assurances.

Section 4. That the (NAME OF APPLICANT) hereby commits itself to provide the match as described in the application.

I hereby certify that the above is a true and accurate copy of a resolution adopted at the (DATE) regular meeting of the (BOARD OR COUNCIL).

CERTIFIED BY: _____
NAME, TITLE AND DATE

Attachment A3
SAMPLE SUPPORT RESOLUTION OR ORDINANCE

A (RESOLUTION OR ORDINANCE) IN SUPPORT OF AN APPLICATION TO THE CLEAN OHIO COUNCIL

WHEREAS, (NAME OF SUPPORTER) IS INTERESTED IN SUPORTING THE (NAME OF APPLICANT) APPLICATION TO THE CLEAN OHIO COUNCIL FOR THE CLEAN OHIO REVITALIZATION FUND – (NAME OF PROJECT)

WHEREAS, The State of Ohio, through the Clean Ohio Council, provides financial assistance to local governments for the purpose of addressing local needs; and

WHEREAS, (NAME OF APPLICANT) is submitting a Clean Ohio Revitalization Fund Program Application to complete eligible activities, including but not limited to the performance of remedial activities at the (NAME OF PROJECT) redevelopment project; and

WHEREAS, (PROJECT NAME) is an approximately (#) acre property located principally at (PROJECT ADDRESS) identified as Permanent Parcels Numbers (PARCEL ID NUMBERS) and located within the boundary of (NAME OF SUPPORTER JURISDICTION)

WHEREAS, (NAME OF APPLICANT) intends to remediate the property, which formerly operated as the (FORMER NAME or OPERATION) for redevelopment into (PROPERTY END USE); and

WHEREAS, (NAME OF SUPPORTER) is committed to working with (NAME OF APPLICANT) to prepare and submit the Application for the Clean Ohio Revitalization Fund to pursue the remediation and redevelopment of the property; and

WHEREAS, the Clean Ohio Revitalization Fund grant is vital to making the completion of the (PROJECT NAME) redevelopment project economically feasible.

NOW, THEREFORE BE IT HERBY RESOLVED that the (NAME OF SUPPORTER) approves and authorizes (NAME OF APPLICANT) to submit a Clean Ohio Revitalization Fund application for work at the (PROJECT NAME), and that the District (OPWC DISTRICT #) Integrating Committee and the Clean Ohio Council are encouraged to fund this innovative and worthwhile project.

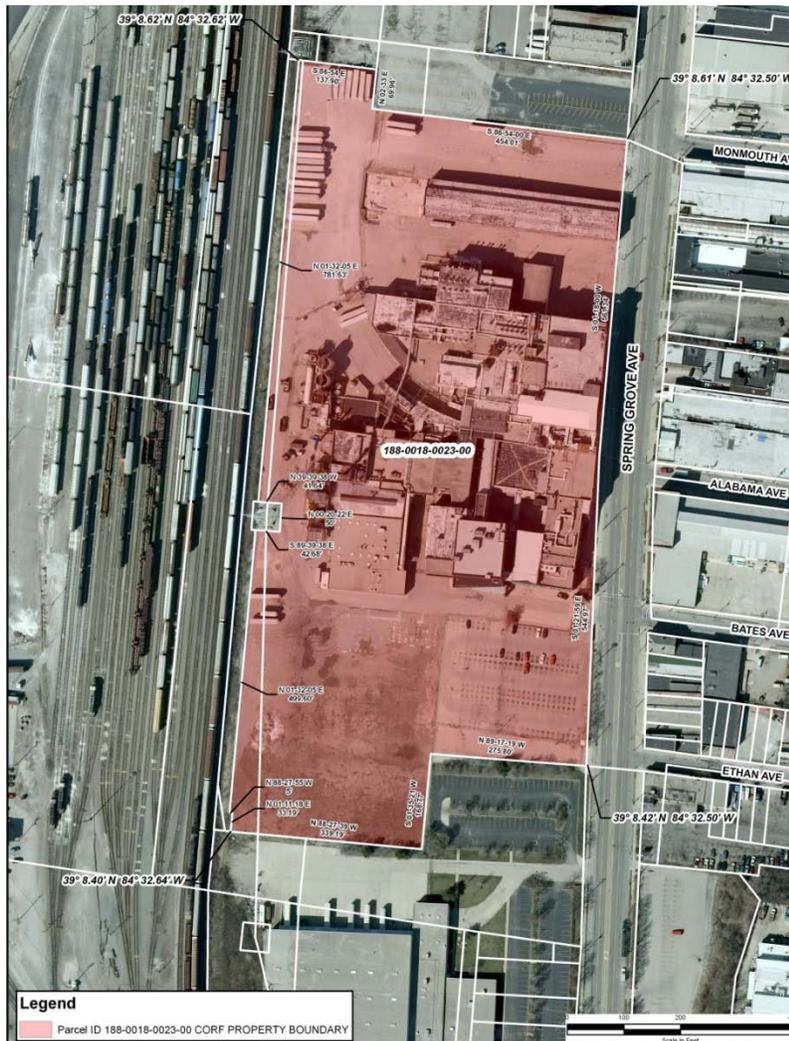
I hereby certify that the above is a true and accurate copy of a resolution adopted at the (DATE) regular meeting of the (NAME OF SUPPORTER BOARD OR COUNCIL).

