

Round 3: Application Form

Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Applicant	
Project Name	
Type of Request	
Funding Request	
JobsOhio Region	
Number of Collaborative Partners	

Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

Email: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 3	
Project Name		Type of Request	

Lead Applicant				
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1
Contacts

Lead Applicant		Round 3	
Project Name		Type of	

Single Applicant		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

Collaborative Partners		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

Population		
The applicant is required to provide information from the 2010 U.S. Census information, available at: http://factfinder2.census.gov/		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Nature of Partnership (2000 character limit)

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

Section 2
Collaborative Partners

List of Partners

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- **Name of collaborative partners**
- **Contact Information**
- **Population data (derived from the 2010 U.S. Census)**

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners								
Number 1								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Collaborative Partners								
Number 2								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Collaborative Partners								
Number 3								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Collaborative Partners								
Number 4								
Address Line 1					Population			
Address Line 2					Municipality /Township		Population	
City		State		Zip Code		County		Population
Email Address					Phone Number			
Resolution of Support	<input type="checkbox"/> Yes <input type="checkbox"/> No				Signed Agreement	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 5					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 6					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 7					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 8					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 9					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 10					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 11					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 12					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Identification of the Type of Award	
Targeted Approach	

Project Description (4000 character limit)

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3
Project Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Past Success	Yes	No
Past Success (5 points)		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

Scalable/Replicable Proposal	Scalable	Replicable	Both
Scalable/Replicable (10 points)			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3
Project Information

Probability of Success	Yes	No
Probability of Success (5 points)		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		Round 3	
Project Name		Type of Request	

Performance Audit Implementation/Cost Benchmarking	Yes	No
Performance Audit/Benchmarking (5 points)		
<p>If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)</p>		

Economic Impact	Yes	No
Economic Impact (5 points)		
<p>Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)</p>		

Section 3
Project Information

Response to Economic Demand	Yes	No
Response to Economic Demand (5 points)		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)</p>		

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

Lead Applicant		Round 3	
Project Name		Type of Request	

Project Budget

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>

In-Kind Match (List Sources Below):

Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>
Source:	<input style="width: 100%;" type="text"/>

Total Match:
Total Sources:

Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Legal Fees:	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Other: <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Total Uses:

Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)

Project Budget Narrative: Use this space to justify expenses (1200 character max).

Section 4 Financial Information

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Use this space to justify the program budget and/or explain any unusual revenues or expenses (6000 characters max).

Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 3	
Project Name		Type of Request	

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 = _____

Return on Investment Justification Narrative: In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
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Lead Applicant		Round 3	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable/Replicable Proposal	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

Total Points

Supporting Documentation – UCCOG Planning Grant Application

In-Kind Services	A-1
Marysville City Resolution of Support	A-11
Union County Resolution of Support	A-23
Marysville Exempted Village Schools Resolution of Support	A-24
Union County Census	A-26
Marysville City Census	A-30
Union County Council of Governments Bylaws	A-34
Union County Council of Governments Partnership Agreement	A-40



Invoice

Date
12/9/2011

Scott Brock - Director of Technology
 City Of Marysville
 125 East Sixth Street
 Marysville, OH 43040

Invoice Number
1078

P.O. Number

Terms

Description	Amount
Telecommunication Collaboration Project	
HTEEx Annual Membership Fees - Marysville Schools	5,000.00
HTEEx Annual Membership Fees - Union County	3,500.00
HTEEx Annual Membership Fees - City of Marysville	2,500.00
<i>19006 of JMO 12/2/11</i>	

571 Boston Mills Road
 Suite 500
 Hudson OH 44236-5508
 PH: 330-656-5260

Total	\$11,000.00
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Please note: Our new address

February 7, 2012

Scott Brock
Director of Information Technology
Union County Council of Government
125 East Sixth Street
Marysville, Ohio 43040

RE: Union County COG Data Center Site Assessment, Recommendations, and Budgeting
TECH SITE Job Number: 2450

Dear Scott,

Thank you for the opportunity to provide a proposal for this Site Assessment, Recommendations, and Budgeting project. The goal of this project will be to provide an engineering analysis and recommendations for the proposed data center at your 833 North Maple Street facility. The deliverables defined in this document are based on our recent on-site meeting.

As a part of this project, TECH SITE will perform a thorough site survey of your proposed facility, including existing infrastructure systems. This site survey will provide essential background information regarding the capabilities of the former school building to accommodate your data center.

In the Recommendations and Budgeting Report, TECH SITE will detail the advantages and disadvantages of each option along with our recommendations. The information contained in this report will allow you to plan for your project. Schematic designs, conceptual site and plan view drawings describing each option will supplement the report.

We are hopeful for the opportunity to fulfill this contract, for which we feel we are highly qualified to meet your needs. We stand ready to begin upon your acceptance of this proposal. Please feel free to contact me at 614-873-7800 ext. 103 if I can provide any clarifications.

Sincerely,

Jim Schrader
President

cc: Frank Jenkins: TECH SITE

Union County Council of Government

PROPOSAL LETTER
FOR:

833 North Maple Street

SITE ASSESSMENT, RECOMMENDATIONS & BUDGET STUDY PROPOSAL

Scott Brock
Union County Council of Government
125 East Sixth Street Marysville, Ohio 43040

Proposal # 2450

February 7, 2012

1 Introduction

TECHnology SITE Planners (TECH SITE) is pleased to present Scott Brock and the Union County Council of Government team the following proposal to provide Site Assessment, Recommendations, and Budgeting Services. These services will be used to provide an analysis of the Union County Council of Government 833 North Maple Street facility.

These evaluation services shall include a professional team of engineers, architects and project management personnel as necessary to review the existing conditions of the site, list risks to the proposed Data Center, develop recommendations for improvement, and provide budgets to implement the recommendations.

2 Project Purpose and Background

The Union County Council of Government is contemplating a new Data Center. The new Data Center will be a shared resource between Marysville Schools, The Marysville City government, and Union County. Other county government agencies may also participate in the project or have servers located in the Data Center.

The proposed building to house the new Data Center is the former middle school/former high school located at 833 North Maple Street, Marysville Ohio. This site was selected as it is currently a central fiber hub for the school district. The facility has fiber connections to every school in the district with the exception of Raymond.

The portion of the building proposed for the Data Center was constructed in 1973. The Union County Council of Government would like to have a better understanding of the risks associated with the facility and the proposed Data Center. This study will provide an analysis of the 833 North Maple Street facility. The analysis will look for risks to the facility, single points of failure, capacity of the infrastructure systems, systems that are at end of life, and potential asbestos concerns.

Once the onsite analysis is complete, TECH SITE will prepare space plans for two proposed locations within the facility. The space plan will document initial requirements as well as future growth plans. TECH SITE will explore multiple potential sources for the power feed to the new Data Center. A decision making budget and a pro/con list will be provided for each of the recommendations.

3 Methods and Deliverables

3.1 Site Assessment and Evaluation

The goal of the Site Assessment is to evaluate the strengths and weaknesses of the existing building and the existing infrastructure supporting that facility. Specifically, TECH SITE will report on the architectural, security, flooring, HVAC, fire protection, critical power, grounding, utility power, and monitoring systems utilized in the building as they relate to the proposed data

center. In addition TECH SITE will evaluate the electrical and mechanical systems to determine capacity, longevity, serviceability and functionality of the systems and the design. Our report will identify single points of failure, systems that are reaching end of life, and systems that have insufficient capacity. The data collected during the Site Audit will be used to produce a Recommendations and Budgeting Report.

3.2 Site Assessment and Evaluation Services Scope of Work

1. Review Union County Council of Government -supplied construction drawings of the architectural features, mechanical systems and electrical risers and systems of the existing facility, if available.
2. Review Assessments that have been conducted by others.
 - a. Asbestos reports
3. Review and document the condition of the facility's architectural systems.
 - a. Record detailed information and photograph the interior of the data center.
 - b. Examine the data center perimeter to verify the integrity of the vapor barrier.
 - c. Detail type of structural column grids, column locations, clear heights, and beam elevations.
 - d. Record and note ceiling and wall construction types and heights as it relates to project.
 - e. Record door types, swing and condition.
 - f. Determine which walls, if any, will require fire seals and/or structural reviews if penetrated.
 - g. Review exterior site – noting generator and fuel storage locations and any obstacles they may provide.
 - h. Review and evaluate the building roof
4. Conduct an audit of the existing environmental conditioning systems in the area of the proposed Data Center consisting of the following:
 - a. Note return air pathways.
 - b. Notation of ductwork and piping that should be removed.
 - c. Provide an analysis of the potential heat rejection location.
 - d. Locate potential condensate drains.
 - e. Locate potential humidifier supply sources.

5. Collect information related to the facility electrical systems associated with the proposed Data Center including:
 - a. Location of the existing service entrances(s).
 - b. Noting the age condition and location of the utility transformers
 - c. Documenting existing building loads that may need to be refeed in order to accommodate the new Data Center.
 - d. Document potential locations for the standby generator, automatic transfer switches, utility service, UPSs, batteries, PDUs, as well as other electrical support equipment and restraints as it relates to the Data Center.
 - e. Record detailed information and photograph the entire existing electrical support infrastructure as it relates to the Data Center.

6. Record detailed information and analyze the following systems:
 - a. Fire Suppression System
 - b. Security systems
 - c. Monitoring systems

7. Document pertinent details in a report as they relate to existing conditions and future consideration including:
 - a. Risk assessment of the electrical infrastructure including identifying "Single Points of Failure".
 - b. System Limitations
 - c. Life Expectancy of the Systems
 - d. Serviceability Problems
 - e. Compatibility problems with currently available critical power distribution equipment
 - f. Space Limitations
 - g. Power requirements of the critical support infrastructure including the HVAC systems serving the data center.

3.3 Recommendations and Budgeting

The Recommendations and Budgeting service will provide a prioritized list of recommendations for the Union County Council of Government . The recommendations will be prioritized based on degree of risk to the proposed Data Center. TECH SITE will provide budget estimates for the recommendations.

