

LOGAN COUNTY FAMILY & CHILDREN FIRST COUNCIL
A Proposal for the Local Government Innovation Fund Application
to support the
Collaborative Case Management System Project

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Submitted by
Logan County Educational Service Center
Serving as Administrative Agent for
Logan County Family & Children First Council

Angela Haver, LISW
Executive Director
Logan County Family & Children First Council
Office Phone 937.592.7287
e-mail: ahaver@mrdd.co.logan.oh.us

SECTION 1: CONTACT INFORMATION

Applicant Name: Logan County Family & Children First Council

Address: 1973 State Route 47 W.
PO Box 710
Bellefontaine, OH 43311
Phone Number: 937-592-7287
Fax Number: 937-592-7001
E-mail: ahaver@logancbdd.org

Contact Name: Angela Haver, LISW-S
Title: Executive Director
Address: 1973 State Route 47 W.
PO Box 710
Bellefontaine, OH 43311
937-592-7287
Phone Number: 937-292-3040
Email Address: ahaver@logancbdd.org

County: Logan
Population Data: 45,858 (US Census 2010)

SECTION 2: COLLABORATIVE PARTNERS

A. Executive Board Members

1. Collaborative Partner:	Mental Health Drug and Alcohol Services Board of Logan & Champaign Counties
Representative:	David Higgins, Executive Director
Address:	123 N. Detroit St., West Liberty, OH 43357
Phone Number:	937.465.1045
Fax Number:	937.465.3914
Email Address:	dhiggins@bhg.org
Population Data:	Logan County 45,858 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
2. Collaborative Partner:	Logan County Health District
Representative:	Dr. Boyd Hoddinott, County Health Commissioner
Address:	310 S. Main St., Bellefontaine, OH 43311
Phone Number:	937.592.9040
Fax Number:	937.592.6746
Email Address:	boyd.hoddinott@odh.ohio.gov
Population Data:	Logan County 45,858 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
3. Collaborative Partner:	Logan County Job and Family Services
Representative:	Sandy Fay, Interim Director
Address:	211 E. Columbus Ave, Bellefontaine, OH 43311
Phone Number:	937.599.5165
Fax Number:	937.592.4395
Email Address:	fays@odjfs.state.oh.us
Population Data:	Logan County 45,858 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
4. Collaborative Partner:	Logan County Children Services
Representative:	Melanie Engle, Executive Director
Address:	1855 State Route 47 W., Bellefontaine, OH 43311
Phone Number:	937.599.7290
Fax Number:	937.599.7296
Email Address:	ENGLEM02@odjfs.state.oh.us
Population Data:	Logan County 45,858 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
5. Collaborative Partner:	Logan County Board of Developmental Disabilities
Representative:	Saul Bauer, Superintendent
Address:	1851 State Route 47 W., Bellefontaine, OH 43311
Phone Number:	937.592.0015
Fax Number:	937.592.5615
Email Address:	sbauer@logancbdd.org
Population Data:	Logan County 45,858 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5

6. Collaborative Partner:	Bellefontaine City School District
Representative:	Beth Harman, Superintendent
Address:	820 Ludlow Rd., Bellefontaine, OH 43311
Phone Number:	937.593.9060
Fax Number:	937.599.1346
Email Address:	harmanb@bellefontaine.k12.oh.us
Population Data:	School District 04358 population 15,063 (2000 US Census)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
7. Collaborative Partner:	Logan County Educational Service Center
Representative:	Heather Neer, Superintendent
Address:	121 S. Opera St., Bellefontaine, OH 43311
Phone Number:	937.599.5195
Fax Number:	937.599.1959
Email Address:	hneer@loganesc.k12.oh.us
Population Data:	Logan County 45,858 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
8. Collaborative Partner:	City of Bellefontaine, Ohio
Representative:	Mayor Adam Brannon
Address:	135 N. Detroit St., Bellefontaine, OH 43311
Phone Number:	937.592.4376
Fax Number:	937.592.4218
Email Address:	abrannon@ci.bellefontaine.oh.us
Population Data:	City of Bellefontaine 13,370 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
9. Collaborative Partner:	Logan County Commissioners
Representative:	Commissioner Tony Core
Address:	117 E. Columbus Ave, Bellefontaine, OH 43311
Phone Number:	937.599.7283
Fax Number:	937.592.4327
Email Address:	tcore@co.logan.oh.us
Population Data:	Logan County 45,858 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5
10. Collaborative Partner:	Ohio Department of Youth Services-Dayton Region
Representative:	Kyle Dickinson, Parole Officer
Address:	1133 South Edwin C. Moses Blvd., Suite 400, Dayton, OH 45408
Phone Number:	937.285.6551
Fax Number:	937.285.6546
Email Address:	kyle.dickinson@dys.ohio.gov
Population Data:	Ohio 11,544,951 (US Census 2010)
Nature of Partnership:	Executive Board Member, see Council of Government Agreement in Section 5

11. Collaborative Partner: Council on Rural Services/ Head Start

Representative: Kelly Compton, Regional Coordinator
 Address: 1973 State Route 47 W., Bellefontaine, OH 43311
 Phone Number: 937.292.3090
 Fax Number: 937.292.3064
 Email Address: KCompton@councilonruralservices.org
 Population Data: Logan County 45,858 (US Census 2010)
 Nature of Partnership: Executive Board Member, see Council of Government Agreement in Section 5

12. Collaborative Partner: Logan County Family Court

Representative: Judge C. Douglas Chamberlain
 Address: 101 S. Main St., Bellefontaine, OH 43311
 Phone Number: 937.599.7249
 Fax Number: 937.599.7297
 Email Address: dchamberlain@co.logan.oh.us
 Population Data: Logan County 45,858 (US Census 2010)
 Nature of Partnership: Member of Council, see by-laws in Section 5

B. Additional Council Members

13. Collaborative Partner: Adriel, Inc.

Representative: Kay Wyse, CEO
 Address: 414 N. Detroit St., West Liberty, OH 43357
 Phone Number: 937.465-0010
 Fax Number: 937-465-8690
 Email Address: kwyse@adriel.org
 Population Data: Logan County 45,858 (US Census 2010)
 Nature of Partnership: Member of Council, see by-laws in Section 5

14. Collaborative Partner: Bellefontaine Police Department

Representative: Sgt. Ed Peters
 Address: 135 N. Detroit St., Bellefontaine, OH 43311
 Phone Number: 937.599.1010
 Fax Number: 937.599.2545
 Email Address: epeters@ci.bellefontaine.oh.us
 Population Data: City of Bellefontaine 13,370 (US Census 2010)
 Nature of Partnership: Member of Council, see by-laws in Section 5

15. Collaborative Partner: Logan County Sheriff's Office

Representative: Cindy Cooper, Social Worker
 Address: 104 S. Madriver, Bellefontaine, OH 43311
 Phone Number: 937.292.4062
 Fax Number: 937.292.4071
 Email Address: ccooper@co.logan.oh.us
 Population Data: Logan County 45,858 (US Census 2010)
 Nature of Partnership: Member of Council, see by-laws in Section 5

16. Collaborative Partner: Benjamin Logan Local School District

Representative: Lori Lytle, Superintendent
 Address: 4626 County Rd. 26, Bellefontaine, OH 43311
 Phone Number: 937.593.9211
 Fax Number: 937.468.9934
 Email Address: lytle@benlogan.k12.oh.us
 Population Data: District 04807 population 10,962 (US Census 2000)
 Nature of Partnership: Member of Council, see by-laws in Section 5

B. Additional Council Members

17. Collaborative Partner: Consolidated Care, Inc.

Representative: Randy Reminder, President
Address: 1521 N. Detroit St., West Liberty, OH 43357
Phone Number: 937.465.8065
Fax Number: 937.465.3505
Email Address: RReminder@ccibhp.com
Population Data: Logan County 45,858 (US Census 2010)
Nature of Partnership: Member of Council, see by-laws in Section 5

18. Collaborative Partner: Indian Lake Local Schools

Representative: Patrick O'Donnell, Superintendent
Address: 6210 State Route 235 N., Lewistown, OH 43333
Phone Number: 937.686.8601
Fax Number: 937.686.8421
Email Address: odonnellp@indianlake.k12.oh.us
Population Data: District 04808 population 12,672 (US Census 2000)
Nature of Partnership: Member of Council, see by-laws in Section 5

19. Collaborative Partner: Logan County Metropolitan Housing Authority

Representative: Jean Kerns, Housing Coordinator
Address: 116 Everett St., Bellefontaine, OH 43311
Phone Number: 937.599.7845
Fax Number: 937.592.7064
Email Address: jkerns@lcmha.com
Population Data: Logan County 45,858 (US Census 2010)
Nature of Partnership: Member of Council, see by-laws in Section 5

20. Collaborative Partner: Mary Rutan Hospital Foundation

Representative: Tammy Allison, Foundation COO
Address: 205 Palmer Ave., Bellefontaine, OH 43311
Phone Number: 937.599.7003
Fax Number: 937.592.8805
Email Address: tallison@maryrutan.org
Population Data: Logan County 45,858 (US Census 2010)
Nature of Partnership: Member of Council, see by-laws in Section 5

21. Collaborative Partner: Ministerial Association

Representative: Kim Collum, Lutheran Community Services
Address: 223 Oakland Square, Bellefontaine, OH 43311
Phone Number: 937.592.9914
Fax Number: 937.592.1988
Email Address: lcs223@embarqmail.com
Population Data: Logan County 45,858 (US Census 2010)
Nature of Partnership: Member of Council, see by-laws in Section 5