CERTIFIED BY: _____
NAME, TITLE AND DATE

Attachment A4 LEGAL DESCRIPTION AND PLAT MAP / SURVEY MAP

The property boundaries are defined by the Applicant, and can be a portion of a parcel, a single parcel or multiple contiguous parcels. The property must have been a commercial, industrial or institutional property. To evaluate the application, the size of the property, ownership of the property and access to the property must be accurately documented. Provide the following:

- Legal description
 - Provide legal description(s) either from the property deed(s) or stamped and signed by a licensed surveyor
- Plat Map(s) or Survey Map
 - Color-code parcels per legal description (see example below)
 - Include survey points and distances
 - If available, overlay map on aerial photograph



Attachment A5

PROJECT PROPERTY TITLE, ACCESS AGREEMENT, PURCHASE AGREEMENT

Applicants must provide a copy of the current title(s) for the entire project property. If the Applicant is not the current owner, an access agreement must be provided. Access agreements must be for a time period that covers the date the application enters the library through NFA Approval (48 months). Access agreements must be between the applicant and the property owner not the applicant's development partner or consultant.

If the property will transfer during the application process or after award a copy of the signed purchase agreement is required. A purchase price and proposed schedule for closing must be included in the agreement.

If the property is owned by a Potentially Responsible Party (PRP), a purchase agreement for sale of the property is required. A purchase price and proposed schedule for closing must be included in the agreement.

Application for Clean Ohio Revitalization Funds: Sustainable Reinvestment Pilot Track

6. The information, data, documents, and reports identified in this affidavit are true, accurate and complete.

Further affiant sayeth naught.

Signature of Affiant

Sworn to and subscribed in my presence this _____ day of _____, _____.

Signature of Notary Public

Printed or typed name: _____

My commission expires: _____

**A certified professional shall not use his/her stamp at this point in the process.*

Attachment A7

CONCEPT PLAN AND TIME SCHEDULE

The project **Concept Plan** is a written document accompanied with figures providing the location of the anticipated improvements on the project property. At a minimum the concept plan must include the items below for each project category.

Sustainable Infrastructure (Signature Parks and Green Infrastructure) and

Urban Waterfront projects:

- Identification of planned end use (signature park, green infrastructure, urban waterfront)
- Greenscape areas vs. Hardscape areas
 - Trails, sidewalks and pathways accessible on or providing access onto the project property must be identified
- Percentage breakdown of property uses (i.e. greenspace, public space, parking, mixed use)
 - Public space includes any portion of the property available for public use including facilities. Public space does not include public parking areas.
 - Mixed-use development is development that blends residential, commercial, cultural, institutional, and where appropriate, industrial uses. Mixed-use development:
 - allows for greater housing variety and density
 - reduces distances between housing, workplaces, retail businesses, and other destinations
 - encourages more compact development
 - strengthens neighborhood character
 - promotes pedestrian and bicycle friendly environments
- Use of Architectural Significant Structures (i.e. archway, keystone, cornerstone, historic machinery, and signs from the historic prior uses of the site)
- Use of alternative energy sources (i.e. wind, solar, or geothermal)
- Infrastructure activity (new and improved infrastructure), location and sustainable guidelines to be followed
- Signature Elements (i.e. water features, public art, amphitheatres, outdoor stage, architectural significant structures and historic monuments)
- Impact during wet weather events
- LEED guidelines for future construction
- Landscaping design and plantings (i.e. native species specifically used to aid in wet weather management)
- Master site plan figure