3.4 Recommendations and Budgeting Services Scope of Work

1. Conduct a meeting between Union County Council of Government and the design team to review and gather scope of work details
 - a. Determine Primary Focus Areas
 - b. Review future needs
 - c. Discuss risk versus investments
 - d. Analyze growth plans
 - e. Discuss redundancy requirements
2. Perform detailed load calculation engineering as necessary to size critical mechanical and electrical equipment.
 - a. Understand existing loads
 - b. Plan for growth over time
 - c. Plan redundancy levels
 - d. Review dependency on existing equipment reaching end of life expectancies
3. Select basic type, features, and options of the data center cooling systems.
 - a. Detail Pro's & Con's of all systems
 - b. Understand condensation drainage requirements
 - c. Determine humidity control requirements
 - d. Determine monitoring requirements
 - e. Determine control requirements (Auto Switchover devices for lead-lag designs)
4. Select the basic type, features, and options of the proposed Data Center electrical systems
 - a. UPS size, features and options.
 - b. Battery type and run time.
 - c. Generator size, fuel type, and fuel storage.
 - d. Generator features such as PMG, governor, and voltage regulation.
 - e. Options for building wide generator specifications.
 - f. Power distribution options
 - g. TVSS
 - h. Investigate and document different strategies for supplying power to the Data Center
 1. New 480 volt feed
 2. Repurpose the existing feed in room 109-B
 3. Revise another existing feed
 - i. Provide a conceptual 1-line diagram for each option
5. Provide space planning services
 - a. Provide a detailed layout of two different locations with the facility
 - b. Locate racks and plan hot and cold aisles
 - c. Locate Computer Room Air Condition (CRAC)
 - d. Locate critical electrical infrastructure

6. Investigate and make recommendations on physical security options
 - a. Access Control Systems
 - b. Cameras
 - c. Man-traps

7. Prepare final conceptual project construction budgets
 - a. Review budget of all options
 - b. Prioritize & make recommendations on options
 - c. Prepare Pro's & Con's list for Options

8. Prepare preliminary construction timelines
 - a. Based on selections determined in previous steps
 - b. Long lead items identified

9. Prepare Executive Summary
 - a. As part of final reports
 - b. Power Point presentations if required
 - c. Summary of Concerns
 - d. Summary of Design Options (solutions)
 - e. Summary of Pro's & Con's
 - f. Summary of Budgets
 - g. TECH SITE Recommendations

4 Schedule

The overall time estimate for completion of the Site Assessment, Evaluation, Recommendations, and Budgeting project is 3 1/2 weeks from Notice To Proceed. Normal time for this scope would be 6 weeks. TECH SITE will expedite this service to meet the Union County COG March 1, 2012 deadline. See the Clarifications Section of this proposal.

5 Agreement

Union County Council of Government as the Owner and TECH SITE as the Design Consultant, agree to the services to be provided, as listed above, and per standard terms and conditions as attached herein or master services document with the Owner agreeing to compensate TECH SITE as detailed below.

TECH SITE agrees to perform these services for the Lump Sum of:

Total:
Eight Thousand, Five Hundred Dollars\$8,500.00

With payment terms as follows: Invoicing at first day after project delivery date, to be paid within 30 days of invoice date.

This agreement entered into as of the date first written below:

Date: 2/17/12

TECHnology SITE Planners
As the Design/Build Consultant

By: [Signature]

Name: James A Schrader

Title: President

Date: 2/17/12

Union County Council of Government
As the Owner

By: [Signature]

Name: TERRY EWEZ

Title: CITY ADMINISTRATOR

Date: 2/15/12

6 Exceptions/Assumptions/Clarifications

1. Travel Expenses are included.
2. TECH SITE has NOT included structural engineering analysis in their costs.
3. In order to meet the March 1, 2012 deadline, TECH SITE must receive a verbal approval to proceed by Feb 8, 2012. The Union County COG team must make timely decisions regarding the project. TECH SITE will deliver space plans, electrical 1-lines, options, and budgets by March 1, 2012. The final report to follow.
4. The proposal includes space plans for two (2) rooms within the 833 North Maple facility. Additional space plans will be delivered at a cost of \$800/site.
5. Any design services requested for this project that are not described in the scope document will be performed at TECHnology SITE Planners standard hourly rates (schedule attached).

6. For unanticipated occurrences (such as changes in project scope):
Our clients will be charged cost plus fifteen percent (15%) for any outside consultants provided by TECH SITE as part of this project. Expenses are to be reimbursed at cost, including mileage at \$0.55/mile (or current IRS rate), project meeting meals, customer requested project document copies, couriers, if needed and lodging, if applicable.
7. This proposal and included pricing will remain valid for ninety (90) days after submission.

7 2012 Consulting Hourly Rate Schedule

Effective January 1, 2012

TECHnology SITE Planners (TECH SITE) proposes to provide project managers, project & design engineers, CADD operators, and other necessary personnel to assist our clients in the design, construction, and management of Data Center upgrades at the following hourly rates:

<u>Description of Service</u>	<u>Hourly Rate</u>
Principal	\$170.00
Director of Engineering	\$140.00
Senior Engineers	\$125.00
Engineers	\$110.00
Assistant Engineers	\$ 90.00
Director of Construction Services	\$140.00
Senior Project Managers	\$115.00
Project Managers	\$100.00
Computer Aided Drafting	\$ 65.00
Administrative Assistant	\$ 50.00

RESOLUTION 2-12

TO CREATE THE UNION COUNTY COUNCIL OF GOVERNMENTS CONSISTING OF
THE COUNTY OF UNION AND THE CITY OF MARYSVILLE AND THE MARYSVILLE
EXEMPTED SCHOOL DISTRICT

WHEREAS, the Board of Union County Commissioners (County) is a subdivision of the State of Ohio and a body politic pursuant to the Ohio Constitution, and Section 301.01 et seq. of the Ohio Revised Code, and;

WHEREAS, the City of Marysville (City) is a Municipal Corporation and a body politic organized pursuant to Article XVIII of the Ohio Constitution and Section 703.01 et seq. of the Ohio Revised Code; and

WHEREAS, the Board of Education of the Marysville Exempted Village School District (School District) is a body politic organized pursuant to Section 3313.02 of the Ohio Revised Code; and

WHEREAS, the County, City and School District have, in recent years, found it necessary to expend increasing levels of resources for technology, including internet, data center, personnel, fiber, VoIP and other automatic data processing services, and;

WHEREAS, the parties have determined that by working together in an innovative and collaborative way, they can bring new technology and a shared services philosophy to the MEMBERS, and better meet the current and future needs of the MEMBERS, and;

WHEREAS, the parties desire to enter into an AGREEMENT in order to collaborate, share resources, reduce costs, centralize supervision and enhance the provision of technology to the respective contracting parties and the public, and;

WHEREAS, the County, City and School District foresee future opportunities to collaborate, to share employees, services and assets and transportation services, to enter into joint and/or cooperative purchasing agreements, to use their joint purchasing power to bargain with suppliers for lower cost supplies, equipment, fuel, energy and services, and to enter into other agreements to benefit each party and thereby being effective stewards of taxpayer dollars; and,

WHEREAS, the formation of the Union County Council of Governments will promote the economic development of the region, and;

WHEREAS, the County of Union, City of Marysville, and Marysville Exempted School District as bodies politic desire to enter into a Council of Governments (COUNCIL) pursuant to Chapter 167 of the Ohio Revised Code, the purpose of the Council shall be to coordinate and integrate data processing services as defined herein, and for all other lawful purposes as the MEMBERS shall determine from time to time;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MARYSVILLE, OHIO, and in consideration of the mutual promises and covenants herein, the parties agree as follows:

ARTICLE I. ESTABLISHMENT OF A REGIONAL COUNCIL OF GOVERNMENTS

1.1 The parties acting through their respective legislative authorities do hereby create a Regional Council of Governments which shall have all the powers, duties and privileges as set forth in Chapter 167 of the Ohio Revised Code.

1.2 The name of the regional council of governments established by this AGREEMENT shall be the "UNION COUNTY COUNCIL OF GOVERNMENTS."

ARTICLE II. MEMBERSHIP AND REPRESENTATION

2.1 Membership in the regional council shall include the parties to this AGREEMENT and other political subdivisions entering into this AGREEMENT or admitted to Membership subsequently pursuant to this AGREEMENT.

2.2 Except for the rights specifically granted to MEMBERS herein, the sole right of the MEMBERS shall be to vote for or appoint its representative or alternate representative to the Governing Board. The MEMBERS authorize the Board to exercise all of the rights and privileges of the MEMBERS regarding the management and operation of the Council.

2.3 The following shall only be effective upon the unanimous approval of the MEMBERS of the Council taken at a lawful public meeting of each of the respective MEMBERS:

1. Admittance of additional MEMBERS to the Council.
2. Establishing or increasing the funding obligation of each MEMBER or determining an assessment below, or determining that a MEMBER may contribute property or services in lieu of cash or cash equivalents.
3. Any incurrence of debt or other financing arrangements.
4. Adopting or amending these Articles establishing the Council.
5. Approving any merger, consolidation or other reorganization of the Council.
6. Electing to terminate the Council.

2.4 The MEMBERS shall not be bound by, or be individually liable for the expenses, liabilities or obligations of the Council except to the extent of their financial contribution.

ARTICLE III. MANAGEMENT

3.1 Except as provided by the laws of the State of Ohio and in these Articles, the powers of the Council shall be exercised, its business affairs conducted and its property managed by and under the direction of a Governing Board. The Board shall consist of representatives of

each of the MEMBERS to this AGREEMENT. Specifically, the Board shall include as members the following individuals:

1. The Superintendent of the Marysville Exempted School District or his or her designee.
2. The Mayor of the City of Marysville or his or her designee.
3. The President of the Board of Union County Commissioners or another commissioner as may be designated by that Board.

Each MEMBER may appoint one or more alternate Governing Board members, who may serve on the Governing Board upon the absence, illness, resignation or unavailability of the board member.

A quorum shall be a majority of the members.

- 3.2 The Governing Board Members shall be designated and appointed to the Board as set forth herein. Representation of other MEMBERS who are later admitted shall be established by the Bylaws of the Council. If the Bylaws fail to establish the manner for determining representation on the Council, such representation shall consist of one representative from each MEMBER. Such representative shall be the elected chief executive thereof, or if the political subdivision has no elected chief executive, a MEMBER of its governing body chosen by such body to be its representative, or their designee.
- 3.3 The manner in which the Board shall act and procedures used by the Board for the management and conduct of the Council business shall be set forth in the Bylaws, so long as such Bylaws are consistent with the terms of these Articles. The Bylaws may be amended from time to time by a majority vote of the full Membership of the Board.
- 3.4 The Council shall make an annual report of its activities to the Member governments which report shall include those items established by Bylaws for inclusion in the annual report.
- 3.5 The Council may purchase and maintain general liability insurance, and directors and officers insurance on behalf of any person who is a Governing Board Member, officer, employee, or other agent of the Council, in the amount not less than \$1,000,000 per

occurrence and in the aggregate. The Council may purchase such additional insurance against any insurable risk in such amounts as it deems reasonable and appropriate.

ARTICLE IV. DEFINITIONS

- 4.1 "Member" means any party who is now or who may later become a signatory to this AGREEMENT.
- 4.2 "Consolidated Data Center" refers to a data processing center which may be developed and jointly owned and operated by the Council.
- 4.3 "Fiber" refers to the fiber optics owned by the Marysville Exempted School District as of the date of this AGREEMENT.
- 4.4 "VoIP" means Voice Over Internet Protocol, and refers to the Cisco VoIP owned by the County.
- 4.5 "Technology services" includes, but is not limited to, the provision of user support services, internet services, data storage and backup, VoIP, centralized servers, e-mail, electronic document storage, retrieval and retention, wireless network, Web filtering, firewalls, e-mail filtering, e-mail archiving, centralized data centers – including redundant servers, off-site data backup, generator and battery backup, disaster recovery of the foregoing services, help desk, Storage Area Networks and related or other necessary data processing services.
- 4.6 "Agreement" means these Articles to Create a Regional Council of Governments.

ARTICLE V. PURPOSE

5.1 The purpose of the COUNCIL is to establish a cooperative working arrangement among the parties to assist them in carrying out their official duties and responsibilities in furtherance of the legitimate public purposes of the respective parties, including without limitation:

- A. To promote action for the common good of the MEMBERS.

