



Ohio Job Ready Sites (JRS) Program
Frequently Asked Questions

Updates to Frequently Asked Questions made on December 15, 2009

- 1. What is the cut off time for the “look back” local match?**
 - The cut off is five years prior to State Controlling Board approval of a grant award for the project. Look back local match can make up to 50 percent of the local match investment.
- 2. What does subdivision of property mean?**
 - Subdivision is the act of dividing land, irrespective of ownership, into smaller pieces of the greater whole.
- 3. Should the site profile list current or proposed utilities?**
 - The site profile should list current utilities. If the current utilities do not meet the program utility standards for the selected site certification category, the applicant must discuss in the scope how the improvements to the project will result in meeting the utility standards.
- 4. Is there an investment or local match limit on Low Intensity projects?**
 - There must always be at least a 25 percent local match investment made on all projects. However, there is no maximum amount on local match for Low Intensity or High Intensity projects.
- 5. Can local match that was used on a different state grant be counted as local match on the Job Ready Sites grant?**
 - No, any investment that was used as local match to a different state grant cannot be used as local match to the Job Ready Sites grant. Local match investment can only be counted once.

Updates to Frequently Asked Questions made on February 4, 2009

- 6. In regards to grant management experience, can the \$500,000 requirement consist of several grants or does the entity need to have received one grant that equals or exceeds \$500,000?**
 - The \$500,000 grant management requirement may be made up of several grants whose aggregate equals or exceeds \$500,000.
- 7. For Technical Center/Research Laboratory certification category, dual feed electric from separate substations is required. Would one electric line and one back-up generator on site satisfy the dual feed requirement?**
 - A back up generator would not be a substitute for electric dual feed from separate substations.

8. There is a document on the website titled “due diligence checklist”. Do the items listed in this document need to be complete prior to turning in an application?

- The items included in the due diligence checklist do not have to be complete at time of application unless the application specifically requests such information. If the applicant receives grant funding, the items in the due diligence checklist will need to be complete prior to the project completion date of the grant.

9. When does the Ohio Department of Development expect to make grant awards, and when will the project go to Controlling Board?

- The Ohio Department of Development expects to make grant award announcements in late July 2010. The earliest a project could go to Controlling Board would be September 2010.

10. How many pre-applications did the Ohio Department of Development receive?

- The Ohio Department of Development received 60 pre-applications.

11. The JRS Guidelines state that no more than 40 percent of a Smart Office or Technical Center/Research Laboratory site shall be used for mix use. Can you explain this?

- No more than 40 percent of Smart Office or Technical Center/Research Laboratory sites shall be used for mix use. Mixed use includes but is not limited to residential, retail, hotel, government, and/or educational end uses.

12. Can a city be an applicant if a private developer will own and redevelop the property?

- The city can be an applicant if a private developer is involved with the project. The applicant should address other stakeholders in Tab E of the application.

13. If the city is the applicant and has a private developer investing in the project, does the private developer need to apply for waivers?

- The private developer does not need to apply for waivers as long as the city is the applicant.

14. What information is required for the reimbursement process?

- Grant reimbursements and local match must be documented with the Ohio Department of Development with invoices and proof of payment. Review the previous funding rounds' JRS reimbursement manuals at <http://development.ohio.gov/edd/obd/jrs/Grantee.htm>.

Updates to Frequently Asked Questions made on February 5, 2009

15. Does a Phase I Environmental Site Assessment have to be complete prior to filing an application?

- This depends on the site development intensity level and applicant chooses to apply under. Phase I Environmental Site Assessments must be complete prior to application for High Intensity projects. Phase I Environmental Site Assessments are not required for the application of Low Intensity projects.

16. Is the value of donated land eligible for local match?

- Donated land can be counted as an “in-kind” donation. If the donation takes place prior to Controlling Board approval, the local match would be considered look back. Review question #1 for additional information on look back local match. If the donation takes place after Controlling Board approval, the price would be applied to future local match.