Cleanfields or Brightfields Projects:

- Location of alternative energy sources (i.e. wind turbines, solar panel array)
- Energy production anticipated – include qualification of the estimated energy production (Mega Watt Hours) based on the manufacturer’s specifications.
- Infrastructure activity (new and improved infrastructure), location and sustainable guidelines to be followed
- Documentation from beneficiaries (i.e. local residents or neighborhood organization indicating support of the project in a residential area);
- Master site plan figure

For all project categories infrastructure activities must be completed to one of the following guidelines:

- Green infrastructure guidelines by the [US EPA Office of Water](#)
- LEED guidelines by the [US Green Building Council Rating Systems](#)
- Best Management Practices guidelines by the [US EPA Office of Water - Construction or Post-Construction](#)

The project **Time Schedule** in Gantt format indicating all major milestones from project implementation through complete redevelopment.

Attachment A8 SOURCES AND USES OF FUNDS WORKSHEET

Complete the Sources and Uses of Funds worksheet as attached or in Microsoft Excel format.

If Match dollars for the project include the use of a TIF (Tax Increment Financing) applicants must provide a timeline showing when the TIF dollars will be available for use, when the work funded by the TIF is scheduled to begin and when that work is to be completed.

The Microsoft Excel version of the Sources and Uses table is available on Urban Development Division's website and will calculate match percentages and total project cost as you enter your project cost information:

<http://clean.ohio.gov/BrownfieldRevitalization/RevitalizationFundApplication.htm>

Per Policy Section 11: Sustainable Reinvestment Pilot Track, the following restrictions apply toward use of grant funds and eligible match commitments:

- A maximum \$1.5 million grant award
- For projects in the Sustainable Reinvestment Pilot track demolition, cleanup and infrastructure activities are eligible costs
- Acquisition is not an eligible cost
- A maximum of \$400,000 of the total grant award may be used for eligible infrastructure activities
- A maximum 10% of the eligible infrastructure costs may be used for professional design fees (i.e. landscape architect or professional engineer). This does not include the cost for a Certified Professional.
- The following items may only be considered as matching costs: park amenities, plants, trees, landscaping, urban gardens, solar panels, components and installation, wind turbine components and installation, green roofs. For example, solar panel or turbine installation, inverters and structural components are eligible matching costs.
- Maintenance and stewardship activities are not eligible as matching costs.
- Costs identified as development activities are not eligible as matching costs. Development activities including any new construction are not eligible costs (i.e. marinas, parking garages)
- For the Sustainable Reinvestment Pilot track, eligible infrastructure costs include the costs for installing new infrastructure, upgrading or replacing existing infrastructure on the project property to the extent that the infrastructure meets the criteria identified in CORF Policy section 11.07 and serves a multi-purpose. Examples include but are not limited to the following: roadways, pathways, structures used to manage stormwater, seed and grade, signage, professional design fees, wetlands and stream restoration

Application for Clean Ohio Revitalization Funds: Sustainable Reinvestment Pilot Track

Attachment A8: SOURCES AND USES OF FUNDS - SUSTAINABLE REINVESTMENT PILOT TRACK

Sources of Funds	Uses of Funds								Totals
	Name/Organization	Assessments	Environmental Insurance	Clearance*	Acquisition	Demolition	Infrastructure	Cleanup Remediation	
Clean Ohio Revitalization Funds**									\$ -
Clean Ohio Assistance Funds**									\$ -
Applicant									\$ -
Local***									\$ -
									\$ -
State***									\$ -
									\$ -
Federal***									\$ -
									\$ -
Private***									\$ -
									\$ -
<i>SubTotal</i>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Applicant In kind Labor & Materials***									\$ -
<i>SubTotal</i>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Sub Totals</i>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost									\$ -
Percentage Total Match		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Percentage of Applicant Match		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Percentage Required Match****									0.00%