22. Collaborative Partner: Ohio State University-Logan County Extension

Representative: Andrea Davis, County Chair
Address: 120 E. Sandusky Ave., Bellefontaine, OH 43311
Phone Number: 937.599.4227
Fax Number: 937.592.6404
Email Address: davis.2485@osu.edu
Population Data: Logan County 45,858 (US Census 2010)
Nature of Partnership: Member of Council, see by-laws in Section 5

B. Additional Council Members

23. Collaborative Partner: Riverside Local Schools

Representative: Jim Zerkle, Superintendent
Address: 2096 County Road 24 South, DeGraff, OH 43318
Phone Number: 937.585.5986
Fax Number: 937.585.4599
Email Address: jzerkle@riverside.k12.oh.us
Population Data: District 04808 population 12,672 (US Census 2000)
Nature of Partnership: Member of Council, see by-laws in Section 5

24. Collaborative Partner: Tri-County Community Action Commission

Representative: Elizabeth Lawrence
Address: 125 E. Patterson Ave., Bellefontaine, OH 43311
Phone Number: 937-593.0034
Fax Number: 937.593.0084
Email Address: elawrence@tricountycls.com
Population Data: Logan County 45,858 (US Census 2010)
Nature of Partnership: Member of Council, see by-laws in Section 5

25. Collaborative Partner: United Way of Logan County

Address: Jim Donnelly, Director
Phone Number: 937.592.2886
Fax Number: 937.592.4327
Email Address: donnelly@2access.net
Population Data: Logan County 45,858 (US Census 2010)
Nature of Partnership: Member of Council, see by-laws in Section 5

SECTION 3: PROJECT INFORMATION

Project Name: Collaborative Case Management System Project

Award Type: Feasibility Study

Targeted Approach: Shared Service-greater efficiency in combined (collaborative) service delivery

Project Description

The collaborative case management system project is a feasibility study to explore the innovative idea of utilizing technology, via an online platform, as a means to coordinate community social services provided by multiple governmental entities, non-profit and faith-based organizations. Projects such as the MPOWR software developed by Community Collaboration Incorporated^{TM1}, have shown to,

- Reduce lifecycle costs
- Save public tax dollars
- Break the cycle of dependency
- Create wealth within the community

While the feasibility study will begin with Logan County, Ohio, surrounding county Family and Children First Council's including Champaign, Shelby, Union, Hardin and potentially others, will be engaged into the process. The Ohio Family and Children First Coordinator's Association is another potential venue for considering regionalization and state-wide application. The Logan County Family and Children First Council Executive Director is a current member of the board of directors and is the acting treasurer for the association.

The feasibility study will propose how the investment in a collaborative case management system will save money to local/state government and other private community help organizations by (1) saving in personnel costs by creating case management efficiencies, and (2) reducing service costs to eligible participants being served by various organizations as a result of better coordinated and effective services that build on community resources, prevent duplication and abuse of services, reduce recidivism back into the system, and are citizen driven with a holistic focus.

Key questions to be addressed through the feasibility study include:

1. What is a collaborative case management system? Who offers the best technology and support?
2. What is required for successful implementation? What barriers must be addressed for successful implementation? Are partners interested?
3. What are the technical requirements? Are partners equipped to participate? Is data linkage possible?
4. What are the costs for implementation? Data linkage costs? In-kind costs?
5. What is the return on investment? What are the savings to local/state government on efficiencies? What is the savings to the system?
6. Does the proposed implementation yield a savings?
7. What are potential opportunities for funding?
8. What are sustainability ideas?
9. How can the project be expanded to regions or the entire state of Ohio?

¹ Community Collaboration and Integration, accessed February 28, 2012, <http://www.cciunites.org/>

Conducting the feasibility study from a local perspective has its advantage in understanding the real-time barriers existing to implementation. By engaging the Logan County Family and Children First Council members, an understanding of cross-system implications ranging from health care to government services to private and faith-based sectors is realized that would not likely be conceptualized from a sole state perspective.

Using a local process for studying a collaborative case management system is just as important as technology being designed from a direct service perspective. Many case/care management software systems have emerged over the years, but typically they are for single providers or system and data monitoring, and not creating a collaborative interface across providers and service needs. Since late 2008, Logan County Family and Children First Council has been in correspondence with Community Collaboration and Integration (CCI) who developed a system called MPOWR™. It is a system that was created over a decade ago for the purpose of better coordinating and caring for individuals across systems. Aha Process with their Bridges out of Poverty™² framework endorses the CCI model by prompting usage of it throughout its 50 communities in 20 states. CCI will be considered a key expert in the field and utilized as a consultant on this project.

CCI has established partnerships who will, through association, also participate in the feasibility study. Key university partners include Northern Illinois University and Baylor University. Northern Illinois University (NIU) has been an integral partner in the founding and continuing development of the CCI methodologies and toolsets. The CCI program is hosted on NIU servers, and programming continues to be performed by NIU Information Technology staff. The NIU Center for Governmental Studies is also an integral partner that will be assisting in data and outcome design and analysis. Baylor University, Institute For The Studies Of Religion, has entered into a letter of understanding with NIU and CCI to research and document evidence-based practices demonstrating the effectiveness of church and faith-based resources to help address individual, family, and community needs.

While these partners are connected to CCI and out of state, they actively seek other inter-University relationships. Another university partner, that will be engaged with NIU and Baylor, who is local to the Logan County Family and Children First Council, is Urbana University. Urbana University has been working with the Logan County Family and Children First Council for several years specifically with their Results-Based Accountability™³ Community Planning Process and 2012 Community Health and Needs Assessment Survey. Urbana University will be utilized as a neutral local partner in directing and writing the feasibility study incorporating consultation from CCI and their partnerships with both partner universities. Additionally, CCI partners with Supply Core who is a company experienced in various types of data integration with diverse systems including government data system integrations. Other expert partners will be engaged as it relates to the completion of the feasibility study.

One of the most relevant questions to be addressed by the feasibility study is that of potential funding for start up costs and then exploring options for sustainability. It is the intent of this project to look beyond just governmental but also private foundation funding. Funding options will be examined at a local, regional, and state perspective. The proposed time period for the feasibility study is July 1, 2012 to June 30, 2013.

² Payne, R. K., DeVol, P. E., Druessi-Smith, T. (2009). Bridges out of Poverty: Strategies for Professionals and Communities, Aha! Process, <http://www.ahaprocess.com/>

³ Friedman, M. (2009). Trying hard is not good enough. BookSurge Publishing

Problem Statement

As local government has been significantly cut in Ohio, it has put a strain on how well organizations are able to serve their respective populations. Many organizations have tried to avoid cutting front line case managers, but with rising community needs in an economy with significant unemployment and drug abuse, agencies are stretched thin in being able to provide for all the need. This challenge brings an opportunity to innovate and explore how to provide better, more efficient, cost saving practices and policies. Rather than limiting this innovation to a single system of government, this proposal is to create efficiencies through shared services across an entire system of care for Logan County and potentially the State of Ohio.

Each board of county commissioners in Ohio is required by Ohio Revised Code section 121.37 to establish a county family and children first council with any local public or private agency or groups that funds, advocates, or provides services to children and families. Members mandated by this law include nearly all those listed in Section 2.A. Collaborative Partners, Executive Board Members. Considering this existing network of partners, the Family and Children First Council’s in each county pose a great venue to explore the feasibility of implementing a collaborative case management system and potentially as an outlet for its implementation. The state association for family and children first coordinators is also a potential venue to consider replication in regions and statewide implementation.

When a system of care begins to examine the amount of resources that are invested in helping via social service supports, the need for shared efficiency becomes realized. For example, consider Table 1, which presents the approximate amount of local, state, and federal resources allocated or spent by five social service entities in Logan County:

Table 1⁴

Budgeted Expenses	System Name
7,426,619	Logan County Board of Developmental Disabilities
2,883,600	Logan County Children Services
3,024,060	Logan County Job and Family Services
1,325,170	Child Support Enforcement Agency (<i>division of Job & Family Services</i>)
1,778,400	Logan County Family Court
1,894,123	Consolidated Care, Inc. (<i>primary mental health provider of MHDAS Board</i>)
18,331,972	TOTAL

Considering these five organization’s 18,331,972 million in expenditures represents only a fraction of the 25 listed partner’s budgets, imagine how large the total system of social support investment ACTUALLY IS in Logan County. To consider there is no sound collective tracking for this large investment or accounting for its coordination, the Logan County Family and Children First Council identifies this innovation opportunity as one to fill this gap.

Rubel (2008)⁵ through a white paper published by Government Insights, an IDC Company, reports that, “collaborative case management processes and a robust information infrastructure will be essential to simplifying, streamlining, integrating, and automating complex information workflows that support them.” They call technology the “building blocks of collaborative case management,” which creates collaborative interfaces that allows for agencies to “operate in a collaborative, connected manner, rather than in isolation from each other.” Technology also allows for more efficient workflows within an

⁴ Logan County Family and Children First Council phone survey conducted on February 28, 2012.

⁵ Rubel, Thom, (2008). Collaborative Case Management: Improving Service Delivery Through Connected Government. *Government Insights, and IDC Company #GI211804. Accessed 2/28/12*
<http://www.emc.com/collateral/analyst-reports/idc-citizen-service.pdf>

organization by potentially eliminating paper files that are only accessible by a single person and agency at a time thus hindering collaboration. Government Insights also recognizes that a collaborative case management system will create “citizen-centric” government that is more (1) effective, (2) efficient, and (3) compliant. For example, they cite the Austrian federal government achieving a 10-15% increase in overall efficiency with their ELAK project which digitized their paper-based filing system.