17. If a site is majority tenant occupied, would renovations to the site be an eligible JRS project?

- JRS is a speculative land development program. Projects being developed for an identified end user may not fit within the JRS program.

18. Will there be a future round of JRS?

- JRS is funded through 2012. There is one additional funding round remaining. Information on the next funding round will be released in 2011.

19. Does a public entity have to own the property being developed?

- No.

20. Under the Scoring Sheet, Item (K) Site Category Specific Elements for Smart Office and Technical Center/Research Laboratory, there are additional points available for the following: “The applicant has committed to constructing a building or renovating an existing building on the site as part of the scope of work.” What does this mean?

- This section of the scoring sheet gives preference points for projects, under the Smart Office and Technical Center/Research Laboratory site categories, if the applicant commits to constructing or renovating a building. This means that the applicant has committed to constructing a speculative building or renovating a building during the construction period of the project.

21. Under the Scoring Sheet, Item (K) Site Category Specific Elements for Technical Center/Research Laboratory, there is language referring to the contiguous property for the project will accommodate greater than 100,000 square feet of office and lab space. What does this mean?

- This section of the scoring sheet is referring to the total amount of square feet that could be accommodated on the site. The applicant should note in the project narrative how many square feet the site will accommodate. This does not have to be constructed as part of the scope of work, but preference is given for projects that construct speculative buildings.

Updates to Frequently Asked Questions made on February 16, 2010

22. Is an educational facility allowed to locate on the JRS site?

- The JRS guidelines states that under Smart Office or Technical Center/ Research Laboratory certification categories, that no more than 40 percent of the available acreage or square footage of a project site shall be comprised of mixed use space. An educational facility could be located at the project site; however, it cannot exceed 40 percent of the overall site.

23. The due diligence checklist requires a wetland determination and an archeological/historical survey be performed on the site by qualified firm. Do these studies need to be complete prior to submitting an application?

- These studies are not due at the time of application. If the project receives grant assistance and is certifying the site, these studies will need to be complete prior to certification. Also, review question # 8 of this document for additional information on the due diligence checklist.

24. Following up to question #21 of this document, if a site can accommodate 100,000 square feet of office and lab space, but only a portion is going to be constructed for the scope of work for the project, will the project receive all points for this particular scoring section?

- It depends. The applicant must demonstrate how the site will accommodate 100,000 square feet if only a portion of the site will be built out.

25. When will the Ohio Department of Development's "cure period" occur if the application has deficiencies?

- Definite dates have not been determined. The Ohio Department of Development anticipates that the "cure period" will occur sometime in May 2010.

26. In the previous round of JRS, site visits were scheduled for representatives of the Ohio Department of Development to visit proposed JRS sites. Will site visits be scheduled for this funding

round? If so, when will these be scheduled, and when will they take place?

- The Ohio Department of Development is planning on having site visits for this funding round. Definite dates have not been determined. The Ohio Department of Development anticipates that it will contact applicants in May 2010 to setup dates, and the site visits will occur in June 2010.

27. In the previous round of JRS, applicants gave presentations in Columbus to the JRS Review Team. Will there be presentations for this funding round? If so, when will these be scheduled, and when will they take place?

- The Ohio Department of Development is planning on having applicants do presentations to the JRS Review Team. Definite dates have not been determined. The Ohio Department of Development anticipates that it will contact applicants in June 2010 to setup dates, and the presentations will occur in July 2010.

Updates to Frequently Asked Questions made on February 18, 2010

28. Technical Center/Research Laboratory requires dual feed electric from separate substations. Would electric dual feed from one substation that is operating on separate circuits with separate sources meet the requirement?

- The electric must be from separate substations. The above scenario does not meet the requirement.

29. The guidelines state that no more than 40 percent of a JRS site can be used for mixed use purposes. For example, if you have a 100 acre site and 30 acres will be used for mix use, can the grant funds be used for allowable costs for site infrastructure on the entire 100 acres?