Notes
 *Clearance = Non Hazardous Solid Waste Removal (e.g. clearing or grubbing of vegetation, trees or organic material prior to remediation)
 **Clean Ohio Revitalization Funds may not be used for assessments, environmental insurance or clearance.
 **Clean Ohio Assistance Funds may not be used as match or added to the total project cost.
 ***Labor and materials must be supported by proper documentation from the entity providing them.
 ****Percentage Required Match must be at least 25%.
 NOTE: Additional Documentation is required for match dollars in the form of a TIF. Please see page 22 of Part A for details.

Attachment A9
COMMITTED SOURCES OF FUNDING

Provide supporting documentation for all committed sources of funding identified on the Sources and Uses of Funds Worksheet. Also, provide all letters of commitment for future development and long-term stewardship.

- For previously expended match dollars supporting documentation includes approved invoices with corresponding cancelled checks or check register.
- For match to be expended in the future supporting documentation includes commitment letter(s) from the entity providing the match funds specifically detailing the amount of funds pledged and its purpose.
- Letters for future development must be on the committed entity's official letterhead and signed by an authorized representative able to make such a commitment on behalf of the organization.
- Per CORF Policy section 11 a commitment for maintenance and stewardship of the planned greenspace or public space is required for a minimum of 10 years following project completion. Letters for long-term stewardship must be on the committed entity's official letterhead and signed by an authorized representative able to make such a commitment on behalf of the organization.

Attachment 10
PUBLIC EASEMENT, DEED RESTRICTION, RESOLUTION OR ORDINANCE
10 year use restriction

Per CORF Policy section 11 "The applicant or local government entity with jurisdiction over the project property must pass a resolution or ordinance to be included in the application for funding that states any new construction on the project property will follow LEED guidelines. The resolution or ordinance must be in effect for a minimum of 10 years following project completion."

NOTE: documentation may be included as DRAFT until the application is awarded OR may be approved prior to the application submittal with a caveat for project approval.

Attachment 11
RESOLUTION OR ORDINANCE FOR LEED GUIDELINES

Per CORF Policy section 11, "The applicant or local government entity with jurisdiction over the project property must pass a resolution or ordinance to be included in the application for funding that states any new construction on the project property will follow LEED guidelines. The resolution or ordinance must be in effect for a **minimum of 10 years** following project completion." Receipt of a LEED certification is not a required element for the resolution or ordinance. A sample resolution is provided below:

RESOLUTION NO. []

BY:

In support of a Clean Ohio Revitalization Fund (CORF) project located at _____ to have any public and/or private new construction or renovation incorporate materials and methodologies that maximize economic and environmental performance through sustainable design practices.

WHEREAS, this Council believes that high-performance buildings are desirable for [Local government] because they protect, conserve, and enhance environmental resources, yield cost savings to the [Local government] taxpayers through reduced operating costs, and provide healthy work and living environments; and

WHEREAS, the [Local government] desires to merge sound, environmentally responsible practices into one discipline that looks at the environmental, economic, and social effects of a building or built project as a whole.

NOW, THEREFORE, BE IT RESOLVED by the Council of [Local government] State of Ohio:

Section 1. The [Local government] will require the use of building materials and methods that promote environmental quality, economic vitality, and social benefit through the design, construction and/or renovation at CORF project [name of project] located at [address of property].

Section 2. The [Local government] will require establishment of performance goals for both renovation and new construction projects located at [address of property] and require utilization of Leadership in Energy and Environmental Design (LEED) standards developed by the US Green Building Council.

Section 3. This resolution shall take effect only if [applicant] is a successful CORF grant recipient.

Adopted [Date], 201_

Approved this ___ day of _____, 201_

[NAME, Title]

Attest:

[NAME]
[Title]

Attachment A13
PARTNERSHIP AGREEMENT

Agreement must be complete and signed.