- B. To promote cooperative arrangements and coordinate action among its MEMBERS, and between its MEMBERS and other agencies of local or state government and the federal government for technology services.
- C. To contract with and promote cooperative agreements and contracts among its MEMBERS, or with other governmental agencies or Councils of Governments, or with private persons, corporations, or agencies for technology services.
- D. To collaborate to develop cost-effective and efficient sharing of technology resources.
- E. Perform planning directly by personnel of the Council, or under contracts between the Council and other public or private planning agencies for technology services.
- F. The Council shall specifically work towards, but not be limited to, collaboration opportunities in information technology services as follows:
 - 1. Connection of existing City and County networks to the School District's fiber network.
 - 2. Establish and operate a Consolidated Data Center to co-locate datacenter equipment in order to share and reduce cooling, electric, operational and other expensed.
 - 3. Federate a Member Services Directory System to provide for centralized administration of all member's databases, file systems and server access.
 - 4. Consolidation of Help Desk and Support Services to provide centralized services to each member.
 - 5. Establish a centralized Storage Area Network using existing resources and virtualization.
 - 6. Virtualize servers to reduce hardware costs and increase up-time of critical systems of the members.
 - 7. Establish a primary backup and disaster recovery site and implement hardware and software solutions for disaster recovery for all members.
 - 8. Connect and expand the County's VoIP phone system or other system as suggested by consultants or as may be agreed to by the parties.

- G. Enter into Agreements with other Councils of Government, governments or others to purchase software, hardware, goods and services in accordance with Ohio law.
- H. To examine other opportunities for joint purchasing of goods or services.
- I. Any other lawful purposes as the MEMBERS may direct.

5.2 No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its MEMBERS, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof.

5.3 No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under subsection 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

5.4 Annually, as prescribed by the bylaws, the Governing Board shall establish a budget for the ensuing fiscal year and assess dues for each party to pay to support the activities undertaken pursuant to this AGREEMENT in the ensuing fiscal year.

5.5 Pursuant to Ohio Revised Code Section 167.04 the Governing Board shall adopt by-laws designating the officers of the COUNCIL and their method of selection. The officers shall include a Chairperson, Vice-Chairperson, Secretary and Treasurer and any additional officers as specified in the bylaws.

5.6 Guided by this AGREEMENT and the specifications herein, the Governing Board shall adopt by-laws to further describe its organization and procedures.

VI. FUNDING AND DUES

6.1 The primary source of funding which will be used to carry out the purposes of this AGREEMENT shall be dues from each of the parties. The dues of each party shall be established annually, for each upcoming fiscal year, based upon the budget established by the Governing Board. The method for establishing dues shall be set forth in the bylaws adopted by the Governing Board.

6.2 By entering into this AGREEMENT, each party agrees to pay the dues established for it by the Governing Board, subject to its right to withdraw, set forth herein. The dues from each party shall be paid to the fiscal officer serving in accordance with this AGREEMENT. Dues shall be paid at a time and manner as prescribed by the bylaws.

6.3 In carrying out activities pursuant to this AGREEMENT the Governing Board may require the parties of any persons who may participate in a particular activity to pay additional amounts to cover some or all of the expenses associated with a particular Technology Services activity in accordance with the respective benefit to that MEMBER. Any such additional amounts shall be paid to the fiscal officer.

6.4 The expenditure funds by the COUNCIL shall be limited to items or services which assist the MEMBERS in carrying out their official duties and responsibilities in furtherance of the legitimate public purposes as set forth in Article V.

6.5 Upon the dissolution of the Council, assets shall be distributed for one or more exempt purposes within the meaning of subsection 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Assets will first be distributed to the MEMBERS who are parties to this AGREEMENT on the date of dissolution in accordance with their respective contributions, or as otherwise may be agreed by the MEMBERS. Any such assets not disposed of shall be disposed of by the court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which

are organized and operated exclusively for such purposes. Parties who have withdrawn prior to the dissolution shall not be entitled to a distribution of assets of the COUNCIL.

VII. COUNCIL PERSONNEL

7.1 Pursuant to the Ohio Revised Code Section 167.04(B), the Governing Board shall appoint a fiscal officer, who shall receive, deposit, invest, and disburse the funds of the council.

7.2 Pursuant to the Ohio Revised Code Section 167.05 the Governing Board may employ or contract with such personnel as it deems necessary to carry out the activities undertaken pursuant to this AGREEMENT. Through adopted bylaws, the Governing Board may establish the position of COUNCIL President, who shall serve as the chief executive officer of the COUNCIL, and the Governing Board may delegate additional authority – including, but not limited to, the authority to employ or contract with personnel – to the Council President through bylaws or through resolution of the board.

VIII. MISCELLANEOUS TERMS

8.1 The MEMBERS shall not be bound by, or be individually liable for the expenses, liabilities or obligations of the Council except to the extent of their financial contribution.

8.2 Each MEMBER which is a party to this AGREEMENT has statutory or contracted legal counsel who shall review and approve this AGREEMENT as to lawful form.

8.3 The records of the COUNCIL shall be considered to be records of all the MEMBERS which are, or were at the time the records were created, parties to this AGREEMENT. These records shall be available to all parties and shall be public records as provided by Ohio law.

IX. Approval, Amendment or Withdrawal from this AGREEMENT

9.1 The AGREEMENT shall be approved by resolution of the legislative authority which desires to become a party.

9.2 This AGREEMENT may be amended upon the written consent of all of the parties hereto. Any proposed amendment to this AGREEMENT shall first be presented to the Governing Board for its recommendation prior to the execution of the amendment.

9.3 Any political subdivision which has become a MEMBER of the Council may withdraw by formal action of its governing board and upon three-hundred sixty five (365) days written notice to the Council after such action. A party's withdrawal shall not entitle it to a refund of any dues or payments already made pursuant to this AGREEMENT. The failure of any MEMBER to appropriate funds in accordance with this AGREEMENT shall constitute an election to withdraw.

9.4 The AGREEMENT shall take effect upon the approval of the legislative authority of each MEMBER. It shall continue in effect as long as a majority of MEMBERS remain parties to the AGREEMENT.

NOW THEREFORE THE PARTIES HAVE SET THEIR HANDS PURSUANT TO RESOLUTION OF THEIR RESPECTIVE LEGISLATIVE AUTHORITIES:

THE COUNTY OF UNION

By: Steve Stolte, Commissioner Date: _____, 2012

Authorized pursuant to Commissioner Resolution No. _____ dated the ____ day of January, 2012.

Clerk of the Board

THE CITY OF MARYSVILLE

By: John Gore, Mayor Date: _____, 2012

Authorized pursuant to City Council Resolution No. _____ dated the _____ day of January, 2012

Clerk of Council

MARYSVILLE EXEMPTED SCHOOL DISTRICT

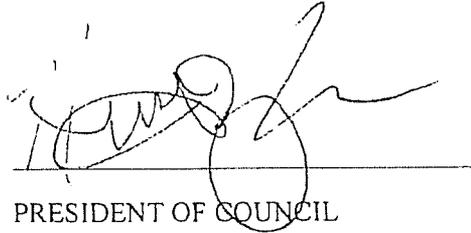
By: Larry Zimmerman, Superintendent Date: _____, 2012

Authorized pursuant to Resolution No. _____ of the Marysville Exempted School District School Board dated the _____ day of January, 2012.

Clerk of the Board

1st Reading January 26, 2012

Passed January 26, 2012



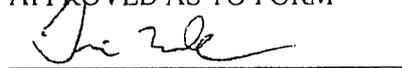
PRESIDENT OF COUNCIL

ATTEST:



CLERK OF COUNCIL

APPROVED AS TO FORM



Law Director Date 1/24/12

PRESENTED TO MAYOR January 27, 2012

APPROVED BY MAYOR 1-27-12



JOHN GORE, MAYOR

**RESOLUTION NO. 044-12 RE: UNION COUNTY COUNCIL OF GOVERNMENTS
CONSISTING OF THE COUNTY OF UNION AND THE CITY OF MARYSVILLE AND THE
MARYSVILLE EXEMPTED SCHOOL DISTRICT**

A motion was moved by Gary Lee and seconded by Charles Hall to approve the Union County Council of Governments with the purpose being to establish a cooperative working arrangement among the parties to assist them in carrying out their official duties and responsibilities in furtherance of the legitimate public purposes of the respective parties.

* A complete copy of the Council of Governments is on file in the Auditor's Office and the Commissioner's Office.

A roll call vote resulted as follows:

Steve Stolte, Yea
Charles Hall, Yea
Gary Lee, Yea

RESOLUTION TO ENTER INTO AN ESTABLISHMENT OF A REGIONAL COUNCIL OF GOVERNMENTS

Mr. Mabee moved, seconded by Mrs. Greer to approve the resolution for the Marysville Exempted Village Schools to join and participate in an Establishment of a Regional Council of Governments along with the City of Marysville and Union County. The three parties acting through their respective legislative authorities will create a Regional Council of Governments as set forth in Chapter 167 of the Ohio Revised Code. **(Refer to 2011-12 Supplemental Minutes, Item #25, 01/26/12. Resolution #12-02.)**

RESOLUTION # 12-02

WHEREAS, the Board of Union County Commissioners (County) is a subdivision of the State of Ohio and a body politic pursuant to the Ohio Constitution, and Section 301.01 et seq. of the Ohio Revised Code, and;

WHEREAS, the City of Marysville (City) is a Municipal Corporation and a body politic organized pursuant to Article XVIII of the Ohio Constitution and Section 703.01 et seq. of the Ohio Revised Code; and

WHEREAS, the Board of Education of the Marysville Exempted Village School District (School District) is a body politic organized pursuant to Section 3313.02 of the Ohio Revised Code; and

WHEREAS, the County, City and School District have, in recent years, found it necessary to expend increasing levels of resources for technology, including internet, data center, personnel, fiber, VoIP and other automatic data processing services, and;

WHEREAS, the parties have determined that by working together in an innovative and collaborative way, they can bring new technology and a shared services philosophy to the MEMBERS, and better meet the current and future needs of the MEMBERS, and;

WHEREAS, the parties desire to enter into an AGREEMENT in order to collaborate, share resources, reduce costs, centralize supervision and enhance the provision of technology to the respective contracting parties and the public, and;

WHEREAS, the County, City and School District foresee future opportunities to collaborate, to share employees, services and assets and transportation services, to enter into joint and/or cooperative purchasing agreements, to use their joint purchasing power to bargain with suppliers for lower cost supplies, equipment, fuel, energy and services, and to enter into other agreements to benefit each party and thereby being effective stewards of taxpayer dollars; and,

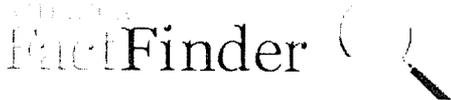
WHEREAS, the County of Union, City of Marysville, and Marysville Exempted School District are bodies politic, and desire to enter into a Council of Governments (COUNCIL) pursuant to Chapter 167 of the Ohio Revised Code, the purpose of the Council shall be to coordinate and integrate data processing services as defined herein, and for such other lawful purposes as the MEMBERS shall determine from time to time;

NOW THEREFORE, in consideration of the mutual promises and covenants herein, the parties agree as follows:

ARTICLE I. ESTABLISHMENT OF A REGIONAL COUNCIL OF GOVERNMENTS

1.1 The parties acting through their respective legislative authorities do hereby create a Regional Council of Governments which shall have all the powers, duties and privileges as set forth in Chapter 167 of the Ohio Revised Code.