The end goal for each collaborative partner is to aid in developing a healthy, thriving community where families are self-sufficient and children succeed in school. Children raised by parents who demonstrate self-sufficiency, benefit from a foundation that promotes educational success through various pathways. Not only do children experience the work ethic through parental role models, they are likely to receive adequate healthcare via parental health insurance, and reside in stable housing in safe neighborhoods with good school systems.⁶

There has become a safety net system of social supports that provides stability for non-working individuals and families. One can live under the federal poverty income guidelines today in comfort and stability when social service supports are available. Even if one is able and desiring to work, by doing so, the safety net services are then removed, creating instability in family life. The culture of poverty is different today, because those living below the federal poverty income guidelines, with the help of social service supports, at times can live more comfortably than those working making minimum wage; thus incentivizing NOT going back to work⁷.

As demonstrated in Table 2 below, a single parent with just one child would need to earn nearly twice the minimum wage to reach a real living wage (\$7.25 compared with \$14.23). There has to be a significant belief system and desire of the individual, and social service system of care to help individuals rise above the presented challenges.

Table 2⁸

Hourly Wages	One Adult	One Adult, One Child	Two Adults	Two Adults, One Child	Two Adults, Two Children
Living Wage	\$7.38	\$14.23	\$11.48	\$18.30	\$23.87
Poverty Wage	\$5.04	\$6.68	\$6.49	\$7.81	\$9.83
Minimum Wage	\$7.25	\$7.25	\$7.25	\$7.25	\$7.25

Health disparities are significant among low-income persons, who typically lose 8.2 years of perfect health⁹. This is far higher than prominent health conditions such as smokers losing 6.6 years and obese losing 4.2 years, yielding poverty as the greatest impact affecting an individual’s health. Because poverty is related to income, the desired outcome should be to increase individual income from work. Muennig

⁶ Poverty in Greater Cincinnati, Steve Howe, Professor of Psychology, University of Cincinnati via Cincinnati Works accessed on 2/28/2012

http://www.cincinnatiworks.org/index.php?option=com_content&view=article&id=37&Itemid=42

⁷ Berlin, G. L. (2000). Encouraging Work Reducing Poverty: The Impact of Work Incentive Programs. Manpower Demonstration Research Corporation (MDRC) a nonprofit, nonpartisan social policy research organization.

<http://www.mdrc.org/publications/18/full.pdf>

⁸ Poverty in America, the Living Wage Calculator, Accessed February 29, 2011,

<http://www.livingwage.geog.psu.edu/counties/39091>

⁹ Muennig, P. (2009) Columbia University’s mailman School of Public Health, American Journal of Public Health.

writes, “While public health policy needs to continue its focus on risky health behaviors and obesity, it should redouble its efforts on non-medical factors, such as high school graduation and poverty reduction programs.”

There are so many barriers that prevent individuals and parents, who want to work, from working. Such barriers include those previously mentioned but also healthcare, mental health issues, emotional stamina, transportation, legal issues, government bureaucracy, childcare, clothing, job awareness, experience, skills, mentoring, GED, and poor support systems.¹⁰

It is in society’s interest to encourage work and a collaborative case management system will assist in reducing barriers to self-sufficiency. Current social service delivery systems are built on addressing the presenting needs of individuals, but this is not a long term answer. By providers working collaboratively with clients in a unified and coordinated comprehensive plan, together they can rebuild lives and restore self-sufficiency. To assist individuals in reaching self-sufficiency, comprehensive one-on-one assistance is needed to develop a trust-based working relationship, assessing core life issues, determining obstacles and barriers to success, and to develop and work a plan. These facets are to be considered in a collaborative case management system. Community Collaborative Incorporated,^{TM11} identifies the following conditions necessary for consideration in developing a system of care that promotes self-sufficiency.

- Distressed populations often do not have the resources to cope with multiple life issues on their own.
- Core life issues must be addressed in a holistic manner before lasting change can be expected.
- Isolated agencies performing isolated and uncoordinated services, with no accountability to each other, can actually serve to perpetuate a person’s problems and further entrap them in a continued cycle of dependence.

Collaborative case management works because it takes case planning to a new level of effectiveness in a community. It allows one agency to develop a comprehensive case plan that relies heavily on the social service system where providers coordinate with that plan to provide their respective service components. It would allow for an entire community to function “as one virtual, coordinated social service delivery system, with each provider fulfilling their respective part of the plan” (Community Collaboration IncorporatedTM). To do this work, this system will provide agencies with the ability to

- Have a single shared comprehensive assessment identifying core needs and issues of the individual/family
- Have a single shared comprehensive plan with goals striving for life stability
- Engage (refer) and coordinate all resources via collaboration mechanism with various providers
- Use case notes that can be shared among providers
- Track and adjust goals, action, and outcomes

As a result, a collaborative case management system will be able to increase efficiency of available resources within the government & non-government systems, reduce intentional abuse of services, track and increase positive individual and community outcomes including system usage, reduce recidivism such as jail re-entry, reduce prolonging and negative enabling such as fraud, provide healing and empowering in the form of easier system navigation for individuals, and ensure that core life issues are addressed with a holistic approach. Evidence in support of these claims is provided in the section Anticipated Return on Investment and Probability of Success.

¹⁰ Cincinnati Works, your job starts here. Accessed February 29, 2012

http://www.cincinnatiworks.org/index.php?option=com_content&view=article&id=30&Itemid=31

¹¹ Community Collaboration And Integration, accessed February 28, 2012, <http://www.cciunites.org/>

Performance Audit Recommendation

First, as a collaborative case management system is incorporated into a community, it will provide a venue for performance auditing of a system of care, which as previously mentioned is not currently conducted. There are likely hundreds of millions of dollars invested in helping supports for Logan County citizens. Not only will a collaborative case management system help provide more efficient and effective services, but it will also provide accountability for how the sum of individually funded agencies are doing as a collective helping system. As the system is implemented, performance audits can be conducted and recommendations that were once not possible on system of care accountability will only enhance and make the technology and system perform better.

The applicant, the Logan County Educational Service Center and the Family and Children First Council have not been required to have a performance audit conducted. Therefore, there have been no recommendations to implement. Regarding cost benchmarking, it will be the goal of the feasibility study to conduct cost benchmarking on the collaborative case management system. This will include comparing information technology solutions and their offerings to show market competitiveness and determine where cost controls can be implemented. Furthermore, the feasibility study will assess the system savings across partner agencies by assessing total dollars invested in social service supports and projected savings.

Improved Business Environment

By utilizing a collaborative case management system, an improved business environment is created with a healthier, more stable, and better trained workforce. As previously mentioned, a collaborative case management system is a participant friendly method for receiving social service supports. It eliminates the duplication of paperwork and coordinates services. Currently, the isolated system approach provides fragmented services that are difficult for system brokers to manage let alone individuals and families. From a customer service perspective, a collaborative case management system will provide for better satisfaction among citizens. Cost projections and demonstration sites also show nearly a 20% reduction in care costs with the collaborative case management system. Communities that have implemented collaborative case management software as part of the National Circles® Campaign found that for every \$1 spent on the program, \$2 in welfare and food stamp subsidies were returned to the state, and \$4 to the community as new earned income.¹² Welfare was shown to decrease by 36% over the 18-months individuals received services and income rose by 48%. Fostering economic growth is the *single most important factor* influencing poverty.¹³ When poverty is reduced, the community looks and feels better, which will promote community attraction. Citizens are more fulfilled when they are working and reflect positive and welcome attitudes and actions in their community.

Anticipated Return on Investment & Probability of Success

Communities that have implemented collaborative case management software as part of the National Circles® Campaign found that for every \$1 spent on the program, \$2 in welfare and food stamp subsidies were returned to the state, and \$4 to the community as new earned income. This is an effort that increased participant income by 48% and assets by 115% over 18-months. In that same period of time, welfare participation decreased by 36%.

¹² Move the Mountain, National Circles® Campaign accessed March 1, 2012, <http://www.movethemountain.org/index.php?page=circles-campaign>

¹³ Ames, B., Brown, W., Devarajan, S., Izquierdo, A. (2001). International Monetary Fund and the World Bank. Accessed March 1, 2012, <http://www.imf.org/external/pubs/ft/exrp/macropol/eng/index.htm>

Community Collaboration and Integration (CCI) reports the rationale behind their collaborative case management innovation-MPOWR, lies in the marrying of previously segregated aspects of the human care system with a proactive, engaged, higher touch delivery system. In the area of healthcare, a personal health portfolio can be created by linking the social and behavioral determinants of health with medical determinants of health to reduce overall expense due to superior access to primary care. This has equated to a cost reductions of 25% in emergency rooms, 20% in diagnostic imaging, 20% in avoidable hospitalization, and 15% in brand name drugs. This model, given the target population, has shown a total cost of care reduction in the 17% to 18% range of affected spend, as the innovation approach reaches scale. A suggested financial sustainability plan encourages a split of these savings among funders and service providers. This profit share is designed to induce more participants to be served with a higher level care, to improve their health and health care, and, to induce more providers to take an active role in their patients' health, and not use a fix the sick approach.¹⁴

CCI is a leader in collaborative case management software, currently operating in 24 states plus One Canadian Providence with over 1,100 users assisting approximately a quarter million unduplicated individuals to overcome long-term barriers and achieve their life goals. One site, called Carpenters place in Winnebago County, Illinois, found utilization of the collaborative case management tool in a multi-year jail reentry program resulted in a decrease in recidivism from 85% to 18% and length of county jail stay from 77 -days to 10 -days, resulting in a total 12 month cost savings to the County of \$348,920 in jail stay days alone.