Attachment A15
TAX INFORMATION AND DISCLOSURE INFORMATION
(Completed by Development Partner ONLY)

I hereby **irrevocably** authorize the Tax Commissioner of the Ohio Department of Taxation or any agent designated by the Tax Commissioner of the Ohio Department of Taxation from the date below until the applicant(s) no longer is receiving funds from the Clean Ohio Council or repaying funds back to the Clean Ohio Council or obligated in any way to the Clean Ohio Council to disclose to the Clean Ohio Council, the Director of the Ohio Department of Development or any designated employee of the Director the amounts of any or all outstanding liabilities for corporation franchise tax, commercial activity tax, individual income tax, employer withholding tax, sales tax, use tax, or excise tax which are currently unpaid and certified to the Attorney General of the State of Ohio for collection.

I expressly waive notice of the disclosure(s) to the Clean Ohio Council or the Ohio Department of Development by either the Tax Commissioner of the Ohio Department of Taxation or by any agent designated by the Tax Commissioner of the Ohio Department of Taxation. **I expressly waive the confidentiality provisions of Ohio law, including but not limited to, Section 5703.21 of the Ohio Revised Code, which would otherwise prohibit disclosure and agree to hold the Department of Taxation and its employees harmless with respect to the limited disclosure authorized herein.**

This authorization is to be liberally interpreted and construed; any ambiguity shall be resolved in favor of the Tax Commissioner or the Ohio Department of Taxation.

This authorization is binding on any and all heirs, beneficiaries, survivors, assigns, executors, administrators, successors, receivers, trustees, or other fiduciaries.

A photocopy or facsimile of this authorization is as valid as the original.

Signature

Date

Name/Applicant Name/Title

Attachment A15
TAX INFORMATION AND DISCLOSURE STATEMENT CONTINUED

Applicant Full Legal Name and Address	
Names and Addresses of any Affiliates (If necessary, attach a separate form for each affiliate listing each of the numbers set forth below.)	
Federal Tax Identification Number**	
Ohio Franchise Tax I.D. Number or other Ohio Tax I.D. Number**	

** The Federal Tax Identification Number Ohio Franchise Tax I.D. Numbers are **NOT** required until the application is submitted to the District Integrating Committees for review.

Attachment A16
FINANCIAL LIABILITY FORM

Explain any outstanding financial liabilities you (applicant or development partner) have with state or local governments in Ohio. Whether or not the amounts are being contested in a court of law, do you and/or your organization owe:

Any delinquent taxes to the State of Ohio (the "State"), a state agency, or a political subdivision of the State?

Yes No

Any monies to the State or a state agency for the administration or enforcement of the environmental laws of the State?

Yes No

Any other monies to the State, a state agency, or a political subdivision of the State that are past due?

Yes No

Are you or the applicant(s) the subject of any existing tax lien?

Yes No

If you answered "yes" to any of the above, please provide details of each instance including, but not limited to, the location, amounts, and case identification numbers (if applicable). Attach additional sheets if necessary.

Signature

Date

Name/Applicant Name/Title

Attachment A17
PUBLIC NOTICE REQUIREMENTS

Four public participation components are required in order for an application to be eligible for funding. The four components of performing and documenting the public notice are:

1. Public Notice in newspaper announcing the public meeting at least 45 days prior to the public meeting. **The applicant must post the following information on their website or other local government websites accessible to the community: application summary, legal notice and contact information.** The web link must be displayed in the public notice and on the four feet by four feet sign. A suggested format for the notice is included below. Insert the pertinent information where the parentheses are included. The notice does not have to use the type font shown.

Notice of public meeting and Information repository for a Clean Ohio Revitalization Fund Grant

The (Applicant Name) is applying for a grant from the Clean Ohio Revitalization Fund for a cleanup of the (property name) property located at (address). The application is available for review at the (name) Library, located at (address) until (day of the public meeting). A public meeting to discuss and solicit comments to the grant application will be held on (date) at the (location) located at (address) at (time). Application information is also available online at (insert web address). Any questions may be referred to (applicant contact) at (phone number).