Roll call: Mabee, aye; Greer, aye; Devine, aye; Lassiter, aye; Powers, aye. Motion passed 5-0



DP-1

Profile of General Population and Housing Characteristics: 2010

2010 Demographic Profile Data

NOTE: For more information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/doc/dpsf.pdf>.

Geography: Union County, Ohio

Subject	Number	Percent
SEX AND AGE		
Total population	52,300	100.0
Under 5 years	3,611	6.9
5 to 9 years	4,050	7.7
10 to 14 years	4,184	8.0
15 to 19 years	3,563	6.8
20 to 24 years	2,564	4.9
25 to 29 years	3,202	6.1
30 to 34 years	3,806	7.3
35 to 39 years	4,315	8.3
40 to 44 years	4,432	8.5
45 to 49 years	4,322	8.3
50 to 54 years	3,893	7.4
55 to 59 years	3,029	5.8
60 to 64 years	2,386	4.6
65 to 69 years	1,692	3.2
70 to 74 years	1,146	2.2
75 to 79 years	887	1.7
80 to 84 years	681	1.3
85 years and over	537	1.0
Median age (years)	36.4	(X)
16 years and over	39,636	75.8
18 years and over	38,050	72.8
21 years and over	36,413	69.6
62 years and over	6,342	12.1
65 years and over	4,943	9.5
Male population		
Under 5 years	1,740	3.3
5 to 9 years	2,188	4.2
10 to 14 years	2,090	4.0
15 to 19 years	1,811	3.5
20 to 24 years	1,107	2.1
25 to 29 years	1,292	2.5
30 to 34 years	1,645	3.1
35 to 39 years	1,951	3.7
40 to 44 years	2,077	4.0
45 to 49 years	2,090	4.0
50 to 54 years	1,899	3.6
55 to 59 years	1,514	2.9
60 to 64 years	1,110	2.1
65 to 69 years	788	1.5
70 to 74 years	546	1.0
75 to 79 years	382	0.7
80 to 84 years	297	0.6
85 years and over	174	0.3

A-26

Subject	Number	Percent
Median age (years)	36.3	(X)
16 years and over	18,247	34.9
18 years and over	17,444	33.4
21 years and over	16,638	31.8
62 years and over	2,849	5.4
65 years and over	2,187	4.2
Female population	27,599	52.8
Under 5 years	1,871	3.6
5 to 9 years	1,862	3.6
10 to 14 years	2,094	4.0
15 to 19 years	1,752	3.3
20 to 24 years	1,457	2.8
25 to 29 years	1,910	3.7
30 to 34 years	2,161	4.1
35 to 39 years	2,364	4.5
40 to 44 years	2,355	4.5
45 to 49 years	2,232	4.3
50 to 54 years	1,994	3.8
55 to 59 years	1,515	2.9
60 to 64 years	1,276	2.4
65 to 69 years	904	1.7
70 to 74 years	600	1.1
75 to 79 years	505	1.0
80 to 84 years	384	0.7
85 years and over	363	0.7
Median age (years)	36.5	(X)
16 years and over	21,389	40.9
18 years and over	20,606	39.4
21 years and over	19,775	37.8
62 years and over	3,493	6.7
65 years and over	2,756	5.3
RACE		
Total population	52,300	100.0
One Race	51,558	98.6
White	48,587	92.9
Black or African American	1,231	2.4
American Indian and Alaska Native	119	0.2
Asian	1,428	2.7
Asian Indian	645	1.2
Chinese	298	0.6
Filipino	112	0.2
Japanese	122	0.2
Korean	101	0.2
Vietnamese	47	0.1
Other Asian [1]	103	0.2
Native Hawaiian and Other Pacific Islander	19	0.0
Native Hawaiian	3	0.0
Guamanian or Chamorro	8	0.0
Samoan	3	0.0
Other Pacific Islander [2]	5	0.0
Some Other Race	174	0.3
Two or More Races	742	1.4
White; American Indian and Alaska Native [3]	183	0.3
White; Asian [3]	186	0.4
White; Black or African American [3]	214	0.4
White; Some Other Race [3]	46	0.1
Race alone or in combination with one or more other races: [4]		
White	49,281	94.2
Black or African American	1,494	2.9
American Indian and Alaska Native	359	0.7

A-27

Subject	Number	Percent
Asian	1,667	3.2
Native Hawaiian and Other Pacific Islander	45	0.1
Some Other Race	256	0.5
HISPANIC OR LATINO		
Total population	52,300	100.0
Hispanic or Latino (of any race)	661	1.3
Mexican	338	0.6
Puerto Rican	133	0.3
Cuban	16	0.0
Other Hispanic or Latino [5]	174	0.3
Not Hispanic or Latino	51,639	98.7
HISPANIC OR LATINO AND RACE		
Total population	52,300	100.0
Hispanic or Latino	661	1.3
White alone	418	0.8
Black or African American alone	29	0.1
American Indian and Alaska Native alone	9	0.0
Asian alone	9	0.0
Native Hawaiian and Other Pacific Islander alone	3	0.0
Some Other Race alone	129	0.2
Two or More Races	64	0.1
Not Hispanic or Latino	51,639	98.7
White alone	48,169	92.1
Black or African American alone	1,202	2.3
American Indian and Alaska Native alone	110	0.2
Asian alone	1,419	2.7
Native Hawaiian and Other Pacific Islander alone	16	0.0
Some Other Race alone	45	0.1
Two or More Races	678	1.3
RELATIONSHIP		
Total population	52,300	100.0
In households	49,368	94.4
Householder	18,065	34.5
Spouse [6]	11,338	21.7
Child	16,060	30.7
Own child under 18 years	13,124	25.1
Other relatives	1,871	3.6
Under 18 years	790	1.5
65 years and over	287	0.5
Nonrelatives	2,034	3.9
Under 18 years	289	0.6
65 years and over	72	0.1
Unmarried partner	1,145	2.2
In group quarters	2,932	5.6
Institutionalized population	2,915	5.6
Male	161	0.3
Female	2,754	5.3
Noninstitutionalized population	17	0.0
Male	11	0.0
Female	6	0.0
HOUSEHOLDS BY TYPE		
Total households	18,065	100.0
Family households (families) [7]	13,681	75.7
With own children under 18 years	6,839	37.9
Husband-wife family	11,338	62.8
With own children under 18 years	5,380	29.8
Male householder, no wife present	773	4.3
With own children under 18 years	462	2.6
Female householder, no husband present	1,570	8.7
With own children under 18 years	997	5.5

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Subject	Number	Percent
Nonfamily households [7]	4,384	24.3
Householder living alone	3,516	19.5
Male	1,646	9.1
65 years and over	317	1.8
Female	1,870	10.4
65 years and over	888	4.9
Households with individuals under 18 years	7,365	40.8
Households with individuals 65 years and over	3,481	19.3
Average household size	2.73	(X)
Average family size [7]	3.14	(X)
HOUSING OCCUPANCY		
Total housing units	19,429	100.0
Occupied housing units	18,065	93.0
Vacant housing units	1,364	7.0
For rent	349	1.8
Rented, not occupied	19	0.1
For sale only	351	1.8
Sold, not occupied	58	0.3
For seasonal, recreational, or occasional use	92	0.5
All other vacants	495	2.5
Homeowner vacancy rate (percent) [8]	2.4	(X)
Rental vacancy rate (percent) [9]	7.8	(X)
HOUSING TENURE		
Occupied housing units	18,065	100.0
Owner-occupied housing units	13,987	77.4
Population in owner-occupied housing units	39,512	(X)
Average household size of owner-occupied units	2.82	(X)
Renter-occupied housing units	4,078	22.6
Population in renter-occupied housing units	9,856	(X)
Average household size of renter-occupied units	2.42	(X)

X Not applicable.

[1] Other Asian alone, or two or more Asian categories.

[2] Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories.

[3] One of the four most commonly reported multiple-race combinations nationwide in Census 2000.

[4] In combination with one or more of the other races listed. The six numbers may add to more than the total population, and the six percentages may add to more than 100 percent because individuals may report more than one race.

[5] This category is composed of people whose origins are from the Dominican Republic, Spain, and Spanish-speaking Central or South American countries. It also includes general origin responses such as "Latino" or "Hispanic."

[6] "Spouse" represents spouse of the householder. It does not reflect all spouses in a household. Responses of "same-sex spouse" were edited during processing to "unmarried partner."

[7] "Family households" consist of a householder and one or more other people related to the householder by birth, marriage, or adoption. They do not include same-sex married couples even if the marriage was performed in a state issuing marriage certificates for same-sex couples. Same-sex couple households are included in the family households category if there is at least one additional person related to the householder by birth or adoption.

Same-sex couple households with no relatives of the householder present are tabulated in nonfamily households. "Nonfamily households" consist of people living alone and households which do not have any members related to the householder.

[8] The homeowner vacancy rate is the proportion of the homeowner inventory that is vacant "for sale." It is computed by dividing the total number of vacant units "for sale only" by the sum of owner-occupied units, vacant units that are "for sale only," and vacant units that have been sold but not yet occupied; and then multiplying by 100.

[9] The rental vacancy rate is the proportion of the rental inventory that is vacant "for rent." It is computed by dividing the total number of vacant units "for rent" by the sum of the renter-occupied units, vacant units that are "for rent," and vacant units that have been rented but not yet occupied; and then multiplying by 100.

Source: U.S. Census Bureau, 2010 Census.

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DP-1

Profile of General Population and Housing Characteristics: 2010

2010 Demographic Profile Data

NOTE: For more information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/doc/dpsf.pdf>.