- Grant funds can be used for on and off site infrastructure expenses, if such expenses fall within the definition of eligible costs. Review the guidelines for additional information on eligible costs. The applicant should review the project scope and determine the best use of grant funds for their particular project.

Updates to Frequently Asked Questions made on February 26, 2010

29. What is the time period to complete a JRS project if it receives funding?

- Once a project is approved by Controlling Board, the grantee would have three years to complete and certify the project.

30. Does the Environmental Site Assessment (ESA) Phase I have to be performed within a certain time period, or can it not exceed a certain time period? For example, if the ESA was complete two years ago, would that be acceptable for the application?

- The ESA must be complete and included in the application for all High Intensity Site Development projects. As long as the ESA covers the entire JRS property site, the Ohio Department of Development does not have a time restriction on how recent the ESA was performed. Therefore, as long as the ESA covers the entire JRS site, then an ESA that was performed two years ago will be acceptable for the application.

31. In regards to local match, is the value of land based on market value or the amount paid for the property? For example, the land is an in-kind donation to the applicant.

- In most cases, the local match for property will be the amount paid to purchase the property. However, in the in-kind donation scenario, the applicant can use the market value for the property. Documentation of the property cost or value must be provided in both instances.

Updates to Frequently Asked Questions made on March 2, 2010

32. Does the JRS site require zoning to be in place at time of application submission, or can a letter addressing the current process for rezoning be acceptable?

- Zoning is not a requirement at time of submission; however it is a preference. The potential applicant should review the application and scoring sheets in regards to their prospective project.

33. There is a commitment to build a LEED certified building under the Technical Center and Research Laboratory certification category. Does the commitment to LEED apply solely to the committed building or does it apply to all buildings constructed on the certified JRS site?

- It depends what the applicant commits to in the application. The applicant needs to clearly state which portion of the site will be LEED certified. For example, if the applicant states that all development on the site will be LEED certified, then the current and future buildings would be required to obtain LEED certification.

34. Regarding mixed uses on the JRS site, is the entire property included as the JRS site? For example, if the JRS site is 50 acres and 15 acres will be for mixed use purposes, will only 35 acres be certified?

- The entire 50 acres would be required to be certified.

35. Regarding mixed uses on the JRS site, does the 40 percent maximum on mixed use apply to the total JRS project site? For example, if the JRS site is 50 acres, is 20 acres the maximum amount that can be used for mixed use purposes?

- Up to 40 percent of the entire JRS project site can be used for mixed use purposes. Therefore, if the site is 50 acres then 20 acres is the maximum amount that could be used for mixed use.

36. In regards to Tab D of the application, current and anticipated ownership structure, what if the ownership is not finalized at the time of application? For example, there are two interested investors in a site, what happens if one of the investors drops out?

- The applicant should describe the current ownership of the site in the application. If the future ownership structure is not finalized at the time of application, the applicant should describe what the anticipated future ownership will be, timelines, and other options in case something does not go forward. The applicant should also review the application and scoring sheets in regard to their prospective project.

37. In the JRS application, can you elaborate on the type of demographic information and format being requested?

- Demographics include but are not limited to population, household, income, and labor force statistics. The applicant should determine the information and format that best represents the prospective JRS site.

38. Is it acceptable to provide an ALTA for a larger parcel if the JRS site is contained within the parcel?

- As long as the entire JRS property is included in the ALTA it will be acceptable to submit an ALTA for a larger parcel. The applicant should ensure that the JRS property is clearly outlined on all documents.

39. The requirement for gas in manufacturing site certification is 300,000 CFH. The local gas company asked for the required houseline pressure (i.e. psi). What would this be?

- When calculating the CFH, the gas company can assume a delivery pressure (or houseline pressure) of 5 psi.