2. Sign on property announcing proposed work, application, and public meeting at least 45 days prior to public meeting. The sign must be at least four feet by four feet and must contain the following information. A suggested format for the notice is included below. The web link must be displayed in the public notice and on the four feet by four feet sign. Insert the pertinent information where the parentheses are included. The sign does not have to use the type font shown.

NOTICE

The (Applicant Name) is applying for a Clean Ohio Revitalization Fund grant to pay for cleanup of this property, (property name and address). A public meeting will be held on (date) at (time) at the (place name) located at (location). The public is encouraged to attend this meeting to learn more about the application and provide comments about the grant application. The public meeting minutes and any public comments will be incorporated into the application.

The application is available for public review at the (Name) library located at (location). Application information is also available online at (insert web address). For more information contact: (name) at (Phone)

Application for Clean Ohio Revitalization Funds: Sustainable Reinvestment Pilot Track

3. Library receipt signed by a librarian indicating that a copy of the application has been placed in the library at least 45 days prior to the public meeting. An example is provided below:

Date

On (date) the (name) library received a copy of the Clean Ohio Revitalization Fund application for (name of Property) located at (property location). The application will be available for public review in the reference section until (day of the public meeting).

Librarian signature

Typed name

Title

4. Post a copy of the following information on their website or other local government websites accessible to the community: application summary, legal notice and contact information. **The web link must be displayed in the public notice and on the four feet by four feet sign.** Fax or email copies of the newspaper public notice, picture of sign, and librarian receipt to the Ohio Department of Development, Urban Development Division within five days of publication. The fax number is 614-466-4172. The email address is urban@development.ohio.gov

The Urban Development Division will post on its website the date, time and location of each hearing conducted for a CORF application. See General Application Instructions for a list of submittal deadlines and additional information.

<http://clean.ohio.gov/BrownfieldRevitalization/RevitalizationFundApplication.htm>

The following items must be included as Attachment A17:

- Copy of receipt from public library for the application
- Proof and copy of newspaper publication of the notice
- Photograph of the sign posted at the property and date posted.
- Website address where public notice requirements are posted.

**Attachment A18
PUBLIC MEETING INFORMATION**

The following items must be included as Attachment A18:

- Copies of public comments received during the 45-day comment period.
- Minutes of public meetings (Both Applicant-held meetings and the Integrating Committee hearing)

**Attachment A19
REVISIONS TO THE APPLICATION
(Only as a result of a documented response to the public process)**

The following items must be included as Attachment A19:

- Include list of changes made to the application and indicate places in the application where information was added or deleted.

Attachment A20 REMEDIAL ACTION PLAN

This plan should describe all cleanup activities to be performed on the project property, including contaminated building materials and asbestos removal. The applicant must, at a minimum, provide the following information:

1.0 Project Property

- 1.1 A brief description of activities/media to be addressed on the project property.
- 1.2 Are the property boundaries the same in the Phase I, Phase II, and the grant application? If not, provide a map identifying all discrepancies.
- 1.3 Identify the proposed end-use(s) on the project property.
- 1.4 Identify any areas of the property which are governed by another regulatory program (i.e. TSCA, RCRA, Solid Waste or BUSTR). Provide maps and figures identifying the locations. Describe how the programmatic requirements will be met. (Note some of these activities may not be eligible for Clean Ohio Fund reimbursement.)
- 1.5 If applicable, include a detailed description and location map of any institutional and/or engineering controls that will be used to address all completed pathways after remediation.
- 1.6 For confirmation sampling, a description of the procedures to be used to demonstrate that the property will achieve the selected cleanup goals/applicable standards.

2.0 Environmental Media – Soil (if applicable)

- 2.1 A description of the proposed remedial activities and the rationale used in selecting the remedy.
- 2.2 A table showing a comparison of the contaminant levels in each identified area to the selected cleanup goals/applicable standards. The applicable standards must match the proposed end use(s) of the project property.
- 2.3 A figure showing location and extent of impacted soil above applicable standards.

3.0 Environmental Media – Ground Water (if applicable)

- 3.1 A summary of the classification and contaminant levels that exist in the ground water zone(s) under the project property.
- 3.2 A table showing a comparison of the contaminant levels in the ground water zone(s) to the applicable response requirements.
- 3.3 If applicable, describe how an existing Urban Setting Designation affects the response requirements.
- 3.4 If applicable, a description of how off-site migration, either going on or off the project property, affects the response requirements.