In addressing self-sufficiency barriers, health outcomes are incorporated. According to Rizk,¹⁵ “When we truly begin to manage the person and not the condition, there will be payoffs on both the cost and quality fronts...it is clear we need a more holistic approach to care management... we need to consider the psychosocial and financial problems that affect a person's ability to manage his or her health...all of this calls for a clean break from our reactive and fragmented approach to delivering care, which has been costly...The solution is to connect data sources, audiences, and initiatives across disciplines. An approach that will break down the existing silos and deliver greater value and better outcomes... To optimize health, all stakeholders must work in partnership across the care continuum, with a system capable of supporting shared objectives.”

Additionally, Collins, Hewson, et.al¹⁶ discuss the integration of behavioral health into traditional healthcare, “The use of information technology has great potential for designing and facilitating integration efforts...it can provide client-level information that is relevant across providers and delivery settings and can identify gaps in care as well as evidence-based best practice guidelines. Further analysis of cost savings from system integration of primary and behavioral healthcare yielded a 27% cost savings and 40% for Medicaid patients¹⁷. Imagine the further savings when more than just two providers are integrated.

¹⁴ Community Collaboration and Integration, accessed February 28, 2012, <http://www.cciunites.org/>

¹⁵ Rizk, E. (2010). Holistic Care Management Requires IT Integration. Managed Care Magazine <http://www.managedcaremag.com/archives/1009/1009.holistic.html>

¹⁶ Collins, C., Hewson, D. L., Munger, R., & Wade, T. (2010). Evolving Models of Behavioral Health Integration in Primary Care. Milbank Memorial Fund <http://www.milbank.org/reports/10430EvolvingCare/EvolvingCare.pdf>

¹⁷ Strosahl K, R. P. (2009). Integrating primary care and behavioral health services: a compass and horizon. PowerPoint presentation, Virginia State Rural Health Plan. <http://www.va-srhp.org/docs/2009-summit/behavioral-health-integration.pdf>

Past Success on an Innovation

The Logan County Family and Children First Council has many successes of innovative shared services including most recently the completion of a county community health and needs assessment.¹⁸ Twenty four partners of the Family and Children First Council collaborated to implement an adult community survey meeting the needs of government and non-government organizations in Logan County. Partners shared in the development, coordination, administration, and analysis of the survey development and community assessment process. This helped agencies save in costs of doing this process independently. The survey data will bring decision-oriented information into the public/private policy-making process by getting specific and current information from a cross-section of residents. Survey information will be used to develop a comprehensive community plan of action for Logan County and its residents from the compiled information. Area agencies and organizations will use this data to develop action plans for improvement (community-wide and agency specific), seek funding to address the issues identified, measure their impact on the community, and inform policymakers.

Typically it costs \$40,000 to implement a survey of this scale, but due to agencies giving of in-kind staff time to support the work, the county implemented the survey for \$17,000 composed of printing and mailing costs. A shared funding agreement among 12 organizations was created to cover the cash costs of implementing the survey, making the actual cost very minimal to any one organization. Participating agencies assisted their time in the development of the questionnaire. Urbana University was engaged to review the survey for validity, create a sampling plan, and complete the data analysis. Student interns from various organizations and the Family and Children First staff completed the data entry of surveys. In all, a 5% sampling of the county was obtained and Urbana University is working on an analysis of the survey. The Council is committed to conducting a version of this survey every two years so partner's reporting mandates are met.

¹⁸ Logan County Family and Children First Council, community planning
<http://logancountyfcfc.com/about/community-reports/>

SECTION 4: FINANCIAL DOCUMENTATION

FINANCIAL HISTORY

Table 1 represents the financial statement of the Council for the last three completed fiscal years. The loss in funds on 6/30/11 was followed by the reduction in workforce of the Council from six employees to four in order to operate the year ending 6/30/12 without utilizing reserves.

Year End	6/30/11	6/30/10	6/30/09
Beginning Balance	109,355	87,598	54,449
Income	697,994	765,066	854,428
Expenses	728,881	743,309	821,279
Increase/ (decrease) in net assets	(30,887)	21,757	33,149
Ending Balance	78,469	109,355	87,598

See Section 5: C-1 and C-2 for financial audits

Table 2, below, outlines current funding streams of the Council for year ending 6/30/12.

Income Source	Amount	Description
Project Child	3,000	Local donations for Early Childhood Services
Family Centered Services	27,644	75% Federal IV-B and 25% State ODMH
UNITED WAY	25,000	Local United Way Allocation
Drug Free Communities	125,000	Federal SAMHSA Grant
MHDAS Board	20,000	Member Contribution - local
Children Services	20,600	Member Contribution - local
Family Court	17,000	Member Contribution - local
Bellefontaine City Schools	1,500	Member Contribution - local
Benjamin Logan Schools	1,000	Member Contribution - local
Indian Lake Schools	1,000	Member Contribution - local
Riverside Schools	800	Member Contribution - local
Board of DD	3,500	Member Contribution - local
Adriel, Inc.	800	Member Contribution - local
Mary Rutan Hospital	800	Member Contribution - local
City of Bellefontaine	800	Member Contribution - local
DJFS	800	Member Contribution - local
CORS/ Head Start	800	Member Contribution - local
State Operational Cap. Grant	15,750	State ODMH funding for FCFC work
MHDAS Youth Prevention	2,396	State ODADAS funds via MHDAS Board
BPD Youth Prevention	2,000	Bellefontaine Police Department
Home Choice	20,000	Federal Medicaid grant through ODJFS
Molina	3,018	Private Grant
Round Up Grant	2,500	Private Grant
Help Me Grow Home Visiting	132,288	State GRF funds
Help Me Grow Part C	82,507	State ODH 54% Federal and 46% State GRF funds
Drug Free Action Alliance	1,000	Private grant
SAMHSA Town Hall Meeting	500	Federal Health & Human Services S.A.M.H.S.A
Ohio Children's Trust Fund	15,486	State Child Abuse Prevention Funds

PROJECT COSTS

Total amount of Feasibility Study Funds requested: \$100,000

Vendor	Description	Cost
Logan County FCFC	\$40 per hour x 500 hours <i>The FCFC Executive Director will be the coordinator of the project and therefore direct 500 hours into completing the feasibility study. This work will include writing the study, engaging partners, working with the consultant, and other work necessary to complete the project as outlined in the proposal.</i>	\$20,000
Logan County ESC	4% Administrative Agent Charge <i>The Administrative Agent for the Council will work with the Executive Director to ensure the project is implemented as outlined and will assist in the formation of partner and consultant contracts/agreements and oversee fiscal and auditing requirements of the funds received.</i>	\$4,000
Level 1 Partners	\$5000 per partner x 3 partners <i>To determine relevant needs and issues and potential solutions, the project requires input from partners to direct the feasibility study. Level 1 Partners are key governmental entities including, Family Court, Child Welfare, and Mental Health, to address system integration issues in addition to technological and other barriers. The partnership funding will cover a portion of their costs for time and activity participating in the project.</i>	\$15,000
Level 2 Partners	\$3,000 per partner x 5 partners <i>Partners including Job and Family Services, Board of Developmental Disabilities, Bellefontaine City Schools, Metropolitan Housing Authority, and the Health District are other governmental entities to be engaged in identifying feasibility for collaborative case management and completion of the project. The partnership funding will cover a portion of their costs for time and activity participating in the project.</i>	\$15,000
Level 3 Partners	\$1,500 per partner x 4 partners <i>In order to understand implications beyond government only collaboration, non-governmental partners will be engaged including Tri-County Community Action, Mary Rutan Hospital, Lutheran Community Services & Thrift, and RTC Employment Services. The partnership funding will cover a portion of their costs for time and activity participating in the project.</i>	\$6,000
Regional Partners	\$5,000 per partner x 4 partners <i>To determine the feasibility of expanding the project's scale to a regional or state level, regional county partners such as Shelby, Champaign, Union, or Hardin County FCFC will be explored. The partnership funding will cover a portion of their costs for time and activity participating in the project.</i>	\$20,000
Consultant	\$20,000 for advising and technical assistance in conducting the feasibility study. Vendors will be solicited via procurement requirements of the administrative agent when the award is received. Urbana University, Community Collaboration and Integration along with Northern Illinois University and Baylor University are interested in this partnership.	\$20,000
TOTAL:		\$100,000

MATCH COSTS –**31% match In-Kind Documentation of Labor or Services \$30,650**

Name:	Angela Haver, Executive Director
Occupation:	Logan County Family & Children First Council
Service Type:	Collaboration Consultant Time for project
Address:	1973 State Route 47 W., Bellefontaine, OH 43311
Phone Number:	937.592.7287
Date:	1/1/2012 to 6/30/2013
Time:	300 hours
Rate of Pay:	\$40/hour
Total:	\$12,000
Signature:	To be executed when services provided

Name:	Allan Barsema, CEO
Occupation:	Community Collaboration and Integration
Service Type:	Collaboration Consultant Time for project
Address:	605 Fulton Ave., Rockford, Illinois 61103
Phone Number:	815.316.6390
Date:	1/1/2012 to 6/30/2013
Time:	25 hours
Rate of Pay:	\$80/hour
Total:	\$2,000
Signature:	To be executed when services provided