Geography: Marysville city, Ohio

Subject	Number	Percent
SEX AND AGE		
Total population	22,094	100.0
Under 5 years	1,717	7.8
5 to 9 years	1,655	7.5
10 to 14 years	1,612	7.3
15 to 19 years	1,368	6.2
20 to 24 years	1,407	6.4
25 to 29 years	1,951	8.8
30 to 34 years	2,092	9.5
35 to 39 years	2,056	9.3
40 to 44 years	1,879	8.5
45 to 49 years	1,572	7.1
50 to 54 years	1,304	5.9
55 to 59 years	917	4.2
60 to 64 years	775	3.5
65 to 69 years	529	2.4
70 to 74 years	394	1.8
75 to 79 years	329	1.5
80 to 84 years	274	1.2
85 years and over	263	1.2
Median age (years)	33.1	(X)
16 years and over	16,808	76.1
18 years and over	16,207	73.4
21 years and over	15,517	70.2
62 years and over	2,233	10.1
65 years and over	1,789	8.1
Male population	9,463	42.8
Under 5 years	818	3.7
5 to 9 years	892	4.0
10 to 14 years	815	3.7
15 to 19 years	662	3.0
20 to 24 years	475	2.1
25 to 29 years	702	3.2
30 to 34 years	836	3.8
35 to 39 years	844	3.8
40 to 44 years	791	3.6
45 to 49 years	670	3.0
50 to 54 years	549	2.5
55 to 59 years	407	1.8
60 to 64 years	326	1.5
65 to 69 years	219	1.0
70 to 74 years	158	0.7
75 to 79 years	120	0.5
80 to 84 years	114	0.5
85 years and over	65	0.3

Subject	Number	Percent
Median age (years)	32.0	(X)
16 years and over	6,787	30.7
18 years and over	6,482	29.3
21 years and over	6,184	28.0
62 years and over	868	3.9
65 years and over	676	3.1
Female population	12,631	57.2
Under 5 years	899	4.1
5 to 9 years	763	3.5
10 to 14 years	797	3.6
15 to 19 years	706	3.2
20 to 24 years	932	4.2
25 to 29 years	1,249	5.7
30 to 34 years	1,256	5.7
35 to 39 years	1,212	5.5
40 to 44 years	1,088	4.9
45 to 49 years	902	4.1
50 to 54 years	755	3.4
55 to 59 years	510	2.3
60 to 64 years	449	2.0
65 to 69 years	310	1.4
70 to 74 years	236	1.1
75 to 79 years	209	0.9
80 to 84 years	160	0.7
85 years and over	198	0.9
Median age (years)	33.9	(X)
16 years and over	10,021	45.4
18 years and over	9,725	44.0
21 years and over	9,333	42.2
62 years and over	1,365	6.2
65 years and over	1,113	5.0
RACE		
Total population	22,094	100.0
One Race	21,689	98.2
White	19,980	90.4
Black or African American	1,004	4.5
American Indian and Alaska Native	61	0.3
Asian	508	2.3
Asian Indian	210	1.0
Chinese	73	0.3
Filipino	83	0.4
Japanese	50	0.2
Korean	22	0.1
Vietnamese	25	0.1
Other Asian [1]	45	0.2
Native Hawaiian and Other Pacific Islander	14	0.1
Native Hawaiian	2	0.0
Guamanian or Chamorro	6	0.0
Samoan	1	0.0
Other Pacific Islander [2]	5	0.0
Some Other Race	122	0.6
Two or More Races	405	1.8
White; American Indian and Alaska Native [3]	85	0.4
White; Asian [3]	100	0.5
White; Black or African American [3]	136	0.6
White; Some Other Race [3]	24	0.1
Race alone or in combination with one or more other races: [4]		
White	20,359	92.1
Black or African American	1,165	5.3
American Indian and Alaska Native	176	0.8

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Subject	Number	Percent
Asian	638	2.9
Native Hawaiian and Other Pacific Islander	26	0.1
Some Other Race	172	0.8
HISPANIC OR LATINO		
Total population	22,094	100.0
Hispanic or Latino (of any race)	392	1.8
Mexican	209	0.9
Puerto Rican	80	0.4
Cuban	8	0.0
Other Hispanic or Latino [5]	95	0.4
Not Hispanic or Latino	21,702	98.2
HISPANIC OR LATINO AND RACE		
Total population	22,094	100.0
Hispanic or Latino	392	1.8
White alone	215	1.0
Black or African American alone	14	0.1
American Indian and Alaska Native alone	6	0.0
Asian alone	9	0.0
Native Hawaiian and Other Pacific Islander alone	2	0.0
Some Other Race alone	100	0.5
Two or More Races	46	0.2
Not Hispanic or Latino	21,702	98.2
White alone	19,765	89.5
Black or African American alone	990	4.5
American Indian and Alaska Native alone	55	0.2
Asian alone	499	2.3
Native Hawaiian and Other Pacific Islander alone	12	0.1
Some Other Race alone	22	0.1
Two or More Races	359	1.6
RELATIONSHIP		
Total population	22,094	100.0
In households	19,162	86.7
Householder	7,314	33.1
Spouse [6]	3,881	17.6
Child	6,341	28.7
Own child under 18 years	5,431	24.6
Other relatives	679	3.1
Under 18 years	286	1.3
65 years and over	94	0.4
Nonrelatives	947	4.3
Under 18 years	126	0.6
65 years and over	25	0.1
Unmarried partner	557	2.5
In group quarters	2,932	13.3
Institutionalized population	2,915	13.2
Male	161	0.7
Female	2,754	12.5
Noninstitutionalized population	17	0.1
Male	11	0.0
Female	6	0.0
HOUSEHOLDS BY TYPE		
Total households	7,314	100.0
Family households (families) [7]	5,050	69.0
With own children under 18 years	2,867	39.2
Husband-wife family	3,881	53.1
With own children under 18 years	2,081	28.5
Male householder, no wife present	324	4.4
With own children under 18 years	215	2.9
Female householder, no husband present	845	11.6
With own children under 18 years	571	7.8

A-32

Subject	Number	Percent
Nonfamily households [7]	2,264	31.0
Householder living alone	1,843	25.2
Male	808	11.0
65 years and over	127	1.7
Female	1,035	14.2
65 years and over	469	6.4
Households with individuals under 18 years	3,053	41.7
Households with individuals 65 years and over	1,271	17.4
Average household size	2.62	(X)
Average family size [7]	3.16	(X)
HOUSING OCCUPANCY		
Total housing units	7,969	100.0
Occupied housing units	7,314	91.8
Vacant housing units	655	8.2
For rent	253	3.2
Rented, not occupied	11	0.1
For sale only	161	2.0
Sold, not occupied	17	0.2
For seasonal, recreational, or occasional use	29	0.4
All other vacants	184	2.3
Homeowner vacancy rate (percent) [8]	3.3	(X)
Rental vacancy rate (percent) [9]	9.0	(X)
HOUSING TENURE		
Occupied housing units	7,314	100.0
Owner-occupied housing units	4,759	65.1
Population in owner-occupied housing units	13,477	(X)
Average household size of owner-occupied units	2.83	(X)
Renter-occupied housing units	2,555	34.9
Population in renter-occupied housing units	5,685	(X)
Average household size of renter-occupied units	2.23	(X)

X Not applicable.

[1] Other Asian alone, or two or more Asian categories.

[2] Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories.

[3] One of the four most commonly reported multiple-race combinations nationwide in Census 2000.

[4] In combination with one or more of the other races listed. The six numbers may add to more than the total population, and the six percentages may add to more than 100 percent because individuals may report more than one race.

[5] This category is composed of people whose origins are from the Dominican Republic, Spain, and Spanish-speaking Central or South American countries. It also includes general origin responses such as "Latino" or "Hispanic."

[6] "Spouse" represents spouse of the householder. It does not reflect all spouses in a household. Responses of "same-sex spouse" were edited during processing to "unmarried partner."

[7] "Family households" consist of a householder and one or more other people related to the householder by birth, marriage, or adoption. They do not include same-sex married couples even if the marriage was performed in a state issuing marriage certificates for same-sex couples. Same-sex couple households are included in the family households category if there is at least one additional person related to the householder by birth or adoption.

Same-sex couple households with no relatives of the householder present are tabulated in nonfamily households. "Nonfamily households" consist of people living alone and households which do not have any members related to the householder.

[8] The homeowner vacancy rate is the proportion of the homeowner inventory that is vacant "for sale." It is computed by dividing the total number of vacant units "for sale only" by the sum of owner-occupied units, vacant units that are "for sale only," and vacant units that have been sold but not yet occupied; and then multiplying by 100.

[9] The rental vacancy rate is the proportion of the rental inventory that is vacant "for rent." It is computed by dividing the total number of vacant units "for rent" by the sum of the renter-occupied units, vacant units that are "for rent," and vacant units that have been rented but not yet occupied; and then multiplying by 100.

Source: U.S. Census Bureau, 2010 Census.

Bylaws
of the
UNION COUNTY COUNCIL OF GOVERNMENTS

2012

I. RECITALS

The Union County Council of Governments (“Council”) has been formed to foster cooperative agreements and shared services among its members. The council has the authority conferred by Revised Code Chapter 167 and the Articles of the Council as authorized January 26, 2012 by the County of Union, City of Marysville, and Marysville Exempted Village School District.

II. OFFICERS

The governing board shall elect officers at the organizational meeting of the members. The officers shall serve for a one year term, and may serve more than one term in succession in any one position.

2.1 Chair. The duties of the chairperson shall be to provide overall leadership to the activities of the Council by preparing annual objectives intended to address the purposes of the council for approval by the governing board, speak for the governing board and to implement the resolutions of the governing board, to prepare the schedule of meetings of the governing board, to appoint members of any committees and subcommittees unless otherwise specified in the Bylaws; to prepare agendas for and preside at all meetings of full membership, and the governing board. The chairperson shall be a member.

2.2 Vice-Chair. The duties of the vice-chair shall be to discharge any of the duties of the chairperson in the event the chairperson is temporarily unable to discharge them; to assist the chairperson in the conduct of meetings by serving as parliamentarian; and to assist the chairperson in the preparation of the annual activity plan and meeting agendas. The vice-chair will succeed to the office of chairperson if the office should become vacant before that time. The vice-chair shall also be a member.

2.3. Secretary. The duties of the secretary shall be to provide timely notification to all members of upcoming meetings of the full membership, the Governing Board, and any Committees; to prepare minutes of all meetings and distribute same to all members; to keep and maintain all official records, minutes and correspondence of the council; and to assist the chairperson in the preparation of the annual activity plan and meeting agendas. The secretary shall be a member.

III. FISCAL OFFICER

3.1 Appointment of fiscal officer. The governing board shall appoint a fiscal officer.

3.2 Duties of fiscal officer. The fiscal officer shall act in accordance with R.C. § 167.04 and shall receive, deposit, invest and disburse the funds of the council in a manner authorized by these by-laws or actions of council. Moneys of the council of governments are public moneys that are to be deposited or invested in accordance with the Uniform Depository Act.

3.3 Annual Report. The fiscal officer must file with the Auditor of State an annual financial report setting forth its income and expenditures.

3.4 The fiscal officer shall be responsible for the appropriation, collection and disbursement of funds as determined by the governing board.

IV. MEETINGS

4.1 Place of Meetings. The governing board may hold meetings at any location within Union County.

4.2 Annual Meeting. The annual meeting of the governing board shall be held on the third Wednesday of January or such other date determined by action of the board, at which time the annual report of the board shall be received and reviewed and officers for the succeeding fiscal year shall be elected.

4.3 Regular Meetings. The governing board shall hold regular meetings on a date and time established by action of the board. A regular meeting may be cancelled by the chair if the chair determines there is no business to come before the board.

4.4 Special Meetings. Special meetings shall be held upon the call of the Chair or any two members of the governing board. Notice of said meetings shall be given in accordance with the policy adopted by the board.

4.5 Quorum. The presence in person of a majority of the governing board shall constitute a quorum. The members present at a duly organized meeting may continue to do business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

4.6 Voting. Each member shall be entitled to one vote. Except as specifically provided in the Articles or these By-laws, the governing board shall act by majority vote of those present at any duly called meeting at which the requirements of a quorum are satisfied. A vote to amend these Bylaws shall require a majority vote of the full membership of the governing board. Members may not vote by proxy, however, alternate members shall have the full authority to vote in the absence of the designated member.