3.5 A description of the proposed remedial activities and the rationale used in selecting the remedy, or a description of how ground water that currently meets UPUS will continue to be protected.

3.6 If applicable, a description of proposed ground water modeling. If ground water was previously modeled, include a summary of results with applicable tables.

3.7 A figure showing location and extent of impacted ground water above applicable standards

4.0 Environmental Exposure Pathway – Indoor Air (if applicable)

4.1 A summary of the VOC contaminant levels that exist in soil and/or ground water that may impact indoor air quality of existing or planned structures on the project property.

4.2 A table showing a comparison of the contaminant levels in the soil and/or ground water to the selected cleanup goals/applicable standards.

4.3 A description of the proposed remedial activities and the rationale used in selecting the remedy. Has indoor air modeling been completed or will it be included as part of the remedial activities? If completed, please summarize the results and include applicable tables.

5.0 Environmental Media – Surface Water (if applicable)

5.1 A description of the proposed remedial activities and the rationale used in selecting the remedy.

5.2 A table showing a comparison of the contaminant levels in the surface water to the selected cleanup goals/applicable standards.

6.0 Environmental Media – Sediment (if applicable)

6.1 A description of the proposed remedial activities and the rationale used in selecting the remedy.

6.2 A table showing a comparison of the contaminant levels in the sediment to the selected cleanup goals/applicable standards.

6.3 A figure showing location and extent of impacted sediment above actionable levels

7.0 Asbestos (if applicable)

7.1 A summary of the location, type, and condition of asbestos contained within on-site structures, in debris piles, or possibly in soil and/or ground water.

7.2 A description of the proposed remedial activities and/or management procedures and the rationale used in selecting them.

8.0 Contaminated Building Materials (if applicable)

A summary of the location, type, and quantities of contaminated building materials that exist (i.e. concrete floors, woodblock flooring, etc). Include a summary of the remediation and/or management procedures and the rationale used in selecting them.

9.0 General Waste Removal (if applicable)

A description of how each of the general wastes will be recycled, disposed of, or otherwise managed, including any regulatory approvals that may be necessary. General wastes include, but are not limited to, paint cans, lead paint debris, PCB ballasts, mercury switches, scrap tires, and infectious wastes.

10.0 Implementation Schedule

A description of the overall project schedule detailing all tasks necessary to complete the project. Include any necessary acquisition steps, remediation activities, submittal of the NFA letter, and any O&M obligations that would extend beyond the 30-month grant period. Attach a Gantt chart showing this information.

11.0 Green Remediation

A general description of the remedial activities that will be performed in a “green and sustainable manner”. Describe the strategies that will be implemented during all remedial activities to 1) minimize air pollution, 2) minimize water pollution, 3) maximize re-use and recycling of available on-site materials, and 4) maximize fuel and energy conservation. This section should include a summary of the plans that were submitted in Attachment B7.

Attachment A21

PROJECT ASSUMPTIONS AND COST ESTIMATE (PACE)

This section includes all project assumptions and cost estimates that were developed for this grant application. The applicant must provide the following information:

1.0 Overall Costs

Provide an overall estimate of project costs for the property separated into the following four major categories: acquisition, demolition, cleanup/remediation, and infrastructure.

2.0 Major Tasks

Provide a list of all major demolition, cleanup/remediation and infrastructure tasks associated with the project. If applicable, include a description of the demolition methods and to-scale maps showing which structures will be demolished. If infrastructure activities are planned include a description which corresponds to the [concept plan](#) and to-scale maps showing where the new or improved infrastructure will be placed.

3.0 Estimates for Soil, Ground Water and Other Environmental Media

Provide all calculations and assumptions used to determine the estimated volume of contaminated soil, ground water or other environmental media, which will be remediated in each of the property's Identified Areas.

4.0 Backfill Estimates

Show all calculations and assumptions used to determine the estimated volume of backfill material, which will be placed at the property for the purposes of this project.