Name:	Jim Daniels
Occupation:	Urbana University
Service Type:	Consultant Time for project
Address:	579 College Way Urbana, OH 43078
Phone Number:	937.545.6209
Date:	1/1/2012 to 6/30/2013
Time:	25 hours
Rate of Pay:	\$80/hour
Total:	\$2,000
Signature:	To be executed when services provided

Name:	David Higgins, Executive Director
Occupation:	Mental Health Drug and Alcohol Services Board of Logan & Champaign Counties
Service Type:	Executive Board Member Volunteer Time
Address:	123 N. Detroit St., West Liberty, OH 43357
Phone Number:	937.465.1045
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Dr. Boyd Hoddinott, County Health Commissioner
Occupation:	Logan County Health District
Service Type:	Executive Board Member Volunteer Time
Address:	310 S. Main St., Bellefontaine, OH 43311
Phone Number:	937.592.9040
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Sandy Fay, Interim Director
Occupation:	Logan County Job and Family Services
Service Type:	Executive Board Member Volunteer Time
Address:	211 E. Columbus Ave, Bellefontaine, OH 43311
Phone Number:	937.599.5165
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Melanie Engle, Executive Director
Occupation:	Logan County Children Services
Service Type:	Executive Board Member Volunteer Time
Address:	1855 State Route 47 W., Bellefontaine, OH 43311
Phone Number:	937.599.7290
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Saul Bauer, Superintendent
Occupation:	Logan County Board of Developmental Disabilities
Service Type:	Executive Board Member Volunteer Time
Address:	1851 State Route 47 W., Bellefontaine, OH 43311
Phone Number:	937.592.0015
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Beth Harman, Superintendent
Occupation:	Bellefontaine City School District
Service Type:	Executive Board Member Volunteer Time
Address:	820 Ludlow Rd., Bellefontaine, OH 43311
Phone Number:	937.593.9060
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Heather Neer, Superintendent
Occupation:	Logan County Educational Service Center
Service Type:	Executive Board Member Volunteer Time
Address:	121 S. Opera St., Bellefontaine, OH 43311
Phone Number:	937.599.5195
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Mayor Adam Brannon
Occupation:	City of Bellefontaine, Ohio
Service Type:	Executive Board Member Volunteer Time
Address:	135 N. Detroit St., Bellefontaine, OH 43311
Phone Number:	937.592.4376
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Commissioner Tony Core
Occupation:	Logan County Commissioners
Service Type:	Executive Board Member Volunteer Time
Address:	117 E. Columbus Ave, Bellefontaine, OH 43311
Phone Number:	937.599.7283
Date:	7/1/2012 to 6/30/2013
Time:	40 hours
Rate of Pay:	\$50/hour
Total:	\$2,000
Signature:	To be executed when services provided

Name:	Kyle Dickinson, Parole Officer
Occupation:	Ohio Department of Youth Services-Dayton Region
Service Type:	Executive Board Member Volunteer Time
Address:	1133 South Edwin C. Moses Blvd., Suite 400, Dayton, OH 45408
Phone Number:	937.285.6551
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Kelly Compton, Regional Coordinator
Occupation:	Council on Rural Services/ Head Start
Service Type:	Executive Board Member Volunteer Time
Address:	1973 State Route 47 W., Bellefontaine, OH 43311
Phone Number:	937.292.3090
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total:	\$1,150
Signature:	To be executed when services provided

Name:	Judge C. Douglas Chamberlain
Occupation:	Logan County Family Court
Service Type:	Executive Board Member Volunteer Time
Address:	101 S. Main St., Bellefontaine, OH 43311
Phone Number:	937.599.7249
Date:	7/1/2012 to 6/30/2013
Time:	23 hours
Rate of Pay:	\$50/hour
Total	\$1,150
Signature:	To be executed when services provided

FINANCIAL PROJECTIONS

Communities that have implemented collaborative case management software as part of the National Circles® Campaign found that for every \$1 spent on the program, \$2 in welfare and food stamp subsidies were returned to the state, and \$4 to the community as new earned income. This is an effort that increased participant income by 48% and assets by 115% over 18-months. In that same period of time, welfare participation decreased by 36%.¹⁹

Community Collaboration and Integration site at Carpenters place in Winnebago County, Illinois, found utilization of the collaborative case management tool resulted in a 67% decrease in jail recidivism with a total cost savings of \$348,920 in jail stay days alone.²⁰ The percent of their budget this saved is not known.

Further analysis of cost savings from system integration of primary and behavioral healthcare yielded a 27% cost savings and 40% for Medicaid patients²¹.

Project cost savings for a collaborative case management system reach to a variety of systems including

- Poverty programs such as food stamps, cash assistance, Medicaid, and others with a potential 36% decrease in program participation.
- Health and mental health service costs decreasing from 27 to 40%.
- Community correction including jail and prison stays decreasing
- Housing and homelessness costs decreasing
- Child welfare
- Juvenile justice
- Education

The feasibility study will explore more specifically the projected savings across systems related to increased productivity of case management staff and decrease in service cost to eligible participants.

¹⁹ Move the Mountain, National Circles® Campaign accessed March 1, 2012, <http://www.movethemountain.org/index.php?page=circles-campaign>

²⁰ Community Collaboration And Integration, accessed February 28, 2012, <http://www.cciunites.org/>

²¹ Strosahl K, R. P. (2009). Integrating primary care and behavioral health services: a compass and horizon. PowerPoint presentation, Virginia State Rural Health Plan. <http://www.va-srhp.org/docs/2009-summit/behavioral-health-integration.pdf>

SECTION 5: SUPPORTING DOCUMENTS

Executed Partnership Agreement – Council of Government Agreement

Originally Adopted: 4/14/94
Readopted w/ Amendments: 6/11/97
Readopted: 6/28/00

**LOGAN COUNTY FAMILY & CHILDREN FIRST COUNCIL
COOPERATIVE AGREEMENT**

The following agreement to establish and maintain the Logan County Family & Children First Council is entered into on this first day of July, 2010; this date being the first day after all participants have acknowledged their willingness to participate by signing this document.

Whereas, *resources and* services to children should be community-based and aimed at strengthening and preserving the family whenever possible,

Whereas, priority in service provision should be given to multi-needs cases and those wherein early identification of children at risk can be promoted,

Whereas, clearly defined, time-limited, well-coordinated services are an essential part of a participating agency's desire to achieve goals and essential to a participant's commitment to a network of service provision,

Whereas, interagency educational activities, service needs assessment, and resource development are necessary to maintaining a relevant and effective network,

Therefore, the participants in the Logan County Family & Children First Council agree to enter into, invest in, and actively foster the growth and development of the Council and its network of services. This system shall be composed of an administrative, policy-making Council and implementation-oriented projects, partnerships, activities, and initiatives, based upon approved protocols that define the Council's involvement.

Administrative mandated and advisory Council participants agree to appoint, support and empower direct service participants to carry out the policies, procedures, and philosophy of the Council.

The participants further agree to commit the finances (within negotiated parameters) necessary for implementation of the procedures established and the services deemed necessary by the Council.

By signing this document, participants agree to participate fully in the Logan County Family & Children First Council by regular attendance and involvement in Council meetings.

The participants also agree to observe standard norms of confidentiality as prescribed by state and federal law when using student information.

This Council is organized exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(C)3 of the Internal Revenue Code, or corresponding section of

any future federal tax code.

No part of the net earnings of the Council shall inure to the benefit of, or be distributable to its members, officers, or other private persons, except that the Council shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. *No substantial part of the activities of the Council shall be the carrying on of propaganda, or otherwise attempting to influence legislation*, and the Council shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the Council shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under section 501(c)3 of the Internal Revenue Code, corresponding section of any future federal tax code, or by an organization, contributions to which are deductible under section 170(c)2 of the Internal Revenue Code, or corresponding section of any future federal tax code.

Upon the dissolution of the Council, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)3 of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of Logan County, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Finally, participants agree to adhere to the By-Laws, policies, and procedures attached to this document and passed subsequent to its adoption, and to review this document prior to the thirtieth day of June, 2013 and to take such action as is necessary in modifying it.

Signatures of Mandated participants on the Logan County Family & Children First Council:
MEMBERS MANDATED BY OHIO LAW TO BE PARTICIPANTS OF COUNCIL

- A. Parent Representatives: 1) Debbie J. Hamilton Date: 3-1-11
- 2) _____ Date: _____
- 3) _____ Date: _____

B. David Higgins Date: 2/28/11
 David Higgins, Executive Director
 Logan-Champaign MHDAS Board

C. Kay Schaefer RN Date: 2/28/11
 Kay Schaefer, Director of Nursing
 Logan County Health Department

D. Dan Willoby Date: 3-1-11
 Dan Willoby, Executive Director
 Logan County Department of Job & Family Services

E. Melanie Engle Date: 8/5/2010
Melanie Engle, "Acting" Executive Director
Logan County Children's Services Board

F. Joseph Mancuso Date: 2/28/11
Joseph Mancuso, Superintendent
Logan County Board of DD

G. Beth Harman Date: 9/28/10
Beth Harman, Superintendent
Bellefontaine City Schools

H. Joyce Roberts Date: 6/24/10
Joyce Roberts, Superintendent
Logan County Educational Service Center

I. Adam M. Brannon Date: 3-7-11
Adam Brannon, Mayor
City of Bellefontaine OHIO

J. Tony Core Date: 7/15/10
Tony Core, Commissioner
Logan County

K. Kyle Dickinson Date: 3-1-11
Kyle Dickinson, Regional Representative
Ohio Department of Youth Services--Dayton Region

L. Amy Jeffries Date: 10/22/10
Amy Jeffries, EC Services Coordinator
Council on Rural Services Programs/Head Start

M. Mike Mullins Date: 10/25/10
Mike Mullins, President
Adriel, Inc.

ADVISORY COUNCIL MEMBERS

C. Douglas Chamberlain Date: 9-2-10
C. Douglas Chamberlain
Administrative Judge, Logan County Family Court

Executed Partnership Agreement – By Laws

ADOPTED 04/14/94:
AMENDED 3/08/95, 9/13/95, 7/10/96, 2/25/98, 5/27/98, 4/25/01, 6/27/01, 10/23/02; 1/25/06; 8/23/07; 1/24/08; 4/23/09
READOPTED 7/23/97

**LOGAN COUNTY FAMILY & CHILDREN FIRST COUNCIL
BY-LAWS**

I. SECTION I: AUTHORITY & MEMBERSHIP

I.A. Authority

The Logan County Family & Children First Council is established pursuant to the Ohio Revised Code (ORC) Section 121.37.