4.7 Open meetings. The governing board shall follow all of the provisions of Chapter 122 of the Revised Code. Meetings shall be held in a venue open to the public. All actions of the council shall be made at an open meeting.

4.8 Notice of Meetings. The governing board may adopt by rule a method of notifying the public in advance of meetings. In the absence of a rule, notice of regularly scheduled meetings shall be given by publication in a newspaper of general circulation in Union County not less than once each year, and whenever the council changes its regular meeting schedule. Thereafter, a notice of the

regularly scheduled meetings shall be posted in a public location at each of the member entities buildings. The notice shall contain the date or day or frequency, and the time and location of regular meetings.

Any person may, upon request to the duly elected Secretary of the council and payment of a fee of one dollar (\$1.00) per notice, or by providing self-addressed stamped envelopes, obtain advance notification by mail of all meetings at which a particular type of business specified by the requestor is to be discussed.

V. PUBLIC RECORDS

Except as otherwise provided in Ohio Revised Code Chapter 149, all records of the Council are public records. The records shall be kept at the office of the Secretary, or in a location designated by the Secretary, and available for inspection and copying at that office, subject to the payment of any copying fee to that office. Records of the Council shall be archived at the Union County Records center.

Notice of the Public Records policy shall be posted at the office of the Secretary, and/or in the public building in which the governing board of the Council of Government meets.

VI. RECORDS RETENTION

The governing board shall adopt a records retention schedule. In the absence of the adoption of a separate schedule, the Union County General Records Retention schedule shall be and is hereby adopted.

VII. FINANCE AND COST ALLOCATION

Not less than annually, the governing board shall prepare and submit a budget for approval by the legislative or fiscal authorities of the respective members. The budget shall reflect anticipated expenditures and costs of the Council.

The board shall determine a cost-allocation formula for each project and provide the cost-allocation to the fiscal officer prior to the expenditure of Council funds. The cost-allocation formula may consider direct and indirect costs and benefits, and any other factor the governing board deems appropriate. In the absence of a specifically adopted cost-allocation plan, costs shall be shared proportionately by the members of the council.

The governing board may reimburse any member of the Council of Governments for expenditures made by a member on behalf of or benefitting the Council upon the unanimous vote of all of the governing board.

VIII. EXECUTION OF NECESSARY DOCUMENTS

Any officer may execute any document on behalf of the council necessary to effectuate the business of the council upon approval of council.

IX. CONFLICTING LAWS

Notwithstanding any provision of the charter or these bylaws, the governing board shall follow all of the statutory requirements imposed upon any member political subdivision in the performance of its duties and responsibilities.

X. ANNUAL REPORTS

The governing board shall make an annual report to each of the members

XI. COMMITTEES

The governing board may appoint such committees as it deems necessary to effectuate the business of the council. The committees may consist of both members and non-members.

Articles to Create
the
UNION COUNTY COUNCIL OF GOVERNMENTS
consisting of
THE COUNTY OF UNION
and
THE CITY OF MARYSVILLE
and
THE MARYSVILLE EXEMPTED SCHOOL DISTRICT

2012

PREAMBLE

WHEREAS, the Board of Union County Commissioners (County) is a subdivision of the State of Ohio and a body politic pursuant to the Ohio Constitution, and Section 301.01 et seq. of the Ohio Revised Code, and;

WHEREAS, the City of Marysville (City) is a Municipal Corporation and a body politic organized pursuant to Article XVIII of the Ohio Constitution and Section 703.01 et seq. of the Ohio Revised Code; and

WHEREAS, the Board of Education of the Marysville Exempted Village School District (School District) is a body politic organized pursuant to Section 3313.02 of the Ohio Revised Code; and

WHEREAS, the County, City and School District have, in recent years, found it necessary to expend increasing levels of resources for technology, including internet, data center, personnel, fiber, VoIP and other automatic data processing services, and;

WHEREAS, the parties have determined that by working together in an innovative and collaborative way, they can bring new technology and a shared services philosophy to the MEMBERS, and better meet the current and future needs of the MEMBERS, and;

WHEREAS, the parties desire to enter into an AGREEMENT in order to collaborate, share resources, reduce costs, centralize supervision and enhance the provision of technology to the respective contracting parties and the public, and;

WHEREAS, the County, City and School District foresee future opportunities to collaborate, to share employees, services and assets and transportation services, to enter into joint and/or cooperative purchasing agreements, to use their joint purchasing power to bargain with suppliers for lower cost supplies, equipment, fuel, energy and services, and to enter into other agreements to benefit each party and thereby being effective stewards of taxpayer dollars; and,

WHEREAS, the formation of the Union County Council of Governments will promote the economic development of the region, and;

WHEREAS, the County of Union, City of Marysville, and Marysville Exempted School District as bodies politic desire to enter into a Council of Governments (COUNCIL) pursuant to Chapter 167 of the Ohio Revised Code, the purpose of the Council shall be to coordinate and integrate data processing services as defined herein, and for all other lawful purposes as the MEMBERS shall determine from time to time;

NOW THEREFORE, in consideration of the mutual promises and covenants herein, the parties agree as follows:

ARTICLE I. ESTABLISHMENT OF A REGIONAL COUNCIL OF GOVERNMENTS

1.1 The parties acting through their respective legislative authorities do hereby create a Regional Council of Governments which shall have all the powers, duties and privileges as set forth in Chapter 167 of the Ohio Revised Code.

1.2 The name of the regional council of governments established by this AGREEMENT shall be the "UNION COUNTY COUNCIL OF GOVERNMENTS."

ARTICLE II. MEMBERSHIP AND REPRESENTATION

2.1 Membership in the regional council shall include the parties to this AGREEMENT and other political subdivisions entering into this AGREEMENT or admitted to Membership subsequently pursuant to this AGREEMENT.

2.2. Except for the rights specifically granted to MEMBERS herein, the sole right of the MEMBERS shall be to vote for or appoint its representative or alternate representative to the Governing Board. The MEMBERS authorize the Board to exercise all of the rights and privileges of the MEMBERS regarding the management and operation of the Council.

2.3 The following shall only be effective upon the unanimous approval of the MEMBERS of the Council taken at a lawful public meeting of each of the respective MEMBERS:

1. Admittance of additional MEMBERS to the Council.

2. Establishing or increasing the funding obligation of each MEMBER or determining an assessment below, or determining that a MEMBER may contribute property or services in lieu of cash or cash equivalents.
3. Any incurrence of debt or other financing arrangements.
4. Adopting or amending these Articles establishing the Council.
5. Approving any merger, consolidation or other reorganization of the Council.
6. Electing to terminate the Council.

2.4 The MEMBERS shall not be bound by, or be individually liable for the expenses, liabilities or obligations of the Council except to the extent of their financial contribution.

ARTICLE III. MANAGEMENT

3.1 Except as provided by the laws of the State of Ohio and in these Articles, the powers of the Council shall be exercised, its business affairs conducted and its property managed by and under the direction of a Governing Board. The Board shall consist of representatives of each of the MEMBERS to this AGREEMENT. Specifically, the Board shall include as members the following individuals:

1. The Superintendent of the Marysville Exempted School District or his or her designee.
2. The Mayor of the City of Marysville or his or her designee.
3. The President of the Board of Union County Commissioners or another commissioner as may be designated by that Board.

Each MEMBER may appoint one or more alternate Governing Board members, who may serve on the Governing Board upon the absence, illness, resignation or unavailability of the board member.

A quorum shall be a majority of the members.

- 3.2 The Governing Board Members shall be designated and appointed to the Board as set forth herein. Representation of other MEMBERS who are later admitted shall be established by the Bylaws of the Council. If the Bylaws fail to establish the manner for determining representation on the Council, such representation shall consist of one representative from each MEMBER. Such representative shall be the elected chief executive thereof, or if the political subdivision has no elected chief executive, a MEMBER of its governing body chosen by such body to be its representative, or their designee.
- 3.3 The manner in which the Board shall act and procedures used by the Board for the management and conduct of the Council business shall be set forth in the Bylaws, so long as such Bylaws are consistent with the terms of these Articles. The Bylaws may be amended from time to time by a majority vote of the full Membership of the Board.
- 3.4 The Council shall make an annual report of its activities to the Member governments which report shall include those items established by Bylaws for inclusion in the annual report.
- 3.5 The Council may purchase and maintain general liability insurance, and directors and officers insurance on behalf of any person who is a Governing Board Member, officer, employee, or other agent of the Council, in the amount not less than \$1,000,000 per occurrence and in the aggregate. The Council may purchase such additional insurance against any insurable risk in such amounts as it deems reasonable and appropriate.

ARTICLE IV. DEFINITIONS

- 4.1 "Member" means any party who is now or who may later become a signatory to this AGREEMENT.
- 4.2 "Consolidated Data Center" refers to a data processing center which may be developed and jointly owned and operated by the Council.
- 4.3 "Fiber" refers to the fiber optics owned by the Marysville Exempted School District as of the date of this AGREEMENT.
- 4.4 "VoIP" means Voice Over Internet Protocol, and refers to the Cisco VoIP owned by the County.
- 4.5 "Technology services" includes, but is not limited to, the provision of user support services, internet services, data storage and backup, VoIP, centralized servers, e-mail, electronic document storage, retrieval and retention, wireless network, Web filtering, firewalls, e-mail

filtering, e-mail archiving, centralized data centers – including redundant servers, off-site data backup, generator and battery backup, disaster recovery of the foregoing services, help desk, Storage Area Networks and related or other necessary data processing services.

4.6 “Agreement” means these Articles to Create a Regional Council of Governments.

ARTICLE V. PURPOSE

5.1 The purpose of the COUNCIL is to establish a cooperative working arrangement among the parties to assist them in carrying out their official duties and responsibilities in furtherance of the legitimate public purposes of the respective parties, including without limitation:

- A. To promote action for the common good of the MEMBERS.
- B. To promote cooperative arrangements and coordinate action among its MEMBERS, and between its MEMBERS and other agencies of local or state government and the federal government for technology services.
- C. To contract with and promote cooperative agreements and contracts among its MEMBERS, or with other governmental agencies or Councils of Governments, or with private persons, corporations, or agencies for technology services.
- D. To collaborate to develop cost-effective and efficient sharing of technology resources.
- E. Perform planning directly by personnel of the Council, or under contracts between the Council and other public or private planning agencies for technology services.
- F. The Council shall specifically work towards, but not be limited to, collaboration opportunities in information technology services as follows:
 1. Connection of existing City and County networks to the School District’s fiber network.
 2. Establish and operate a Consolidated Data Center to co-locate datacenter equipment in order to share and reduce cooling, electric, operational and other expensed.
 3. Federate a Member Services Directory System to provide for centralized administration of all member’s databases, file systems and server access.

4. Consolidation of Help Desk and Support Services to provide centralized services to each member.
 5. Establish a centralized Storage Area Network using existing resources and virtualization.
 6. Virtualize servers to reduce hardware costs and increase up-time of critical systems of the members.
 7. Establish a primary backup and disaster recovery site and implement hardware and software solutions for disaster recovery for all members.
 8. Connect and expand the County's VoIP phone system or other system as suggested by consultants or as may be agreed to by the parties.
- G. Enter into Agreements with other Councils of Government, governments or others to purchase software, hardware, goods and services in accordance with Ohio law.
- H. To examine other opportunities for joint purchasing of goods or services.
- I. Any other lawful purposes as the MEMBERS may direct.