Updates to Frequently Asked Questions made on March 5, 2010

40. The JRS guidelines state that an application is first submitted to the DPWIC in the jurisdiction the eligible project is located in. What is the DPWIC and do applicants need to get some type of approval before they can submit applications?

- DPWIC stands for the District Public Works Integrating Committee. JRS applications are submitted directly to the DPWIC who has jurisdiction over the project site. The DPWIC map and contact list can be found in the JRS application in appendix A and B and also on the JRS website at <http://development.ohio.gov/edd/obd/jrs/>. Applicants do not need to obtain pre-approval from the Ohio Department of Development prior to submitting an application, but applicants are required to notify the Ohio Department of Development in writing of their application submission.

41. Is there a size limit for the binding on the JRS application? The Phase I Environmental Site Assessment is larger than five inches. Can the JRS application include the narrative of the Phase I Environmental Site Assessment in paper form and the back up report on CD?

- The Ohio Department of Development requests that the applicant limit submitted materials to a single binder of no more than three to four inches thick. In regards to the Phase I Environmental Site Assessment, the applicant may include the narrative for the study and include the back up on a CD for each application.

42. Can Ohio Public Works Commission grant dollars for road improvements be used for local match on the JRS grant application?

- Ohio Public Works Commission grants cannot be used as local match towards the JRS project.

43. Can an Ohio Public Works Commission grant be used in the “Other State Investment” on the sources and uses of funds schedule?

- Ohio Public Works Commission grants can be listed in the “Other State Investment” section on the sources and uses of funds schedule. The applicant should not include the “Other State Investment” section as part of the overall local match and keep in mind that “Other State Investment” does not count towards the 25 percent local match requirement.

44. The JRS application requests that applicants include letters of commitment by utilities that serve the site improvement project. Applicants are also required to meet personally with the utility providers. If an applicant has letters from a previous JRS funding round, can the applicant use the same letters?

- The application and guidelines do not specify a time period for which the meetings and letters must be dated. Therefore, applicants may use letters from previous rounds. However, the Ohio Department of Development encourages all applicants to have a new meeting and receive new letters from utility providers.

45. If a JRS grant is awarded for site and infrastructure costs only, does prevailing wage apply only to those costs or to all activities on the site including vertical construction?

- In general, prevailing wage shall apply when the Ohio Department of Development provides loans and grants to businesses. Prevailing wage will not necessarily apply to the entire project. Prevailing wage shall apply to the categories of construction activities for which public assistance is provided, e.g., site preparation, building construction and renovation, purchase and installation of machinery and equipment. The Ohio Department of Commerce, Division of Labor and Work Safety, makes all determinations about the specific application of prevailing wage. You may request a prevailing wage determination from the Division of Labor and

Work Safety by completing Prevailing Wage Request Form available at <http://www.com.ohio.gov/laws/> and submitting it as directed on the form.

Updates to Frequently Asked Questions made on March 11, 2010

46. Under the Scoring Sheet, Item (K) Site Category Specific Elements for Smart Office and Technical Center/Research Laboratory, there are additional points available for the following: “The applicant has committed to constructing a building or renovating an existing building on the site as part of the scope of work.” What constitutes a commitment?

- The applicant will provide a description of work to be complete in the project narrative or scope of work in the application. Anything that the applicant states will be complete in the project narrative or scope of work will be required to be finished before the project completion date of the grant agreement and before certification can be granted.

47. Under the Scoring Sheet, Item (K) Site Category Specific Elements for Smart Office and Technical Center/Research Laboratory, there are additional points available for the following: “The applicant has committed to constructing a building or renovating an existing building on the site as part of the scope of work.” Does the speculative building have to be constructed partially using grant money or would a signed letter of intent from a developer count as a commitment?

- This depends on how the applicant plans to complete the speculative building. Grant funds can be used towards construction costs of a building, or the applicant may wish to use the building costs as local match. The applicant will want to review building costs and plan their budget accordingly.