I.B. Membership

The LCFCF Council shall be composed of Administrative representatives of the following mandated and non-mandated local entities:

I.B.1. Mandated Representatives

At least 3 individuals and/or 20% of membership who are not employed by an agency represented on the council, and whose families are or who have received services from an agency represented on the council or another counties council.

- Director of MHDAS Board of Logan & Champaign Co. or designee
- Commissioner of the Logan County Health District or designee
- Director of Logan Co. Department of Job & Family Services
- Director of Logan Co. Children’s Services Board
- Superintendent of Logan Co. MR/DD Board
- Superintendent of Bellefontaine City Schools
- Superintendent of Logan County Educational Service Center
- Mayor of Bellefontaine
- President of Board of Logan County Commissioners, or designee
- Representative of Regional Office of Department of Youth Services
- Representative of Head Start
- Representative of Early Intervention Collaborative/ Help Me Grow
- Representative of a Non-Profit Agency (CEO of Adriel, Inc.)

I.B.2. Non-mandated Representatives

- Representative of the County Sheriff Department
- Representative of Metropolitan Housing Authority
- Representative of Ohio State University Extension, Logan County
- Representative of Ohio Hi-Point Career Center
- Representative of Mary Rutan Foundation
- Representative of Bellefontaine Police Department
- Representative of Tri-County Community Action Commission
- Representative of Ben-El Child & Family Center

Representative of Consolidated Care, Inc.
Representative of the Bellefontaine Ministerial Association
Superintendent of Indian Lake Local Schools School District
Superintendent of Benjamin Logan Local School District
Superintendent of Riverside Local School District
Superintendent of Ohio Hi-Point JVSD
Superintendent of West Liberty-Salem School District

Representative of the United Way of Logan County
Representative of Logan County Juvenile Court
Representative of Ohio Ministries of the Church of God

I.B.3. Juvenile Court Participation

The county Juvenile Court judge senior in service shall serve as the judicial advisor to the county family and children first council. The judge may advise the county Council on the court's utilization of resources, services, or programs provided by the entities represented by the members of the county council and how those resources, services, or programs assist the court in its administration of justice. Each fiscal year the Judge will be asked to designate an individual to represent the Court on the Council, and as needed, on Council committees. The designated individual shall be considered a voting member of the Council.

I.B.4. Application for Membership and Disaffiliation

I.B.4.a. Non-mandated Representatives

If a non-mandated agency is interested in participating on the Council, that agency's Director shall provide a written statement of interest to the Logan County Commissioners who will consider the agency representative for membership and then bring the letter of intention to the Council Chairperson. Council, at the next scheduled meeting, shall review the statement and the applicant agency shall receive membership upon approval from the majority of members of the Council. The Agency will then be added as a non-mandated member in the Council By-laws.

Non-mandated members who wish to disaffiliate with Council may do so upon the written request of the member's governing board submitted to Council.

I.B.4.b. Family Representatives

Individuals interested in serving as family representatives on Council shall request an application from Council or a member agency. Member agencies can also ask parents or family members if they are interested in becoming members. Completed applications should be brought to the Council meeting for consideration of being appointed as a member. Council will vote on appointing the family representative. If Council passes the motion for the parent to be approved for membership, the parent or family member

must complete a background check and obtain a disposition letter from the Ohio Department of Job and Family Services. These documents will be forwarded to the FCFC Director for a decision with review and advice of the Council Chair. The Council recommendation for membership will be forwarded to the County Commissioners office. To appoint the Family Representative, the Commissioners Office shall complete a proclamation determining the parent or family representative a member of Council serving a 3-year term. There is no limit to the number of terms such members may serve.

Family Representatives who wish to disaffiliate with Council may do so upon written request submitted to Council

SECTION II: MISSION STATEMENT

The mission of The Logan County FCF Council is to facilitate collaboration among child & family serving systems to plan, develop, and coordinate services and resources for children, youth, and their families

SECTION III: GOALS

The Logan County FCF Council, in seeking to fulfill its purpose, shall provide the following:

III.A. Submission of referrals to the cabinet council of those children and their families for whom the county council cannot provide adequate services.

III.B. Annual planning process and annual report to achieve better results for families & children that includes a process for:

III.B.1. Identifying local priorities to increase child well-being.

III.B.2. Establishing local indicators based on the state indicators for the six commitments to child well-being:

- III.B.2.a.** Expectant parents and newborns thriving
- III.B.2.b.** Infants and toddlers thriving
- III.B.2.c.** Children being ready for school
- III.B.2.d.** Children and youth succeeding in school
- III.B.2.e.** Youth choosing healthy behaviors
- III.B.2.f.** Youth successfully transitioning into adulthood

III.B.3. Evaluating and prioritizing services

III.B.4. Filling service gaps where possible and inventing new approaches

III.C. Participation in the development of a countywide, comprehensive, coordinated multidisciplinary, interagency system for families expecting a child or with children ages birth to six at-risk for and/or with developmental disabilities or delays, as established pursuant to federal grants received

and administered by the department of health for early intervention services under the “Individuals with Disabilities Act of 2004”;

- III.D. Maintenance of an accountability system to monitor the county council’s progress in achieving results for families and children;
- III.E. Establishment of a mechanism to ensure ongoing input from a broad representation of families who are receiving services within the county system.
- III.F. Development of a county service coordination mechanism that serves as the guiding document for coordination of services in the county including a local dispute resolution process.

1. SECTION IV: MEMBERSHIP

IV.A. Membership Responsibilities of Family & Children’s First Council

Each member agency as mandated by the ORC, or an identified designee where permitted by the ORC, shall be members of the Council, as well as representatives of agencies, which serve as non-mandated members. The Non-mandated Council members may include any agency representatives, or other interested parties who serve Logan County children and their families according to the mission statement. The Council membership responsibilities include, but are not limited to:

- IV.A.1. Shall attend at all regular meetings scheduled by the Director.
- IV.A.2. Shall have the decision-making authority normally vested with the chief executive officer of the represented agency, including the ability to commit to a shared-funding agreement; the development of policy; the employment of staff, and approval to proceed with new programs and initiatives with the authority vested by that agency/executive.
- IV.A.3. Shall work cooperatively in the assessment of, and intervention in, identified service gaps and barriers.
- IV.A.4. Shall have the right to vote and to participate with regard to all matters, which shall come before the Council, except in cases in which there is/or is potential of a conflict of interest in order to avoid compromising the independence of the representatives' participation. Any member who believes that a matter to be voted upon would involve him/her in a conflict of interest will announce this and will abstain from voting on the matter.

IV.B. Membership Responsibilities of Direct Service Initiatives, Projects, & Activities

Each member agency shall appoint representatives to serve on special direct service initiatives, committees, projects, and activities. Their responsibilities shall include:

- IV.B.1. Attending all meetings for a term of at least one year;

- IV.B.2.** Sharing information regarding agency involvement with specific cases;
- IV.B.3.** Authority to:
 - IV.B.3.a.** Offer service alternatives in the attempt to resolve individual cases;
 - IV.B.3.b.** Make a commitment to provide case management services;
 - IV.B.3.c.** Develop a single comprehensive interagency service plan.
- IV.B.4.** Provide statistical information regarding agency service delivery to children and youth.
- IV.B.5.** Work collaboratively on projects and initiatives for the common good of direct services committees.
- IV.B.6.** Shall not condone or permit any discriminatory policies or practice in respect to race, color, creed, national origin, political affiliation, age, sex, or handicapping condition.

SECTION V: ORGANIZATION

- V.A.** The Council will operate business following the state fiscal year (July 1 - June 30).
- V.B.** Quarterly meetings of the full Council will be held during each calendar year. The five standing Committees will meet monthly.
- V.C.** The Council will meet during the month of June to approve the next Fiscal Year's budget.
- V.D.** Special meetings may be called by the Council Chair or whenever requested in writing by 20% of the members.
- V.E.** A quorum will consist of a minimum of at least five (5) mandated members.
- V.F.** Council business shall be conducted in accordance with the latest edition of Robert's Rules of Order. Committee meetings may be run informally.
- V.G.** Official notice of meetings will be given to all members in writing or by email prior to the meeting date.

SECTION VI: OFFICERS

VI.A. The Council will elect a Chair and Vice-Chair each June to serve the next fiscal year.
Standing

Committees will make recommendations to Council, each June, for the appointment of a Committee Chair and Vice-Chair for the next fiscal year. Council Officers include the Chair, Vice-Chair, and Executive/Finance Committee Chair. Nomination of officers will be a function of the Executive/Finance Committee with recommendations brought before the Council.