5.2 No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its MEMBERS, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof.

5.3 No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under subsection 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

5.4 Annually, as prescribed by the bylaws, the Governing Board shall establish a budget for the ensuing fiscal year and assess dues for each party to pay to support the activities undertaken pursuant to this AGREEMENT in the ensuing fiscal year.

5.5 Pursuant to Ohio Revised Code Section 167.04, the Governing Board shall adopt by-laws designating the officers of the COUNCIL and their method of selection. The officers shall include a Chairperson, Vice-Chairperson, Secretary and Treasurer and any additional officers as specified in the bylaws.

5.6 Guided by this AGREEMENT and the specifications herein, the Governing Board shall adopt by-laws to further describe its organization and procedures.

VI. FUNDING AND DUES

6.1 The primary source of funding which will be used to carry out the purposes of this AGREEMENT shall be dues from each of the parties. The dues of each party shall be established annually, for each upcoming fiscal year, based upon the budget established by the Governing Board. The method for establishing dues shall be set forth in the bylaws adopted by the Governing Board.

6.2 By entering into this AGREEMENT, each party agrees to pay the dues established for it by the Governing Board, subject to its right to withdraw, set forth herein. The dues from each party shall be paid to the fiscal officer serving in accordance with this AGREEMENT. Dues shall be paid at a time and manner as prescribed by the bylaws.

6.3 In carrying out activities pursuant to this AGREEMENT, the Governing Board may require the parties of any persons who may participate in a particular activity to pay additional amounts to cover some or all of the expenses associated with a particular Technology Services activity in accordance with the respective benefit to that MEMBER. Any such additional amounts shall be paid to the fiscal officer.

6.4 The expenditure funds by the COUNCIL shall be limited to items or services which assist the MEMBERS in carrying out their official duties and responsibilities in furtherance of the legitimate public purposes as set forth in Article V.

6.5 Upon the dissolution of the Council, assets shall be distributed for one or more exempt purposes within the meaning of subsection 501(c)(3) of the Internal Revenue Code, or

corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Assets will first be distributed to the MEMBERS who are parties to this AGREEMENT on the date of dissolution in accordance with their respective contributions, or as otherwise may be agreed by the MEMBERS. Any such assets not disposed of shall be disposed of by the court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. Parties who have withdrawn prior to the dissolution shall not be entitled to a distribution of assets of the COUNCIL.

VII. COUNCIL PERSONNEL

7.1 Pursuant to the Ohio Revised Code Section 167.04(B), the Governing Board shall appoint a fiscal officer, who shall receive, deposit, invest, and disburse the funds of the council.

7.2 Pursuant to the Ohio Revised Code Section 167.05, the Governing Board may employ or contract with such personnel as it deems necessary to carry out the activities undertaken pursuant to this AGREEMENT. Through adopted bylaws, the Governing Board may establish the position of COUNCIL President, who shall serve as the chief executive officer of the COUNCIL, and the Governing Board may delegate additional authority – including, but not limited to, the authority to employ or contract with personnel – to the Council President through bylaws or through resolution of the board.

VIII. MISCELLANEOUS TERMS

8.1 The MEMBERS shall not be bound by, or be individually liable for the expenses, liabilities or obligations of the Council except to the extent of their financial contribution.

8.2 Each MEMBER, which is a party to this AGREEMENT, has statutory or contracted legal counsel who shall review and approve this AGREEMENT as to lawful form.

8.3 The records of the COUNCIL shall be considered to be records of all the MEMBERS which are, or were at the time the records were created, parties to this AGREEMENT. These records shall be available to all parties and shall be public records as provided by Ohio law.

IX. Approval, Amendment or Withdrawal from this AGREEMENT

9.1 The AGREEMENT shall be approved by resolution of the legislative authority which desires to become a party.

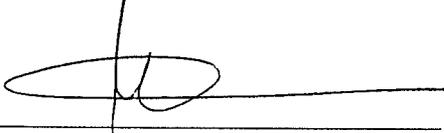
9.2 This AGREEMENT may be amended upon the written consent of all of the parties hereto. Any proposed amendment to this AGREEMENT shall first be presented to the Governing Board for its recommendation prior to the execution of the amendment.

9.3 Any political subdivision which has become a MEMBER of the Council may withdraw by formal action of its governing board and upon three-hundred sixty five (365) days written notice to the Council after such action. A party's withdrawal shall not entitle it to a refund of any dues or payments already made pursuant to this AGREEMENT. The failure of any MEMBER to appropriate funds in accordance with this AGREEMENT shall constitute an election to withdraw.

9.4 The AGREEMENT shall take effect upon the approval of the legislative authority of each MEMBER. It shall continue in effect as long as a majority of MEMBERS remain parties to the AGREEMENT.

NOW THEREFORE THE PARTIES HAVE SET THEIR HANDS PURSUANT TO RESOLUTION OF THEIR RESPECTIVE LEGISLATIVE AUTHORITIES:

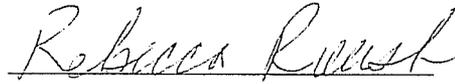
THE COUNTY OF UNION



Date: 1-26, 2012

By: Steve Stolte, Commissioner

Authorized pursuant to Commissioner Resolution No. 044-12 dated the 26 day of January, 2012.


Clerk of the Board

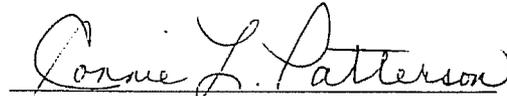
THE CITY OF MARYSVILLE



Date: 2-2, 2012

By: John Gore, Mayor

Authorized pursuant to City Council Resolution No. 2-12 dated the 26th day of January, 2012


Clerk of Council

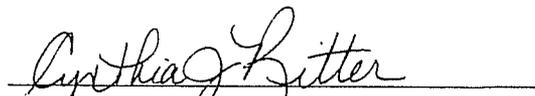
MARYSVILLE EXEMPTED SCHOOL DISTRICT

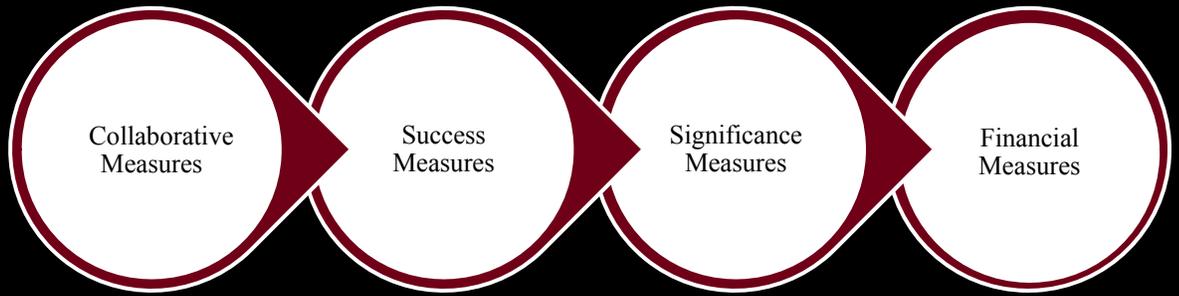


Date: 2/2, 2012

By: Larry Zimmerman, Superintendent

Authorized pursuant to Resolution No. 12-02 of the Marysville Exempted School District School Board dated the 26th day of January, 2012.


Clerk of the Board



Round 3: Application Form

Local Government Innovation Fund

Step One: Fill out this Application Form in its entirety.

Step Two: Fill out the online submission form and submit your application materials. All supplemental application materials should be combined into one file for submission.

LGIF: Applicant Profile

Lead Applicant	
Project Name	
Type of Request	
Funding Request	
JobsOhio Region	
Number of Collaborative Partners	

Office of Redevelopment

Website: <http://development.ohio.gov/Urban/LGIF.htm>

Email: LGIF@development.ohio.gov

Phone: 614 | 995 2292

Lead Applicant		Round 3	
Project Name		Type of Request	

Lead Applicant				
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
City, Township or Village			Population (2010)	
County			Population (2010)	
Did the lead applicant provide a resolution of support?		Yes (Attached)	No (In Process)	

Project Contact				
Complete the section below with information for the individual to be contacted on matters involving this application.				
	Project Contact		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	

Fiscal Officer				
Complete the section below with information for the entity and individual serving as the fiscal agent for the project.				
	Fiscal Officer		Title	
Mailing Address:	Address Line 1			
	Address Line 2			
	City	State	Zip Code	
Email Address			Phone Number	
Is your organization registered in OAKS as a vendor?		Yes	No	

Section 1
Contacts

Lead Applicant		Round 3	
Project Name		Type of	

Single Applicant		
Is your organization applying as a single entity?	Yes	No
Participating Entity: (1 point) for single applicants		

Collaborative Partners		
Does the proposal involve other entities acting as collaborative partners?	Yes	No
<p>Applicants applying with a collaborative partner are required to show proof of the partnership with a partnership agreement signed by each partner and resolutions of support from the governing entities. If the collaborative partner does not have a governing entity, a letter of support from the partnering organization is sufficient. Include these documents in the supporting documents section of the application.</p> <p>In the section below, applicants are required to identify population information and the nature of the partnership.</p> <p>Each collaborative partner should also be clearly and separately identified on pages 4-5.</p>		
Number of Collaborative Partners who signed the partnership agreement, and provided resolutions of support.		
Participating Entity: (5 points) allocated to projects with collaborative partners.		

Population		
The applicant is required to provide information from the 2010 U.S. Census information, available at: http://factfinder2.census.gov/		
Does the applicant (or collaborative partner) represent a city, township or village with a population of less than 20,000 residents?	Yes	No
	List Entity	
	Municipality/Township	Population
Does the applicant (or collaborative partner) represent a county with a population of less than 235,000 residents?	Yes	No
	List Entity	
	County	Population
Population: (3-5 points) determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.		

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Nature of Partnership (2000 character limit)

As agreed upon in the partnership agreement, please identify the nature of the partnership, and explain how the main applicant and the partners will work together on the proposed project.

Section 2 Collaborative Partners

List of Partners

The applicant applying with collaborative partners (defined in §1.03 of the LGIF Policies) must include the following information for each applicant:

- Name of collaborative partners
- Contact Information
- Population data (derived from the 2010 U.S. Census)

If the project involves more than 12 collaborative partners, additional forms are available on the LGIF website.

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 1					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 2					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 3					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 4					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 5					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 6					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 7					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 8					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3		
Project Name		Type of Request		

Collaborative Partners					
Number 9					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 10					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 11					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Collaborative Partners					
Number 12					
Address Line 1		Population			
Address Line 2		Municipality /Township		Population	
City	State	Zip Code	County	Population	
Email Address		Phone Number			
Resolution of Support		Signed Agreement		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 2 Collaborative Partners

Lead Applicant		Round 3	
Project Name		Type of Request	

Identification of the Type of Award	
Targeted Approach	

Project Description (4000 character limit)

Please provide a general description of the project. The information provided will be used for council briefings, program, and marketing materials.