48. On the scoring sheets, is there a sliding scale with each section. For example, if you get 10 points for meeting the criteria and zero points if you do not meet the criteria, is there any middle score for partially satisfying the criteria?

- There is not a middle score for partially satisfying the criteria. All possible scores are listed on the scoring sheets.

49. Is mixed use capped at 40 percent within the manufacturing site category?

- The JRS guidelines states that mixed may apply to manufacturing as appropriate. The applicant would want to provide an explanation for why mixed use is appropriate for the specific project. Mixed use is capped at 40 percent for all JRS projects.

50. Can an applicant be reimbursed for an ALTA Survey that was performed prior to submitting a JRS application?

- If the project is chosen to receive JRS grant funds to complete the project, then the costs, not to exceed \$50,000, for the ALTA Survey can be reimbursed under the grant agreement. The applicant must indicate on the sources and uses of funds schedule in the application that they request the use of grant funds to be reimbursed for the ALTA Survey. The ALTA Survey can also be used as a local match contribution.

51. Can costs incurred to prepare an application be reimbursed if the project receives a JRS grant? The costs include environmental services, site engineering, and property master planning?

- Costs incurred to prepare an application and costs incurred prior to Controlling Board approval are not reimbursable expenses. The exception to this rule is the ALTA Survey. These costs can be used as a local match contribution. Refer to question 1 of this document for additional information on “look back” local match.

52. Are grant writing, grant coordination, and grant management costs reimbursable if the project receives a JRS grant?

- Grant writing, grant coordination, and grant management costs are not reimbursable expenses. These costs **cannot** be counted towards as local match contribution either.

53. If there is more than one interested investor in the JRS site, should the application include site plans from both possible investors?

- The JRS application can include only one site plan. The applicant must decide which site plan and what improvements will be made and include this as the scope of work for the application.

54. If the applicant is considered a non-profit economic development corporation, are they required to pass a resolution which authorizes the application submittal? Where should this resolution be included in the application?

- The applicant must include copies of resolutions and/or ordinances adopted in support of the project by any and all legislative authorities with primary jurisdiction over the geographic area in which the site improvement project is located. Since the applicant in the above question is a non-profit, a resolution is not required. If the applicant passes such a resolution, they may include it along with the legislative authorities' resolutions and/or ordinances in Tab I of the application.

55. The JRS application asks for a site improvement plan. If a project is a large, mostly undeveloped industrial park and specific locations of proposed roadways and how the parcel will be divided are not finalized, will an applicant be required to abide by the site plan submitted as part

of the JRS application or would the applicant be free to adjust the roadway alignment as market conditions dictate?

- The applicant should submit as close to a finalized site plan as possible. Since the JRS application is awarded under a competitive process, changes to the original application are not encouraged and can be denied at the discretion of the Ohio Department of Development.

Updates to Frequently Asked Questions made on March 15, 2010

56. If Tax Increment Financing (TIF) revenues are used for local match to construct a roadway, will an ordinance detailing the incentive district terms, a map of the incentive district showing the project area, and the financial report on the TIF be enough supporting documentation in the application?

- The above mentioned items are enough documentation for the application.

57. The application submission requires four hard copies. Are original signatures required for the documents in all four hard copies or is one original signature and three copies sufficient?

- The applicant must have one hard copy with original signatures. The other three applications may be a copy of the original.

58. Tab I of the application requires letters of commitment by utility companies that serve the site improvement project. Who should these letters be addressed to?

- These letters can be address to the applicant.

59. The JRS guidelines for the ALTA Survey state that the ALTA cannot be more than two years old. What is the date to consider for two years?

- The JRS application is due on April 1, 2010. Therefore, the ALTA Survey cannot be performed prior to April 1, 2008.

60. Is it permissible to print the Phase I Environmental Site Assessment double-sided to save space?

- Yes, the Phase 1 Environmental Site Assessment can be printed double-sided. Also review question 41 of this document for additional information.