5.0 Demolition and Debris Disposal Estimates

Show all calculations and assumptions used to determine the estimated demolition activities and procedures for disposal of the debris generated from the property for the purposes of this project. The calculations should include dimensions of site structures which will be demolished, including subgrade areas and a description of the building materials (i.e., brick, concrete, sheet metal, asbestos, etc.). Please note the amount of material to be recycled and the amount to be removed from the site.

6.0 General Waste Estimates

Show all calculations and assumptions used to determine the estimated volume of waste materials (i.e., hazardous materials, PCB ballasts and transformers, fluorescent bulbs, etc.) that will be removed from the project property.

7.0 Detailed Costs

Provide detailed third party cost estimates that correspond to the established remedial activities including any contingencies. Costs must be itemized and unitized. Costs for individual activities must be separated (i.e., show the cost per well or soil borings, staff time and analytical costs). All subcontractor costs over \$25,000 must be supported by a cost estimate provided by a potential subcontractor. Any remedial cost estimates for VAP work must be certified by an Ohio Certified Professional, while any remedial cost estimates for non-VAP work, including demolition and infrastructure, must be certified by an Ohio Professional Engineer.

Attachment 22
VAP Phase I Report and/or Closure Documents

For ORC 3746 Voluntary Action Program Projects:

- **Only** provide the required printed portions of the Phase I update or the most recent Phase I report. Previous Phase I reports and all other attachments (i.e. EDR Reports, lab data sheets, etc.) should be provided on the disk copy of the application. The required printed portions include the report text and any maps, figures, or tables.

AND/OR

For ORC 3734 Hazardous Waste Closure Projects:

- A cleanup plan that includes an assessment of each hazardous waste unit completed in accordance with the Chapter 3 of the March 2008, Ohio EPA, Division of Hazardous Waste Management Closure Plan Review Guidance. (CPRG). The cleanup plan must be designed to achieve the objectives of a closure by removal or a risk-based closure as described in the CPRG.
- A copy of an itemized closure cost estimate developed pursuant to Ohio Administrative Code (OAC) rule 3745-66-42.
- NOTE: If funded, the applicant must prepare, submit for approval by the director of environmental protection, and implement a closure plan that is consistent with OAC Chapter 3745-66 and the CPRG.

For ORC 3734 Hazardous Waste Generator Closure Projects:

- A cleanup plan for each generator accumulation area which should be sufficient to support and justify the selection of a closure that is consistent with section 1.10 (Generator Closure) of the CPRG.

For ORC 3734 Solid Waste Closure Projects:

- Copy of the approval letter by the director of environmental protection for the solid waste closure plan.
- The application must identify the portions of the closure for which the applicant seeks funding.

Attachment 23
VAP Phase II Information

For ORC 3746 Voluntary Action Program Projects:

Provide the following printed documents in Attachment 21:

- A description of the property covered by the Phase II report.
- The report text typically associated with a Phase II report.
- Summary tables typically associated with a Phase II report.
- Figures, cross-sections, and maps typically associated with a Phase II report.
- Soil boring, monitoring well and test pit logs typically associated with a Phase II report.
- Asbestos survey reports, if asbestos removal and disposal is planned.

Do NOT provide printed copies of the following documents:

- Analytical lab data reports.
- ODNR well logs.
- Resumes of personnel.
- Well development forms or field sampling sheets.
- Standard operating procedures.
- Geotechnical reports.
- Geophysical surveys.
- Modeling worksheets and output files.
- Hydraulic evaluation data (i.e. pump tests and slug tests).

The above information should be included in the electronic copy of the application. For the purposes of the Clean Ohio grant application, assessment data is necessary to help ODOD and Ohio EPA understand the level of contamination that exists on the project property compared to applicable standards, and it helps to determine the reasonableness of the selected remedy and the costs associated with it.

Attachment 24
PROPERTY SPECIFIC RISK ASSESSMENT

For projects that are under the “Sustainable Reinvestment” track and are 1) pursuing a recreational end-use on all or part of the property, and 2) not relying on VAP unrestricted generic standards, a site specific risk assessment is required. This document must be located in this section and must, at the least, identify the applicable cleanup standards for the property.