

Sample Letter

<Date>

Lt. Governor Bruce Johnson
Director, Ohio Department of Development
C/O Office of Tax Incentives
77 South High Street, PO Box 1001
28th Floor
Columbus, Ohio 43216-1001

Dear Lt. Governor Johnson:

This letter is being provided to the Ohio Department of Development as evidence that <insert company name> is qualified to claim a Manufacturer's Investment Grant/Tax Credit in excess of one million dollars pursuant to ORC 5733.33 or 5747.31. During the <specify the investment period> in which the purchases were made, <company name> did not reduce the total cost of manufacturing machinery and equipment owned within Ohio between the first day and last day of that calendar year.

The cost of manufacturing machinery and equipment owned within Ohio on the first day of the calendar year in which qualified purchases (a qualified purchase is made when the company is "obligated" to purchase the manufacturing and equipment - this may be when ordered or when the equipment is delivered, whichever is applicable) were made:

\$ _____ (as of January 1 of calendar year)

The cost of manufacturing machinery and equipment owned within Ohio on the last day of the calendar year in which qualified purchases were made:

\$ _____ (as of December 31 of calendar year)

Certification:

I hereby certify that the information contained herein and attached by reference is a true and accurate representation of the actual conditions. I also certify that I have the authority to make this statement on behalf of <company name>.

Signature: _____

Type Name and Title: _____