Updates to Frequently Asked Questions made on March 22, 2010

61. Can a culinary school be a wealth generating anchor? We are considering a culinary school at the perimeter of the site that is associated with a college. Would it satisfy section II (4)(C) of the JRS guidelines?

- A culinary school cannot be considered a Wealth Generating Anchor under Section II (4)(C) of the JRS guidelines. An entity qualifying under this definition of Wealth Generating Anchor must implement scientific or

technological inquiry and experimentation in the physical sciences when designing, creating, or formulating new or enhanced products, equipment, or processing. A culinary school does not meet the physical sciences requirement. The Wealth Generating Anchor definition would be most applicable to research and technology or manufacturing entities developing new or improved equipment and processes.

62. Section J of the scoring sheet gives points if “the site improvement project is featured in formal partnership agreement between an eligible applicant, metropolitan planning organizations (MPOs), and/or regional universities (i.e. joint land use planning). Can this include a hospital rather than a university? What is required to be included in the joint land use planning agreement or is a letter of intent sufficient?

- A hospital cannot substitute a university in a formal partnership agreement. It must either be a metropolitan planning organization and/or a regional university, as specifically stated in the scoring sheet. The Ohio Department of Development has no statutory or policy requirements stating what must be in the formal partnership agreement. However, to receive full points for a partnership agreement on the Ohio Department of Development scoring sheet, there must be a detailed plan describing what the formal partnership agreement entails and how it will be implemented. A letter of intent will not qualify as a partnership agreement. There must be an actual signed formal agreement that creates a partnership between the cooperating entities.

63. The JRS guidelines states “if the eligible project involves remediating environmentally contaminated property under the Ohio Voluntary Action Program (VAP), the Certified Professional responsible for managing the property through the VAP must maintain certification in good standing under the VAP during the term of the JRS grant agreement...”. What documentation does an applicant need to submit to illustrate this requirement?

- Documentation could include a letter or other documentation from the Ohio Environmental Protection Agency. Review the Ohio Revised Code Chapter 3746 for additional information on the VAP.

64. Tab A of the JRS application requests information pertaining to a 90-minute drive of the site improvement project location. Should applicants use the 90-minute radius for the demographics or is this just to define the boundary for the educational institutions?

- Tab A of the JRS application states that the 90-minute radius applies to the demographics, workforce availability, and relevant education institutions.

65. Who should fill out the DMA form? Should this be the applicant or the developer?

- The applicant should fill out the DMA form.

66. If a private, for profit entity has obtained permission from the jurisdiction in which it is situated to apply to the JRS Program, does Form I-1 (Authorization Resolution) in the JRS application need to be completed or may a letter granting approval to apply be included in the application instead?

- All JRS applications must include a resolution and/or ordinances adopted in support of the project by any and all legislative authorities with primary jurisdiction over the geographic area in which the site improvement project is located. A letter will not be accepted in place of a resolution and/or ordinance.

67. Question #1 of this document states that look back local match can make up to 50 percent of the total local match investment. If an applicant has invested over \$15 million within the last five years and needs to invest another \$4.26 million to complete the remaining necessary steps, is it correct to assume that an applicant can claim an amount of look back equal to or less than the actual amount the applicant will expend after the Controlling Board approval date?

- This is correct. The applicant can use up to the amount of local match that will be incurred after the Controlling Board date as the amount of look back local match.

68. Section J-3 of the JRS application requests information on prior legal actions. If a county is the applicant and has been involved in civil suits through the years, are there a number of years to go back for providing details versus attempting to list every civil suit?

- The application states that if applicant has been a defendant in a civil or criminal case that they attach an additional page providing a detailed response. The applicant should state the number of civil suits they have been involved in and any additional details that would be helpful for the Ohio Department of Development to be aware of. Then, going back five years, the applicant should cite cases which may have an effect on the applicant's ability to perform the project under the grant.

69. Tab A of the JRS application requests sales tax. Is this asking for the counties portion of the total sales tax rate?