VI.B. The terms of each officer shall be for a period of one year and shall commence with the first meeting of the new fiscal year.

VI.C. Should the Chair resign, the Vice-Chair shall assume the office of Chair and serve the unexpired term as well as the next full term and a new Vice-Chair shall be elected by Council. If the Vice-Chair resigns, a replacement shall be elected by the Council.

VI.D. The duties of the Chair include:

VI.D.1. Shall conduct the Council meetings;

VI.D.2. May serve as a member of Council committees;

VI.D.3. May provide input into the agenda for Council meetings;

VI.D.4. Shall serve as liaison with the State Department, including attendance at state workshops or conferences.

VI.D.5. Assuming the duties of the Executive Finance Chair, in their absence

VI.D.6. Shall assist the Executive/Finance Committee in decision-making, project development and intersystem issues.

VI.E. The duties of the Vice-Chair include:

VI.E.1. Shall assume necessary duties in the absence of the Chair;

VI.E.2. May act as facilitator for any committees of the Council.

VI.E.3. Shall assist the Executive/Finance Committee in decision-making, project development and intersystem issues.

VI.G. The duties of the Executive/Finance Committee Chair include:

VI.G.1. Shall represent the fiscal agent in fiscal matters with the Council.

- VI.G.2.** Shall report to Council the fiscal condition of the organization.
- VI.G.3.** Shall chair the Executive/Finance Committee to plan budgets, appropriations, or special studies as directed by the Chair of Council.
- VI.G.4.** Assume the duties of the Council Chair or Vice-Chair in their absence.

VI.H. The Director may, in the absence of a chairperson, facilitate a Council or committee meeting.

SECTION VII: MINUTES

The Council and Committee chairs shall appoint a member or an employee of Council to keep meeting minutes and attendance of all Council and Committee meetings. Minutes, including the attendance of the meeting, shall be maintained in the Council Office.

SECTION VIII: STANDING & AD HOC COMMITTEES

Each Council member shall serve on one of the following standing committees:

- VIII.A** The Executive/Finance Committee is composed of the full mandated membership of Council including at least one parent representative as per the ORC 121.37 and any non-mandated member approved by the Council and appointed by the Logan County Commissioners. The Committee's tasks will be to oversee the Executive Director's work, including an annual performance evaluation; make recommendations to the Council Administrative Agent for Council staff positions; and to recommend changes in By-laws, policies, budgets and appropriations to the Council. They will discuss and make recommendations to Council of needs and priorities for funding and programs when resources become limited. All grants, budgets, or new initiatives, which require additional funding, may be presented to Council only if approved by a majority vote of the Executive/Finance Committee. A quorum for the committee will be at least Five mandated members.

- VIII.B.** Project Child will serve as the early childhood coordinating committee (ECCC) required by the Ohio Department of Health Policy. Project Child is responsible for the design, coordination, and implementation of a comprehensive, coordinated, interdisciplinary, family-centered Help Me Grow system of services for families expecting a child or with children ages birth to six at risk for and/or with developmental disabilities or delays. Families with children who are minority, low-income, homeless, in foster care or live in rural communities will be included in the system of care.

VIII.B.1.a Project Child will include the following mandated members per Ohio Department of Health Policy statement for dated December 2006:

- i. At least one (1) representative from the Logan County Health District;
- ii. At least one (1) representative from Logan County Department of Job & Family Services;
- iii. At least one (1) representative from Logan County Children's Services Board;
- iv. At least one (1) representative from the Logan County MR/DD Board;
- v. At least one (1) representative from the Mental Health and Recovery Board of Logan/Champaign Co.;
- vi. One or more representatives from Local School Districts;
- vii. At least one (1) representative from a child care agency;
- viii. At least one (1) representative for coordinating educational services to homeless children; and
- ix. At least two (2) parents of children with disabilities, one of which has a child under the age of six (6) and both having a child under the age of twelve (12);
- x. At least two (2) parents of children at risk for disabilities and/or delays, one of which has a child under the age of six (6) and both having a child under the age of twelve (12);
- xi. The FCFC Director or designee;
- xii. At least one (1) representative of the FCFC Administrative Agency;
- xiii. At least one (1) representative of the local Head Start agency and/or Early Head Start;
- xiv. The Project Director of Help Me Grow
- xv. Additional members as approved by the committee

VIII.B.1.b The Project Child shall assist the county FCFC in assuring the implementation of the Help Me Grow program components.

VIII.B.1.c The Project Child shall assist in:

VIII.B.1.c.i. The development and implementation of a process that annually evaluates and prioritizes services, fills service gaps where possible, and invents new approaches to achieve better results for families with young children; and

VIII.B.1.c.ii. The maintenance of an accountability system to monitor the county council's progress in achieving results for families with young children.

VIII.C. The Services Management Committee will serve as an accountability system to monitor the Council's progress in achieving results for families and children through the implementation of the bi-annual strategic plan to address the identified gaps, needs, and barriers to meeting children's well-being.

The Committee is charged with the oversight of the County Service Coordination Mechanism. The mechanism will be reviewed annually and the Committee will make recommendations to the Council regarding any amendments. The Committee will establish protocols for inter-agency shared funding agreements when funding is not available for services a child, youth, and/or family needs. The Committee will monitor needs/gaps/barriers that impeded on keeping youth safe in permanent homes in Logan County and share these with Council. The Committee will ensure that service coordination occurs for children and youth who are being placed outside of their home. The Committee will appoint a Triage of agency supervisors to staff challenging inter-system cases; meeting at least monthly for reviews.

VIII.D. The Council Steering Committee will consist of the Council Chair, Vice-Chair, and Committee Chairs. They will complete a county-wide strategic plan every two years along with regularly reviewing Council policies and procedures, as well as the annual development and review of Council Goals and Objectives. Recommendations will be made to the Executive/ Finance Committee and Council on any amendments that they deem necessary or appropriate.

VIII.E. Other Ad Hoc committees may be appointed by the Council to study special problems or plan programs. Ad hoc committees normally dissolve at the end of the fiscal year unless reformed by action of Council.

VIII.F. Committee Structure

The committee chair is responsible for calling meetings. Each committee shall be responsible for developing its own procedures, recording its activities, and reporting these to the Council. Such action shall not conflict with Council By-laws or policies.

A quorum will consist of a majority of members or alternates in attendance, with a minimum of at least three representatives, with the exception of the Executive/Finance Committee (See Section VIII.A.).

SECTION IX: ADMINISTRATIVE AGENT

IX.A. An administrative agent will be approved for the coming fiscal year by the Council. The Executive/Finance Committee will review annually the Administrative Agent Agreement and make recommendations to the Council. The Administrative Agent will be represented on the Council to provide regular financial reports. An annual budget shall

be prepared in cooperation with the Executive/Finance Committee and will reflect proposed revenues and expenditures.

SECTION X: AMENDMENTS

- X.A.** Any voting member may propose an amendment to these By-laws by presenting it in writing to the Council Chair.

- X.B.** All proposed amendments shall be reviewed at two consecutive Council meetings. A vote shall be proposed at the second meeting of the proposed amendment. Amendments shall become operative within 30-days when approved by a majority vote by the members present. Announcement of the results of the voting shall be communicated to all members of the Council through the minutes.



resolution FCFC
Signed.pdf

Resolution Administrative Agent



ESC Resolution.pdf

Resolution County Commissioners



Commissioner res
68-12.pdf



Mary Taylor, CPA
Auditor of State

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Logan County Family and Children First Council
Logan County
1973 SR 47 West
P.O. Box 710
Bellefontaine, Ohio 43311

We have performed the procedures enumerated below, with which those charged with governance and the management of the Logan County Family and Children First Council (the FCFC) agreed, solely to assist those charged with governance in evaluating receipts, disbursements and balances recorded in their cash-basis accounting records for the years ended June 30, 2010 and 2009, and certain compliance requirements related to these transactions and balances. Management is responsible for recording transactions; and management and those charged with governance are responsible for complying with the compliance requirements. This agreed-upon procedures engagement was conducted in accordance with the American Institute of Certified Public Accountants' attestation standards and applicable attestation engagement standards included in the Comptroller General of the United States' *Government Auditing Standards*. The sufficiency of the procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

This report only describes exceptions exceeding \$10.

Cash

1. Logan County ESC is custodian for the FCFC's deposits. We compared the FCFC's fund balances reported on its June 30, 2010 financial statements to the balances reported in Logan County ESC's accounting records. The following exceptions were noted for 2010 and 2009:

2010

The Children's Trust Fund balance as of June 30, 2010 should have been zero instead of the reported amount of \$8,731.00.

The United Way Fund balance as of June 30, 2010 should have been zero instead of the reported amount of \$150.00.

2009

The Children's Trust Fund balance as of June 30, 2010 should have been \$100.00 instead of the reported amount of \$8,731.00.

2. We agreed the July 1, 2008 beginning fund balances recorded in the financial statements to the June 30, 2008 balances in the prior year audited statements. We found no exceptions.

Intergovernmental and Other Confirmable Cash Receipts

1. We selected five receipts from the State Distribution Transaction Lists (DTL) from 2010 and five from 2009. We also selected five receipts from the County Auditor's DTLs.

- a. We compared the amount from the DTL to the amount recorded in the ACTRPT Report. The amounts agreed.
- b. We determined whether these receipts were allocated to the proper fund(s). We found no exceptions.
- c. We determined whether the receipts were recorded in the proper year. We found no exceptions.