Section 3
Project Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Past Success	Yes	No
Past Success (5 points)		
Provide a summary of past efforts to implement a project to improve efficiency, implement shared services, coproduction, or a merger. (1000 character limit)		

Scalable/Replicable Proposal	Scalable	Replicable	Both
Scalable/Replicable (10 points)			
Provide a summary of how the applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments. (1000 character limit)			

Section 3
Project Information

Probability of Success	Yes	No
Probability of Success (5 points)		
Provide a summary of the likelihood of the grant study recommendations being implemented. Applicants requesting a loan should provide a summary of the probability of savings from the loan request. (1000 character limit)		

Lead Applicant		Round 3	
Project Name		Type of Request	

Performance Audit Implementation/Cost Benchmarking	Yes	No
Performance Audit/Benchmarking (5 points)		
<p>If the project is the result of recommendations from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or a cost benchmarking study, please attach a copy with the supporting documents. In the section below, provide a summary of the performance audit or cost benchmarking study. (1000 character limit)</p>		

Economic Impact	Yes	No
Economic Impact (5 points)		
<p>Provide a summary of how the proposal will promote a business environment (through a private business relationship) and/or provide for community attraction. (1000 character limit)</p>		

Section 3
Project Information

Response to Economic Demand	Yes	No
Response to Economic Demand (5 points)		
<p>Provide a summary of how the project responds to substantial changes in economic demand for local or regional government services. The narrative should include a description of the current service level. (1000 character limit)</p>		

Budget Information

General Instructions

- Both the Project Budget and Program Budgets are required to be filled out in this form.
- Consolidate budget information to fit in the form. Additional budget detail may be provided in the budget narrative or in an attachment in Section 5: Supplemental Information.

Project Budget:

- The Project Budget justification must be explained in the Project Budget Narrative section of the application. This section is also used to explain the reasoning behind any items on the budget that are not self explanatory, and provide additional detail about project expenses.
- The Project Budget should be for the period that covers the entire project. The look-back period for in-kind contributions is two (2) years. These contributions are considered a part of the total project costs.
- For the Project Budget, indicate which entity and revenue source will be used to fund each expense. This information will be used to help determine eligible project expenses.
- Please provide documentation of all in-kind match contributions in the supporting documents section. For future in-kind match contributions, supporting documentation will be provided at a later date.

Program Budget:

- Six (6) years of Program Budgets should be provided. The standard submission should include three years previous budgets (actual), and three years of projections including implementation of the proposed project. A second set of three years of projections (one set including implementation of this program, and one set where no shared services occurred) may be provided in lieu of three years previous if this does not apply to the proposed project.
- Please use the Program Budget Narrative section to explain any unusual activities or expenses, and to defend the budget projections. If the budget requires the combining of costs on the budget template, please explain this in the narrative.

Return on Investment:

- A Return on Investment calculation is required, and should reference cost savings, cost avoidance and/or increased revenues indicated in the budget projection sections of the application. Use the space designated for narrative to justify this calculation, using references when appropriate.

For Loan Applications only:

- Using the space provided, outline a loan repayment structure.
- Attach three years prior financial documents related to the financial health of the lead applicant (balance sheet, income statement, and a statement of cash flows).

Lead Applicant		Round 3	
Project Name		Type of Request	

Project Budget

Sources of Funds

LGIF Request:

Cash Match (List Sources Below):

Source: _____	

In-Kind Match (List Sources Below):

Source: _____	
Source: _____	
Source: _____	

Total Match:
Total Sources:

Uses of Funds

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees: _____		
Legal Fees: _____		
Other: _____		
Other: _____		
Other: _____		
Other: _____		
Other: _____		
Other: _____		
Other: _____		
Other: _____		

Total Uses:
Local Match Percentage:

* Please note that this match percentage will be included in your grant/loan agreement and cannot be changed after awards are made.

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)

Project Budget Narrative: Use this space to justify any expenses that are not self-explanatory.

Section 4 Financial Information

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Actual ___ Projected ___	FY _____	FY - _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3	
Project Name		Type of Request	

Program Budget

Actual ___ Projected ___	FY _____	FY _____	FY _____
Expenses	Amount	Amount	Amount
Salary and Benefits			
Contract Services			
Occupancy (rent, utilities, maintenance)			
Training and Professional Development			
Insurance			
Travel			
Capital and Equipment Expenses			
Supplies, Printing, Copying, and Postage			
Evaluation			
Marketing			
Conferences, meetings, etc.			
Administration			
*Other - _____			
*Other - _____			
*Other - _____			
TOTAL EXPENSES			
Revenues	Revenues	Revenues	Revenues
Contributions, Gifts, Grants, and Earned Revenue			
Local Government: _____			
Local Government: _____			
Local Government: _____			
State Government			
Federal Government			
*Other - _____			
*Other - _____			
*Other - _____			
Membership Income			
Program Service Fees			
Investment Income			
TOTAL REVENUES			

Lead Applicant		Round 3
Project Name		Type of Request

Program Budget

Use this space to justify the program budget and/or explain any usual revenues or expenses (6000 characters max).

Section 4: Financial Information Scoring

(5 points) Applicant provided complete and accurate budget information and narrative justification for a total of six fiscal years.

(3 points) Applicant provided complete and accurate budget information and for at least three fiscal years.

(1 point) Applicant provided complete and accurate budget information for less than three fiscal years.

Lead Applicant		Round 3	
Project Name		Type of Request	

Return On Investment

Return on Investment is a performance measure used to evaluate the efficiency of an investment. To derive the expected return on investment, divide the net gains of the project by the net costs. For these calculations, please use the implementation gains and costs, NOT the project costs (the cost of the feasibility, planning, or management study)--unless the results of this study will lead to direct savings without additional implementation costs. The gains from this project should be derived from the prior and future program budgets provided, and should be justified in the return on investment narrative.

Return on Investment Formulas:

Consider the following questions when determining the appropriate ROI formula for the project. Check the box of the formula used to determine the ROI for the project. These numbers should refer to savings/revenues illustrated in projected budgets.

Do you expect cost savings from efficiency from the project?

Use this formula:
$$\frac{\text{Total \$ Saved}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect cost avoidance from the implementation of the project/program?

Use this formula:
$$\frac{\text{Total Cost Avoided}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Do you expect increased revenues as a result of the project/program?

Use this formula:
$$\frac{\text{Total New Revenue}}{\text{Total Program Costs}} * 100 = \text{ROI}$$

Expected Return on Investment = _____ * 100 = _____

Return on Investment Justification Narrative: In the space below, briefly describe the nature of the expected return on investment, using references when appropriate. (1300 character limit)

Expected Return on Investment is:

Less than 25% (10 points)
25%-74.99% (20 points)
Greater than 75% (30 points)

Questions about how to calculate ROI? Please contact the Office of Redevelopment at 614-995-2292 or lgif@development.ohio.gov

Section 4
Financial Information

Lead Applicant		Round 3	
Project Name		Type of Request	

Loan Repayment Structure

Please outline the preferred loan repayment structure. At a minimum, please include the following: the entities responsible for repayment of the loan, all parties responsible for providing match amounts, and an alternative funding source (in lieu of collateral). Applicants will have two years to complete the project upon execution of the loan agreement, and the repayment period will begin upon the final disbursement of the loan funds. A description of expected savings over the term of the loan may be used as a repayment source.

Section 4
Financial Information

Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e. emergency, rainy day, or contingency fund, etc).

Applicant clearly demonstrates a secondary repayment source (5 points)	Applicant does not have a secondary repayment source (0 points)
--	---

Lead Applicant		Round 3	
Project Name		Type of Request	

Scoring Overview

Section 1: Collaborative Measures

Collaborative Measures	Description	Max Points		Applicant Self Score
Population	Applicant's population (or the population of the area(s) served) falls within one of the listed categories as determined by the U.S. Census Bureau. Population scoring will be determined by the smallest population listed in the application. Applications from (or collaborating with) small communities are preferred.	5		
Participating Entities	Applicant has executed partnership agreements outlining all collaborative partners and participation agreements and has resolutions of support. (Note: Sole applicants only need to provide a resolution of support from its governing entity.	5		

Section 2: Success Measures

Past Success	Applicant has successfully implemented, or is following project guidance from a shared services model, for an efficiency, shared service, coproduction or merger project in the past.	5		
Scalable/Replicable Proposal	Applicant's proposal can be replicated by other local governments or scaled for the inclusion of other local governments.	10		
Probability of Success	Applicant provides a documented need for the project and clearly outlines the likelihood of the need being met.	5		

Section 3: Significance Measures

Performance Audit Implementation/Cost Benchmarking	The project implements a single recommendation from a performance audit provided by the Auditor of State under Chapter 117 of the Ohio Revised Code or is informed by cost benchmarking.	5		
Economic Impact	Applicant demonstrates the project will a promote business environment (i.e., demonstrates a business relationship resulting from the project) and will provide for community attraction (i.e., cost avoidance with respect to taxes)	5		
Response to Economic Demand	The project responds to current substantial changes in economic demand for local or regional government services.	5		

Section 4: Financial Measures

Financial Information	Applicant includes financial information (i.e., service related operating budgets) for the most recent three years and the three year period following the project. The financial information must be directly related to the scope of the project and will be used as the cost basis for determining any savings resulting from the project.	5		
Local Match	Percentage of local matching funds being contributed to the project. This may include in-kind contributions.	5		
Expected Return	Applicant demonstrates as a percentage of savings (i.e., actual savings, increased revenue, or cost avoidance) an expected return. The return must be derived from the applicant's cost basis.	30		
Repayment Structure (Loan Only)	Applicant demonstrates a viable repayment source to support loan award. Secondary source can be in the form of a debt reserve, bank participation, a guarantee from a local entity, or other collateral (i.e., emergency fund, rainy day fund, contingency fund, etc.).	5		

Total Points

Applicant: Union County Council of Governments
 Project Name: IT Services Consortium

Cure response for Item 3 – Project Budget
 The Project Budget requires attention. The Total Sources amount does not match the Total Uses amount.

Sources of Funds:

LGIF Request: \$81,000

Cash Match (List Sources Below):

Source:	Union County	\$1,000
Source:	City of Marysville	\$1,000
Source:	Marysville EVSD	\$1,000
Source:		

In-Kind Match (List Sources Below):

Source:	Union County COG	\$8,500
Source:	Union County COG	\$11,000
Source:		

Total Match:	\$22,500
Total Sources:	\$103,500

Uses of Funds:

	<u>Amount</u>	<u>Revenue Source</u>
Consultant Fees:	\$84,000	LGIF Grant and Matching Funds
Legal Fees:		
Other: Data Center Site Assessment	\$8,500	Union County COG Local Funds
Other: HTEch. Assess. Annual Fees	\$11,000	Union County COG Local Funds
Other:		
Other:		
Other:		
Total Uses:	\$103,500	
Local Match Percentage:	21.74%	

Local Match Percentage = (Match Amount/Project Cost) * 100 (10% match required)
 X 10-39.99% (1 point) 40-69.99% (3 points) 70% or greater (5 points)