- Tab A of the JRS application under section Tax Structure asks for county sales tax rate and city sales tax rate for which the project site is located.

70. Can a federal grant and local match for the federal grant be included as local match on the sources and uses of funds schedule?

- A federal grant can count as local match for the JRS Program only if the federal agency awarding the grant specifically allows its funds to be used as a match to another program. This must be documented in writing from

the federal agency. Local match to a federal grant cannot be used as match on the JRS grant. Local match can only be counted once. Refer to question 5 of this document for additional information.

71. Is an applicant able to submit a resolution late and have it added to the application?

- Applicants are to submit materials by the listed due date. Applicants are not allowed to submit materials after the applicant due date unless specifically requested by the Ohio Department of Development or the District Public Works Integrating Committee.

72. If a municipality is purchasing a site that currently has business tenants who must be relocated before the project can be implemented, are relocation costs an eligible expense? For example, are moving expenses for current tenants eligible?

- Relocation costs are not an eligible expense listed under the Ohio Revised Code.

Updates to Frequently Asked Questions made on March 24, 2010

73. The applicant has a purchase agreement that is currently in process of being executed by the applicant and the current property owner. The purchase agreement will need to be approved by the City Council. Can the signed purchase agreement be included in the application with the City Council's approval to follow during the cure process, or does the City Council's approval need to be included with the application on the due date?

- Applicants are to submit materials by the listed due date. Any binding agreements that are required in the application and need multiple parties' approval before becoming enforceable, must be executed by all necessary parties and submitted by the due date. Applicants are not allowed to submit materials after the due date unless specifically requested by the Ohio Department of Development or the District Public Works Integrating Committee. Also, review question #71 of this document for additional information.

74. Can letters of support from political subdivisions be used in place of a formal resolution?

- No. Resolution(s) from political subdivision(s) are required. Also, review question #71 of this document for additional information.

75. If an applicant is in process of conducting an archaeological review of the site, is it possible to turn in the report after the application due date?

- Applicants are not allowed to submit materials after the due date unless specifically requested by the Ohio Department of Development or the District Public Works Integrating Committee.

76. An environmental review will not have formal approval from review agencies by the application due date. The consultant will have determined the environmental conditions, but he will not have submitted and received comments. Is the applicant allowed to submit the environmental review without final approval?

- Applicants are to submit materials by the listed due date. Any required environmental reviews and approvals that are required in the application, must be complete by all necessary parties and submitted by the due date. Applicants are not allowed to submit materials after the due date unless specifically requested by the Ohio Department of Development or the District Public Works Integrating Committee.

Updates to Frequently Asked Questions made on March 26, 2010

77. What type of proof does the applicant need to provide for the look back local match?

- The applicant will need to provide invoices and proof of payment to document the look back local match.

78. If state and local sourced grants cannot count as local match, why does the sources and uses of funds sheet include a column for state sourced grants? Does this column count towards the local match requirement?

- State and local grants cannot be used towards the total local match investment. The Ohio Department of Development included the state sourced grant column on the sources and uses of funds schedule to illustrate previous state investment. This allows for an inclusive view of the total project investment.

Updates to Frequently Asked Questions made on March 30, 2010

80. On Tab A of the application under Site Profile Form, the last column asks for capacity. What should the applicant put in this section? Is this a yes or no question?

- The capacity column is asking for the capacity of the listed utility. This should not be a yes or no answer. The applicant must provide the capacity in the associated unit such as MGD, MW, and CFH. Refer to Appendix C of the application for additional information.

81. On Tab A of the application under Site Profile Form, the telecom row asking for switching information. What is switching?

- In a telecommunication network, a switching system is a device that channels incoming data towards its intended destination.

82. On Form J-3 of the application, would a consultant firm hired to prepare a JRS application on behalf of a county be required to fill out the form as well?

- The consultant filling out the JRS application on behalf of a county would not need to fill out Form J-3.