Payroll Cash Disbursements

1. We haphazardly selected one payroll check for five employees from 2010 and one payroll check for five employees from 2009 from the Earnings Register Report and determined whether the following information in the employees' personnel files was consistent with the information used to compute gross and net pay related to this check:
 - a. Name
 - b. Authorized salary or pay rate
 - c. Department(s) and fund(s) to which the check should be charged.
 - d. Retirement system participation and payroll withholding.
 - e. Federal, State & Local income tax withholding authorization and withholding.
 - f. Any other deduction authorizations (deferred compensation, etc.)

We found no exceptions related to steps a. – f. above.

2. We tested the checks we selected in step 1, as follows:
 - a. We compared the hours and pay rate, or salary amount used in computing gross pay to supporting documentation (timecard, legislatively approved rate or salary). We found no exceptions.
 - b. We determined whether the fund and account code(s) to which the check was posted was reasonable based on the employees' duties as documented in the employees' personnel files. We also determined whether the payment was posted to the proper year. We found no exceptions.
3. We scanned the last remittance of tax and retirement withholdings for the fiscal year ended June 30, 2010 to determine whether remittances were timely paid, and that the amounts paid agreed to the amounts withheld during the final withholding period during fiscal year 2010. We noted the following:

Withholding	Date Due	Date Paid	Amount Withheld	Amount Paid
Federal income taxes	June 30, 1010	June 25, 2010	\$766.13	\$766.13
State income taxes	July 15, 2010	June 25, 2010	\$199.61	\$199.61
City income tax	July 15, 2010	June 25, 2010	\$121.14	\$121.14
School Income tax	July 15, 2010	June 25, 2010	\$20.25	\$20.25
OPERS retirement (withholding plus employee share)	July 2, 2010	June 25, 2010	\$2,320.10	\$2,320.10

4. We haphazardly selected and recomputed one termination payment (unused vacation, etc.) using the following information, and agreed the computation to the amount paid as recorded in the Earning Register Report:
 - a. Accumulated leave records
 - b. The employee's pay rate in effect as of the termination date
 - c. The FCFC's payout policy.

The amount paid was consistent with the information recorded in a. through c. above.

Non-Payroll Cash Disbursements

1. We haphazardly selected ten disbursements from the Check Register Report for the year ended December 31, 2010 and ten from the year ended 2009 and determined whether:
 - a. The disbursements were for a proper public purpose. We found no exceptions.
 - b. The check number, date, payee name and amount recorded on the returned, canceled check agreed to the check number, date, payee name and amount recorded in the Check Register Report and to the names and amounts on the supporting invoices. We found no exceptions.
 - c. The payment was posted to a fund consistent with the restricted purpose for which the fund's cash can be used. We found no exceptions.

Compliance – Budgetary

We compared the total annual budget required by Ohio Rev. Code Section 121.37(B)(5)(a), to the amounts recorded in the Appropriation Status Report and Revenue Status Report for 2010 and 2009 for the following funds: General Fund and Help Me Grow – GRF. The amounts on the annual budget agreed to the amounts recorded in the Appropriations Status and Revenue Status reports.

Compliance – Contracts & Expenditures

We inquired of management and scanned the Check Register and ACTRPT reports for the years ended December 31, 2010 and 2009 for procurements requiring competitive bidding under Ohio Rev. Code Sections 307.86 to 307.92, which state in part, that competitive bidding is required for procurements exceeding \$25,000, except where otherwise provided by law. [\[2009 OCS Appendix F, Matrix 1, Chapter 2\]](#)

We identified no purchases subject to the aforementioned bidding requirement.

We were not engaged to, and did not conduct an examination, the objective of which would be the expression of an opinion on the FCFC's receipts, disbursements, balances and compliance with certain laws and regulations. Accordingly, we do not express an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of management and those charged with governance and Auditor of State and is not intended to be, and should not be used by anyone other than these specified parties.

Mary Taylor, CPA
Auditor of State

December 16, 2010



Logan_County_FCFC
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2010 US Census Information

Table 1. Logan County Sub-Divisions

Division	Identifier
Census Tract	9838, 9839, 9840, 9841, 9842, 9843, 9844, 9845, 9846, 9847, 9848
Zip Code	43060, 43310, 43311, 43318, 43319, 43324, 43331, 43333, 43336, 43343, 43345, 43347, 43348, 43357, 43358, 43360, 45334
Zip Code Tabulation Area	43331, 43310, 43347, 43345, 43358, 43311, 43318, 43343, 43357, 43360, 43319, 43361
Township	Bloomfield, Bokescreek, Harrison, Jefferson, Lake, Liberty, McArthur, Miami, Monroe, Perry, Pleasant, Richland, Rushcreek, Stokes, Union, Washington, Zane
School District	Bellefontaine City, Benjamin Logan Local, Indian Lake Local, Riverside Local
Incorporated Area	Bellefontaine, Belle Center, DeGraff, Huntsville, Lakeview, Quincy, Ridgeway, Rushsylvania, Russells Point, Valley Hi, West Liberty, West Mansfield, Zanesfield

Table 2. Logan County Population

	Population
1970	35,072
1980	39,155
1990	42,310
2000	46,005
2010	45,858

Table 3. 2010/2005-2009 Demographics: Incorporated Areas

	Logan County	Belle Center	Bellefontaine	DeGraff	Huntsville	Lakeview	Quincy	Ridgeway	Rushsylvania	Russells Point	Valley Hi	West Liberty	West Mansfield	Zanesfield
Population	45,858	813	13,370	1,285	430	1,072	706	338	516	1,391	212	1,805	682	197
Median Household Income	\$45,190	\$43,875	\$38,519	\$50,000	\$63,333	\$38,194	\$32,311	\$47,679	\$41,607	\$28,250	\$33,259	\$50,202	\$49,167	\$51,250
% of Population Below 200% FPL	37%	32%	43%	28%	26%	39%	47%	43%	32%	51%	53%	23%	25%	33%
Total Population Below 200% of FPL (for whom poverty is determined)	14,443	283	5,556	389	141	467	411	189	139	646	180	294	184	55
Age 25+ w/o High School Diploma /GED	13%	8%	%	%	%	%	%	%	%	%	%	%	%	%
Linguistic Isolation	<1%	0%	9%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
% Rural	50%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
% Minority	5%	2%	10%	3%	2%	3%	4%	3%	4%	3%	4%	4%	3%	4%

Table 4. Logan County School Districts 2010-2011

	Bellefontaine City	Benjamin Logan Local	Indian Lake Local	Riverside Local
Students	2,740	1,825	1,838	727
Economically Disadvantaged Students	51.6%	26.1%	46.5%	45.8%
Students Eligible for Free and Reduced Meals	50.19%	26.08%	44.78%	46.84%
Disabled Students	18.4%	14.2%	14.5%	13.4%
Graduation Rate	>95%	>95%	81%	>95%
State Indicators Met (of 26 possible)	18	23	20	21

Self –Score Assessment
Logan County Family & Children First Council



LGIF LCFCFC
Round1ScoreSheet.p



April 2, 2012

Angela Haver
Logan County Family & Children First Council
1973 State Route 47 W.
PO Box 710
Bellefontaine, Ohio 43311

RE: Application Cure Letter

Dear Angela Haver:

The Ohio Department of Development (Development) has received and is currently reviewing your application for Round 1 of Local Government Innovation Fund program. During this review Development has determined that additional information is needed for your application. The identified item(s) requiring your attention are listed on the attached page(s). Please respond only to the issues raised. Failure to fully address all the identified items could lead to a competitive score reduction or ineligibility for Round 1 of the Local Government Innovation Fund program. **A written response from the applicant to this completeness review is due to Development no later than 5:00 p.m. on April 30, 2012.** Please send the response in a single email to lgif@development.ohio.gov and include "Cure—Project Name" in the subject line.

While this cure letter represents the additional information needed for Development review, the Local Government Innovation Council continues to reserve the right to request additional information about your application.

Thank you once again for your participation in Local Government Innovation program. Please contact the Office of Redevelopment at lgif@development.ohio.gov or 614-995-2292 if you have further questions regarding your application or the information requested in this letter.

Sincerely,

Thea J. Walsh, AICP
Deputy Chief, Office of Redevelopment
Ohio Department of Development

Local Government Innovation Fund Completeness Review

Applicant: Logan County Family & Children First Council
Project Name: Collaborative Case Management System Project
Request Type: Grant

Issues for Response

1. Match

A minimum of 10% match is required for all projects. Matching funds must be 10% of the **total project cost** (not 10% of the funding request). Please document your 10% match and provide evidence of the contribution.

For **in-kind contributions**, please provide documentation as outlined in section 2.06 of the Local Government Innovation Fund program policies. Certification of in-kind contributions may only be made for past investments. Anticipated in-kind contributions must be certified **after** the contribution is made.

2. Budget

Please provide a line item budget that includes at minimum: 1) the sources of all funds being contributed to the project include **all** sources—cash, in-kind, etc.; 2) the uses of all funds (provide a line item for each use); 3) the total project costs (including the funding request **and** the local match. Please be sure that all uses of funds are eligible expenses as set forth in the program guidelines.

Example:

Collaboration Village's Project Budget

Sources of Funds

LGIF Request	\$100,000
Match Contribution (10%)	\$ 11,111
Total	\$111,111

Uses of Funds

Consultant Fees for Study	\$111,111
Total	\$111,111

Total Project Cost: \$111,111

Local Government Innovation Fund Completeness Review

Applicant: Logan County Family & Children First Council
Project Name: Collaborative Case Management System Project
Request Type: Grant

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Total Project Cost: \$111,111